

NOTICE OF COUNCIL MEETING

PUBLIC AGENDA

An Ordinary Meeting of City of Parramatta Council will be held in PHIVE (COUNCIL CHAMBER) COUNCIL CHAMBER AT 5 PARRAMATTA SQUARE, PARRAMATTA on Monday, 20 November 2023 at 6:30PM.

Gail Connolly PSM
CHIEF EXECUTIVE OFFICER

EMERGENCY EVACUATION DIAGRAM

Level 4 East

2 Civic Place, Parramatta NSW 2150

Evacuation Procedures

IN CASE OF FIRE

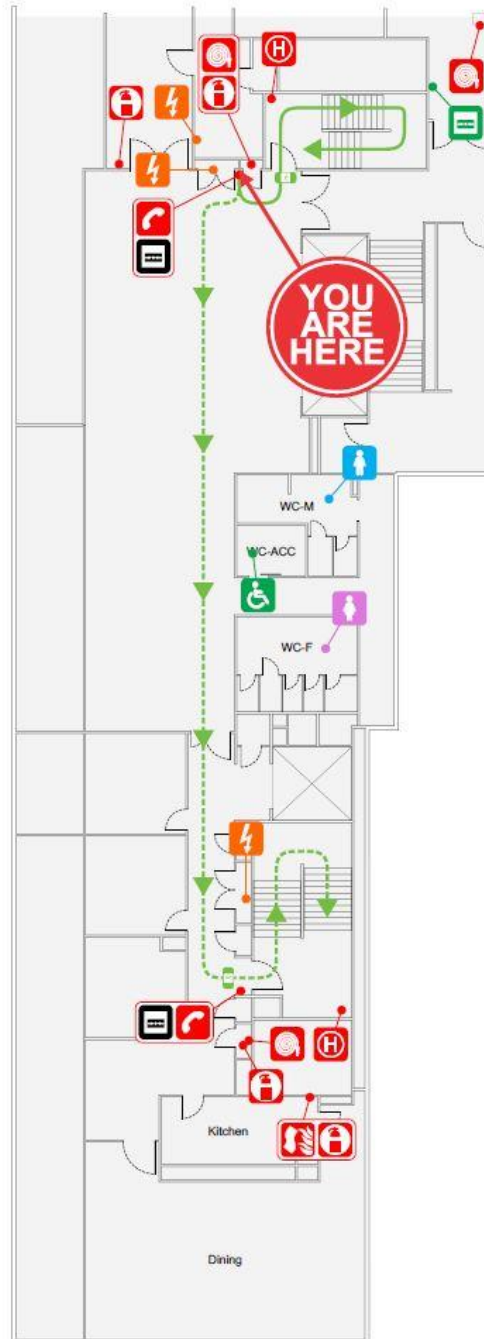
- (R)** REMOVE people from immediate danger
- (A)** ALERT people nearby and raise an alarm (Dial 000)
- (C)** CONFINE fire and smoke (Close doors behind you if safe to do so)
- (E)** EVACUATE via the nearest emergency exit

Legend

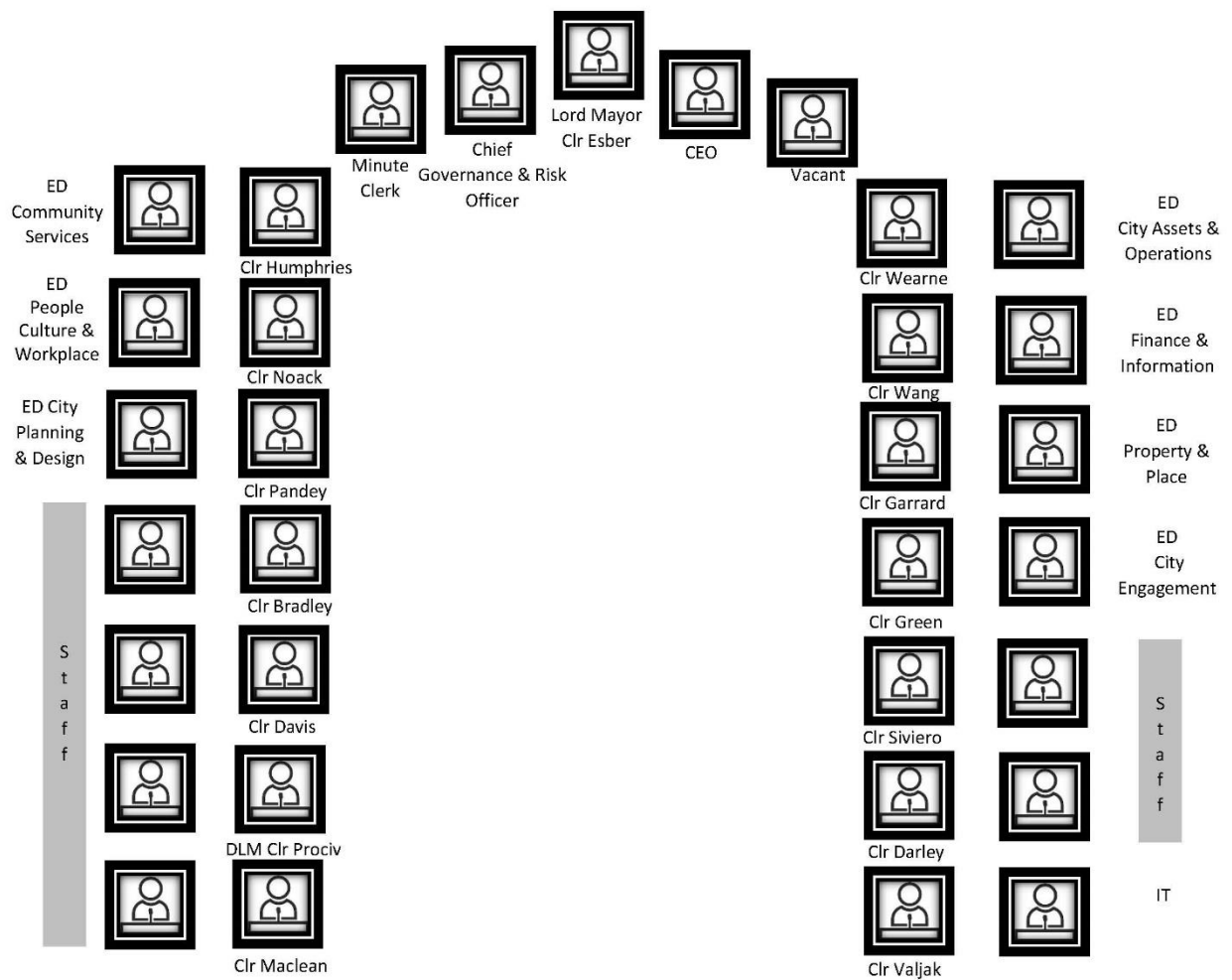
 Amenities Disabled	 Amenities Female	 Amenities Male
 Emergency Door Release	 Emergency Call Point	 Dry Chemical Powder
 Fire Blanket	 Hose Reel	 Hydrant
 Switchboard	 Warden Intercommunication Point	 Exit
 Alternate Evacuation Path	 Evacuation Path	 Assembly Area

Site Plan

Parramatta PHIVE



Chubb



PUBLIC & PRESS GALLERY

STATEMENT OF ETHICAL OBLIGATIONS:

In accordance with clause 3.23 of the Model Code of Meeting Practice, Council is obligated to remind Councillors of the oath or affirmation of office made under section 233A of the Local Government Act 1993, and of their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest – the ethical obligations of which are outlined below:

Obligations	
Oath [Affirmation] of Office by Councillors	I swear [solemnly and sincerely declare and affirm] that I will undertake the duties of the office of Councillor in the best interests of the people of the City of Parramatta Council and the City of Parramatta Council that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgement.
Code of Conduct Conflict of Interests	
Pecuniary Interests	<p>A Councillor who has a pecuniary interest in any matter with which the Council is concerned, and who is present at a meeting of the Council at which the matter is being considered, must disclose the nature of the interest to the meeting.</p> <p>The Councillor must not be present at, or in sight of, the meeting:</p> <ul style="list-style-type: none"> a) At any time during which the matter is being considered or discussed, or b) At any time during which the Council is voting on any question in relation to the matter.
Non-Pecuniary Conflict of Interests	A Councillor who has a non-pecuniary conflict of interest in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.
Significant Non-Pecuniary Conflict of Interests	A Councillor who has a significant non-pecuniary conflict of interest in relation to a matter under consideration at a Council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.
Non-Significant Non-Pecuniary Interests	A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest must also explain why conflict of interest is not significant and does not require further action in the circumstances.

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16 CONFIDENTIAL MATTERS

- 16.1 Smoke Free Parramatta Square Report

This report is confidential in accordance with section 10A (2) (e) of the Local Government Act 1993 as the report contains information that would, if disclosed, prejudice the maintenance of law (There are restrictive parameters around how the Smoke-Free Environment Act can and cannot be used. There are also operational matters that if the Local Government Act is used would identify a deficiency in the ability to enforce under, that is the power to demand details is not contained in the LG Act.).

- 16.2 Tender 04/2023 Splash Parks - Operation and Maintenance (including Water Quality)

This report is confidential in accordance with section 10A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.

- 16.3 Tender 09/2023 Hunts Creek Bridge Construction, North Rocks Road, North Parramatta

This report is confidential in accordance with section 10A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.

- 16.4 Tender 20/2023 Lake Parramatta Reserve Swimming Area Lakebed Civil Construction and Associated Works, Lackey Street, North Parramatta

This report is confidential in accordance with section 10A (2) (d) of the Local Government Act 1993 as the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.

17 PUBLIC ANNOUNCEMENT**18 CONCLUSION OF MEETING**

After the conclusion of the Council Meeting, and if time permits, Councillors will be provided an opportunity to ask questions of staff.



CITY OF PARRAMATTA

MINUTES

Ordinary Council Meeting
Monday, 6 November 2023
6.30pm

Council Chamber
Level 4, PHIVE
Parramatta Square, Parramatta

COUNCIL MEMBERS IN ATTENDANCE

The Lord Mayor, Councillor Pierre Esber and Councillors Phil Bradley, Donna Davis, Michelle Garrard, Henry Green, Ange Humphries, Cameron MacLean, Paul Noack, Sameer Pandey, Deputy Lord Mayor, Dr Patricia Prociv, Dan Siviero, Georgina Valjak, Donna Wang and Lorraine Wearne.

COUNCIL STAFF IN ATTENDANCE

Chief Executive Officer - Gail Connolly, Executive Director City Engagement and Experience - Angela Jones-Blayney, Executive Director City Planning and Design - Jennifer Concato, Executive Director Community Services - Jonathan Greig, Acting Executive Director City Assets & Operations - James Smallson, Acting Executive Director People Culture and Workplace Administration - Brendon Clifton, Acting Executive Director Property & Place - Bruce Mills, Chief Governance & Risk Officer - Roxanne Thornton, Chief Financial Officer - Amit Sharma, Group Manager City Experience and Identity - Sheree Gover, Chief of Staff - Justin Mulder, ICT Strategy and Partnering Manager - Ian Vong, Council Secretariat and Policy Officer - Marina Cavar, Business Support Manager - Valance Horne, ICT Service Desk Officer - Erik Ivarsson and Media Officer - Ash Gautam.

1. OPENING MEETING

The Lord Mayor, Councillor Esber, opened the meeting at 6.33pm.

2. ACKNOWLEDGEMENT TO TRADITIONAL OWNERS OF LAND

The Lord Mayor acknowledged the Burramattagal people of The Dharug Nation as the traditional owners of this land, and paid respect to their ancient culture and to their elders past, present and emerging.

3. WEBCASTING ANNOUNCEMENT

The Lord Mayor advised that this public meeting is being recorded and streamed live on the internet. The recording will also be archived and made available on Council's website.

The Lord Mayor further advised that all care will be taken to maintain privacy, however as a visitor in the public gallery, the public should be aware that their presence may be recorded.

4. GENERAL RECORDING OF MEETING ANNOUNCEMENT

As per Council's Code of Meeting Practice, the recording of the Council Meeting by the public using any device, audio or video, is only permitted with Council permission. Recording a Council Meeting without permission may result in the individual being expelled from the Meeting.

5. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLOR

RESOLVED: Councillor Garrad and Councillor Wang

That Councillor Wearne be granted approval to attend the meeting via audio-visual link.

Record of Voting:

For the Motion: Unanimous

6. CONFIRMATION OF MINUTES

Minutes of the Ordinary Council Meeting held on 23 October 2023

RESOLVED: Councillor Noack and Councillor Garrard

That the minutes be taken as read and be accepted as a true record of the Meeting.

Record of Voting:

For the Motion: Unanimous

7. DISCLOSURES OF INTEREST

Councillor Donna Davis disclosed a **Significant Non-Pecuniary** interest in relation to **Item 13.4: Review of Options for Proposed Locality (Suburb) Boundary Adjustment - Harris Park** for the reasons that she is the State Member for the electorate of Parramatta and this matter may be brought to her for discussion. Councillor Davis will leave the room during Council's consideration of this matter and will not participate in the discussion or voting.

8. MINUTES OF THE LORD MAYOR

8.1 Local Government Procurement - Sustainable Procurement Achievement Award

(Report of Lord Mayor Councillor Pierre Esber)

RESOLVED: Lord Mayor, Councillor Esber and Councillor MacLean

That Council congratulates City of Parramatta staff for winning Local Government Procurement's Sustainable Procurement Achievement Award for the future Workplace – Aboriginal Participation Project.

Record of Voting:

For the Motion: Unanimous

8.2 Vale The Hon. Bill Hayden AC - Former Governor General

(Report of Lord Mayor, Councillor Pierre Esber)

RESOLVED: Lord Mayor, Councillor Esber and Deputy Lord Mayor, Councillor Prociv

- (a) That Council acknowledge the death of the Hon. Bill Hayden AC, former Governor-General, Leader of the Labor Party, Treasurer, Foreign Minister, Minister for Social Security and Member for Oxley, on 21 October 2023.
- (b) That Council expresses its sincere condolences to the Hon. Bill Hayden AC's family and friends at this sad time.
- (c) Finally, that Council notes that City of Parramatta lowered its Australian National Flag to be flown at half-mast on Friday 3 November 2023 as a mark of respect on the day of the Hon. Bill Hayden AC's State funeral.

Record of Voting:

For the Motion: Unanimous

8.3

Vale Helena Carr - wife of former Premier The Hon. Bob Carr

(Report of Lord Mayor Councillor Pierre Esber)

RESOLVED: Lord Mayor, Councillor Esber and Councillor MacLean

- (a) That Council acknowledge the death of Helena Carr, successful businesswoman and former wife of the Hon. Bob Carr, former NSW Premier, Opposition Leader and Minister for Foreign Affairs, on 25 October 2023.
- (b) That the Lord Mayor write to the Hon. Bob Carr to express Council's sincere condolences to Helena Carr's family and friends at this sad times.
- (c) Finally, that the Lord Mayor attend the funeral on behalf of City of Parramatta, to be held at St Mary's Cathedral, Sydney on Tuesday 14 November 2023 at 10.30am.

Record of Voting:

For the Motion: Unanimous

Note: A Minute's silence was observed by all in attendance.

9. PUBLIC FORUM

	Speaker	Report No.	Report Title
1.	Robert Whitford	Item 6	Confirmation of Minutes of the Ordinary Meeting held on 23 October 2023
2.	Heba Aly	Item 14.1	Notice of Motion – Advocacy – Wentworth Point High School

PROCEDURAL MOTION ORDER OF BUSINESS

RESOLVED: Councillor Noack and Councillor Pandey

That in accordance with Clause 8.2 of Council's Code of Meeting Practice, Council amend the Order of Business for this meeting, to allow for Item 14.1 to be considered as the next item of business.

Record of Voting:

For the Motion: Unanimous

NOTICE OF MOTION

14.1 **Advocacy - Wentworth Point High School**
(Report of Councillor Noack)

4563 **RESOLVED:** Councillor Noack and Councillor Siviero

(a) That Council notes the following:

- i. Parents residing in Wentworth Point and Sydney Olympic Park have been promised a local high school for over a decade.
- ii. The State Government had previously been considering that Year 8 students would form part of the first intake to the Wentworth Point High School on its opening in 2025 but that this is not the current intention. Current Year 6 children will not be able to attend the Wentworth Point High School when it opens in 2025 and will have to travel to Homebush Boys High School or Concord High School, resulting in children having to travel to different schools to their younger siblings.
- iii. The NSW Department of Education changed the intake with no consultation.

(b) Further, that the Lord Mayor write to the Premier of NSW, the Hon Chris Minns MP, the Minister for Education, The Hon. Prue Car MP and the Local Member for Parramatta, Ms Donna Davis MP to urgently take action to rectify this unacceptable situation.

Record of Voting:

For the Motion: Unanimous

10. PETITIONS

There were no Petitions tabled.

11. RESCISSION MOTIONS

There were no Recission Motions.

12. REPORTS TO COUNCIL - FOR NOTATION

There were no reports to Council for Notation.

PROCEDURAL MOTION DEALING WITH ITEMS BY EXCEPTION

RESOLVED: Councillor Garrard and Councillor Wang

That, in accordance with Section 13 of Council's Code of Meeting Practice, Council resolve to adopt the following items in accordance with the recommendations as printed, without debate:

- 13.2 Public Exhibition of Draft Land Dedication Policy 2023
- 13.3 Naming Proposal for Unnamed Laneways in North Parramatta
- 13.5 LATE REPORT - 2023/24 Christmas/New Year Close Down Period
- 16.1 Deferred from OCM 28 August 2023 - Exemption to Tender - Facebook Advertising
- 16.2 Deferred from OCM 28 August 2023 - Status Report - Council's Social Media accounts
- 16.3 Tender ITT 18/2023 Event and Production Management Services

Record of Voting:

For the Motion: Unanimous

13.2 **Public Exhibition of Draft Land Dedication Policy 2023**

(Report of Policy Officer)

4564 **RESOLVED:** Councillor Garrard and Councillor Wang

- (a) That the draft Land Dedication Policy 2023 be placed on public exhibition for a period of 28 days.
- (b) That Council authorises the Chief Executive Officer to make any necessary editorial and content changes to the draft Land Dedication Policy 2023 for public exhibition to give effect to Council's resolution.
- (c) Further, that staff prepare a report to Council following the public exhibition period to present the final Land Dedication Policy 2023 for adoption.

Record of Voting:

For the Motion: Unanimous

13.3 **Naming Proposal for Unnamed Laneways in North Parramatta**

(Report of Senior Project Officer)

4565 **RESOLVED:** Councillor Garrard and Councillor Wang

- (a) That Council endorse the use of Duba Lane for the first unnamed laneway, which runs adjacent to William Street in the North and Bellevue Street in the South. The laneway runs parallel with Saunders Street in the East. The name and location for the first unnamed laneway is illustrated in the Site Map as Laneway 1 (see Attachment 1).
- (b) That Council endorse the use of Wali Lane for the second unnamed laneway, which runs parallel to William Street in the North and Bellevue Street in the South and is adjacent to Saunders Street in the East. The name and location for the second unnamed laneway is illustrated in the Site Map as Laneway 2 (see Attachment 1).
- (c) Further, that the preferred name for each of the unnamed laneways be referred to the Geographical Names Board (GNB) of NSW for formal assignment and Gazettal under the *Geographical Names Act 1996*.

Record of Voting:

For the Motion: Unanimous

13.5 **LATE REPORT - 2023/24 Christmas/New Year Close Down Period**
(Report of Acting Executive Director People Culture & Workplace)

4566 **RESOLVED:** Councillor Garrard and Councillor Wang

That Council endorse the 2023/24 Christmas Closedown for the period commencing Monday 25th December 2023 to Friday 5th January 2024 inclusive, while maintaining appropriate staffing levels to meet the community's needs.

Record of Voting:

For the Motion: Unanimous

16.1 **Deferred from OCM 28 August 2023 - Exemption to Tender - Facebook Advertising**
(Report of Digital & Creative Manager)

4567 **RESOLVED:** Councillor Garrard and Councillor Wang

- (a) That Council resolve to utilise exemption section 55(3)(i) of the *NSW Local Government Act 1993* as the contract where, because of extenuating circumstances, remoteness of locality or the unavailability of competitive or reliable tenderers, the Council decides that a satisfactory result would not be achieved by inviting tenders.
- (b) That Council award a contract to Facebook for purposes of highly targeted paid social media advertising for a period of 5 years to the value of up to \$850,000 ex GST. In the absence of a formal quotation or schedule of rates this value is to be managed by the process of online bidding strategies through Facebook's Meta Ad Manager Tool.
- (c) Further, that the Chief Executive Officer be given delegated authority to finalise and sign all necessary legal, contractual, and statutory documentation in connection with the above interim agreement and any variations required.

Record of Voting:

For the Motion: Unanimous

16.2 **Deferred from OCM 28 August 2023 - Status Report - Council's Social Media accounts**

(Report of Digital & Creative Manager)

4568 **RESOLVED:** Councillor Garrard and Councillor Wang

- (a) That Council receive and note the report.
- (b) That Council's social media accounts are reviewed and audited to ensure currency and accurately reflect Council's brand architecture strategy.

Record of Voting:

For the Motion: Unanimous

16.3 **Tender ITT 18/2023 Event and Production Management Services**

(Report of Digital & Creative Manager)

4569 **RESOLVED:** Councillor Garrard and Councillor Wang

- (a) That Council approve the appointment of the following three (3) companies for the establishment of a panel of suppliers to provide event and production management services for an initial contract period of three (3) years with two (2) one-year options to extend:
 - Premium Media
 - DPLR
 - Wonder Communications
- (b) That it be noted that the Council endorsed budget for this engagement is \$332,160.00 (excl. GST) per annum, or \$1,660,800 over 5 years.
- (c) That Council note, panelists have submitted a schedule of rates based on Council's current events schedule, and awarding of work is to be based on the panelist's ability to meet Council's timelines and scope one individual events, as required.
- (d) That all unsuccessful tenderers be advised of Council's decision in this matter.
- (e) Further, that Council delegate authority to the Chief Executive Officer to finalise and execute all necessary documents.

Record of Voting:

For the Motion: Unanimous

13. REPORTS TO COUNCIL - FOR COUNCIL DECISION

13.1 **Post Exhibition: Adoption of Councillor Workshops Policy 2023**
(Report of Policy Officer)

4570 **RESOLVED:** Councillor Garrard and Councillor Humphries

That this matter be referred back to the Policy Review Committee for further discussion.

Record of Voting:

For the Motion: Unanimous

Note: Due to disclosing a Significant Non-Pecuniary Interest in relation to the next matter (Item 13.4: Review of Options for Proposed Locality (Suburb) Boundary Adjustment - Harris Park), Councillor Davis left the meeting at 7.04pm.

13.4 **Review of Options for Proposed Locality (Suburb) Boundary Adjustment - Harris Park**
(Report of Senior Project Officer)

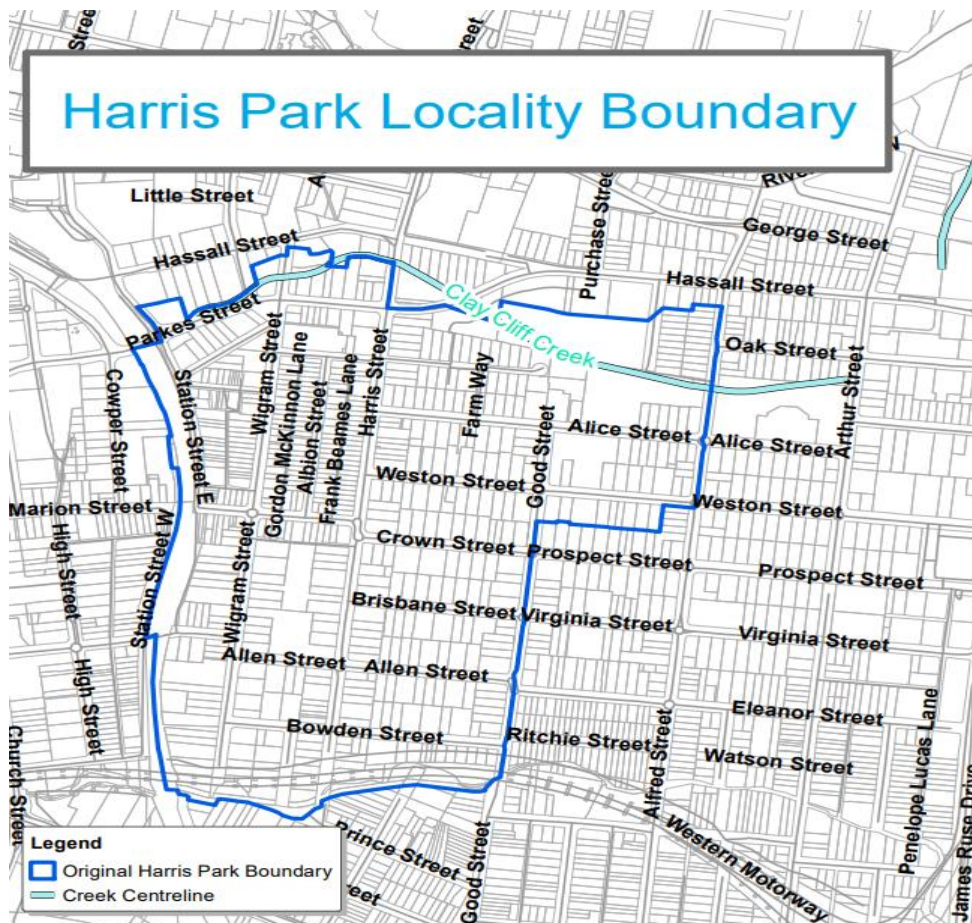
4571 **MOTION:** Deputy Lord Mayor Councillor Prociv and Councillor MacLean

- (a) That Council notes the options contained in this report for a locality (suburb) boundary amendment to Harris Park.
- (b) That Council corrects the existing boundary error and submits an 'operational' application to the NSW Geographical Names Board (GNB) to amend the bisection of cadastral Lot SP99768 at 23 Hassall Street, Parramatta to comply with GNB guidelines.
- (c) That Council makes no other changes to the existing Harris Park locality boundary as none of the potential options contained in the report are consistent with or comply with NSW Geographical Names Board (GNB) locality guidelines or address policy.

