

PARRAMATTA TRAFFIC COMMITTEE MEETING

WEDNESDAY 17 MAY 2023

MINUTES

MINUTES OF THE PARRAMATTA TRAFFIC COMMITTEE MEETING HELD 17 MAY 2023 AT 1.30PM. MEETING HELD IN PERSON AT COUNCIL'S ADMINISTRATION BUILDING, 126 CHURCH STREET, PARRAMATTA OR OPTIONAL ATTENDANCE VIA MICROSOFT TEAMS

The Parramatta Traffic Committee Chairperson Councillor Noack declared the meeting open at 1:30pm.

PRESENT:	
NAME:	REPRESENTATIVE OF
Paul Noack	Councillor and Chairperson
Henry Green	Councillor
Georgina Valjak	Councillor
Kellie Darley	Councillor
Leading Senior Constable William Graham	Cumberland Police Area Command (PAC)
Sergeant Leonie Abberfield	Ryde Police Area Command (PAC)
Sergeant Jack Makhoul	Parramatta Police Area Command (PAC)
Nazli Tzannes	Transport for NSW (TfNSW)
Pam Kendrick	Representative for the Parramatta Bicycle Committee and Bicycle NSW
Ben Cantor	Busways
Michael Perrone	CDC Bus
Richard Searle	Traffic and Transport Manager, CoPC
Saniya Sharmeen	Traffic and Transport Team Leader, CoPC
Randil Pohorambage	Senior Traffic and Transport Engineer, CoPC
Zulfiqar Ali	Traffic and Transport Engineer, CoPC
Nathan McLauchlan	Traffic and Transport Engineer, CoPC
Behzad Saleh	Traffic and Transport Investigations Engineer, CoPC – Minutes Secretary

APOLOGIES:	
NAME:	REPRESENTATIVE OF
LSC Raymond Yeung	Auburn Police Area Command (PAC)

DECLARATIONS OF CONFLICT OF INTEREST:

There were no declarations of conflict of interest.

CONFIRMATION OF THE MINUTES OF MEETING HELD ON 15 MARCH 2023:

That the report of the Parramatta Traffic Committee meeting held on 15 March 2023 be taken as read and confirmed as a true record of the meeting.

BUSINESS ARISING:

Nil

SECTION A ITEMS:

ITEM 2305 A1 Parkes Street, Harris Park – Proposed Median Island

Ward: Rosehill

State: Parramatta

Recommendation to Parramatta Traffic Committee:

That Council approve the installation of a 26.5m long concrete median island in Parkes Street, Harris Park to restrict right turn manoeuvring to and from the proposed driveway of 14-20 Parkes Street as shown in Figure 2 of this report subject to all costs associated with the works being paid for by the applicant at no cost to Council.

Recommendation from Parramatta Traffic Committee:

That Council approve the installation of a 26.5m long concrete median island in Parkes Street, Harris Park to restrict right turn manoeuvring to and from the proposed driveway of 14-20 Parkes Street as shown in Figure 2 of this report subject to all costs associated with the works being paid for by the applicant at no cost to Council.

Unanimous support.

ITEM 2305 A2 Proposed Events in Harris Park

Ward: Rosehill

State Electorate: Parramatta

Recommendation to Parramatta Traffic Committee

1. That the Special Event Traffic Management Plan (SETMP) for the Indian Independence Day to be held on 13 August 2023 in Wigram Street and Ada Street, Harris Park be considered through the Parramatta Traffic Committee under Delegated Authority process subject to all costs associated with the event being paid for by the organiser Little India Harris Park Business Association (LIHPBA) at no cost to Council.
2. That the information related to the three events proposed to be held by Little India Harris Park Business Association (LIHPBA) in Wigram Street and Ada Street, Harris Park between November 2023 and January 2024 be received and noted.
3. That Council write to Little India Harris Park Business Association (LIHPBA) advising that it submit Special Event Traffic Management Plans for the events as referred in Recommendation 2 to Council at least four (4) weeks prior to the September and November 2023 Parramatta Traffic Committee meetings for consideration.

Comments:

Councillor Henry Green raised concerns regarding the proposed event on 26 January as there is already an established event which occurs in Parramatta Park. Councillor Paul Noack advised that the reason for the separate event was that this date is the India Republic Day which is the reason for having another event. The Committee noted concerns about resourcing both events, particularly in relation to Police attendance.

Sergeant Jack Makhoul from Parramatta PAC raised concerns with the timeframes and advised that the Police need to make their rosters six (6) weeks in advance of events. Richard Searle of City of Parramatta advised that following Traffic Committee approval, the matter is required to be approved at a Council meeting approximately one (1) month later. This will mean that the timeframe stated within the recommendation should still comply with the Police requirements.

Sergeant Jack Makhoul advised the Committee that any Class 2 events within Harris Park must meet the following Police requirements:

1. The proposed area where the event is to be held must be fenced off or restricted in a suitable manner such that the number of attendees can be controlled. It is suggested that a ticket or registration system be used to control the attendance.
2. The event organiser must provide details regarding the anticipated attendance for the duration of the event within their SETMP and must state the maximum number of attendees at any one time that will be permitted inside the event area to minimise crush and stampede risks. In this regard, the SETMP must consider the risks associated with more people turning out for the event than what is permitted within the event area.
3. The SETMP must detail how parked vehicles will be removed from the event area. It is noted that the Traffic Management Centre (TMC) requires a three (3) month notice to assess any proposed special event clearways as advised by Nazli Tzannes. This was considered by the Police to be a suitable mechanism in removing the vehicles.
4. The SETMP must include how safety will be insured during the event including what hostile vehicle mitigation devices are to be installed and what clearances are required from intersections.

Nazli Tzannes of TfNSW raised concerns with the 13 August event being considered under Delegated Authority and advised that the item should be considered at a Traffic Committee meeting and that previous instances where the approval of special events was fast tracked should not continue. In this regard, she advised the Committee that TfNSW must be provided with a SETMP before the matter can be considered at the Local Traffic Committee.

Richard Searle advised that the report does not seek to approve the 13 August 2023 event, but rather, it proposes that only the Council approval be delegated to Council staff. This will still mean that a SETMP is submitted to both the Police and TfNSW for approval, however it would be less than three (3) months before the event date. Richard Searle further noted that it was unclear within the Guide to Traffic and Transport Management for Special Events whether Council was able to sub-delegate this to Council Staff. Nazli Tzannes was also unsure of this.

Accordingly, TfNSW did not support part 1 of the recommendation.

Councillor Noack further requested that a copy of the Guide to Traffic and Transport Management for Special Events be forwarded to him following the meeting which Richard Searle agreed to doing.

Recommendation from Parramatta Traffic Committee:

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2. That the information related to the three events proposed to be held by Little India Harris Park Business Association (LIHPBA) in Wigram Street and Ada Street, Harris Park between November 2023 and January 2024 be received and noted.
3. That Council write to Little India Harris Park Business Association (LIHPBA) advising that it submit Special Event Traffic Management Plans for the events as referred in Recommendation 2 to Council at least four (4) weeks prior to the September and November 2023 Parramatta Traffic Committee meetings for consideration.

For: Council, Parramatta PAC, Transport for NSW (for recommendations 2 and 3 only)

Against: Transport for NSW (for recommendation 1 only)

BUSINESS ITEMS:

Nil.

The Chairperson closed the meeting at 1:54pm.