

MINUTES

These are draft minutes and are subject to confirmation by the Committee at its next meeting. The confirmed minutes will replace this draft version on the website.

Meeting Name	Policy Review Committee	
Date	16 July 2024	Time 5:28 PM
Venue	PHIVE, Level 4 – Civic Reception Room, Parramatta + MS Teams	
	Committee Members <ul style="list-style-type: none"> • Clr Michelle Garrard • Clr Sameer Pandey • Clr Patricia Procriv • Clr Georgina Valjak • John Angilley – Executive Director Finance & Information (Chairperson) • Clr Phil Bradley (ex-officio) 	
	Council Staff <ul style="list-style-type: none"> • John Crawford – A/Chief Governance & Risk Officer • Gwen Hughes – Governance & Procurement Manager • Melissa Mclsaac – Policy Officer (Convenor) • Angela Jones-Blayney – Executive Director City Engagement & Experience • Sally White – Group Manager Communications & Customer Engagement 	
Attendees	<ul style="list-style-type: none"> • Mark Vargas – ICT Service Desk Officer 	
Apologies / Leave of Absence	<ul style="list-style-type: none"> • Lord Mayor, Clr Pierre Esber • Clr Lorraine Wearne • Clr Kellie Darley (alternate) • Gail Connolly – Chief Executive Officer 	
Secretariat	Melissa Mclsaac	
HPRM Reference	F2022/01409	

No.	Item
1	Acknowledgement of Country <i>The City of Parramatta Council acknowledges the Burramattagal Clan of The Dharug Nation, the traditional owners of land of Parramatta and pays its respects to the elders past, present and emerging.</i>
2	Apologies The Committee received apologies from the Lord Mayor, Clr Pierre Esber, Clr Lorraine Wearne, and the Chief Executive Officer, Gail Connolly.
3	Disclosure of Interests There were no disclosures of interests made for this Committee Meeting.

4 Confirmation of Minutes

The Minutes of the previous Policy Review Committee meeting, held on 23 May 2024, were moved by Valjak and Pandey and CARRIED.

5 Draft Council Policies for Consultation

5.1 Strategic Relationships Policy

Description The Committee were informed about how the draft Strategic Relationships Policy had been amended to address feedback provided at the May meeting, and considered the revised Policy. The Committee were reminded that the draft **Policy consolidates Council's existing Sponsorship Policy (Policy 347) and Productive Partnerships Policy (Policy 237)**. Angela Jones-Blayney, Executive Director City Engagement & Experience, and Sally White, Group Manager Communications & Customer Engagement, attended the meeting to address any Committee questions.

Outcome

- The Committee supported the draft Strategic Relationships Policy to be put to Council to seek endorsement for public exhibition.
- The Committee noted that it is intended to table the Council Report in August or September 2024.

6 Update on Policy Review Program

Description The Committee received a brief update from the Chairperson, John Angilley, regarding progress of the policy review program during the Council term.

Outcome

- The Chairperson agreed to circulate to the Committee a requested spreadsheet report on the status of the policy review program.
- The Committee recommended to look at scheduling an additional meeting in August, before the end of the Council term.

Clr Patricia Proxiv and Clr Phil Bradley joined the meeting at 5:33pm, at the conclusion of Item 6.

Meeting Closed: 5:34 PM