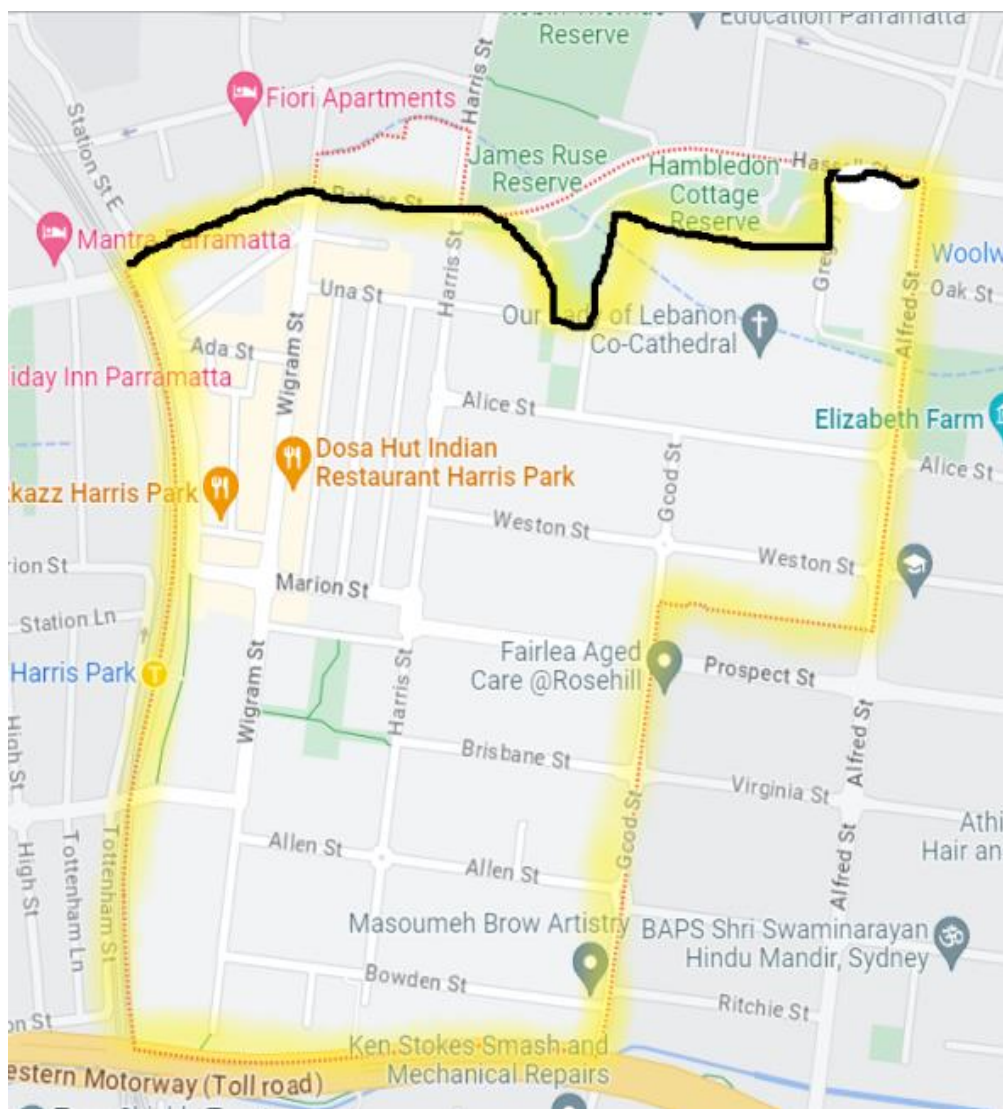
AMENDMENT: Councillor Garrard and Councillor Siviero

- (a) That Council notes the options contained in this report for a locality (suburb) boundary amendment to Harris Park.
- (b) That Council corrects the existing boundary error and submits an 'operational' application to the NSW Geographical Names Board (GNB) to amend the bisection of cadastral Lot SP99768 at 23 Hassall Street, Parramatta to comply with GNB guidelines.
- (c) That Council progress by community consultation with owners and residents of the properties directly impacted by the proposed change/adjustment to Harris Park, re-aligning the northern boundary of Harris Park along the major road centrelines of Parkes Street and Hassall Street (between Station Street East and Alfred Street with

the exception of Hambledon Cottage Reserve) as this would create a boundary that is clear and easily distinguishable, consistent with Clause a. of Section 6.8.4 and Clause b. of Section 6.8.5 of the APUM.



Actual Current Boundary MAP



Record of Voting:

For the Amendment: Councillors Garrard, Green, Noack, Pandey, Siviero, Valjak, Wang and Wearne

Against the Amendment: Lord Mayor Councillor Esber, Deputy Lord Mayor Councillor Prociv and Councillors Bradley, Darley and MacLean

On being PUT to the meeting voting on the AMENDMENT was eight (8) votes FOR and five (5) votes AGAINST. The AMENDMENT therefore became the MOTION.

RESOLVED: Councillor Garrard and Councillor Siviero

- (a) That Council notes the options contained in this report for a locality (suburb) boundary amendment to Harris Park.
- (b) That Council corrects the existing boundary error and submits an 'operational' application to the NSW Geographical Names Board

(GNB) to amend the bisection of cadastral Lot SP99768 at 23 Hassall Street, Parramatta to comply with GNB guidelines.

- (c) That Council progress by community consultation with owners and residents of the properties directly impacted by the proposed change/adjustment to Harris Park, re-aligning the northern boundary of Harris Park along the major road centrelines of Parkes Street and Hassall Street (between Station Street East and Alfred Street with the exception of Hambledon Cottage Reserve) as this would create a boundary that is clear and easily distinguishable, consistent with Clause a. of Section 6.8.4 and Clause b. of Section 6.8.5 of the APUM.

Record of Voting:

For the Motion: Councillors Garrard, Green, Noack, Pandey, Siviero, Valjak, Wang and Wearne

Against the Motion: Lord Mayor Councillor Esber, Deputy Lord Mayor Councillor Prociv and Councillors Bradley, Darley and MacLean

On being PUT to the meeting voting on the MOTION was eight (8) votes FOR and five (5) votes AGAINST. The Motion was CARRIED.

Question Taken on Notice (Clr Garrard) – Item 13.4 – Review of Options for Proposed Locality (Suburb) Boundary Adjustment – Harris Park

- When will the public consultation take place, when will it commence?

Note: Councillor Davis returned to the meeting at 7.45pm

**PROCEDURAL MOTION
SUSPENSION OF STANDING ORDERS - MATTER OF URGENCY**

Councillor Noack sought a Suspension of Standing Orders to raise a Matter of Urgency regarding the Little India Plaque installation on Friday, 3 November 2023.

The Lord Mayor, Councillor Esber agreed that the matter was a Matter of Urgency, and allowed the matter to be considered by Council.

MATTER OF URGENCY LITTLE INDIA PLAQUE INSTALLATION

MATTER OF URGENCY - LITTLE INDIA PLAQUE INSTALLATION

4572 **RESOLVED:** Councillor Noack and Councillor Siviero

- (a) That Council expresses concern that the plaque was installed in Rosella Park last Friday 3 November 2023 without any consultation with Ward Councillors and not in the location resolved by the chamber on by way of Lord Mayor Minute on 24 April 2023 and re-affirmed on 22 May 2023 as follows;

invite His Excellency Shri Narendra Modi, Prime Minister of the Republic of India, to the City of Parramatta to lay a foundation stone at the Gateway entrance to the precinct to commemorate the establishment of the 'Little India' precinct in Harris Park

and

On behalf of the City of Parramatta, the Lord Mayor invited His Excellency Shri Narendra Modi, Prime Minister of the Republic of India, to unveil a ceremonial stone commemorating the establishment of the 'Little India' precinct which will be placed in an important location at the Gateway to the Harris Park precinct.

- (b) That Council remove the plaque from Rosella Park before Diwali and install it as resolved at the Gateway to "Little India" being the corner of Wigram and Parkes Street as an interim measure to allow further consultation if necessary regarding a permanent location at the Gateway to "Little India".
- (c) That Council resolve for another plaque to be installed alongside the current plaque with the names of the Councillors at the time of this decision on 22 May 2023, namely former Lord Mayor Councillor Sameer Pandey and all Councillors.
- (d) That Council consult with Councillors regarding the exact wording on the plaque and provide an urgent update on progress and steps forward for this project via a report to Council.
- (e) That Council remove/delete the Facebook post made on 3 November 2023 relating to the installation that occurred.

Record of Voting:

For the Motion: Councillors Garrard, Green, Humphries, Noack, Pandey, Siviero, Valjak, Wang, and Wearne

Against the Motion: Lord Mayor Councillor Esber, Deputy Lord Mayor Councillor Prociv and Councillors Bradley, Darley, Davis and MacLean

On being PUT to the meeting. Voting on this Motion was nine (9) votes FOR and six (6) votes AGAINST. The Motion was CARRIED.

Note: A Rescission Motion was lodged on 6 November 2023 at 8.39pm in respect to this resolution of Council. The Rescission Motion will be considered by Council at the next ordinary Council Meeting scheduled to occur on 20 November 2023.

Question Taken on Notice (Clr Noack) – Matter of Urgency – Installation of plaque in Rosella Park

- In terms of correspondence and contact between the Federal Member for Parramatta and the City of Parramatta who contacted who first?
- Can you name the Council Officer that was contacted by the Federal Member for Parramatta?

Question Taken on Notice (LM Clr Esber) – Matter of Urgency – Installation of plaque in Rosella Park

- In terms of the relocation of the plaque, where would the suitable exact location be?

PROCEDURAL MOTION MATTER OF URGENCY

Councillor Humphries raised a Matter of Urgency regarding a Daily Telegraph article titled “Better Education analysis reveals NSW’s top 50 High Schools”, published on 6 November 2023.

The Lord Mayor, Councillor Esber agreed that the matter was a Matter of Urgency, and allowed the matter to be considered by Council.

MATTER OF URGENCY TOP 50 HIGH SCHOOLS IN NSW

MATTER OF URGENCY - Top 50 High Schools in NSW

4573 **RESOLVED:** Councillor Humphries and Councillor Davies

That the Lord Mayor write to the Parramatta LGA high schools listed in the top 50 Primary Schools and congratulate them on their achievements.

Record of Voting:

For the Motion: Unanimous

Note: Due to a lack of quorum the Lord Mayor, Councillor Esber called for a five minute adjournment.

Note: The meeting adjourned at 8.22pm.

Note: The meeting reconvened at 8.27pm.

Note: Standing Orders were resumed when the meeting was reconvened.

14. NOTICE OF MOTION

Note: Item 14.4 was dealt with earlier in the meeting as detailed in these Minutes.

14.2 **Traffic Lights at intersection of Bennelong Parkway and Hill Road, Wentworth Point**
(Report of Councillor Noack)

4574 **RESOLVED:** Councillor Noack and Councillor Siviero

- (a) That Council notes that the construction of traffic lights at the intersection of Hill Road and Bennelong Parkway, Wentworth Point were originally planned to be completed by June 2023.
- (b) That Council further notes the recent delays have been due to issues raised by the State Government authorities, Ausgrid and Transport for NSW.
- (c) Further, that the Lord Mayor write to the Minister for Transport, The Hon. Jo Haylen MP and the Local Member for Parramatta, Ms Donna Davis MP requesting that the issues be resolved as a matter of urgency to enable the construction of the traffic lights to be completed as soon as possible.

Record of Voting:

For the Motion: Unanimous

15. QUESTION WITH NOTICE

15.1 Questions Taken on Notice at the 23 October 2023 Council Meeting (Report of Council Secretariat & Policy Officer)

4575 **Clr Garrard** asked a question on Item 14.1 Heritage Review for City of Parramatta

- Does Council allow the installation of solar panels on heritage listed buildings?

Executive Director City Planning and Design Response

There are two (2) pathways that allow for installation of solar panels in a heritage area.

1. The installation may be exempt development under [State Environmental Planning Policy \(SEPP\) \(Transport and Infrastructure\)](#)

Clause 2.41(4) details the conditions that must be met for the panels to be permitted as Exempt Development. Of relevance to Heritage items is clause 2.41(d)iv which states:

(iv) if the land contains a State or local heritage item or is in a heritage conservation area—

(A) the system is not attached to any wall or roof of a building facing a primary road, and

(B) the system does not protrude more than 0.5m from any building to which it is attached (as measured from the point of attachment), and

If the solar panel system can meet all the SEPP requirements, including the clause above, it can be installed as Exempt Development.

2. If the Exempt Development provisions cannot be met the matter can be considered on its merits and assessed for compliance with the *Parramatta Local Environmental Plan 2023* and *Parramatta Development Control Plan 2023* via the lodgement of a development application with Council.

Section 7.6 Solar Energy Systems of *Parramatta Development Control Plan 2023* includes the statement that the “City encourages the sensitive installation of solar energy systems on heritage items and within conservation areas as long the proposal protects heritage values and maintains the integrity, significance and the character of the area.”

Clr Noack asked a question on Item 13.2 Minutes of the Traffic Engineering Advisory Group meeting held on 20 September 2023

- How many meetings has Council had with the developer 'Sekisui'?
- can they give a report on what has happened at those meeting?
- and how hopeful is Council of progress?

Executive Director City Planning and Design Response

There have been four (4) formal meetings with Sekisui to discuss the roundabout to be constructed at the intersection of Hill Road and Burroway Road since September 2022. Three (3) of the meetings primarily discussed design issues, all of which have been resolved. The final meeting discussed traffic management arrangements during construction and Sekisui also provided an update on approvals required from utility services.

Staff have also made contact on two occasions since mid-August to obtain updates on construction timing. At this stage, Council officers are confident that construction will commence this calendar year, however this is subject to the timely approval of the street lighting plans by Ausgrid. Council officers have been in contact with Ausgrid requesting they expediate their approval process.

16. CLOSED SESSION

There were no items considered in closed session at this meeting.

17. CONCLUSION OF MEETING

The meeting concluded at 8.29pm.

This page and the preceding 17 pages are the Minutes of the Ordinary Council Meeting held on Monday, 6 November 2023 and will be confirmed on Monday, 20 November 2023.

Chairperson

REPORTS TO COUNCIL - FOR NOTATION

20 NOVEMBER 2023

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REPORTS TO COUNCIL - FOR NOTATION

ITEM NUMBER	12.1
SUBJECT	Minutes of Audit Risk and Improvement Committee Meeting held on 17 August 2023
REFERENCE	F2022/03176 - D09187337
REPORT OF	Coordinator Internal Audit

CSP THEME: FAIR

PURPOSE:

To receive and note the confirmed Minutes from the Audit, Risk and Improvement Committee (ARIC) meeting held on 17 August 2023.

RECOMMENDATION

That Council receive and note the confirmed Minutes from the Audit, Risk and Improvement Committee (ARIC) meeting held on 17 August 2023.

BACKGROUND

1. Council's Audit, Risk and Improvement Committee Charter provides for the reporting of Audit, Risk and Improvement Committee (ARIC) meeting minutes to Council.

ISSUES/OPTIONS/CONSEQUENCES

2. The Minutes of the ARIC meeting held on 17 August 2023 were confirmed by the ARIC at its meeting on 19 October 2023 and are now submitted for Council's information.

CONSULTATION & TIMING

Stakeholder Consultation

3. The following stakeholder consultation has been undertaken in relation to this matter:

Date	Stakeholder	Stakeholder Comment	Council Officer Response	Responsibility
14 September 2023	Risk & Audit Manager	Minor changes recommended	Referred draft minutes to ARIC Chair	Risk & Audit Coordinator Internal Audit
15 September 2023	Chairperson of ARIC	Approved	Referred approved draft minutes to ARIC	Risk & Audit Coordinator Internal Audit
18 September 2023	ARIC Independents	No changes recommended	No change to Chair approved minutes	Risk & Audit Coordinator Internal Audit

Councillor Consultation

4. The following Councillor consultation has been undertaken in relation to this matter:

Date	Councillor	Councillor Comment	Council Officer Response	Responsibility
18 September 2023	Councillor representatives on ARIC	No comment from councilor representatives.	No further action.	Risk & Audit Coordinator Internal Audit

LEGAL IMPLICATIONS FOR COUNCIL

5. There are no legal implications associated with this report.

FINANCIAL IMPLICATIONS FOR COUNCIL

6. There are no financial implications associated with this report.

Steven Unkovic
Coordinator Internal Audit

Roxanne Thornton
Chief Governance & Risk Officer

John Angilley
Executive Director Finance & Information

Gail Connolly
Chief Executive Officer

ATTACHMENTS:

1  ARIC Meeting Minutes 17 August 2023 12 Pages

REFERENCE MATERIAL



MINUTES

Meeting Name	Audit Risk & Improvement Committee	Quorum: 3
Date	Thursday 17 August 2023	Time: 5:00pm
Venue	Level 12 Boardroom, 126 Church Street, Parramatta / MS Teams	
Attendees	<u>Committee Members</u> Chairperson: Dr Col Gellatly Independents: David Pendleton & Jesse Jo (remote) <u>Council Staff:</u> Gail Connolly PSM – Chief Executive Officer John Angilley – Executive Director Finance & Information (remote) Bryan Hynes – Executive Director Property & Place (remote) John Crawford – Chief Technology Officer Amit Sharma – Chief Financial Officer Roxanne Thornton – Chief Governance and Risk Officer Erin Lottey – Project Manager Legacy Asbestos (remote) Paul Willingham – Group Manager Risk & Safety Bruce Ferguson – Risk & Audit Manager Steven Unkovic – Coordinator Audit & Risk <u>Internal Ombudsman Shared Service:</u> Josh Jongma – Acting Internal Ombudsman Sarah Labone – Assistant Internal Ombudsman (remote) <u>NSW Audit Office:</u> Nirupama Mani – Director (remote) Ali Amjad – Audit Manager (remote) <u>BDO (Internal Audit Service Provider):</u> Mark Griffiths – Partner (remote) Josh Goulton – Partner (remote)	
Apologies	Councillor Michelle Garrard	
Minute Clerk	Vandana Saini	

No.	Item
1	Acknowledgement of the traditional owners of land The Chairperson acknowledged the traditional owners of the land of Parramatta.
2	Meeting Opening & Apologies The Chairperson welcomed everyone at the meeting and noted the meeting is being recorded for the purpose of Minute taking. The Committee received and noted the apologies for Councillor Michelle Garrard.
3	Disclosure of Interests There were no conflicts of interest declared at this meeting.
4	Minutes of Previous Meeting RESOLVED (Jo/Pendleton) That the minutes of the Audit Risk and Improvement Committee meeting held on 25 May 2023 be received and noted as a true record of the meeting.
5	Matters Arising and Action Items from Minutes
Discussion	The Committee accepted the updates provided and agreed to close off the actions that are deemed completed. <ul style="list-style-type: none"> • ARIC Charter update to recognise the oversight Cyber Security will be completed after the OLG guidelines are enacted upon. • Enterprise Risk Management policy is open for consultation and are being received by the Council's Policy Review Committee.
6	Update on Major Projects
Discussion	The Committee received and noted the tabled Major Projects report. Bryan Hynes ED Property & Place highlighted key points: <u>Parramatta Square</u> <ul style="list-style-type: none"> • Town Hall will open in November 2023. All the works are in their final stages. • As of 26 July, all three DA's were approved i.e. Internal refurbishment works, south annex and roof top plant. • There is currently 1 significant residual risk. <u>Public Domain</u> <ul style="list-style-type: none"> • A final OC for stage 2 is contingent upon an agreed Operational Plan of Management with TfNSW. • Eastern Public Artwork was opened on 27 July 2023.

	<ul style="list-style-type: none"> • 5PS forecourt concept River Flow was endorsed by Council. The prototype installation was completed in August 2023 and final completion is estimated in the Q1 2024. • There is currently 1 significant residual risk. <p><u>PS6 &8</u></p> <ul style="list-style-type: none"> • Walkers have agreed to the long outstanding annexure Y terms to actually be implemented. After four years of the project an agreement has been reached and we can now instruct the joint valuers. • Fit out works to the retail tenancy 6.01 for the ABC Studio are progressing and are due to open in February 2024. • The Annexure Y risk has been dealt with and will be completed by the end of the year. <p><u>Parramatta Aquatic Centre</u></p> <ul style="list-style-type: none"> • Council is ready to release the Occupancy certificate this weekend. • The PAC is scheduled to open on 25 Sep 2023 for Public. • Council is proud to host one of the best Aquatic & Wellness Centres in the country. • Operations team is prepared for the opening and PAC is in the process of finishing landscaping and external finishes with Lipman. • Lipman lost \$8M on this project with none of the loss an issue for Council. The causes of the loss were due to COVID 19 delays, 2 of the subcontractors becoming insolvent and increases in materials such steel and concrete throughout the procurement phase. • There are currently 2 significant residual risks. <p><u>Epping Aquatic Centre</u></p> <ul style="list-style-type: none"> • The project was inherited from the Hornsby Council. • DA will be submitted in late September. • The project is budgeted for \$26.9M and Council had to trim back from an estimate of about \$35M when it was transferred to the Property Development Group. • The project is expected to complete by end of 2025. <p><u>Riverside Theatre Development</u></p> <ul style="list-style-type: none"> • Lead Consultancy in relation to the design excellence and state significant development has been awarded to ARUP and contracts executed. • Expression of interest for design excellence competition is drafted and ready for release to market in August 2023. <p><u>9 Wentworth Place – Future Workplace</u></p> <ul style="list-style-type: none"> • Base build DA was approved in July 2023. • The Head Contract Tender was issued in April 2023 and closed July 2023.
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	<ul style="list-style-type: none"> • Report recommending the preferred tender will be submitted to Council on 28 Aug 2023. • The tendered prices are significantly below budget and our contingency that we carry into this project has gone from about \$5 million to \$8.5 million. • Council has also negotiated a \$1.3 million payout by DOHA and those scope of works, which was for their deficit of the particular four level stack in Wentworth. • Majority of the risks for 9 Wentworth Place have been mitigated, but the main risk that remains is the on-time vacating of 126 Church St. • There are currently 3 significant residual risks. <p>ARIC had open discussion regarding the projects, mainly Riverside Theatre \$10.4m shortfall and capacity of occupancy 9 Wentworth Place.</p> <p>Bryan responded to the queries which were satisfactorily resolved.</p> <p>The Committee commended the team of their progress on the Major Projects and thanked Bryan Hynes for the update.</p>
Note	Bryan left the meeting at 5:20pm.
Outcomes	<p>Actions:</p> <ol style="list-style-type: none"> 1. To provide ARIC with <ul style="list-style-type: none"> • Reflections on completed projects • Operational readiness review
7	MPAC Annual Report
	ARIC received and noted the tabled report.
8	Status Update - James Hardie Legacy Sites - Asbestos Remediation Works Program
	<p>ARIC received and noted the update on Council's management of James Hardie legacy sites in the City of Parramatta local government area.</p> <p>Erin Lottey, Project Manager Legacy Asbestos provided a brief overview.</p> <p>Current Status:</p> <ul style="list-style-type: none"> • The NSW Environment Protection Authority (EPA) has now completed its reassessment of James Hardie legacy sites in NSW. • Following the release of a brief reassessment report in November 2022, Council applied for access to more detailed information under the GIPA Act. In response to this request, the EPA provided a number of documents to Council in May 2023. <ul style="list-style-type: none"> ➤ Two of the documents provided relate to a specific residential area that had not been identified in the reassessment report. This information was sought so that Council could confirm that

	<p>the appropriate assessment had been undertaken in relation to this site.</p> <ul style="list-style-type: none"> ➤ The third document was Schedule A to the reassessment report, which contains information necessary to identify which parcels within the Parramatta LGA have been identified as legacy sites. ➤ The report includes the details of expenditure for the last financial year, the proposed expenditure for the next financial year in response to a query from the last meeting. ➤ Last year's major project, Experiment Farm, is now completed. The site is fully capped and is 300 millimetres higher than it previously was with a new irrigation system running through it. ➤ This year the major project will be Excelsior Reserve, a bushland area located in North Rocks with quite significant amounts of industrial waste. ➤ Council was not successful in Grant funding application from West Invest for Dan Mahoney Reserve. Therefore, the site will be managed under an interim management plan which requires regular inspections, checking the adequacy of the grass cover and fencing any areas where the grass is becoming patchy. <p>The Chairperson opened the floor for discussion.</p> <ol style="list-style-type: none"> 1. How do you manage the risk of unauthorised access or trespassing? 2. What is Council's roles with residential properties? <p>Erin Lottey responded to both the questions.</p> <p>QON1: Currently there is one high risk site and that is managed by supressing the material with soil and grass. Fences are put in place to keep pedestrians away and no dig signs for contractors. The test results are also sent to Safe Work EPA, Sydney Water, Telstra and NBN Co.</p> <p>QON2: Council advocates for the residents to the government to provide solutions for residential properties as suggested and guidance by EPA.</p> <p>The Chair thanked Erin Lottey for the presentation and the updates.</p>
9	Internal Ombudsman Shared Service
	<p>Josh Jongma, Acting Internal Ombudsman, provided a summary of activities that have been undertaken by the IOSS with City of Parramatta Council in the period from 1 April 2023 to 30 June 2023.</p>

