

**Meeting Date/Time:** Thursday, February 9, 2023 / 5.30PM – 7.30PM AEST

**Location:** Riverside Theatres Parramatta, Heritage Centre Gallery Room and via Zoom:  
<https://us02web.zoom.us/j/86958262512?pwd=U3Q1YlNwZ1BxV0ZPdEtTVFJbmtHQQT09>

<b>Advisory Committee Members:</b>	Lord Mayor Cr Donna Davis	Cr Angela Humphries	Cr Cameron MacLean
	Cr Georgina Valjak	Keiasha Naidoo	Vyvienne Abl
	Jon Greig	Jackie Emery	John Moore
	Dr. Robert Lang	Marwa Abouzeid	Catherine Cunningham
	Matthew Lazarus-Hall		

<b>Riverside Management Attendees:</b>	Craig McMaster, Director	Tanya Sampson, Business Manager
	Mike Brew, Operations Manager	Catherine Swallow, Program Manager, Sophie Anderson, Marketing Team Leader, Joanne Kee, Exec. Producer NTofP

<b>RAC Attendees:</b>	Jon Greig	Keiasha Naidoo, Marwa Abouzeid, Cate Cunningham, Jackie Emery, Cr Cameron MacLean
	Dr. Robert Lang	
	Cr Angela Humphries	

<b>Apologies:</b>	Matthew Lazarus-Hall, John Moore	Lord Mayor Cr Donna Davis, Vyvienne Abl, Cr Georgina Valjak

**WE ACKNOWLEDGE THE DHARUG PEOPLE, TRADITIONAL CUSTODIANS OF THE LAND WHERE RIVERSIDE IS NOW SITUATED, AND THE BURRAMATTAGAL PEOPLE, A CLAN OF THE DHARUG, WHO SETTLED ALONG THE PARRAMATTA RIVER OVER 60,000 YEARS AGO.  
WE PAY OUR RESPECTS TO ELDERS PAST, PRESENT AND EMERGING AND WE ACKNOWLEDGE THE CULTURE, HISTORY AND CONTRIBUTION OF ALL ABORIGINAL AND TORRES STRAIT ISLANDER PEOPLES.**

## AGENDA ITEMS: Matters for Discussion and Approval

1.	<b>Acknowledgment of Country</b>	<i>Craig McMaster (Director)</i>	2 mins
2.	<b>Welcome and Apologies</b>	<i>Keiasha Naidoo (Chair)</i>	2 mins
3.	<b>Disclosures of Interest</b> <i>Any conflict of interest must be declared at the beginning of a meeting (or when a matter is raised and discussed if the matter is not on the agenda). The conflict will be recorded in the minutes. If necessary, you should consider leaving the room when the matter is discussed.</i>	<i>Keiasha Naidoo (Chair)</i>	1 mins
4.	<b>Minutes of Previous Advisory Committee Meeting Nov 17<sup>th</sup>, 2022</b> <i>Minutes of prior Advisory Committee provided For Info only</i> <b>MOTION:</b> For minutes taken as read and noted	<i>Keiasha Naidoo (Chair)</i>	5 mins

5.	<p><b>Director's Report – To Be sent with Agenda</b>  <i>Director to provide a brief overview of Riverside Theatre's current operations, including:</i></p> <ul style="list-style-type: none"> <li>a. <i>Operational update of Riverside</i></li> <li>b. <i>Programming and Projects Highlights – Nov '22 – Jan '23.</i> <ul style="list-style-type: none"> <li>- <i>Sydney Festival 2023 Results</i></li> <li>- <i>Riverside Festival Gardens</i></li> <li>- <i>Sydney World Pride</i></li> <li>- <i>Choir Boy / Sydney World Pride Shows</i></li> <li>- <i>Website update</i></li> </ul> </li> <li>c. <i>Financial and KPI's outcomes.</i></li> </ul> <p><b>MOTION:</b> Director's Report to be taken as read and noted</p>	<p><i>Craig McMaster (Director)</i></p> <p><i>Catherine Swallow (Program Manager)</i></p> <p><i>Sophie Anderson (Marketing and Communication Team Leader)</i></p>	20 mins
6.	<p><b>City of Parramatta Council Update</b></p> <ul style="list-style-type: none"> <li>a. <i>General update – key Council Activities</i></li> </ul>	<p><i>Jon Greig (Executive Director, Community Services)</i></p>	5 mins
7.	<p><b>Riverside Re-development Project Update Redevelopment – Committee Participation</b></p> <ul style="list-style-type: none"> <li>a. <i>Review and Discussion – Functional Design Brief</i></li> <li>b. <i>Process for providing feedback from members.</i></li> <li>c. <i>Community consultation approach and role of the Advisory Committee.</i></li> <li>d. <i>Redevelopment Working Group – Terms of Reference and next steps</i></li> </ul>	<p><i>Craig McMaster (Director, Riverside Theatres)</i></p> <p><i>All</i></p>	25 mins
8.	<p><b>Strategic Planning Day Proposed 25/2/2023</b></p> <ul style="list-style-type: none"> <li>a. <i>Proposed timings – after Easter/Anzac Period (late April)</i></li> <li>b. <i>Discussion/suggestions re Proposed Agenda / Objectives for the day from Committee Members.</i></li> </ul>	<p><i>Keiasha Naidoo (Chair)</i></p> <p><i>Craig McMaster (Director, Riverside Theatres)</i></p>	15 mins
9.	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>a. <i>General discussion / any other business</i></li> <li>b. <i>Education launch – February 23 All welcome</i></li> <li>c. <i>Proposed change of date – May Meeting</i></li> </ul>	<p><i>Keiasha Naidoo (Chair)</i></p>	10 mins
10.	<p><b>Close of Meeting</b></p> <p><i>Next meeting date Thurs March 16, 2023 at 5.30PM</i></p>	<p><i>Keisha Nadoo (Chairperson)</i></p>	1 min