	<ul style="list-style-type: none"> • There has been a 98% increase in complaints received in the 12 months to date (1 July 2022 to 30 June 2023) compared to the previous 12 months. • The IOSS has seen the majority of complaints relate to administrative processes, including decision making, timeliness and lack of action with the planning and development, regulatory compliance and works and infrastructure areas. • Key trends identified for the current quarter were: <ul style="list-style-type: none"> ○ Perceived lack of action to regulatory compliance requests. ○ Timeliness in responding to customer requests'. ○ Perceived decision making with development applications. ○ Perceived decision making with public liability claims. <p>Quarterly report</p> <ul style="list-style-type: none"> • The yearly work delivered by the IOSS continues to grow. • Council receives an equitable utilisation of service. • There is a need for the IOSS to renew strategic plan for prevention and education focus areas. • The IOSS is vulnerable to impacts of seasonal increases in demand or staffing changes. • PID Act Implementation is on a tight timeframe. It will be effective from 1 October 2023. IOSS aims to train everyone within six months as one of the changes is that every manager is now a disclosure officer, so if serious wrongdoing is disclosed to a manager, they have obligations to bring it to this disclosures coordinator. • Across three Councils, IOSS has created network (Shared Service Forums) connecting the complaints management team, customer service team and governance team to discuss similar issues. <p>Annual report</p> <ul style="list-style-type: none"> • The Annual report is now published on the Website. • It mainly consists of data from complaints analysis, case studies and the year ahead. • Next year IOSS will mainly focus on revising the strategic plan, preparations for the new PID Act, 2024 Council Elections, improving customer experience and promoting collaboration between the member Councils. <p>The Committee had an open discussion on the updates.</p> <ul style="list-style-type: none"> • ARIC complimented the inclusion of case studies in the Annual Report. • There was discussion on the potential complaints for the preliminary flight paths of the Western Sydney International Airport. ARIC was updated that currently Council has not received
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	<p>any complaints and does not have a portal/hotline, but according to the website of https://www.westernsydneyairport.gov.au/flight-paths/aircraft-noise. Noise from aircraft flying over communities will be a key consideration during the flight path design process. Aircraft noise will also be an area of discussion in the Forum On Western Sydney Airport (FOWSA), the airport's main community engagement forum.</p> <ul style="list-style-type: none"> • What is the progress on investigation marked Confidential that is relevant to ARIC? <p>IOSS responded that a pre-meeting with the Chair will be scheduled.</p> <p>Action</p> <ol style="list-style-type: none"> 1. ARIC members to receive a summary of complaints made categorised by the nature of the complaint. The details of the individuals or anyone involved need not be disclosed. <p>The Chairperson thanked IOSS team for the updates.</p>
10	<p>WHS Annual Report</p> <p>ARIC noted the Annual Council WHS report 2022-2023.</p> <p>Paul Willingham gave a brief overview of the Work Health and Safety Report.</p> <ul style="list-style-type: none"> • WHS Overview – Incident Reporting: A total of 601 incident reports were lodged in the reporting period. 25% of the 601 reports were related to COVID 19. • Workers Compensation Costings – Breakdown by Directorate, LTI's claims by mechanism and body map. • Recovery at Work and Workers Compensation • Lost Time Injury Analysis: The data is as per the severity and lessons learnt. • Contractor Management: Improvements in record management due to the Vault System • Health and Wellbeing: Usage of the EAP Service is above industry average. • WHS & Wellbeing Initiatives: Peak Safety WHS Committee conducted 6 monthly review. • Mental Health: City of Parramatta Council has been accredited as a Mental Health First Aid organization. • Safe Work Improvement Notice: Of the 15 actions to which Council committed all have been completed, with the exception of safe

	<p>systems of work and provision of training and information, which are partially complete.</p> <ul style="list-style-type: none"> • WHS Significant Lessons Learnt <p>Safe Work has closed out the notice and are tracking Council's progress.</p> <p>Questions on Notice:</p> <ol style="list-style-type: none"> 1. What are the Council's Emergency Management activities and how are they managed and reported? 2. What is Council doing to mitigate legal claims for industrial deafness. <p>Paul responded to both the questions.</p> <p>QON1: Council has adopted the Emergency Planning as part of the Safety Management System. A self-assessment audit was completed with workers compensation insurer last week.</p> <p>QON2: Council is aligning with 2-year monitoring of noisy workplace areas that have higher risk. Engineering is key to the mitigation.</p> <p>Action:</p> <ol style="list-style-type: none"> 1. WHS team to include Emergency Management in the WHS Report. <p>The Chairperson thanked Paul Willingham for the updates.</p>
11	<p>ICT Major Projects Update</p> <p>ARIC received and noted the ICT Major Projects Update.</p> <p>John Crawford provided a brief outline of the Projects.</p> <ul style="list-style-type: none"> • Upgrade of ICT Client Technology • Upgrade of ICT Infrastructure • Cyber Security • WAN • Technology One • myWorkplace (Technology Stream and Pilot) <p>Action:</p> <ol style="list-style-type: none"> 1. In regard to the Tech One project it was requested that ARIC receive updates in future meeting of the status of the project. <p>The Chairperson thanked John Crawford for the updates.</p>
12	<p>Update from Audit Office</p> <p>ARIC received and noted the report from NSW Audit Office regarding the Audit Office activities.</p>

	<p>Nirupama Mani gave a brief outline of the activities.</p> <ul style="list-style-type: none"> • There is a delay in issuing a Draft Interim Management letter as Audit is waiting on supporting documentation on the progress of the matters that were previously raised. • The Audit clearance will be delayed by three weeks as the Office is waiting for revaluation reports and financial statements. • Performance Audit on Cyber Security is in progress. Office aims to issue the draft findings around 18 Sept 2023 and a report to be tabled to Parliament on 23rd Feb 2024. • Since the last ARIC meeting, NSW Audit Office has issued The Local Government 2022 report with key recommendations, predominantly relating to: <ul style="list-style-type: none"> ○ Councils need to track and implement audit recommendations, giving priority to high risk and repeat issues. ○ Councils need to complete timely asset valuations, including integrity and completeness checks around asset records. ○ Councils need to prioritize creation of a cyber security plan to ensure data and assets are safeguarded. • NSW Audit Office released the Annual Work Program for Y23/26. Apart from the cyber security and local government audit that is in currently underway, the planned audits going forward for the next couple of years are around road asset management and coastal management, which will be done along with the Department of Planning and Environment and involving the Coastal Councils. <p>Action:</p> <ol style="list-style-type: none"> 1. ARIC will receive the draft Financial Statements offline. <p>The Chairperson thanked Nirupama Mani for the updates.</p>
13	Proposed F2024 Audit Program
	<p>ARIC noted the list of items proposed to be audited for F2024, F2025 & F2026.</p> <p>Bruce Ferguson obtained feedback and comment on the proposed list.</p> <p>ARIC will wait for the Control Assurance Map and check against the list.</p> <p>Recommendations:</p> <ol style="list-style-type: none"> 1. The proposed list to include additional or reserve audits in case scheduled audits cannot be done or need to be deferred. 2. Aquatic Centre audit to specify Parramatta.

	<p>3. Council to consider quality assurance improvement program for the internal audit function. Either an internal self-assessment or an independent external assessment as well.</p> <p>4. Consider audits covering Fees, Charges & Waivers.</p> <p>5. Also take into consideration the Annual Work Plan of the NSW Audit Office</p>
14	<p>Report of Internal Audit Activities</p> <p>ARIC noted the tabled report on Internal Audit activities for the period from 17 May 2023 to 9 Aug 2023.</p> <p>The Committee accepted the updates provided and agreed to close off the actions that are deemed completed.</p> <p>Mark Griffiths introduced Josh Goulton (partner at BDO) who is leading the risk advisory practice in Parramatta and will be working closely with the Council.</p> <p>Josh is currently leading the Control Assurance Mapping engagement and provided the ARIC with an update on progress to date.</p> <p>The key highlights of the presentation were:</p> <ul style="list-style-type: none"> • BDO is undertaking an assurance mapping exercise of key business processes using the Three Lines of Defence Model. • The intent is to identify the relevant assurance activities in place for each key business process, assess the adequacy of coverage and report on any gaps. • BDO has identified 55 key business process to map against and seek ARIC's feedback and comment on the Assurance Map template. • BDO has also shared the draft template with risk owners and key stakeholders in more than 10 meetings and the feedback has been positive. • Next steps: Responses Due (2 weeks), Consolidate the responses (1 week), Identify gaps and repair (1 week) and prepare a report. <p>Actions:</p> <ol style="list-style-type: none"> 1. To circulate the report on Assurance Mapping out of session to the Committee for comments/feedback. <p>ARIC believes Assurance mapping will be valuable to provide insights and inform about major projects both for ARIC, management and the Council.</p> <p>The Chairperson thanked Mark Griffiths and Josh Goulton for the presentation.</p>

15	Report on Credit Card Usage
	<p>ARIC received and noted the report on Credit Card Usage.</p> <p>ARIC was concerned with how Hospitality and Gifts was dealt under the Credit Card Policy.</p> <p>CEO assured ARIC that the Credit Card Policy has been reviewed and checks have been put in place.</p> <p>Action</p> <ol style="list-style-type: none"> 1. ARIC to receive a report on Corporate Memberships. The report to include how Council administers, the value and central point of contact (register). <p>The Chairperson thanked Bruce Ferguson and Steven Unkovic for the updates.</p>
16	People Culture & Workplace Report
	<p>ARIC received and noted the tabled report.</p> <p>Question on Notice:</p> <ol style="list-style-type: none"> 1. How is management dealing with Overtime, overdue policies and policies that are pending reviews? <p>CEO responded on the review of policies and gave an update on how Policy Review Committee is dealing with the Policies.</p> <p>Council has identified gaps in the Overtime Policy during an investigation and is currently under review.</p>
17	Finance & Information Report
	ARIC received and noted the tabled report of Finance & Information YTD May 2023 results.
18	General Business
	<p>Jesse Jo shared with ARIC that around June 2023, the NSW Audit Office release a report on Mid Coast Council that spoke about financial governance, long term financial planning and has implications regarding to all Councils.</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Council to conduct an Initial Gap Analysis regarding Financial Governance, long term financial planning and report back to ARIC. <p>John Angilley advised that a report can be produced during the budget process for the next financial year.</p>

The Chairperson thanked all Committee Members and staff for their attendance and input.

Next meeting: TBA

Meeting closed: 6:37pm

REPORTS TO COUNCIL - FOR NOTATION

ITEM NUMBER	12.2
SUBJECT	Investment Report for October 2023
REFERENCE	F2022/03176 - D09202403
REPORT OF	Tax and Treasury Accountant
CSP THEME:	Fair

WORKSHOP/BRIEFING DATE: Nil

PURPOSE:

The purpose of this report is to inform Council of the investment portfolio performance and compliance for the month of October 2023.

RECOMMENDATION

That Council receive and note the Investment Report for October 2023.

BACKGROUND

1. In accordance with clause 212 of the *Local Government (General) Regulation 2021 (the Regulation)*, a report setting out details of all money invested must be presented to Council monthly.
2. The report must include a certificate as to whether the investments have been made in accordance with the *Local Government Act 1993 (the Act)*, the *Local Government (General) Regulation 2021* and Council's Investment Policy.

ISSUES/OPTIONS/CONSEQUENCES

Investment Portfolio Summary

3. The investment portfolio closing balance as of 31 October 2023 was \$486.4m. The average portfolio holdings held throughout the month was \$491.2m.
4. The majority of Council's investment portfolio is in term deposits (66%). The portfolio also includes liquid floating rate notes (FRNs), cash, and the TCorp Long Term Growth Fund (LTGF).
5. Approximately 9% of the portfolio comprises of less conservative long-term investments with exposure to credit markets and domestic and international shares. The investment portfolio is well diversified and weighted towards higher-rated institutions.
6. The table below lists the diversified range of investments held by Council as of 31 October 2023.

Table 1: Summary of investment portfolio

Investment Product	000's	% Held	Monthly Return	Annualised Return
Term Deposits	322,450	0.66	0.30	3.62
Floating Rate Notes	43,227	0.09	0.45	5.43
Bonds	34,159	0.07	0.11	1.25
Cash at Call	41,826	0.09	0.36	4.35
31 Day Notice Funds	168	0.00	0.38	4.55
CFS Global Managed Funds (CFS)	14,939	0.03	0.13	1.59
TCorp Long Term Growth Fund (LTGF)	29,596	0.06	-1.41	-15.39
Total Investment Funds	486,366	1.00	0.20	2.35
*COPC Internal Benchmark			0.25	2.94
Ausbond Bank Bill Index Benchmark			0.33	4.01
(Underperformance) / Outperformance > Ausbond BBI				-1.66

***COPC Internal Benchmark returns** - based on Council's individual benchmarks across the various asset classes it invests within its own portfolio. The following individual benchmarks are the measurements, used for each asset class.

Cash: RBA Cash Rate

Term Deposits: based on Council's weighted average duration using multiple ADIs average monthly rate

FRNs: AusBond Credit FRN Index

CFS Global Credit Income Fund: AusBond Credit Index

NSW TCorpLM Long-Term Growth Fund: NSW TCorpLM Internal Benchmark

Investment performance for the month. The investment portfolio reported a monthly actual return of 0.20% for October 2023 (or 2.35% on an annualised basis). underperforming the monthly Ausbond bank bill index by 166 basis points annualised. The TCorp Fund -1.41% Actual was the main detractor to performance as domestic and international shares fell Bonds also continued to be sold off as yields rose again (AusBond Composite Bond Index fell -1.85%).

7. **Historical investment performance.** The table below provides year-to-date and historical investment performance compared to the Ausbond Bank Bill Index.

Table 2: Historical investment portfolio performance

Past and Present Performance	FYTD	1 Year	2 Year	3 Year
Total Portfolio	3.20	3.37	2.13	2.02
Ausbond Bank Bill Index Benchmark	4.27	3.66	2.20	1.47
Outperformance	-1.07	-0.29	-0.07	0.55

8. **Investment Revenue:** As at the end of October 2023, the cumulative actual interest/income earned, was approximately **-\$1.2m** below the annual budget. This underperformance in interest income expectations, can be attributed to the TCorp Long Term Growth Fund, which has recorded a negative return of **-3.96%** over the last 3 months.

Going forward for 2023-24 Advisors exercise caution and expect volatility from the **TCorp Long-Term** given it has exposure to both domestic and international

shares. This fund has a long duration view of 7-10 years and cannot be accurately measured for performance in the short term.

Table 3: Cumulative Interest table

Month-End	Cumulative Budget	Cumulative Investment Revenue	Difference (\$)
Jul 2023	\$1,547,083	\$2,157,596	\$610,513
Aug 2023	\$3,094,167	\$3,384,092	\$289,925
Sep 2023	\$4,641,250	\$4,137,027	-\$504,223
Oct 2023	\$6,188,333	\$4,976,807	-\$1,211,526
Nov 2023	\$7,735,417		
Dec 2023	\$9,282,500		
Jan 2024	\$10,829,583		
Feb 2024	\$12,376,667		
Mar 2024	\$13,923,750		
Apr 2024	\$15,470,833		
May 2024	\$17,017,917		
Jun 2024	\$18,565,000		

Note: Council values all managed funds, Floating rate notes, and bonds on a mark to market basis each month. Any gain or loss in valuation is capitalised to interest income based on actual monthly statements.

Table 4: Managed Fund Valuations Capitalised

Managed Funds Long-Term Investments	Asset Valuation Sep- 23	Asset Valuation Oct- 23	Value Capitalised Net Return	Monthly Interest Return Actual
TCorp Long Term Growth Fund	\$30,019,156	\$29,596,089	-\$423,067	-1.41%
CFS Global Managed Fund	\$14,918,717	\$14,938,691	\$19,974	0.13%
Total:	\$44,937,872	\$44,534,780	-\$403,093	-0.89%

9. During October, unrealised capital valuations on Managed funds fell by approximately **-\$403k**. This decrease in capital valuation, has been capitalised and is included in the cumulative investment revenue shown in table 3.
10. **The CFS Global Credit fund** accounts for around 3% of Council's total investment portfolio. The Fund returned +0.13% (actual) in October, with a running yield of 5.50% p.a., advisors recommend Council to retain this investment given the alternative investments in complying fixed interest products are largely earning below this rate of return.
11. **Maturities and Transactions:** Overall, the portfolio remains well diversified from a maturity perspective, with around 15% of assets directed to medium term (2-5 years).
12. Where liquidity permits, Council advisors recommend new surplus funds be directed towards 1–3-year horizons given this is where the most attractive value can be found.

13. The following Investment transactions occurred during October 2023:

Table 5: Investment Maturities

Type	Issuer	Rating	Principal (\$)	Purchase Date	Maturity Date	Coupon (%)
TD	P&N Bank	BBB	1,500,000.00	05-Oct-18	05-Oct-23	3.45
TD	Australian Military Bank	BBB+	3,000,000.00	11-Oct-19	10-Oct-23	1.82
TD	P&N Bank	BBB	1,000,000.00	19-Oct-18	18-Oct-23	3.48
TD	AMP Bank	BBB	1,000,000.00	20-Oct-22	20-Oct-23	4.75
TD	Bank of Us	BBB+	5,000,000.00	06-Jun-23	26-Oct-23	5.05
			11,500,000.00			

Table 6: New Investment Purchases

Type	Issuer	Rating	Principal (\$)	Purchase Date	Maturity Date	Coupon (%)	Fossil Fuel- Green
Bond	BOQ	BBB+	1,445,298.00	05-Oct-23	27-Jan-27	4.70	Yes
			1,445,298.00				

14. During the month Council invested \$1.45m, in **environmentally sustainable fossil fuel free Bonds**.

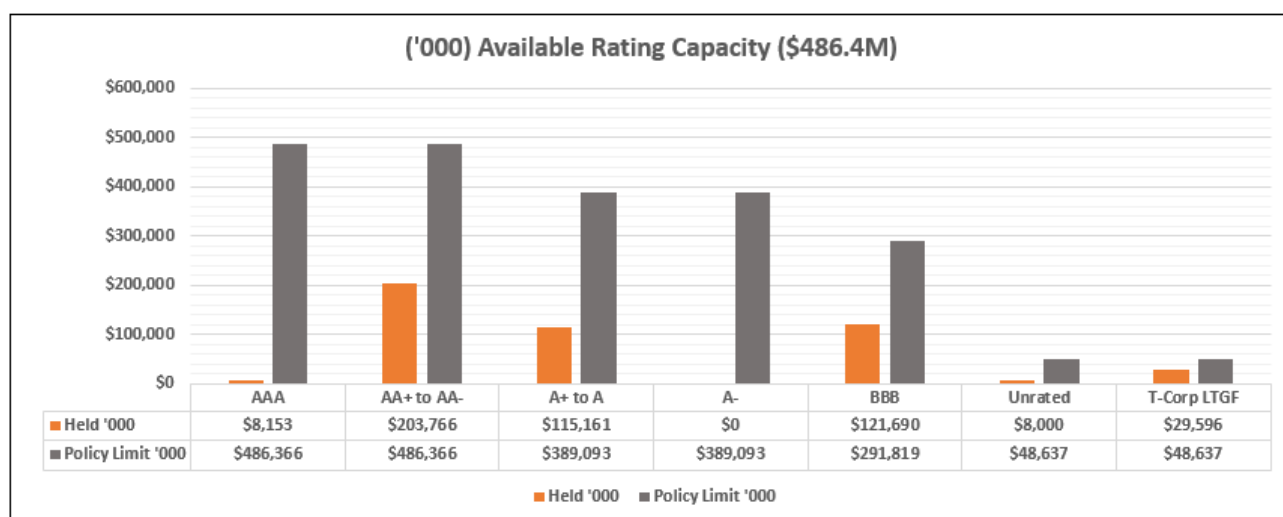
15. Any funds remaining after maturities and reinvestment are used to replenish cash at call, and to fund weekly operational expenditure.

Table 7: Maturity profile

Compliant	Horizon	Invested (\$)	Invested (%)	Min. Limit (%)	Max. Limit (%)	Available (\$)
✓	0 - 365 days	\$311,699,898	64.15%	20%	100%	\$174,162,212
✓	1 – 2 years	\$69,900,833	14.39%	0%	70%	\$270,202,644
✓	2 – 5 years	\$74,665,290	15.37%	0%	60%	\$216,851,976
✓	5 – 10 years	\$29,596,089	6.09%	0%	15%	\$43,283,227
		\$485,862,110	100.00%			

16. The portfolio complies with Council's Investment Policy limits, with ample investment opportunity still available within all institutional rating, duration, and counterparty limits.

Graph 1: Investment Policy rating capacity.



*BBB-/BBB+ limits combined under Council's investment policy.

17. **Counterparty Limits.** All individual counterparty limits comply with council's investment policy, with the following exceptions:

Table 8: Exceptions to counterparty limits

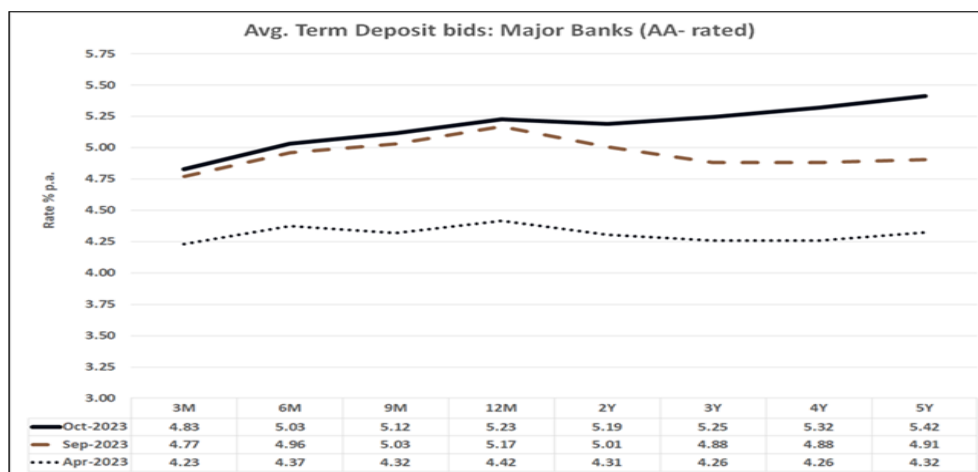
Institution	Policy Limit (\$'000)	Held (\$'000)	Overweight (\$'000)	Reason	Compliance Date
-------------	-----------------------	---------------	---------------------	--------	-----------------

No
Exceptions

18. As at the end of October 2023, Council did not have an overweight position to any single ADI. Overall, the portfolio is well diversified across the entire credit spectrum, including some exposure to unrated ADIs.
19. A full list of counterparty holdings is available on page 9 of the Arlo Advisory comprehensive report (attachment 2).
20. **Current Yields** Councils Floating Rate Notes are currently yielding around 5.43% FYTD with unrealised capital gains of approximately \$130k based on current market valuations.
21. **The CFS Global Credit Fund** holds a diverse range of securities across the global credit market. It remains very well diversified by issuer to mitigate default risk. It invests in nearly 600 corporate bonds from issuers in various countries and industry sectors. Any spread contraction going forward allows credit and asset-backed holdings to enjoy significant capital gains. With a running yield of around +5.5% per annum, Council will continue to hold this fund.
22. **Council's term deposit portfolio** (66% of the portfolio) was yielding 3.51% p.a. at month-end, with a weighted average duration of around 230 days or 85 months.

23. During October major bank rates increased significantly (40-50 basis points) particularly at the longer duration of 3-5 years. This was a reaction to higher-than-expected inflation figures.

Graph 2: Term Deposit Yields



Source: Imperium Markets

24. Council engages Arlo Advisory (Imperium has assigned and novated the investment advisory agreement to its sister company Arlo Advisory Pty Ltd, effective 1 October 2023. Imperium and Arlo are both wholly owned subsidiaries of the same holding company, B.M.T.L. Holdings Pty Ltd) for assistance in all investment matters relating to advice, risk, and portfolio weighting. Arlo monitor the portfolio daily and conduct a monthly health check review. This confirms that Council's portfolio is being conducted in accordance with the Act, the Regulation, and the Investment Policy.
25. Detailed investment performance commentary in relation to each investment product /type and counterparty, can be found in the Arlo Advisory comprehensive report attached (**Attachment 2**).

Certification of Investments

26. I hereby certify the investments for the month of October 2023 have been made in compliance with the Act, the Regulations, Council's Investment Policy, and the adviser's recommendations.

John Angilley, Executive Director, Finance & Information

CONSULTATION & TIMING

Stakeholder Consultation

27. The following stakeholder consultation has been undertaken in relation to this matter:

Date	Stakeholder	Stakeholder Comment	Council Officer Response	Responsibility
30 Oct 2023	Arlo Advisory	All Investments are within Policy guidelines and supported by Councils independent advisor. Refer Arlo Comprehensive Report	All Investments are within Policy limits and reconcile to the General Ledger as at 30 Oct 2023	John Angilley Executive Director, Finance & Information Bruce MacFarlane Treasury & Tax Accountant

Councillor Consultation

28. The following Councillor consultation has been undertaken in relation to this matter:

Date	Councillor	Councillor Comment	Council Officer Response	Responsibility
N/A	N/A	N/A	N/A	N/A

LEGAL IMPLICATIONS FOR COUNCIL

29. There are no legal implications resulting from this report.

FINANCIAL IMPLICATIONS FOR COUNCIL




30. As of 31 October 2023, cumulative interest income fell below the year-to-date budget by approximately **\$1.2m**. This unfavourable difference is due to volatility in equity markets and subsequent impact on the TCorp Long Term Growth Fund. At this stage no changes have been made to the annual interest income forecast and will be reanalysed again with Councils advisors at the December 23 quarterly review.

Bruce MacFarlane
Treasury Tax & Accounts Payable Manager

John Angilley
Executive Director Finance & Information

Gail Connolly
Chief Executive Officer

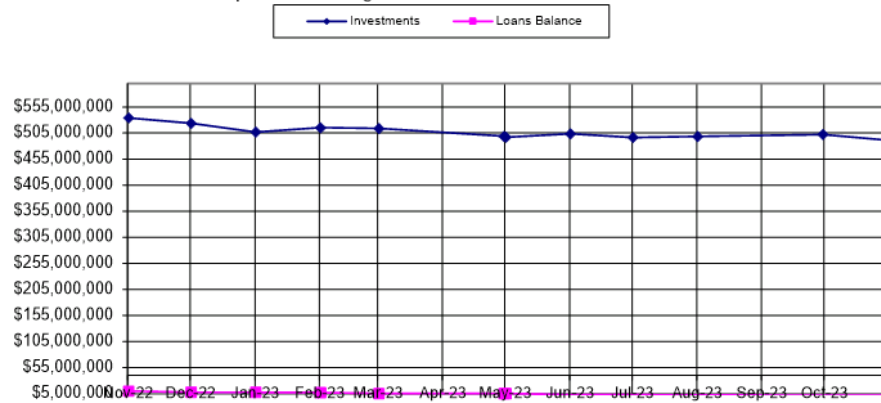
ATTACHMENTS:

- | | | |
|---|---|-------------|
| 1 |  Investment and Loans Performance Graph October 2023.pdf | 1 Page |
| 2 |  Arlo Advisory Comprehensive Investment Report -October 23
.pdf | 34
Pages |
| 3 |  List of Council Investments by maturity October 2023.pdf | 7 Pages |

REFERENCE MATERIAL

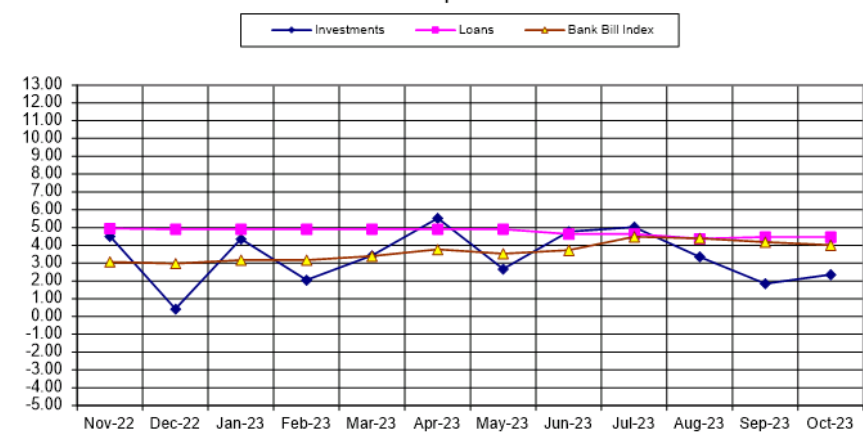
ATTACHMENT 1

Comparison of Average Funds Invested with Loans Balance



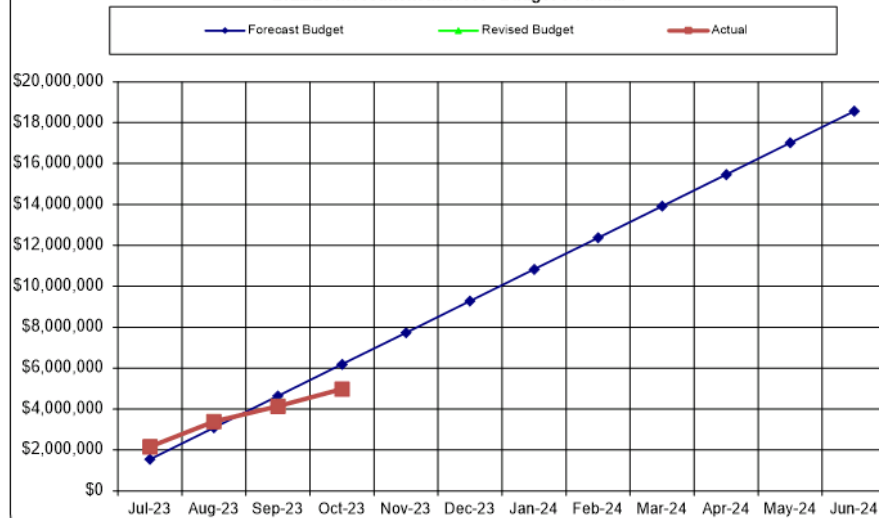
CL..... Governance & Corporate

Annualised Interest Rate Comparison to Ausbond Bank Bill Index

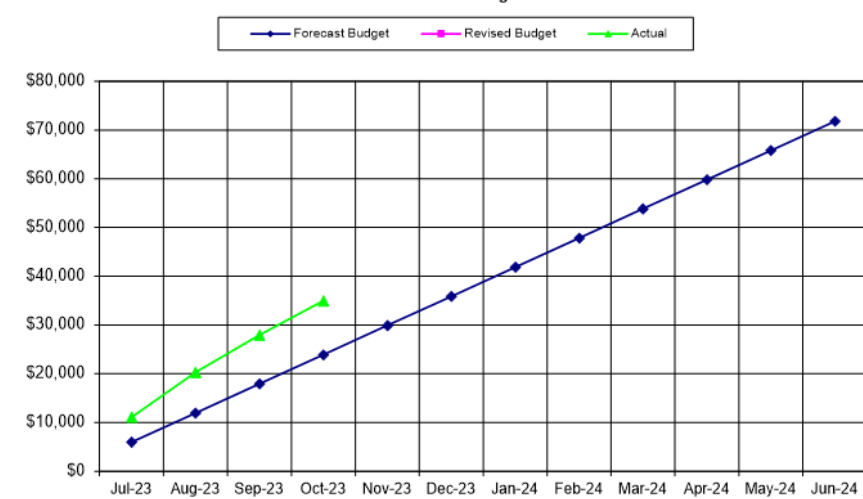


Investments and Loans Interest - Year to Date Budget Performance

2022/23 Investment Interest - Budget & Actual



2022/23 Loan Interest - Budget & Actual





Monthly Investment Review



**CITY OF
PARRAMATTA**

October 2023

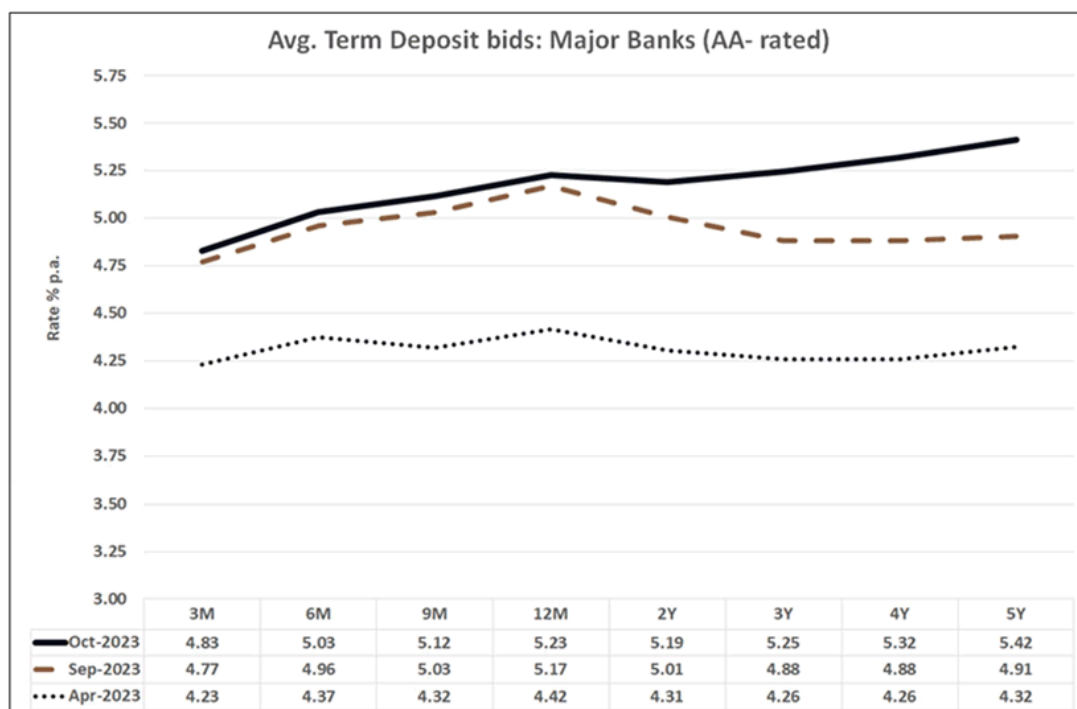
Arlo Advisory Pty Ltd
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Email: michael.chandra@arloadvisory.com.au / melissa.villamin@arloadvisory.com.au
125 Middle Harbour Road, East Lindfield NSW 2070



Market Update Summary

Financial markets reacted to expectations that central banks could keep interest rates higher for longer than previously envisaged, as they fight to curb inflation that remains stubbornly high across many countries. The sell-off in global bonds continued with fresh cycle highs being set for longer-term yields. Domestically, the RBA's tolerance for the current elevated levels of inflation is waning. They have maintained their tightening bias and likely to hike rates again as early as November 7th (Melbourne Cup).

Over the month of October, major bank deposit rates increase significantly (~40-50bp) at the long-end (3-5 year) part of the curve, reacting to the higher than expected inflation number. Interestingly, deposit rates offered by the major banks are now slightly higher at the very long end (3-5 years) compared to the shorter-end (6 month-2 years), which has not been the case in recent months. Rates remain relatively flat across the longer-tenors (only a ~20bp range between 1-5 year rates), reflective of the major banks believing that we are approaching the peak of the interest rates cycle and potentially, future rate cuts may need to be delivered should inflation be returning back to target.



Source: Imperium Markets

With a global economic downturn being priced in coming years, investors may take an 'insurance policy' against a potentially lower rate environment by investing across 2-5 year fixed deposits, targeting rates above or close to 5¼-5½% p.a. (small allocation only).



City of Parramatta Council's Portfolio Summary

Term Deposits

Term Deposits (fixed and floating) account for around 66% of the total investment portfolio at month-end. Council's term deposit portfolio was yielding 3.51% p.a. at month-end, with a weighted average duration of around 230 days or ~8 months. Where liquidity permits, we recommend increasing the overall duration closer to 9-12 months incrementally over the current financial year.

Senior FRNs

Council's senior floating rate notes (FRNs) make up around 9% of the total investment portfolio at month-end. The market valuation of Council's FRNs collectively fell around **-0.05% (actual)** in October 2023 (or **-\$21,420 in dollar terms**).

Summary	September 2023	October 2023	Net Flow (\$)	Monthly Change %
Face Value	\$42,800,000	\$42,800,000	\$0	0.00%
Market Value	\$42,925,945	\$42,904,525	-\$21,420	-0.05%

We highlight that Council's FRNs are senior ranked assets and high in the bank capital structure. We expect that, if held to maturity, the FRNs will pay back its original face value (\$100.00), along with its quarterly coupons throughout the life of the security. That is, we do not expect Council to lose any capital or interest payments from its current holding in its senior FRNs given all banks continue to maintain high capital buffers as required by APRA.

At month-end, Council's FRNs are now marked at an **unrealised capital gain of +\$104,629** (noting some were purchased at a slight discount to par in the secondary market).

BBB rated senior FRNs

As per all FRNs, we have no issues with Council's investments in "BBB" rated senior FRNs given all counterparties continue to hold robust balance sheets with high levels of capital. On a mark-to-market basis, collectively they fell around **-\$5,534 in dollar terms or -0.05% (actual)** for the month:

Summary	September 2023	October 2023	Net Flow (\$)	Monthly Change %
Face Value	\$12,050,000	\$12,050,000	\$0	+0.00%
Market Value	\$12,082,279	\$12,076,746	-\$5,534	-0.05%

At month-end, Council's "BBB" rated FRNs are now marked at an **unrealised capital gain of ~\$26,850**.



Senior Bonds

Since September 2020, Council has an outstanding \$29m placed in Northern Territory Treasury Corporation (NTTC) fixed bonds rated AA- (same as the domestic major banks), locking in yields between 0.90%-1.40% p.a. The weighted average yield on these investments was 1.09% p.a., with a current weighted average duration of 1.89 years.

We believe these investments were sensible at the time of investment given the unprecedented low rate environment and the RBA's forward guidance at the time of investment (no rate rises "until at least 2024"). We reiterate that the NTTC bonds are a 'retail' offering and not 'wholesale' issuances. Given the lack of liquidity and high penalty costs if they were to be sold/redeemed prior to the maturity date, they are considered to be a hold-to-maturity investment and will be marked at par value (\$100.00) throughout the term of investment.

During August 2021, Council purchased \$600k in the ING (AAA) covered fixed bond at a yield of 1.16% p.a., which we thought was an attractive yield given the super-senior and highly ranked asset. This is likely to be held for at least 3-4 years, with a view to reassess depending on the prevailing market conditions. Given it is now trading at a significant discount to par, we recommend buying additional units if available, to average-in at a more attractive yield.

TCorp Long-Term Growth Fund

The NSW TCorp Fund accounts for ~6% of Council's total investment portfolio. **The Fund returned -2.31% (actual) during September.** Domestic and international shares were sold off again this month, as well as bonds (yields rising), detractive from overall returns of the Fund.

Summary	Sep 2023	Oct 2023	Investment (\$)	Net Return (\$)	Net Return (%)
Market Value	\$30,019,156	\$29,596,089	\$0	-\$423,067	-1.41%

Financial markets reacted to expectations that central banks could keep interest rates higher for longer than previously anticipated, as they fight to curb inflation that remains stubbornly high across many countries.

The new fiscal year process in the US (effective 1 October) should result in fiscal policy to ease back to a more neutral impact on demand, therefore resulting in the overall policy mix to again move tighter. Thus, the growth slowdown should gradually emerge through Q4 2023 and moving into 2024. A mild recession still appears reasonable next year – this risk stems from an environment of prolonged overtightening of monetary policy and tighter credit conditions moving forward.

The Fund should be looked at with a long-term view, with a minimum holding period of +7 years. Given the exposure to the volatile asset of shares, Council should expect to see, on average, a negative month once every 3 months over a long-term holding period.



CFS Global Credit Income

The CFS Global Credit Income Fund accounts for around 3% of Council's total investment portfolio. **The Fund returned +0.13% (actual) in October**, as the market valuation of the fund's assets in global credit securities marginally increased during the month.

Summary	Sep 2023	Oct 2023	Difference (\$)	Difference (%)
Market Value	\$14,918,717	\$14,938,691	+\$19,974	+0.13%

The Fund holds a diverse range of securities across the global credit market. It remains very well diversified by issuer in order to mitigate default risk. It invests in nearly 600 corporate bonds from issuers in various countries and industry sectors. Any spread contraction going forward allows credit and asset-backed holdings to enjoy significant capital gains.

With a running yield of around +5½% p.a., we recommend Council retains this "grandfathered" Fund given the alternative to invest in cash and deposits (Council's approval list) are yielding slightly lower.

Cash Accounts

Cash accounts make up around 8½% of Council's investment portfolio at month-end. Council's cash accounts are likely to yield up to 0.15% p.a. (at most) above the official cash rate over coming years i.e. yield up to 4.25% p.a. at current yields, but likely higher if the RBA continues to increase official rates. Short-dated term deposits will continue to outperform overnight cash accounts in most cases so we recommend keeping cash levels at a bare minimum to meet ongoing liquidity requirements.



Council's Budgeted Income for FY2023–2024

Council's budgeted income for FY2023–2024 has been revised to \$18.565m. Based on an average total investment portfolio size of around \$480m, that equates to a budgeted yield of around 3.87% for the current financial year.

For the financial year to date, the cumulative interest revenue earned was roughly \$1.2m below the revised budgeted income. In the upcoming financial year, we exercise caution given the volatility from the TCorp Long-Term Growth Fund during any month (e.g. it has fallen over \$1.2m over the past 3 months from July to October, which effectively equates to cumulative difference in the FYTD's budgeted income).

Month-End	Cumulative Budget	Cumulative Investment Revenue	Difference (\$)
Jul 2023	\$1,547,083	\$2,157,596	\$610,513
Aug 2023	\$3,094,167	\$3,384,092	\$289,925
Sep 2023	\$4,641,250	\$4,137,027	-\$504,223
Oct 2023	\$6,188,333	\$4,976,807	-\$1,211,526
Nov 2023	\$7,735,417		
Dec 2023	\$9,282,500		
Jan 2024	\$10,829,583		
Feb 2024	\$12,376,667		
Mar 2024	\$13,923,750		
Apr 2024	\$15,470,833		
May 2024	\$17,017,917		
Jun 2024	\$18,565,000		

We remain cautious given that risks remain to the downside, particularly if there is another selloff in equities and/or bonds as the market factors in a global economic downturn.



Council's Portfolio & Compliance

Asset Allocation

As at the end of October 2023, the portfolio was mainly directed to fixed and floating rate term deposits (66%). The remaining portfolio is directed to FRNs (9%), overnight cash accounts (9%), bonds (7%), and the managed funds with CFS Global Credit Income Fund and NSW T-Corp Long Term Growth Fund (9%, combined).

Senior FRNs remain relatively attractive as spreads have generally widened over the past 12-18 months. New issuances may be considered again on a case by case scenario. In the interim, staggering a mix of fixed deposits between 9-12 months to 3 years remains a more optimal strategy to maximise returns over a longer-term cycle.

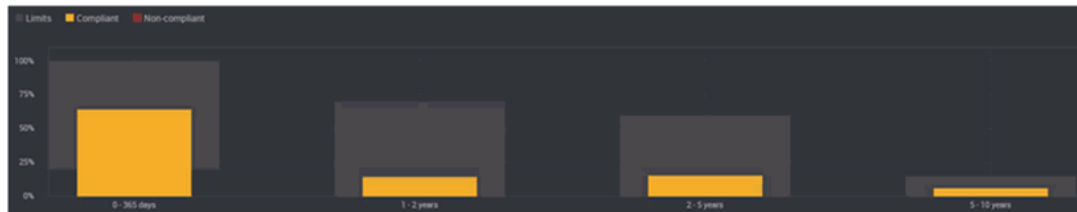
With a global economic downturn being priced in coming years, investors can choose to allocate a small proportion of longer-term funds and undertake an insurance policy against any potential future rate cuts by investing across 2-5 year fixed deposits, locking in and targeting yields close to or above 5¼-5½% p.a.





Term to Maturity

Overall, the portfolio remains well diversified from a maturity perspective with around 15% of assets directed to medium-term assets (2-5 years). All minimum and maximum criteria meet within the Policy guidelines:



Where liquidity permits, we recommend new surplus funds be directed to 1-3 year horizons given this is where the most attractive value can be found. We suggest this be allocated to any remaining attractive fixed term deposits (refer to respective sections below).

Compliant	Horizon	Invested (\$)	Invested (%)	Min. Limit (%)	Max. Limit (%)	Available (\$)
✓	0 - 365 days	\$311,699,898	64.15%	20%	100%	\$174,162,212
✓	1 - 2 years	\$69,900,833	14.39%	0%	70%	\$270,202,644
✓	2 - 5 years	\$74,665,290	15.37%	0%	60%	\$216,851,976
✓	5 - 10 years	\$29,596,089	6.09%	0%	15%	\$43,283,227
		\$485,862,110	100.00%			



Counterparty

As at the end of October 2023, Council did not have an overweight position to any single ADI. Overall, the portfolio is well diversified across the entire credit spectrum, including some exposure to the unrated ADIs.

Compliant	Issuer	Rating	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	BoQ Covered	AAA	\$903,323	0.19%	50.00%	\$242,027,732
✓	Bendigo Covered	AAA	\$5,210,852	1.07%	50.00%	\$237,720,203
✓	Suncorp Covered	AAA	\$533,267	0.11%	50.00%	\$242,397,788
✓	ING Covered	AAA	\$1,505,158	0.31%	50.00%	\$241,425,897
✓	ANZ	AA-	\$9,050,559	1.86%	40.00%	\$185,294,285
✓	CBA	AA-	\$32,386,812	6.67%	40.00%	\$161,958,032
✓	NAB	AA-	\$105,324,938	21.68%	40.00%	\$89,019,906
✓	Northern Territory	AA-	\$32,000,000	6.59%	40.00%	\$162,344,844
✓	Westpac	AA-	\$24,500,000	5.04%	40.00%	\$169,844,844
✓	Citibank NA	A+	\$1,000,994	0.21%	25.00%	\$120,464,533
✓	Macquarie	A+	\$2,426,473	0.50%	25.00%	\$119,039,054
✓	Suncorp	A+	\$4,000,000	0.82%	25.00%	\$117,465,527
✓	UBS AG	A+	\$3,244,615	0.67%	25.00%	\$118,220,913
✓	CFS Global CI	A	\$14,938,691	3.07%	25.00%	\$106,526,837
✓	ICBC	A	\$89,550,276	18.43%	25.00%	\$31,915,251
✓	Aus. Military Bank	BBB+	\$5,000,000	1.03%	15.00%	\$67,879,316
✓	Aus. Unity Bank	BBB+	\$9,000,000	1.85%	15.00%	\$63,879,316
✓	BankVIC	BBB+	\$5,000,000	1.03%	15.00%	\$67,879,316
✓	BoQ	BBB+	\$5,947,015	1.22%	15.00%	\$66,932,301
✓	Bendigo-Adelaide	BBB+	\$4,862,573	1.00%	15.00%	\$68,016,743
✓	Hume Bank	BBB+	\$4,500,000	0.93%	15.00%	\$68,379,316
✓	QT Mutual Bank	BBB+	\$996,743	0.21%	15.00%	\$71,882,573
✓	AMP Bank	BBB	\$4,168,020	0.86%	15.00%	\$68,711,296
✓	Auswide Bank	BBB	\$18,000,000	3.70%	15.00%	\$54,879,316
✓	Bank Australia	BBB	\$2,710,589	0.56%	15.00%	\$70,168,727
✓	CUA	BBB	\$2,505,123	0.52%	15.00%	\$70,374,193
✓	G&C Mutual	BBB	\$5,000,000	1.03%	15.00%	\$67,879,316
✓	MyState	BBB	\$5,000,000	1.03%	15.00%	\$67,879,316
✓	P&N Bank	BBB	\$11,500,000	2.37%	15.00%	\$61,379,316
✓	Police Bank	BBB	\$3,000,000	0.62%	15.00%	\$69,879,316
✓	Judo Bank	BBB-	\$22,000,000	4.53%	15.00%	\$50,879,316
✓	QBank	BBB-	\$4,000,000	0.82%	15.00%	\$68,879,316
✓	The Mutual	BBB-	\$8,500,000	1.75%	15.00%	\$64,379,316



Compliant	Issuer	Rating	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	Summerland Bank	Unrated	\$3,000,000	0.62%	1.03%	\$2,000,000
✓	Transport CU	Unrated	\$2,000,000	0.41%	1.03%	\$3,000,000
✓	Warwick CU	Unrated	\$3,000,000	0.62%	1.03%	\$2,000,000
✓	TCorplM LTG	Unrated	\$29,596,089	6.09%	10.00%	\$18,990,122
			\$485,862,110	100.00%		

ANZ's takeover of Suncorp was blocked by the Australian Competition and Consumer Commission (ACCC) in early August 2023, with the watchdog saying it was unconvinced the deal would deliver the public benefits claims put forward by ANZ (although ANZ has since appealed the decision).

Domestic versus International

Noting Council's (internationally) demographic ratepayer base, we summarise where its investments are currently placed:

ADI Category by APRA / Country of Region	Amount Invested	Percentage
Australian Owned ADI	\$323,499,173	66.58%
Australia	\$323,499,173	66.58%
Branches of Foreign Bank	\$117,294,891	24.14%
China	\$89,550,276	18.43%
Switzerland	\$3,244,615	0.67%
United States	\$24,500,000	5.04%
Foreign Subsidiary Banks	\$533,267	0.11%
Netherlands	\$533,267	0.11%
Global [^]	\$44,534,780	9.17%
International	\$44,534,780	9.17%
Total	\$485,862,110	100.00%

Source: <https://www.apra.gov.au/register-of-authorised-deposit-taking-institutions>

[^]Global: The NSW TCorplM LTGF and CFS Global Credit Income Fund invests in hundreds of underlying securities globally, from which the portfolio composition is likely to change regularly.

Overall, approximately 67% of Council's total investment portfolio is placed with domestic ADIs, while the remaining 33% is placed with international banks and corporate entities. In response to global financial crisis (GFC), the Financial Stability Board (FSB) came up with a range of financial metrics to ascertain which banks were effectively deemed "too big to fail". A list of Globally Systemic Important Banks (G-SIBs) was developed, in which these banks required to hold much higher levels of capital compared to their smaller peers to ensure their financial stability under various stress test scenarios (e.g. another GFC).

Council's exposure to the international banks are generally with such Globally Systemic Important Banks (G-SIBs), including ICBC (China), ING Bank (Netherlands), UBS (Switzerland) and Citibank (US).

Overall, we have no concerns with Council's exposure to international banks given they are largely considered to be globally systematic important banks that are 'too big to fail'.



Fossil Fuel Investments

What is Council's current exposure to institutions that fund fossil fuels?

Using the following link <http://www.marketforces.org.au/banks/compare>, based on the Council's investment portfolio balance as at 31/10/2023 (\$485.86m), we can roughly estimate that ~53% of the investments have some form of exposure.

Council's exposure is summarised as follows:

Counterparty	Credit Rating	Funding Fossil Fuel
BoQ Covered	AAA	Yes
Bendigo Covered	AAA	No
Suncorp Covered	AAA	No
ING Covered	AAA	Yes
ANZ	AA-	Yes
CBA	AA-	Yes
NAB	AA-	Yes
Northern Territory	AA-	Yes
Westpac	AA-	Yes
Citibank NA	A+	Yes
Macquarie	A+	Yes
Suncorp	A+	No
UBS AG	A+	No
CFS Global Credit^^	A	Yes
ICBC	A	No
Aus Military Bank	BBB+	No
Aus Unity Bank	BBB+	No
BOQ	BBB+	No
BankVIC	BBB+	No
Bendigo-Adelaide	BBB+	No
Hume Bank	BBB+	No
QT Mutual Bank	BBB+	No
AMP Bank	BBB	Yes
Auswide Bank	BBB	No
Bank Australia	BBB	No
CUA	BBB	No
G&C Mutual	BBB	No
MyState	BBB	No
P&N Bank	BBB	No
Police Bank	BBB	No
QBank	BBB-	No
Judo Bank	BBB-	No
The Mutual Bank	BBB-	No
Summerland CU	Unrated	No
Transport Mutual CU	Unrated	No
Warwick CU	Unrated	No
T-CorpIM LTG Fund^^	Unrated	Yes

^^The underlying exposure in these managed funds includes the domestic major banks.

Source: <https://www.marketforces.org.au/info/compare-bank-table/>



Summary	Amount	Invested %
Yes	\$256,829,165	53%
No	\$229,032,945	47%
	\$485,862,110	100%

Transition to investments without major exposure to fossil fuels

Council has not made a decision to divest from the current portfolio of investments which have exposure to fossil fuels. To do so would have unfavourable implications to the credit quality, rating and interest income forecasts.

However, where possible, and within the ministerial and policy guidelines, Council will continue to favour newly issued fossil fuel free investment products, providing it does not compromise the risk and return profile.

In time it is Council's intention to move to a more balanced portfolio which has less exposure to fossil fuels, providing it is prudent to do so.

What would be implications on our portfolio credit rating?

By adopting a free fossil fuel policy or an active divestment strategy, this would eliminate the major banks rated "AA-" as well as some other "A" rated banks (Citi, Macquarie and ING). Council would be left with a smaller sub-sector of banks to choose to invest with.

What would be risks and implications on Council's portfolio performance?

Some implications include:

- High concentration risk – limiting Council to a selected number of banks;
- Increased credit/counterparty risk;
- May lead to a reduction in performance (e.g. most of the senior FRN issues are with the higher rated ADIs);
- Underperformance compared to other Councils which could result in a significant loss of income generated – could be in excess of hundreds of thousands of dollars per annum.

It may actually be contrary to Council's primary objective to preserve capital as the investment portfolio's risk would increase (all things being equal). Council may not be maximising its returns – this is one of the primary objectives written in the Investment Policy.



Credit Quality

Following the most recent adopted Policy, all aggregate ratings categories are currently within the Policy limits:

Compliant	Credit Rating	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	AAA Category	\$8,152,600	2%	100%	\$477,709,510
✓	AA Range or Major Banks	\$203,262,308	42%	100%	\$282,599,801
✓	A Category	\$115,161,049	24%	80%	\$273,528,639
✓	BBB Category	\$121,690,064	25%	30%	\$24,068,569
✓	Unrated ADI Category	\$8,000,000	2%	10%	\$40,586,211
✓	TCorpIM Funds	\$29,596,089	6%	25%	\$91,869,438
		\$485,862,110	100.00%		

The portfolio remains well diversified across the entire credit spectrum, including some exposure to the unrated ADI sector. There is high capacity to invest in the higher rated ADIs (A or higher), with some capacity to invest in the “BBB” rated category.



Performance

Council's performance (actual returns) for the month ending October 2023 is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	0.34%	1.02%	2.03%	1.36%	3.66%	2.24%	1.52%
AusBond Bank Bill Index	0.33%	1.04%	2.02%	1.42%	3.66%	2.20%	1.47%
PCC Internal Benchmark*	0.25%	0.81%	2.08%	1.33%	4.40%	2.71%	2.18%
PCC Cash Portfolio	0.36%	1.08%	2.15%	1.45%	3.90%	2.47%	1.82%
PCC T/D Portfolio	0.30%	0.90%	1.68%	1.19%	2.90%	2.26%	1.95%
PCC FRN Portfolio	0.45%	1.40%	2.70%	1.86%	4.94%	3.54%	2.95%
PCC Bond Portfolio	0.11%	0.29%	0.57%	0.39%	1.12%	1.11%	1.08%
PCC Credit Fund	0.13%	0.70%	3.01%	1.90%	6.77%	1.92%	2.39%
PCC TCorp Growth Fund	-1.41%	-3.96%	-0.69%	-2.26%	4.52%	-0.64%	4.81%
PCC's Total Portfolio	0.20%	0.63%	1.68%	1.07%	3.37%	2.13%	2.02%
Rel. Perf. (BBI)	-0.14%	-0.41%	-0.34%	-0.35%	-0.29%	-0.07%	0.55%
Rel. Perf. (Int. Bench.)	-0.05%	-0.18%	-0.40%	-0.26%	-1.04%	-0.58%	-0.16%

*The Internal Benchmark returns are based on Council's individual benchmarks across the various asset classes it invests within its own portfolio. The following individual benchmarks are used for each asset class that Council invests in:

Cash: RBA Cash Rate

Term Deposits: Deposit benchmark based on Council's weighted average duration using multiple ADIs average monthly rate

FRNs: AusBond Credit FRN Index

CFS Global Credit Income Fund: AusBond Credit Index

NSW TCorpIM Long-Term Growth Fund: Fund's return itself

For the month of October, the total investment portfolio (including cash) provided a return of **+0.20% (actual) or +2.35% p.a. (annualised)**, underperforming the AusBond Bank Bill Index return of **+0.33% (actual) or +4.01% p.a. (annualised)**, and Council's internal benchmark return of **+0.25% (actual) or +2.94% p.a. (annualised)**.

The longer-term outperformance continues to be anchored by the handful of longer-dated deposits, as well as the FRNs locked in at attractive margins, boosted by the strategic sales implemented over the past few years. This is now reflected in the longer-term returns with the FRN portfolio now ahead of fixed term deposits over 1-3 year time periods (also driven recently during the RBA's rate hike cycle).



The annualised returns as of October 2023 are shown in the following table:

Performance (% p.a.)	1 month	3 months	6 months	FYTD	1 year	2 years	3 years
Official Cash Rate	4.10%	4.10%	4.06%	4.10%	3.66%	2.24%	1.52%
AusBond Bank Bill Index	4.01%	4.19%	4.05%	4.27%	3.66%	2.20%	1.47%
PCC Internal Benchmark*	2.94%	3.27%	4.17%	3.99%	4.40%	2.71%	2.18%
PCC Cash Portfolio	4.35%	4.35%	4.31%	4.35%	3.90%	2.47%	1.82%
PCC T/D Portfolio	3.62%	3.61%	3.37%	3.59%	2.90%	2.26%	1.95%
PCC FRN Portfolio	5.43%	5.66%	5.43%	5.63%	4.94%	3.54%	2.95%
PCC Bond Portfolio	1.25%	1.16%	1.14%	1.15%	1.12%	1.11%	1.08%
PCC Credit Fund	1.59%	2.79%	6.05%	5.75%	6.77%	1.92%	2.39%
PCC TCorp Growth Fund	-15.39%	-14.80%	-1.37%	-6.57%	4.52%	-0.64%	4.81%
PCC's Total Portfolio	2.35%	2.52%	3.36%	3.20%	3.37%	2.13%	2.02%
Rel. Perf. (BBI)	-1.66%	-1.67%	-0.69%	-1.06%	-0.29%	-0.07%	0.55%
Rel. Perf. (Int. Bench.)	-0.58%	-0.75%	-0.80%	-0.79%	-1.04%	-0.58%	-0.16%



Recommendations for Council

Term Deposits

As at the end of October 2023, Council's **deposit** portfolio was yielding **3.51% p.a.** (down 1bp from the previous month), with a weighted average duration of around 230 days (~8 months).

There is growing belief that a global economic downturn is forthcoming and so locking in rates close to or above 5½% p.a. across 1-3 year tenors may provide some income protection against a lower rate environment over coming years.

We recommend Council increases its weighted average duration closer to 9-12 months incrementally over the current financial year.

Please refer to the section below for further details on the Term Deposit market.

Securities

Primary (new) Senior **FRNs** (with maturities between 3-5 years) continue to be appealing (particularly for those investors with portfolios skewed towards fixed assets) and should be considered on a case by case scenario. Please refer to the section below for further details on the FRN market.

Council FRNs – Recommendations for Sale/Switches

We will inform Council when there is an opportunity to sell out of any future sub-optimal FRNs and switch into a higher yielding complying asset.

This strategy has worked very well as Council has ultimately boosted the overall returns of the investment portfolio (up to hundreds of thousands of dollars in previous financial years). There will be an opportunity to switch/sell out of the following FRN(s) in coming months:

Issuer	Rating	Maturity Date	ISIN	Face Value	Trading Margin	Capital Price (\$)	~Unrealised Gain (\$)
Suncorp	AAA	24/04/2025	AU3FN0053880	\$700,000	+69.0bp	\$100.562	\$3,932
Bendigo	BBB+	06/09/2024	AU3FN0050019	\$1,750,000	+75.5bp	\$100.140	\$2,447

This strategy has boosted overall returns and will continue to do so going forward. The current financial year's realised gains are shown as follows:

Issuer	Rating	Maturity Date	ISIN	Face Value	Trading Margin	Capital Price (\$)	Realised Gain (\$)
NAB	AA-	21/01/2025	AU3FN0052510	\$2,000,000	+53.0bp	\$100.345	\$6,900
Suncorp	A+	30/07/2024	AU3FN0049144	\$2,000,000	+59.0bp	\$100.192	\$4,800
NAB	AA-	30/05/2025	AU3FN0069373	\$2,000,000	+57.0bp	\$100.548	\$9,316
Total Realised Gains FY2023-2024							\$21,016



Council's Senior Fixed Bonds

Since September 2020, Council placed parcels in NTTC (AA-) fixed bonds as follows:

Investment Date	Maturity Date	Principal	Rate % p.a. [^]	Remaining Term (Yrs)	Interest Paid
30/09/2020	15/12/2023	\$2,000,000	1.00%	0.12	Annually
24/11/2020	16/12/2024	\$1,000,000	0.90%	1.13	Annually
16/02/2021	16/06/2025	\$1,000,000	0.90%	1.63	Annually
16/02/2021	15/06/2026	\$5,000,000	1.00%	2.62	Annually
12/05/2021	17/06/2024	\$3,000,000	0.80%	0.63	Annually
12/05/2021	16/06/2025	\$3,000,000	1.10%	1.63	Annually
12/05/2021	15/06/2026	\$3,000,000	1.30%	2.62	Annually
20/05/2021	16/06/2025	\$3,500,000	1.10%	1.63	Annually
09/09/2021	16/12/2024	\$2,500,000	0.90%	1.13	Semi-Annually
09/09/2021	15/12/2026	\$5,000,000	1.40%	3.13	Semi-Annually
Totals / Wgt. Avg.		\$29,000,000	1.09%	1.89 yrs	

At the time of investment, these investments were relatively attractive especially after the rate cut delivered in early November 2020 to 0.10% and its subsequent forward guidance on official interest rates (no rate rises "until at least 2024"). The NTTC bonds are a 'retail' offering and not 'wholesale' issuances. Given the lack of liquidity and high penalty costs if they were to be sold/redeemed prior to the maturity date, they are considered to be a hold-to-maturity investment and will be marked at par value (\$100.00) throughout the term of investment.

Separately, Council also purchased into the following fixed bonds. With yields rising significantly over the past 12-18 months, Council may consider purchasing additional units in these securities in the secondary market at the current yield to 'average-in' a better overall purchase price.

Issuer	Rating	Maturity Date	ISIN	Face Value	Purchase Yield	Current Yield	Unrealised Gain / Loss (\$)
ING	AAA	19/08/2026	AU3CB0282358	\$600,000	1.16%	5.43%	-\$64,987
BoQ	BBB+	06/09/2024	AU3CB0296168	\$1,500,000	5.45%	5.95%	-\$20,937



CFS Global Credit Income Fund

For the month of October, the CFS Global Credit Income Fund returned +0.13% (actual), underperforming in line with the AusBond Bank Bill Index return of +0.33% (actual), whilst outperforming the AusBond Credit Index return of -0.77% (actual).

Managing duration has continued to be difficult with bond yields marching to levels not seen since 2007. Yet history guides that bond yields decline once the rate hike cycle has clearly peaked. Credit spreads have proved resilient despite the fact that earnings have entered a recession due to slowing revenue growth. While most companies entered this slowdown well prepared there has been a steady 'chipping away' at this resilience and the longer the tighter financial conditions persist the risks will continue to grow.

Although it has been a relatively volatile environment for credit over the past few years, it has been one of Council's best performing assets over the longer-term. The portfolio continues to accumulate high running-income in excess of the benchmark across all corporate and financial sectors. The Fund holds a diverse range of securities across the global credit market. It remains very well diversified by issuer in order to mitigate default risk. It invests in nearly 600 corporate bonds from issuers in various countries and industry sectors. Any spread contraction going forward allows credit and asset-backed holdings to enjoy significant capital gains.

With a running yield of ~5½% p.a., we recommend Council to retain this investment given the alternative investments in complying fixed interest products are largely earning below this rate of return.



NSW T-CorpIM Growth Fund

The Growth Fund returned -1.41% (actual) for the month of October. Domestic shares (S&P ASX 200 Accumulation Index -3.78%) and international shares (MSCI World ex-Australia -2.92%) were the main detractors to performance this month. Bonds also continued to be sold off as yields rose again (AusBond Composite Bond Index fell -1.85%).

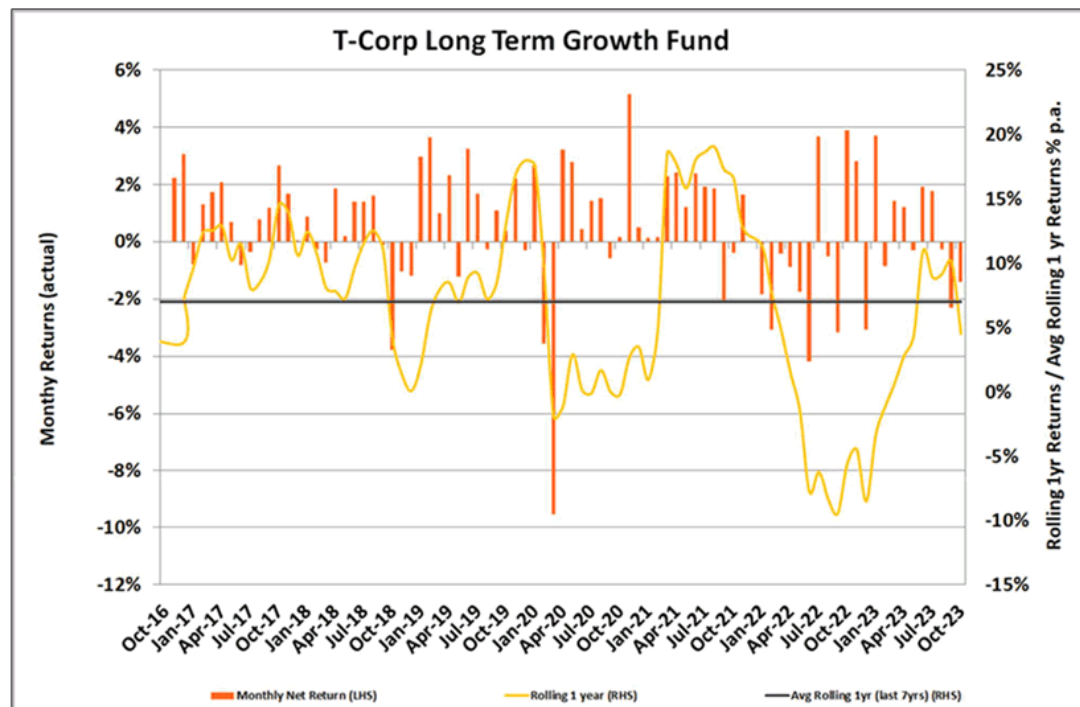
The new fiscal year process in the US (effective 1 October) should result in fiscal policy to ease back to a more neutral impact on demand, therefore resulting in the overall policy mix to again move tighter. Thus, the growth slowdown should gradually emerge through Q4 2023 and moving into 2024. A mild recession still appears reasonable next year – this risk stems from an environment of prolonged overtightening of monetary policy and tighter credit conditions moving forward.

Overall, we remain cautious on the future performance of the T-Corp Growth Fund given the high volatility associated with a diversified growth fund, which generally allocates a range of 60%–80% in domestic and international shares. Investors are seeking relief from the elevated levels of inflation and remain hopeful that we are approaching the peak of the interest rate cycle.

The Fund should be looked at with a long-term view, with a minimum holding period of +7 years. Given the exposure to the volatile asset of shares, Council should expect to see, on average, a negative month once every 3 months over a long-term holding period.



Since Inception	T-Corp Long Term Fund
Negative Months	143 (~1 in 3 months)
Positive Months	269
Total Months	412 (34.33 yrs)
Average Monthly Return	+0.63% (actual)
Median Monthly Return	+1.02% (actual)
Lowest 1 year Rolling Return	-21.12% p.a. (Nov 2008)
Highest 1 year Rolling Return	+29.89% p.a. (Jan 1994)





Term Deposit Market Review

Current Term Deposits Rates

As at the end of October, we see value in:

Index	LT Credit Rating	Term	Rate % p.a.
ANZ	AA-	5 years	5.89%
ING	A	5 years	5.67%
ANZ	AA-	4 years	5.58%
ING	A	4 years	5.58%
ING	A	2-3 years	5.49%
Westpac	AA-	2 years	5.41%
NAB	AA-	2 years	5.40%
BoQ	BBB+	2 years	5.35%
CBA	AA-	2 years	5.29%

The above deposits are suitable for investors looking to maintain diversification and lock-in a slight premium compared to purely investing short-term.



For terms under 12 months, we believe the strongest value is currently being offered by the following ADIs (we stress that rates are indicative, dependent on daily funding requirements and different for industry segments):

Index	LT Credit Rating	Term	Rate % p.a.
ING	A	12 months	5.47%
CBA (>\$2m)	AA-	12 months	5.45%
Westpac	AA-	12 months	5.43%
Suncorp	A+	12 months	5.42%
ING	A	11 months	5.37%
NAB	AA-	12 months	5.40%
BoQ	BBB+	12 months	5.35%
NAB	AA-	9 months	5.30%
BoQ	BBB+	6-9 months	5.30%
CBA (>\$2m)	AA-	6 months	5.22%
NAB	AA-	6 months	5.20%
NAB	AA-	3 months	5.00%

If Council does not require high levels of liquidity and can stagger a proportion of its investments across the longer term horizons (1-5 years), it will be rewarded over a longer-term cycle. Investing a spread of 12 months to 3 year horizons is likely to yield, on average, up to $\frac{1}{4}$ - $\frac{1}{2}$ % p.a. higher compared to those investors that entirely invest in short-dated deposits (under 6-9 months).

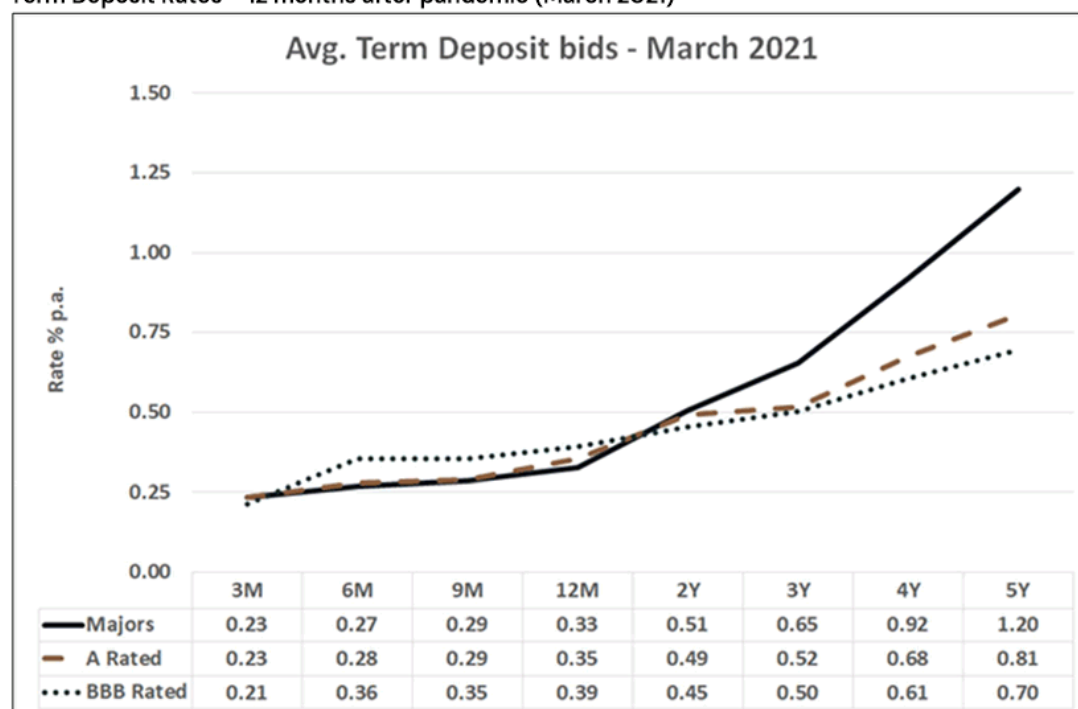
With a global economic slowdown being priced in coming years, investors should consider allocating some longer term surplus funds and undertake an insurance policy by investing across 2-5 year fixed deposits and locking in rates close to or above 5 $\frac{1}{4}$ -5 $\frac{1}{2}$ % p.a. This will provide some income protection if central banks decide to cut rates in future years, assuming inflation has stabilised.



Term Deposits Analysis

Pre-pandemic (March 2020), a 'normal' marketplace meant the lower rated ADIs (i.e. BBB category) were offering higher rates on term deposits compared to the higher rated ADIs (i.e. A or AA rated). But due to the cheap funding available provided by the RBA via their Term Funding Facility (TFF) during mid-2020, allowing the ADIs to borrow as low as 0.10% p.a. fixed for 3 years, those lower rated ADIs (BBB rated) did not require deposit funding from the wholesale deposit. Given the higher rated banks had more capacity to lend (as they have a greater pool of mortgage borrowers), they subsequently were offering higher deposit rates. In fact, some of the lower rated banks were not even offering deposit rates at all. As a result, most investors placed a higher proportion of their deposit investments with the higher rated (A or AA) ADIs over the past three years.

Term Deposit Rates – 12 months after pandemic (March 2021)



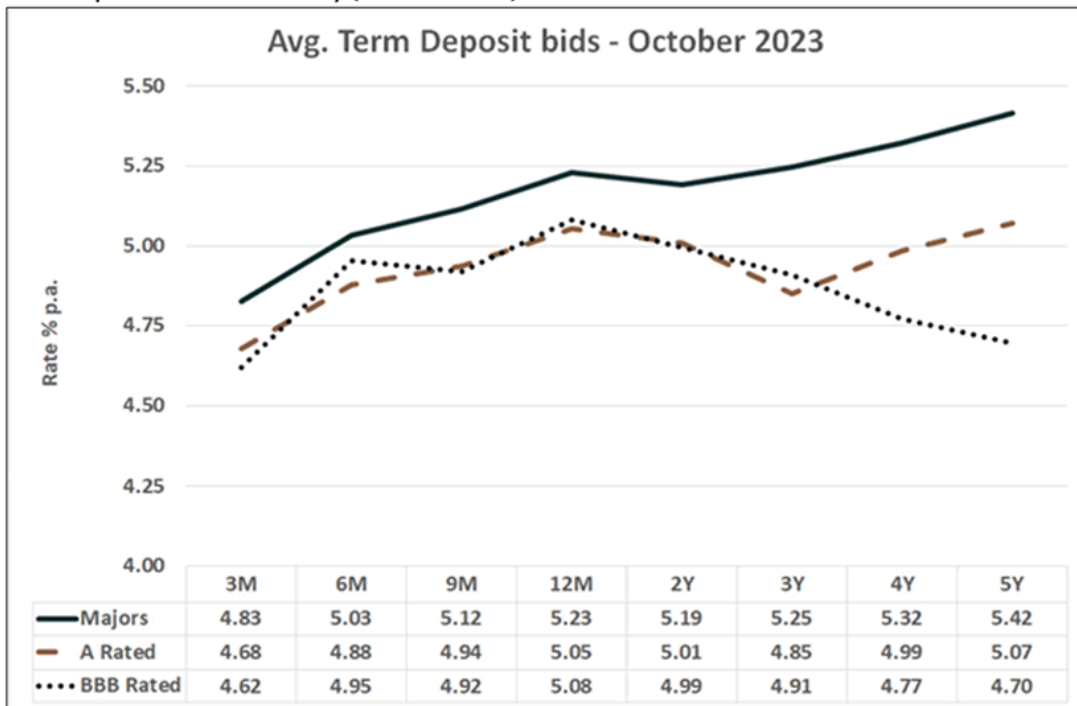
Source: Imperium Markets

The abnormal marketplace experienced during the pandemic is starting to reverse as the competition for deposits slowly increases. In recent months, we have started to periodically see some of the lower rated ADIs ("A" and "BBB" rated) offering slightly higher rates compared to the domestic major banks ("AA" rated) on different parts of the curve (i.e. pre-pandemic environment). Some of this has been attributed to lags in adjusting their deposit rates as some banks (mainly the lower rated ADIs) simply set their rates for the week.



Going forward, Council should have a larger opportunity to invest a higher proportion of its funds with the lower rated institutions (up to Policy limits), from which the majority are not lending to the Fossil Fuel industry. We are slowly seeing this trend emerge, although the past three months have been an exception, with the major banks repricing more rapidly to the movement in the bond market than their lower rated counterparts:

Term Deposit Rates – Currently (October 2023)



Source: Imperium Markets

Regional & Unrated ADI Sector

Ratings agency S&P has commented that *"mergers remain compelling for mutuals lenders"* in providing smaller lenders greater economies of scale and assisting them in being able to price competitively and will see *"the banking landscape will settle with a small number of larger mutual players"*. S&P expects that consolidation to continue over the next two years.

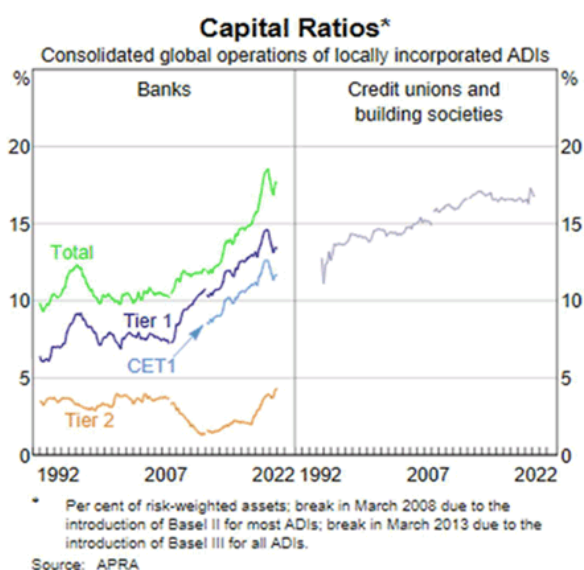
We remain supportive of the regional and unrated ADI sector (and have been even throughout the post-GFC period). They continue to remain solid, incorporate strong balance sheets, while exhibiting high levels of capital – typically, much higher compared to the higher rated ADIs. Some unrated ADIs have up to 25-40% more capital than the domestic major banks, and well above the Basel III requirements.



Overall, the lower rated ADIs (BBB and unrated) are generally now in a better financial position than they have been historically (see the Capital Ratio figure below). The financial regulator, APRA has noted that the Common Equity Tier 1 capital of Australian banks now exceeds a quarter of a trillion dollars. It has increased by \$110 billion, or more than 70%, over the past nine years. Over the same time, banks' assets have grown by 44%. Some of the extra capital is supporting growth in the banking system itself but clearly, there has been a strengthening in overall resilience and leverage in the system is lower.

We believe that deposit investments with the lower rated ADIs should be considered going forward, particularly when they offer 'above market' specials. Not only would it diversify the investment portfolio and reduce credit risk, it would also improve the portfolio's overall returns. The lower rated entities are generally deemed to be the more 'ethical' ADIs compared to the higher rated ADIs.

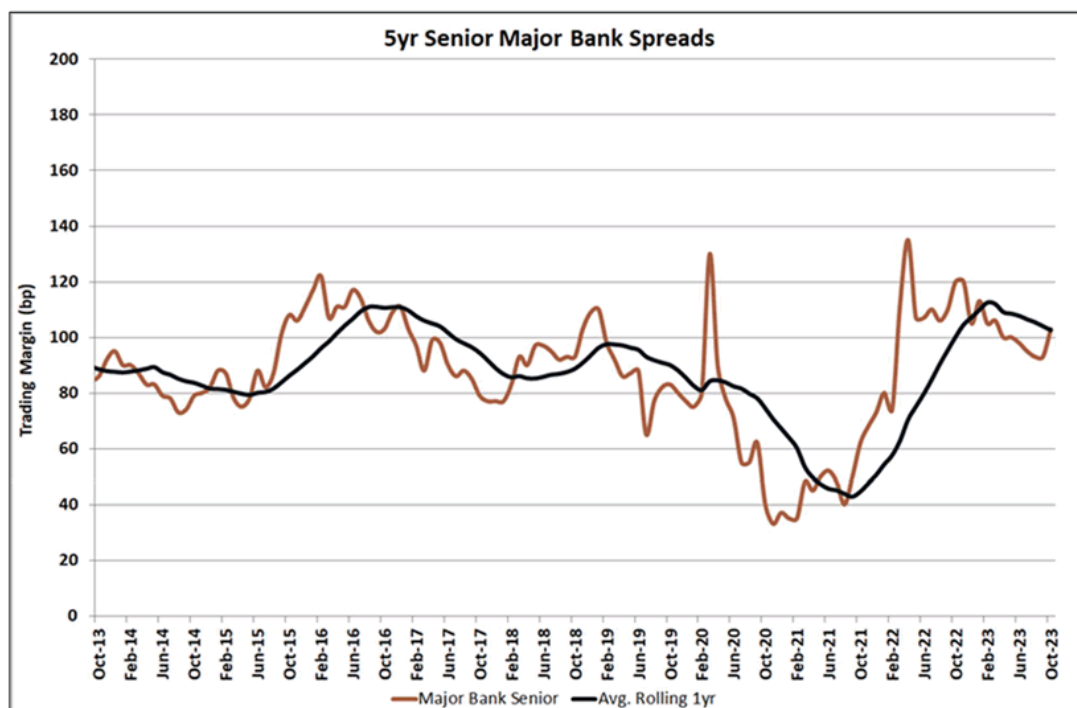
In the current environment of high regulation and scrutiny, all domestic (and international) ADIs continue to carry high levels of capital. There is minimal (if any) probability of any ADI defaulting on their deposits going forward – this was stress tested during the GFC and the pandemic period. APRA's mandate is to "protect depositors" and provide "financial stability".





Senior FRNs Market Review

Over October, amongst the senior major bank FRNs, physical credit securities widened by around 6–10bp at the long-end of the curve. Major bank senior securities remain at fair value in the rising rate environment (5yr margins above +100bp level).



Source: IBS Capital

During the month, there were a handful of other new (primary) issuances:

- 3 & 7yr SMBC (A) senior FRN at +90bp and +137bp respectively
- 3 & 5yr Bank of America (A) senior FRN at +105bp and +125bp respectively
- 3yr Bank Australia (BBB) senior FRN at +150bp

Amongst the "A" and "BBB" rated sector, the securities widened by around 10–15bp and 35bp respectively at the longer-end of the curve. Credit securities are looking much more attractive given the widening of spreads over the past ~18 months. FRNs will continue to play a role in investor's portfolios mainly on the basis of their liquidity and the ability to roll down the curve and gross up returns over future years (in a relatively stable credit environment).



Senior FRNs (ADIs)	31/10/2023	30/09/2023
"AA" rated – 5yrs	+103bp	+93bp
"AA" rated – 3yrs	+80bp	+74bp
"A" rated – 5yrs	+125bp	+115bp
"A" rated – 3yrs	+105bp	+90bp
"BBB" rated – 3yrs	+150bp	+115bp

Source: IBS Capital

We now generally recommend switches ('benchmark' issues only) into new primary issues, out of the following senior FRNs that are maturing:

- On or before 2025 for the "AA" rated ADIs (domestic major banks);
- On or before 2024 for the "A" rated ADIs; and
- Within 6–9 months for the "BBB" rated ADIs (consider case by case).

Investors holding onto the above senior FRNs ('benchmark' issues only) in their last few years are now generally holding sub optimal investments and are not maximising returns by foregoing realised capital gains. In the current challenging economic environment, any boost in overall returns should be locked in when it is advantageous to do so, particularly as switch opportunities become available.



Senior Fixed Bonds – ADIs (Secondary Market)

With global inflation remaining elevated, this has seen a significant lift in longer-term bond yields over the past 18 months (valuations fallen) as markets have reacted sharply.

This has resulted in some opportunities in the secondary market. We currently see value in the following fixed bond lines, with the majority now being marked at a significant discount to par (please note supply in the secondary market may be limited on any day):

ISIN	Issuer	Rating	Capital Structure	Maturity Date	~Remain. Term (yrs)	Fixed Coupon	Indicative Yield
AU3CB0273407	UBS	A+	Senior	30/07/2025	1.76	1.20%	5.62%
AU3CB0280030	BoQ	BBB+	Senior	06/05/2026	2.53	1.40%	5.85%
AU3CB0299337	Bendigo	BBB+	Senior	15/05/2026	2.55	4.70%	5.76%
AU3CB0296168	BoQ	BBB+	Senior	27/01/2027	3.26	4.70%	5.92%
AU3CB0302404	ANZ	AA-	Senior	11/09/2028	4.89	4.90%	5.54%
AU3CB0302735	WBC	AA-	Senior	19/09/2028	4.90	4.95%	5.55%



Economic Commentary

International Market

Financial markets reacted to expectations that central banks could keep interest rates higher for longer than previously envisaged, as they fight to curb inflation that remains stubbornly high across many countries. The sell-off in global bonds continued with fresh cycle highs being set for longer-term yields.

Across equity markets, the S&P 500 Index fell -2.20%, whilst the NASDAQ dropped -2.78%. Europe's main indices also experienced losses, led by UK's FTSE (-3.76%), Germany's DAX (-3.75%) and France's CAC (-3.50%).

The US core PCE deflator rose at +2.4% y/y, 0.1% below the consensus of +2.5%. The +2.4% increase in core PCE is the smallest since Q4 2019, ignoring the initial Covid distortions. US headline retail sales came in at +0.7% m/m vs. +0.3% expected, and the core control measure which feeds into GDP was +0.6% m/m vs. +0.1% expected.

US payrolls for September beat expectations, with payroll jobs up +336k against +170k expected. The participation rate remained high at 62.8%, and the unemployment rate remained at 3.8% against expectations for a dip to 3.7%.

The ECB kept rates on hold as widely expected and there was little initial market reaction. The statement reported that interest rates are at levels that, if maintained for a sufficiently long duration, will bring inflation back to its target. That reinforced market expectations that the tightening cycle may now be finished.

Canada's CPI figures for September slightly undershot expectations, with the headline rate falling to +3.8%. Meanwhile, Canada's labour market data was strong, with employment up +64k jobs in September (+20k expected). The unemployment rate was unchanged at 5.5%.

China's CPI remained flat year-on-year in September while producer prices declined -2.5% amid lingering concerns about weak demand.

The RBNZ left the Official Cash Rate unchanged at 5.50%, with the accompanying statement suggesting there is little change in the Bank's assessment from the August Monetary Policy Statement. New Zealand's Q3 CPI report showed notably lower annual inflation of +5.6% compared to the RBNZ's estimate of +6.0%.

The MSCI World ex-Aus Index fell -2.92% for the month of October:

Index	1m	3m	1yr	3yr	5yr	10yr
S&P 500 Index	-2.20%	-8.61%	+8.31%	+8.65%	+9.11%	+9.09%
MSCI World ex-AUS	-2.92%	-9.58%	+8.87%	+6.58%	+6.61%	+5.82%
S&P ASX 200 Accum. Index	-3.78%	-7.19%	+2.95%	+8.88%	+7.18%	+6.60%

Source: S&P, MSCI



Domestic Market

As widely expected, the RBA kept rates unchanged in October for the four consecutive month. The RBA's October Board Minutes was more hawkish than recent communications. Key was the statement, *"the Board has a low tolerance for a slower return of inflation to target than currently expected"*, which was inserted into the concluding paragraph. Even if the RBA hikes in November, they may still retain a tightening bias given the *"low tolerance"* for a slower return of inflation to target.

RBA Governor Bullock remained bullish in her follow-up comments during the month, saying *"there's a few things that are suggestive that it's going to be difficult to get inflation down"* and *"services inflation – inflation in things like takeaways, hairdressers, restaurants, those sorts of things – that inflation is running at a bit over 4%...so it's above our target and it's pretty sticky. And that's what we're observing overseas as well"*. She also commented, *"the Board will not hesitate to raise the cash rate further if there is a material upward revision to the outlook for inflation"*.

Q3 trimmed mean CPI came in at +1.2% q/q (+1.16% unrounded) and +5.2% y/y. That was marginally higher than consensus for +1.0% q/q. Most importantly, it is meaningfully higher than the +0.9% q/q outcome the RBA had pencilled in the August SoMP. The RBA appears to have been overly optimistic in its near term forecast for disinflation.

The unemployment rate fell 0.1% to 3.6% in September. This was largely due to the fall in the participation rate by 0.2% to 66.7%, with employment only rising by +6.7k (softer than consensus).

Retail sales rose a strong +0.9% m/m in September (consensus +0.3%) or +3.4% on an annual basis, which is 0.5% above its pre-pandemic growth rate. Very elevated population growth is a key tailwind to the aggregate consumer spending growth.

Residential auction clearance rates have held firm at 70.8%, in a sign the property market is shifting to the middle ground between buyers and sellers, as increased auction volumes temper vendor dominance.

The Australian dollar fell -1.73%, finishing the month at US63.46 cents (from US64.58 cents the previous month).

Credit Market

The global credit indices widened again over November in the 'risk-off' environment. They are now back to their levels in early 2022 (prior to the rate hike cycle from most central banks):

Index	October 2023	September 2023
CDX North American 5yr CDS	81bp	73bp
iTraxx Europe 5yr CDS	89bp	80bp
iTraxx Australia 5yr CDS	98bp	89bp

Source: Markit



Fixed Interest Review

Benchmark Index Returns

Index	October 2023	September 2023
Bloomberg AusBond Bank Bill Index (0+YR)	+0.33%	+0.34%
Bloomberg AusBond Composite Bond Index (0+YR)	-1.85%	-1.53%
Bloomberg AusBond Credit FRN Index (0+YR)	+0.37%	+0.37%
Bloomberg AusBond Credit Index (0+YR)	-0.77%	-0.58%
Bloomberg AusBond Treasury Index (0+YR)	-1.85%	+1.88%
Bloomberg AusBond Inflation Gov't Index (0+YR)	-1.35%	-2.20%

Source: Bloomberg

Other Key Rates

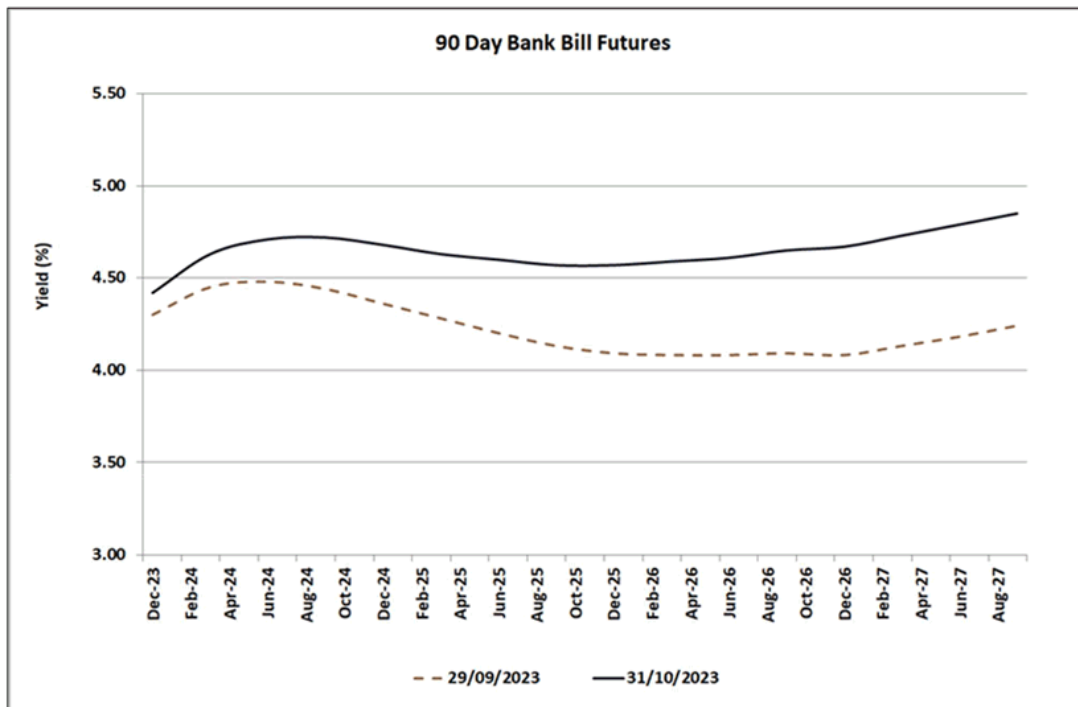
Index	October 2023	September 2023
RBA Official Cash Rate	4.10%	4.10%
90 Day (3 month) BBSW Rate	4.35%	4.14%
3yr Australian Government Bonds	4.41%	4.08%
10yr Australian Government Bonds	4.93%	4.48%
US Fed Funds Rate	5.25%-5.50%	5.25%-5.50%
2yr US Treasury Bonds	5.07%	5.03%
10yr US Treasury Bonds	4.88%	4.59%

Source: RBA, ASX, US Department of Treasury



90 Day Bill Futures

Bill futures rose across the board this month, following the higher than anticipated inflation number. The RBA is now expected to lift official rates again on Melbourne Cup Day (7th November). The bills market continues to factor in the possibility of an economic downturn over the next few years, highlighted by the drop in the futures pricing by the beginning of 2024:



Source: ASX



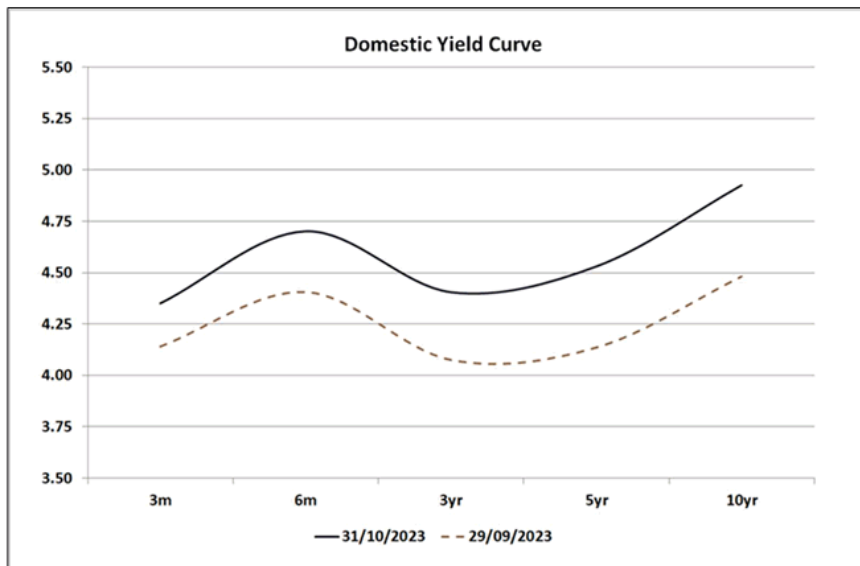
Fixed Interest Outlook

Global inflation has accelerated in recent months – ending the trend of disinflation exhibited in early to mid-2023. Certain sectors in most advance economies have remained sticky, with rising energy prices remaining a significant risk to headline inflation. The near-term outlook around monetary policy is still firmly to the upside. There is considerable uncertainty when central banks will start to cut official rates – markets continue to push back their expectations, factoring a 'higher for longer' sustained period of interest rates, resulting in the ongoing sell-off in bonds (yields rising).

US Fed Chair Powell commented that the FOMC is *"proceeding carefully"* and that *"additional evidence of persistently above-trend growth, or that tightness in the labour market is no longer easing, could put further progress on inflation at risk and could warrant further tightening of monetary policy"*. US fed funds pricing universally expects the Fed to be on hold in November. Pricing of cuts though has expanded slightly with around 80bp priced for 2024.

Domestically, the RBA remains committed to tightening further if required, again warning that some further tightening may be required to ensure that inflation returns to target in a reasonable timeframe, and that this will continue to depend upon the data and the evolving assessment of risks. Governor Bullock has commented that services inflation is the worry (*"although services inflation is declining, it's still higher than we're comfortable with. And it's also reasonably persistent"*). The Board's tolerance for the ongoing elevated levels of inflation is waning and the market believes this will force its hand with another rate hike in November.

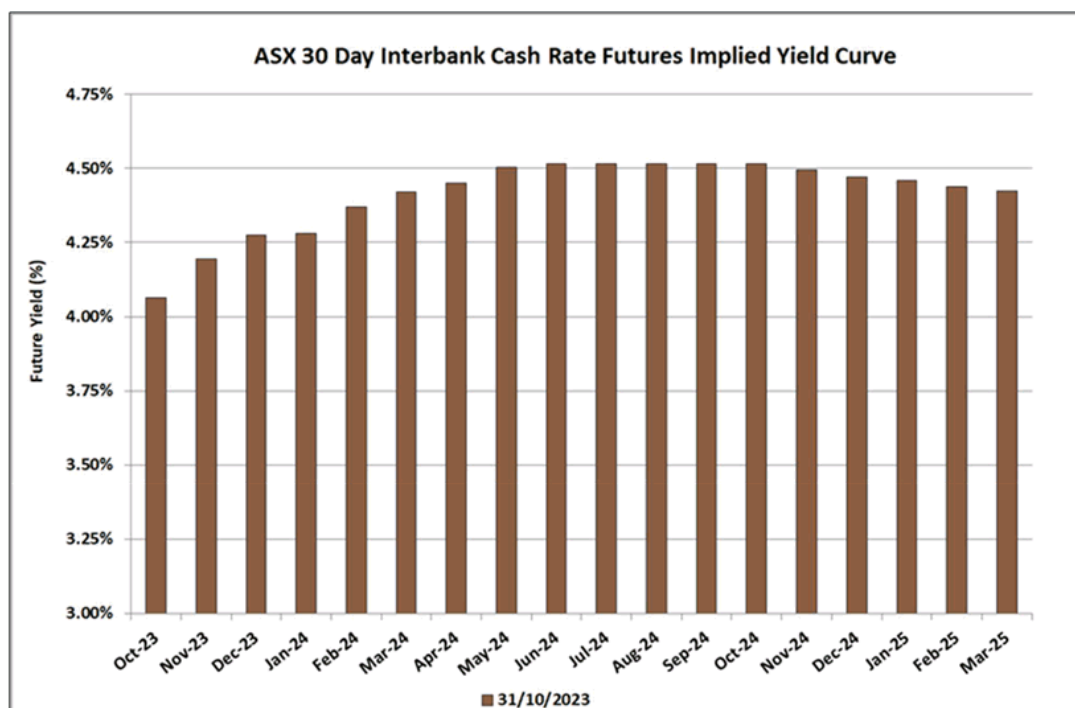
Over the month, yields rose up to 44bp at the long end of the curve:



Source: ASX, RBA



Markets have been quick to revise their interest rate forecasts with one more rate hike fully priced this cycle. Rate cuts are still being forecasted, but not at least until 2025:



Source: ASX

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Investment Report

01/10/2023 to 31/10/2023



Portfolio Valuation as at 31/10/2023

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
JUDO BANK	BBB-	TD	GENERAL	At Maturity	30/06/2023	02/11/2023	5.5500	4,500,000.00	4,500,000.00	84,846.58	21,211.64
ICBC Sydney Branch	A	TD	GENERAL	Annual	09/11/2021	09/11/2023	1.2200	3,000,000.00	3,000,000.00	35,797.81	3,108.49
MyState Bank	BBB	TD	GENERAL	At Maturity	10/05/2023	16/11/2023	5.0000	5,000,000.00	5,000,000.00	119,863.01	21,232.88
Australian Unity Bank	BBB+	TD	GENERAL	At Maturity	14/11/2022	16/11/2023	4.4500	3,000,000.00	3,000,000.00	128,745.21	11,338.36
ICBC Sydney Branch	A	TD	GENERAL	Annual	19/11/2021	23/11/2023	1.3200	4,500,000.00	4,500,000.00	56,145.21	5,044.93
NAB	AA-	TD	GENERAL	Annual	30/11/2020	30/11/2023	0.6800	12,000,000.00	12,000,000.00	75,116.71	6,930.41
NAB	AA-	TD	GENERAL	Annual	26/11/2020	30/11/2023	0.7000	4,000,000.00	4,000,000.00	25,928.77	2,378.08
Warwick Credit Union	Unrated	TD	GENERAL	At Maturity	31/05/2023	07/12/2023	5.2000	2,000,000.00	2,000,000.00	43,879.45	8,832.88
Transport Mutual Credit Union	Unrated	TD	GENERAL	At Maturity	31/05/2023	07/12/2023	5.1000	2,000,000.00	2,000,000.00	43,035.62	8,663.01
ICBC Sydney Branch	A	TD	GENERAL	Annual	10/12/2021	14/12/2023	1.3900	4,000,000.00	4,000,000.00	49,354.52	4,722.19
Northern Territory Treasury	AA-	BOND	GENERAL	Annual	30/09/2020	15/12/2023	1.0000	2,000,000.00	2,000,000.00	17,589.04	1,698.63
NAB	AA-	TD	GENERAL	At Maturity	17/12/2020	18/12/2023	0.7000	1,400,000.00	1,400,000.00	28,164.93	832.33
NAB	AA-	TD	GENERAL	Annual	21/12/2020	21/12/2023	0.7000	4,000,000.00	4,000,000.00	24,164.38	2,378.08
NAB	AA-	TD	GENERAL	Annual	17/12/2020	21/12/2023	0.7000	5,000,000.00	5,000,000.00	30,397.26	2,972.60
Auswide Bank	BBB	TD	GENERAL	At Maturity	07/06/2023	04/01/2024	5.3100	6,000,000.00	6,000,000.00	128,312.88	27,059.18
Police Bank	BBB	TD	GENERAL	At Maturity	07/06/2023	11/01/2024	5.3500	3,000,000.00	3,000,000.00	64,639.73	13,631.51
Australian Unity Bank	BBB+	TD	GENERAL	Annual	12/07/2022	18/01/2024	4.3900	6,000,000.00	6,000,000.00	80,824.11	22,370.96
Auswide Bank	BBB	TD	GENERAL	At Maturity	09/08/2023	25/01/2024	5.4700	4,000,000.00	4,000,000.00	50,353.97	18,583.01



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
NAB	AA-	TD	GENERAL	Annual	20/01/2021	25/01/2024	0.7000	15,000,000.00	15,000,000.00	81,986.30	8,917.81
JUDO BANK	BBB-	TD	GENERAL	At Maturity	30/06/2023	01/02/2024	5.7500	4,500,000.00	4,500,000.00	87,904.11	21,976.03
The Mutual Bank	BBB-	TD	GENERAL	At Maturity	04/07/2023	08/02/2024	5.8200	2,500,000.00	2,500,000.00	47,835.62	12,357.53
JUDO BANK	BBB-	TD	GENERAL	At Maturity	30/06/2023	08/02/2024	5.7500	4,500,000.00	4,500,000.00	87,904.11	21,976.03
JUDO BANK	BBB-	TD	GENERAL	At Maturity	30/06/2023	15/02/2024	5.7500	4,500,000.00	4,500,000.00	87,904.11	21,976.03
G&C Mutual Bank	BBB	TD	GENERAL	At Maturity	14/08/2023	07/03/2024	5.2500	5,000,000.00	5,000,000.00	56,815.07	22,294.52
JUDO BANK	BBB-	TD	GENERAL	At Maturity	18/09/2023	14/03/2024	5.0700	4,000,000.00	4,000,000.00	24,447.12	17,224.11
Summerland Bank	Unrated	TD	GENERAL	At Maturity	20/03/2023	21/03/2024	5.0600	3,000,000.00	3,000,000.00	93,991.23	12,892.60
Warwick Credit Union	Unrated	TD	GENERAL	At Maturity	26/09/2023	28/03/2024	5.2600	1,000,000.00	1,000,000.00	5,187.95	4,467.40
Auswide Bank	BBB	TD	GENERAL	At Maturity	09/08/2023	28/03/2024	5.4700	4,000,000.00	4,000,000.00	50,353.97	18,583.01
Auswide Bank	BBB	TD	GENERAL	At Maturity	09/08/2023	04/04/2024	5.4700	4,000,000.00	4,000,000.00	50,353.97	18,583.01
Westpac	AA-	FRTD	GENERAL	Quarterly	05/04/2019	05/04/2024	5.1366	12,000,000.00	12,000,000.00	45,596.12	45,596.12
Westpac	AA-	FRTD	GENERAL	Quarterly	08/04/2019	08/04/2024	5.1394	3,000,000.00	3,000,000.00	9,715.58	9,715.58
Australian Military Bank	BBB+	TD	GENERAL	Annual	13/04/2021	17/04/2024	0.7600	5,000,000.00	5,000,000.00	21,030.14	3,227.40
NAB	AA-	TD	GENERAL	Annual	13/04/2021	18/04/2024	0.7700	5,000,000.00	5,000,000.00	21,306.85	3,269.86
AMP Bank	BBB	TD	GENERAL	At Maturity	20/04/2023	22/04/2024	5.0000	2,000,000.00	2,000,000.00	53,424.66	8,493.15
Hume Bank	BBB+	TD	GENERAL	At Maturity	28/04/2023	29/04/2024	4.8000	4,500,000.00	4,500,000.00	110,663.01	18,345.21
ICBC Sydney Branch	A	TD	GENERAL	Annual	22/04/2022	02/05/2024	3.3400	25,000,000.00	25,000,000.00	436,945.21	70,917.81
Commonwealth Bank	AA-	TD	GENERAL	Semi-Annual	22/04/2022	02/05/2024	3.2600	21,000,000.00	21,000,000.00	226,949.59	58,144.11
BOQ	BBB+	TD	GENERAL	Annual	03/05/2019	03/05/2024	2.8000	3,500,000.00	3,500,000.00	48,865.75	8,323.29



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
NAB	AA-	TD	GENERAL	At Maturity	12/05/2021	16/05/2024	0.7600	3,000,000.00	3,000,000.00	56,406.58	1,936.44
ICBC Sydney Branch	A	TD	GENERAL	Annual	20/05/2022	20/05/2024	3.7000	6,000,000.00	6,000,000.00	99,139.73	18,854.79
The Mutual Bank	BBB-	TD	GENERAL	At Maturity	26/05/2023	23/05/2024	5.1700	3,000,000.00	3,000,000.00	67,564.11	13,172.88
BankVic	BBB+	TD	GENERAL	At Maturity	24/05/2023	23/05/2024	5.1400	5,000,000.00	5,000,000.00	113,361.64	21,827.40
The Mutual Bank	BBB-	TD	GENERAL	At Maturity	29/06/2023	30/05/2024	5.8100	3,000,000.00	3,000,000.00	59,691.78	14,803.56
P&N Bank	BBB	TD	GENERAL	At Maturity	30/05/2023	30/05/2024	5.1500	4,000,000.00	4,000,000.00	87,479.45	17,495.89
Westpac	AA-	FRTD	GENERAL	Quarterly	30/05/2019	30/05/2024	5.0903	6,000,000.00	6,000,000.00	52,715.98	25,939.61
Westpac	AA-	FRTD	GENERAL	Quarterly	06/06/2019	06/06/2024	5.1128	3,500,000.00	3,500,000.00	27,455.04	15,198.32
Suncorp	A+	TD	GENERAL	At Maturity	19/09/2023	13/06/2024	5.2000	4,000,000.00	4,000,000.00	24,504.11	17,665.75
Northern Territory Treasury	AA-	BOND	GENERAL	Annual	12/05/2021	17/06/2024	0.8000	3,000,000.00	3,000,000.00	9,139.73	2,038.36
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	11/08/2023	15/08/2024	5.5000	4,000,000.00	4,000,000.00	49,424.66	18,684.93
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	16/08/2023	22/08/2024	5.5000	3,000,000.00	3,000,000.00	34,808.22	14,013.70
Bendigo and Adelaide	BBB+	FRN	GENERAL	Quarterly	06/09/2019	06/09/2024	5.0928	1,752,446.50	1,750,000.00	13,673.82	7,569.44
ICBC Sydney Branch	A	TD	GENERAL	Annual	13/09/2022	12/09/2024	4.4000	2,300,000.00	2,300,000.00	13,585.75	8,595.07
AMP Bank	BBB	TD	GENERAL	Annual	13/10/2022	17/10/2024	4.7500	2,000,000.00	2,000,000.00	4,945.21	4,945.21
ICBC Sydney Branch	A	TD	GENERAL	Annual	21/10/2021	21/10/2024	1.3000	4,000,000.00	4,000,000.00	1,282.19	1,282.19
Great Southern Bank	BBB	FRN	GENERAL	Quarterly	24/10/2019	24/10/2024	5.3473	1,751,494.50	1,750,000.00	2,051.02	2,051.02
ICBC Sydney Branch	A	TD	GENERAL	Annual	29/10/2021	29/10/2024	1.6500	1,000,000.00	1,000,000.00	90.41	90.41
BOQ	BBB+	FRN	GENERAL	Quarterly	30/10/2019	30/10/2024	5.4418	1,001,717.00	1,000,000.00	298.18	298.18
ICBC Sydney Branch	A	TD	GENERAL	Annual	15/11/2021	14/11/2024	1.7900	3,000,000.00	3,000,000.00	51,640.27	4,560.82



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
ICBC Sydney Branch	A	TD	GENERAL	Annual	09/11/2021	14/11/2024	1.6800	3,000,000.00	3,000,000.00	49,295.34	4,280.55
Citibank, N.A.	A+	FRN	GENERAL	Quarterly	15/11/2019	14/11/2024	5.0480	1,000,994.00	1,000,000.00	10,925.81	4,287.34
ICBC Sydney Branch	A	TD	GENERAL	Annual	19/11/2021	21/11/2024	1.7500	4,750,000.00	4,750,000.00	78,570.21	7,059.93
ICBC Sydney Branch	A	TD	GENERAL	Annual	13/12/2021	12/12/2024	1.8600	3,000,000.00	3,000,000.00	49,379.18	4,739.18
ICBC Sydney Branch	A	TD	GENERAL	Annual	10/12/2021	12/12/2024	1.8200	4,000,000.00	4,000,000.00	64,622.47	6,183.01
Northern Territory Treasury	AA-	BOND	GENERAL	Annual	01/10/2021	16/12/2024	1.0000	3,000,000.00	3,000,000.00	26,383.56	2,547.95
Northern Territory Treasury	AA-	BOND	GENERAL	Semi-Annual	09/09/2021	16/12/2024	0.9000	2,500,000.00	2,500,000.00	8,568.49	1,910.96
Northern Territory Treasury	AA-	BOND	GENERAL	Annual	24/11/2020	16/12/2024	0.9000	1,000,000.00	1,000,000.00	7,915.07	764.38
ICBC Sydney Branch	A	TD	GENERAL	Annual	22/04/2022	24/04/2025	3.6800	15,000,000.00	15,000,000.00	288,854.79	46,882.19
Suncorp	AAA	FRN	GENERAL	Quarterly	27/04/2020	24/04/2025	5.3473	703,931.90	700,000.00	820.41	820.41
BOQ	AAA	FRN	GENERAL	Quarterly	14/05/2020	14/05/2025	5.2380	903,322.80	900,000.00	10,203.34	4,003.84
NAB	AA-	TD	GENERAL	Annual	12/05/2021	15/05/2025	1.0500	3,000,000.00	3,000,000.00	14,930.14	2,675.34
RACQ Bank	BBB+	FRN	GENERAL	Quarterly	23/05/2022	23/05/2025	5.3945	996,743.00	1,000,000.00	10,345.62	4,581.63
Northern Territory Treasury	AA-	BOND	GENERAL	Annual	20/05/2021	16/06/2025	1.1000	3,500,000.00	3,500,000.00	14,661.64	3,269.86
Northern Territory Treasury	AA-	BOND	GENERAL	Annual	12/05/2021	16/06/2025	1.1000	3,000,000.00	3,000,000.00	12,567.12	2,802.74
Northern Territory Treasury	AA-	BOND	GENERAL	Annual	16/02/2021	16/06/2025	0.9000	1,000,000.00	1,000,000.00	3,427.40	764.38
UBS AG	A+	FRN	GENERAL	Quarterly	30/07/2020	30/07/2025	5.2118	3,244,614.75	3,250,000.00	928.13	928.13
QBANK	BBB-	TD	GENERAL	Annual	26/07/2023	31/07/2025	5.8200	2,000,000.00	2,000,000.00	31,252.60	9,886.03
P&N Bank	BBB	TD	GENERAL	At Maturity	11/08/2023	14/08/2025	5.3000	3,000,000.00	3,000,000.00	35,720.55	13,504.11
QBANK	BBB-	TD	GENERAL	Annual	21/08/2023	21/08/2025	5.4100	2,000,000.00	2,000,000.00	21,343.56	9,189.59



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
ICBC Sydney Branch	A	TD	GENERAL	Annual	24/08/2022	25/08/2025	4.7500	2,000,000.00	2,000,000.00	17,958.90	8,068.49
ICBC Sydney Branch	A	TD	GENERAL	Annual	09/09/2022	11/09/2025	4.5200	3,500,000.00	3,500,000.00	22,104.66	13,436.16
Suncorp	AAA	FRN	GENERAL	Quarterly	17/10/2022	17/10/2025	5.0342	801,226.40	800,000.00	1,655.08	1,655.08
Bendigo and Adelaide	AAA	FRN	GENERAL	Quarterly	11/11/2022	11/11/2025	5.1179	4,009,460.00	4,000,000.00	45,990.99	17,386.84
Bank Australia	BBB	FRN	GENERAL	Quarterly	22/12/2022	24/11/2025	5.7372	1,306,227.00	1,300,000.00	14,099.37	6,334.50
ICBC Sydney Branch	A	FRN	GENERAL	Quarterly	19/01/2023	19/01/2026	5.2467	1,500,276.00	1,500,000.00	2,803.03	2,803.03
NAB	AA-	TD	GENERAL	At Maturity	04/03/2021	05/03/2026	1.3400	3,000,000.00	3,000,000.00	107,053.15	3,414.25
P&N Bank	BBB	TD	GENERAL	Annual	28/04/2023	28/04/2026	4.8000	4,500,000.00	4,500,000.00	110,663.01	18,345.21
NAB	AA-	TD	GENERAL	Annual	12/05/2021	14/05/2026	1.3000	3,000,000.00	3,000,000.00	18,484.93	3,312.33
Bendigo and Adelaide	BBB+	FRN	GENERAL	Quarterly	15/05/2023	15/05/2026	5.4216	2,006,378.00	2,000,000.00	23,171.77	9,209.29
NAB	AA-	TD	GENERAL	Annual	20/05/2021	21/05/2026	1.3000	3,500,000.00	3,500,000.00	20,319.18	3,864.38
Northern Territory Treasury	AA-	BOND	GENERAL	Annual	12/05/2021	15/06/2026	1.3000	3,000,000.00	3,000,000.00	14,852.05	3,312.33
Northern Territory Treasury	AA-	BOND	GENERAL	Annual	16/02/2021	15/06/2026	1.0000	5,000,000.00	5,000,000.00	19,041.10	4,246.58
ING Direct	AAA	BOND	GENERAL	Semi-Annual	19/08/2021	19/08/2026	1.1000	533,266.80	600,000.00	1,301.92	560.55
Macquarie Bank	A+	FRN	GENERAL	Quarterly	14/09/2023	14/09/2026	4.9725	2,396,896.80	2,400,000.00	15,694.03	10,135.73
Northern Territory Treasury	AA-	BOND	GENERAL	Semi-Annual	09/09/2021	15/12/2026	1.4000	5,000,000.00	5,000,000.00	26,657.53	5,945.21
Commonwealth Bank	AA-	FRN	GENERAL	Quarterly	14/01/2022	14/01/2027	4.8517	1,295,065.20	1,300,000.00	2,764.80	2,764.80
BOQ	BBB+	BOND	GENERAL	Semi-Annual	05/10/2023	27/01/2027	4.7000	1,445,298.00	1,500,000.00	18,735.62	5,987.67
Bendigo and Adelaide	BBB+	FRN	GENERAL	Quarterly	27/01/2023	27/01/2027	5.6642	1,103,748.80	1,100,000.00	853.51	853.51
Great Southern Bank	BBB	FRN	GENERAL	Quarterly	09/02/2023	09/02/2027	5.8280	753,628.50	750,000.00	10,059.29	3,712.36



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
Bank Australia	BBB	FRN	GENERAL	Quarterly	22/02/2023	22/02/2027	5.6920	1,404,362.40	1,400,000.00	15,500.95	6,768.02
ANZ Bank	AA-	FRN	GENERAL	Quarterly	04/11/2022	04/11/2027	5.3899	4,045,868.00	4,000,000.00	52,569.98	18,310.89
NAB	AA-	FRN	GENERAL	Quarterly	25/11/2022	25/11/2027	5.3370	1,718,339.60	1,700,000.00	16,902.94	7,705.75
ANZ Bank	AA-	FRN	GENERAL	Quarterly	31/03/2023	31/03/2028	5.2069	1,508,026.50	1,500,000.00	7,275.39	6,633.45
Bendigo and Adelaide	AAA	FRN	GENERAL	Quarterly	16/06/2023	16/06/2028	5.2694	1,201,392.00	1,200,000.00	7,622.58	5,370.46
Commonwealth Bank	AA-	FRN	GENERAL	Quarterly	17/08/2023	17/08/2028	5.1121	3,001,701.00	3,000,000.00	31,933.12	13,025.35
ANZ Bank	AA-	FRN	GENERAL	Quarterly	11/09/2023	11/09/2028	5.0570	3,496,664.50	3,500,000.00	24,730.81	15,032.45
Macquarie Bank	A+	CASH	GENERAL	Monthly	31/10/2023	31/10/2023	4.3500	29,576.46	29,576.46	108.86	108.86
NAB	AA-	CASH	GENERAL	Monthly	31/10/2023	31/10/2023	4.3500	41,706,597.91	41,706,597.91	149,621.00	149,621.00
CFS WGCIF	A	FUND	GENERAL	Monthly	30/06/2016	05/11/2026	0.0000	14,938,690.51	14,938,690.51	-	-
NSWTC IM LTGF	Unrated	FUND	GENERAL	Annual	31/10/2017	05/11/2028	0.0000	29,596,089.07	29,596,089.07	-	-
AMP Bank	BBB	CASH	GENERAL	Monthly	31/10/2023	31/10/2023	4.5500	168,020.04	168,020.04	646.88	646.88
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	31/10/2023	31/10/2023	4.3500	90,045.70	90,045.70	334.87	334.87
TOTALS								485,862,109.63	485,879,019.68	5,047,824.24	1,281,281.56

REPORTS TO COUNCIL - FOR NOTATION

ITEM NUMBER	12.3
SUBJECT	City of Parramatta Annual Report 2022/23
REFERENCE	F2022/03176 - D09168010
REPORT OF	Corporate Strategy Manager

CSP THEME: Fair

WORKSHOP/BRIEFING DATE: Nil

PURPOSE:

To table Council's Annual Report for the 2022/23 Financial Year.

RECOMMENDATION

That Council receive and note the City of Parramatta Council Annual Report 2022/23 provided at Attachment 1.

BACKGROUND

1. In accordance with s428 of the Local Government Act 1993 and Office of Local Government (OLG) Integrated Planning and Reporting Guidelines, Council is required to submit an annual report within 5 months after the end of financial year (no later than 30 November 2023).
2. The Annual Report details Council's achievements in implementing its Delivery Program over the year and collates a wide range of statutory reporting requirements for Council. It is structured in four sections:
 - Part 1 – Introduction
 - Part 2 – Our Year in Review
 - Part 3 – Community Report Card
 - Part 4 – Statutory Reporting Information
3. The Annual Report has been developed from information provided by all areas of Council. Its development has involved an extensive approval process with responsible areas, Executive Directors and the CEO.
4. Part 3 of the Annual Report – 'Community Report Card' – has been designed to stand alone as a separate 'lift out' document. This will be available to download separately on the website.
5. In accordance with legislative requirements, the Annual Report will include Council's audited General Purpose Financial Statements as an appendix upon publication. As the Financial Statements have already been considered by Council at its 23 October 2023 meeting, they are not included in this Council report.

ISSUES/OPTIONS/CONSEQUENCES

6. Social media communications are planned to promote the Annual Report and Community Report Card following publication. A small print run is also planned for libraries and interested Councillors and stakeholders.
7. Minor non-substantive administrative amendments such as proofing, formatting and image changes may occur prior to publication by 30 November 2023.

CONSULTATION & TIMING

Stakeholder Consultation

8. The following stakeholder consultation has been undertaken in relation to this matter:

Date	Stakeholder	Stakeholder Comment	Council Officer Response	Responsibility
June – Oct 2023	Various internal stakeholders / SMEs	Draft content provided	Content incorporated into drafts	Corporate Strategy team
Oct – Nov 2023	Executive Team / Directors	Approvals and changes provided for draft content	Amendments incorporated into final draft	Corporate Strategy team

Councillor Consultation

9. The following Councillor consultation has been undertaken in relation to this matter:

Date	Councillor	Councillor Comment	Council Officer Response	Responsibility
Nil	Nil	Nil	Nil	Nil

LEGAL IMPLICATIONS FOR COUNCIL

10. There are no legal implications for Council associated with this report.

FINANCIAL IMPLICATIONS FOR COUNCIL

11. The table below summarises the financial impacts on the budget arising from approval of this report.

	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Revenue				
Internal Revenue				
External Revenue				
Total Revenue	Nil	Nil	Nil	Nil
Funding Source				

Operating Result				
External Costs				
Internal Costs				
Depreciation				
Other				
Total Operating Result	Nil	Nil	Nil	Nil
Funding Source				
CAPEX				
CAPEX				
External				
Internal				
Other				
Total CAPEX	Nil	Nil	Nil	Nil

Dayne Glinkowski
Corporate Strategy Manager

Jennifer Concato
Executive Director City Planning and Design

John Angilley
Executive Director Finance & Information

Gail Connolly
Chief Executive Officer

ATTACHMENTS:

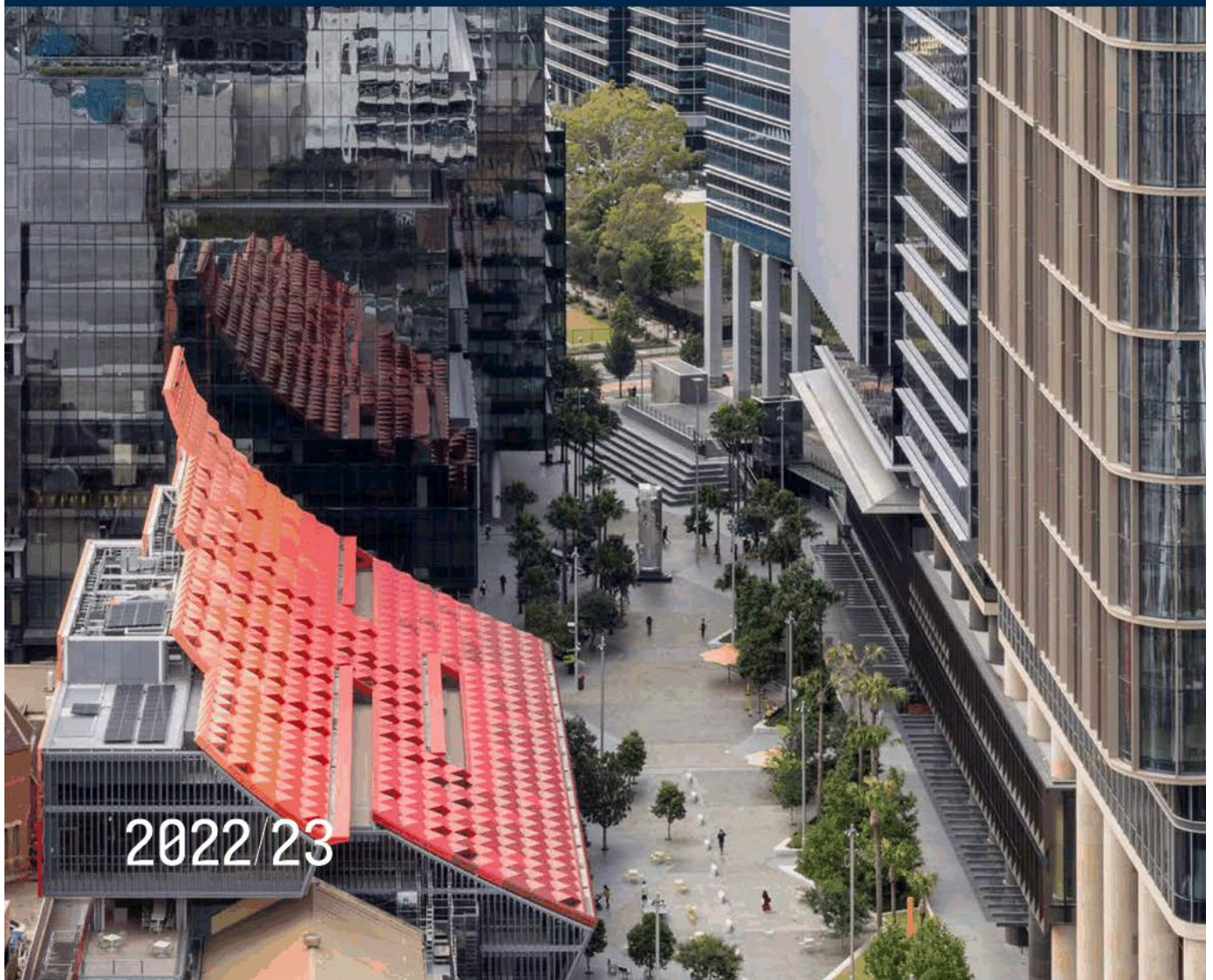
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REFERENCE MATERIAL



^ ANNUAL REPORT v



2022/23

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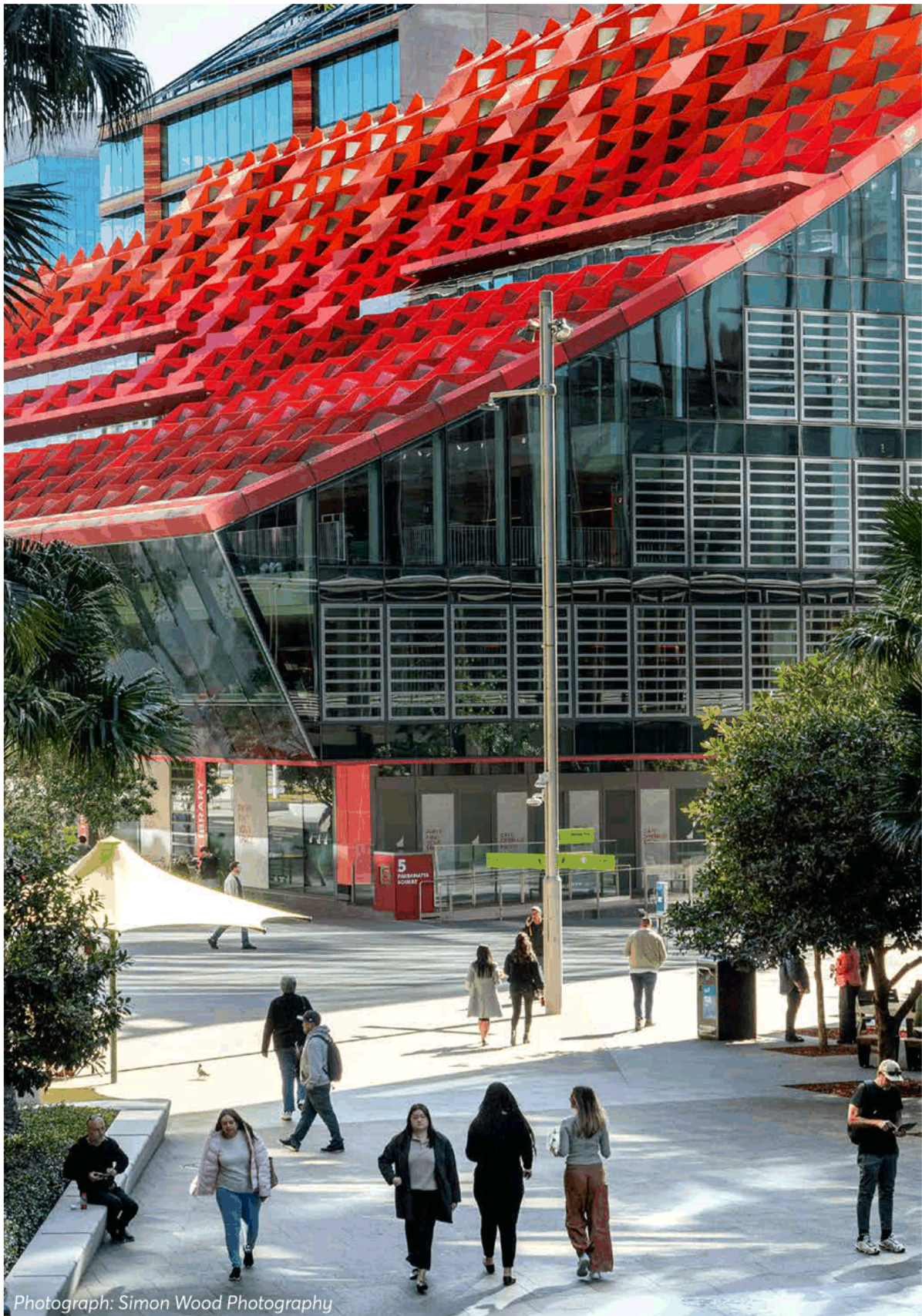
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1.00

INTRODUCTION

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1.01

RECOGNITION OF THE DHARUG PEOPLES

Nunanglanungdyu baramada gulbanga
mawa naa Baramadaḡal daruḡ ngurrawa
badura baramada daruḡ.

We respectfully acknowledge the
Traditional Owners and custodians
of the land and waters of Parramatta,
the Dharuḡ peoples.



Photograph: Maja Baska



City of Parramatta recognises the Dharug peoples as First Australians, peoples of the oldest continuous living culture in the world.

For more than 60,000 years, Parramatta has been home to the Dharug peoples, the traditional custodians of the land we call the City of Parramatta today. The Dharug peoples have cared for and nurtured the habitat, land and waters for thousands of generations, and maintain an ongoing connection to Parramatta and its surrounding areas.

As a community, we can learn from the resilience and community spirit of Aboriginal and Torres Strait Islander peoples to best ensure a sustainable City for all. Parramatta has always been an important meeting place for our First Nations people, particularly the Parramatta River, which has provided life and vitality since the beginning of time (The Dreaming).

The name Parramatta is derived from the word Burrumatta or 'place where the eels lie down' (breeding location for eels within the Parramatta River). City of Parramatta recognises the significance of this area for all First Nations people as a site of early contact between the First Australians and European Colonists, and Parramatta remains an important meeting place for our First Nations community.

First Nations people continue to play a vital role in the ecological, economic, social and cultural life of Parramatta, while maintaining a distinct culture built on the principles of Caring for Country, the primacy of family, and the dignity and governance of Elders.

At City of Parramatta, we aspire to a future where the cultures, histories and rights of all First Nations people are understood, recognised and respected by all Australians. City of Parramatta is committed to playing an active role in making this future a reality. City of Parramatta is proud to acknowledge the ongoing stewardship of Country by First Nations people and to celebrate their enduring wisdom, strength and resilience.



1.02

MESSAGE FROM THE LORD MAYOR

AS AT 30 JUNE 2023

On behalf of the City of Parramatta, I am delighted to present our 2022/23 Annual Report. The achievements outlined in this report showcase the tireless efforts of our dedicated Councillors and hardworking staff, in collaboration with our vibrant community, local service providers, thriving businesses and all levels of government.

Parramatta is the heart of Greater Sydney and continues to transform into a global City. We are on the itinerary of world leaders, welcoming the Prime Minister of India, His Excellency Shri Narendra Modi, and the Prime Minister of Australia, the Hon Anthony Albanese MP, to Sydney Olympic Park in May 2023.

PHIVE – Public Library of the Year Finalist

Since PHIVE opened in September 2022, more than 400,000 people have walked through its doors to participate in community activities, workshops and performances. This remarkable building is our community and civic heart, and I am proud that the International Federation of Library Associations and Institutions (IFLA) nominated PHIVE as a finalist for Public Library of the Year.

Night-Time Economy Awarded Purple Flag Accreditation

City of Parramatta also received international recognition for our night-time economy, gaining Purple Flag accreditation in May 2023. Purple Flag accreditation means that our city's CBD meets international standards of excellence in vibrancy, diversity and safety at night. This is a huge step in the right direction for Parramatta's CBD's expanding night-time economy and will boost local business and visitation.

Enhancing Public Spaces for Community Wellbeing

A significant focus this year has been upgrading Council facilities and parks, enhancing quality of life for our residents. Council delivered a new district playground at Arthur Phillip Park in Northmead which has been embraced by the local community. We also upgraded the streetscape at Good and Bridge Streets in Granville and held a street party to celebrate the opening. These meeting places and many more enable people from all walks of life to come together, build friendships, and share in the joy of community.

Empowering the Community through Grants

Council empowered local community and sporting groups by encouraging them to apply for our 2023 Community Grants. This program is worth \$575,000 and provides invaluable assistance to community organisations, volunteer groups, sporting clubs, social enterprises, creative producers, and heritage organisations, supporting events that unite the community and projects that help those in need.

Photograph: Ben Williams Photography



V

Our vision for a sustainable, vibrant, and inclusive community informs everything we do, and together, we'll continue to shape our City's bright future.

A

Growing Small Businesses

Small and growing businesses are the lifeblood of the City of Parramatta, so Council have continued to offer a highly regarded Small Business Program and Women in Business Program throughout the year. These initiatives support the City's new and exciting businesses, entrepreneurs, and growing workforce, further enhancing our economic landscape.

Celebrating First Nations Culture and Heritage

The City of Parramatta is committed to our First Nations people, to listening to stories and lived experiences, and taking action to improve the lives of those who are rooted in this place. We celebrated First Nations culture and over 60,000 years of history during Warami Festival, commemorating National Sorry Day and National Reconciliation Week.

Welcoming New Citizens and Bringing Communities Together

Council welcomed 3,410 new citizens who took the oath at in-person citizenship ceremonies over 5 different days throughout the year.

We celebrated a decade of Parramatta Lanes, this year welcoming 40 per cent more visitors to the festival's 12 laneways and seven stages than pre-COVID years. Lanes was also recognised by Local Government NSW with the RH Dougherty Award for Innovation in Special Events for its creative approach to adapting the event post-lockdown.

Our community also came together to celebrate various festivities including New Year's Eve, Foundation Day, Australia Day, and the Year of the Rabbit with event at Parramatta, Old Toongabbie, Winston Hills, North Parramatta, Dundas Valley, and Ermington, helping foster a sense of togetherness and joy within our vibrant community.

Strategic Planning for a Better Tomorrow

Our strategic vision is under review with a refresh of key strategies including the Smart City and Innovation Strategy, Social Sustainability Strategy, Economic Development Strategy, and Environmental Sustainability Strategy. These strategies are set to guide us over the next 10 years, ensuring a future where everyone in our community can thrive.

Our vision for a sustainable, vibrant, and inclusive community informs everything we do, and together, we'll continue to shape our City's bright future.

Thank you to all who have contributed to our achievements this year and demonstrated an unparalleled commitment to the City of Parramatta.

I truly believe we are entering a golden era for our City.

Councillor Sameer Pandey

Lord Mayor

June 2023

1.03

MESSAGE FROM THE CEO

AS AT 30 JUNE 2023

I am proud to present our Annual Report for 2022/23.

When people write the next chapter in Parramatta's history, they will look back on this past 12 months as a City-shaping period — a time when we progressed critical infrastructure projects and started laying the foundations for how our City will be defined in the future.

It was the first year of a four-year plan that not only delivers on the needs of our fast-growing population today but supports our community's long-term aspirations.

We invested \$490 million in projects and services and hit the accelerator on one of the biggest capital project pipelines in Council's history.

In the past 12 months:

- > **We opened the doors to PHIVE** — our civic, cultural and community hub in Parramatta Square.

The \$136 million building represents one of our City's biggest ever infrastructure projects and is now a defining architectural feature of our CBD.

It is a place where our community can learn, create, collaborate and connect and the jewel of Parramatta Square.

In its first 12 months, it was visited by more than 400,000 people and earned international recognition as one of the world's best new libraries.

- > **We achieved a Purple Flag for our nightlife**
In May, Parramatta joined an elite list of cities globally including Stockholm and Dublin to receive coveted Purple Flag accreditation for excellence in key measures for a night-time economy, such as access to transport and vibrancy.

Our CBD was the first location in Western Sydney to earn a Purple Flag and only the second nationally.

It's a great boost for our night-time economy and has put us on the tourism radar of visitors worldwide as a 'go to' destination after dark, generating headlines like: "Parramatta is one of the best places in the world to party".

- > **We celebrated our green credentials**
In June, we became one of only three councils in the State to have achieved Climate Active carbon neutral certification and the first nationally to achieve certification for services in a public domain for Parramatta Square.

It reflects Council's sustained commitment to reducing carbon emissions by 60 per cent by 2038.

Photograph: Ben Williams Photography



V

"The most impressive thing I've witnessed since joining Council this year isn't a single project. It is the professionalism and commitment of more than 1,300 staff to making everyday life better for our community and for generations to come."

A

This commitment underpins our 100 per cent renewable electricity supply contract, upgrades to LED lighting on sporting fields and across the street light network and has ensured sustainability is a hallmark of new community facilities like PHIVE and the Parramatta Aquatic Centre.

- > **We progressed projects that will shape our City's future and honour its past** — like our \$88.6 million Parramatta Aquatic Centre and the restoration of Town Hall.

We saw the completion of Parramatta Square with its public domain the centrepiece of Council's plan to transform its public spaces.

We also finished projects that provide a glimpse of the future, like the \$8.4 million upgrade of Good and Bridge Streets in Granville which has created a smart street precinct with self-compacting solar bins, humidity and temperature sensors which trigger automatic misting and mobile charging stations.

- > **We are building a City of tree champions**

In 2022, we initiated a \$1 million Greening Parramatta project to plant more than 2,600 trees across our LGA – the biggest single season planting in Council's history.

More than 90 community members signed up to help monitor and care for the trees, ensuring our best planting success rate to date.

In March 2023, a new Parramatta Light Rail planting program began with more than 1,000 trees planted in the Carlingford, Dundas, Oatlands, Rydalmere and Telopea area. Around 60 Tree Champions have joined us in caring for these trees.

In addition to cooling our City, new trees will support local habitat and enliven our streets, making them more attractive now and for generations to come.

We are committed to cultivating a culture of collaboration and innovation in our City.

Our community and partners have been integral to our achievements to date and will be integral to our continued success. I thank them for their support.

I thank the Lord Mayors and Councillors who have helped steer us through the past 12 months for their dedication and dogged pursuit of policies and initiatives that make our community stronger.

Finally, I want to thank our staff.

The most impressive thing I've witnessed since joining Council this year isn't a single project. It is the professionalism and commitment of more than 1,300 staff to making everyday life better for our community and for generations to come. It is a hallmark of our organisation and one worth celebrating.

Gail Connolly PSM
Chief Executive Officer

1.04

PURPOSE OF THE ANNUAL REPORT

The City of Parramatta is proud to present our Annual Report for the financial year to 30 June 2023.

This report outlines the City of Parramatta's financial and operational performance for the year against the key strategic priorities of our Community Strategic Plan 2018-2038, our Delivery Program 2022-2026, and our Operational Plan & Budget 2022/23.

The report details the challenges faced and achievements made over the past year – providing an open and honest account of our performance and financial position to our community and stakeholders.

The Annual Report aims to:

- > Communicate our vision and commitments to the community
- > Report on our performance in delivering key strategic priorities and other key achievements
- > Provide transparency of Council operations through statutory reporting information
- > Demonstrate our ability to lead with confidence and deliver on our promises
- > Promote the City of Parramatta and the City of Parramatta Council to existing partners and potential investors to encourage social and economic development
- > Recognise the significant achievements of our staff and Council



Photograph: Ben Williams Photography

1.05

HOW TO READ THE ANNUAL REPORT

This report has four main sections, supported by two appendices.

PART 01 – INTRODUCTION

Key information about our City

PART 02 – OUR YEAR IN REVIEW

Taking a closer look at important milestones and people, including our Councillors, Executive Team, Awards, Events

PART 03 – COMMUNITY REPORT CARD

Council's progress and achievements in implementing our Delivery Program in 2022/23

PART 04 – STATUTORY REPORTING INFORMATION

Statutory requirements in accordance with the Local Government Act 1993 and Local Government Regulation (2005)



1.06

INTEGRATED PLANNING AND REPORTING



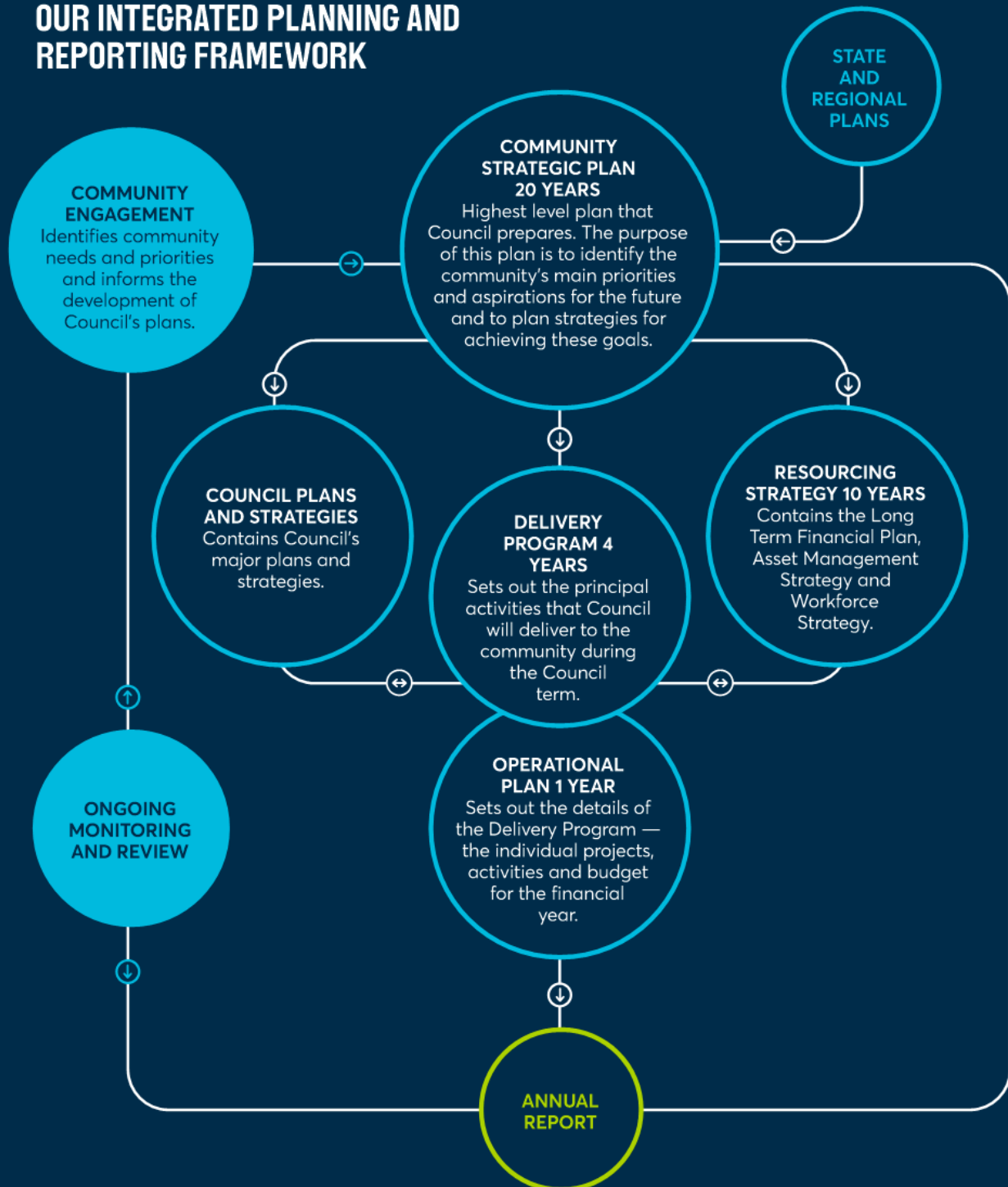
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Under the NSW Local Government Act 1993, all councils are required to take a rigorous approach to strategic planning, financial management and statutory reporting.

The legislation sets out an Integrated Planning and Reporting (IP&R) framework used to connect various plans and enable closer collaboration between Council, the community and our partners.

The diagram below demonstrates how the Annual Report contributes to this framework.

OUR INTEGRATED PLANNING AND REPORTING FRAMEWORK



1.07

ABOUT PARRAMATTA

As the largest city centre in Greater Western Sydney, Parramatta is building on its strengths as a hub of economic activity, essential services, natural assets, culture and creativity.

The City of Parramatta is one of the fastest growing regions in Australia. Between 2022 and 2041, City of Parramatta will welcome more than 186,000 new residents to our City and neighbourhoods.

Parramatta is also the geographic and demographic centre of Sydney – accessible to 2.3 million people by car or public transport within 45 minutes, and home to communities with a rich array of cultural backgrounds.

With increasing government services, corporations and private enterprise all relocating into the Parramatta CBD, the geographic importance of Parramatta has never been more certain. Our central location and diverse culture provide a unique stage for Australia's growing economy and attracting global talent.

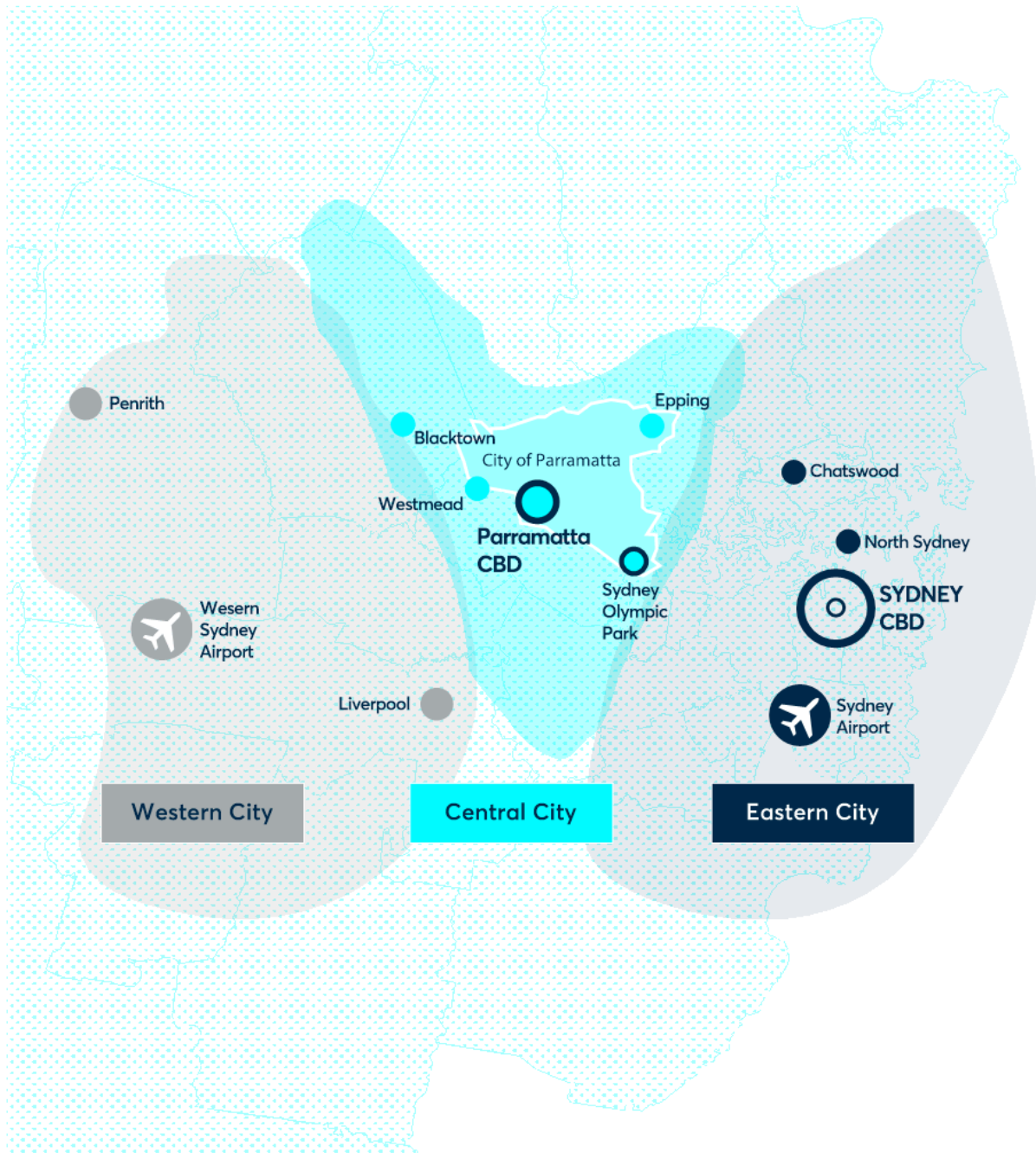
Accordingly, our City is increasingly recognised as a leading destination for business, education, research, art and culture, dining, nature and heritage experiences.

Despite our many strengths, Parramatta is also working hard to manage the challenges that accompany growth - including housing, transport, health, urban planning and our growing workforce.

City of Parramatta Council is focused on supporting our communities through these challenges, so that everyone in our community can reach their full potential.

Council continues to advocate to State and Federal governments for improved funding and services, to ensure all who live in and visit Parramatta benefit from the change occurring in our region.





1.08

OUR COMMUNITY VISION

Following the formation of the City of Parramatta in 2016, extensive community consultation was carried out to develop a community vision for our Community Strategic Plan:

Through the development of the Community Strategic Plan in 2018 and its review and refresh in 2022, the City of Parramatta's vision statement reflects the responses of more than 9,000 people.

V

"Sydney's Central City: sustainable, liveable and productive – inspired by our communities."

- City of Parramatta Community Strategic Plan, 2018.

Λ



SUSTAINABLE

Stewards of our built and natural environment. Fostering vibrant neighbourhoods, places and development that is well balanced, connected and sustainable.



LIVEABLE

Supporting our community to succeed and live well. Champions of our community and culture.



PRODUCTIVE

Drivers of the economy. Growing local jobs by positioning Parramatta as a global centre for businesses and investment.



LEADING

Accountable to our communities. An agile, listening and transparent Council working in partnership and providing great services now and into the future.



Photograph: Simon Wood Photography.

1.09

OUR CITY IN NUMBERS



Topic	Key Figure
POPULATION	256,729 in 2021 (3,056 people per km ²)
	446,021 forecasted for 2041 (5,310 people per km ²)
	Median age = 35 years (NSW = 39 years)
	81% feel welcome living in our city
DWELLINGS	106,562 occupied dwellings in 2021
	188,448 dwellings forecasted for 2041
	47.3% of residents live in a flat or apartment
DIVERSITY	0.8% of residents identify as Aboriginal and/or Torres Strait Islander
	57.6% of residents were born overseas
	61.8% speak a language other than English at home <ul style="list-style-type: none"> • 12.4% Mandarin • 6.4% Cantonese • 5.5% Korean
EDUCATION AND EMPLOYMENT	44.2% of residents hold a bachelor's degree or higher*
	97.2% employment rate in December 2021
	23.6% of residents work within the LGA*
	Median household income = \$2,051 per week (NSW = \$1,829)
VULNERABLE COMMUNITIES	13.1% of households are 'low income', earning less than \$650 per week
	34.1% of households are in housing stress*
	4.8% of people require assistance with daily living activities*
	18.1% of residents reported that they do not speak English well or at all

Note: Information contained in this document is based on available information at the time of writing. All figures are indicative only and should be referred to as such. While City of Parramatta Council has exercised reasonable care in preparing this document it does not warrant or represent that it is accurate or complete.

*2016 Census data. Data sourced from Australian Bureau of Statistics (2021 Census), Forecast. id (2021 ERP release), Profile.id (2016 Census, June 2021), Small Area Labour Markets (June 2021), GIS (2020, 2021), Urban Monitor methodology and data (2016), Bushland Survey (2016), Bureau of Meteorology (2016, 2017-2020), Price Waterhouse Coopers (2016), Property Council of Australia (July 2021).



OUR PLACE

Topic	Key Figure
CONNECTION	Home to the Dharug peoples for more than 60,000 years Australia's oldest inland European settlement
LOCATION	The City of Parramatta covers 84km² at the centre of metropolitan Sydney, 24km west of Sydney CBD
HERITAGE	Parramatta Park is a World Heritage Listed site More than 750 significant archaeological sites More than 50 State significant heritage sites
ENVIRONMENT	105km of waterways including 88.2km (or 84%) natural waterways 863ha of green and open space <ul style="list-style-type: none"> 389ha bushland 64 sporting fields 36.7% vegetation cover including 22.6% tree canopy cover 600 unique species of flora and 230 unique species of fauna More than 10 days per year over 35°C An average of over 31 evenings and days per year experience heatwave conditions
ECONOMY	2.3 million people live within a 45-minute commute to the Parramatta CBD Gross Regional Product = \$32.88 billion 202,000 people work in the City of Parramatta 31,600 jobs created in the past 5 years More than 33,000 businesses call Parramatta home 11.4% vacancy in Parramatta's A-grade premium commercial office buildings

2.00

OUR YEAR IN REVIEW

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**21**



Photograph: Anna Kucera

2.01

EVENTS TIMELINE

The City's events and festivals offering includes a variety of marquee, community and civic engagements. It is a key enabler of the City's vibrancy, connectivity and branding locally and nationally.

> EVENTS AND FESTIVALS



NAIDOC Week
Riverside
Movie Sessions
6-9 July 2022



WARAMI
Burramatta Day
10 July 2022



Launch of
Firesticks Indigenous
Service Personal
Memorial
18 July 2022



Moon Markets,
Lennox Bridge
10 September 2022



Family Fun Day
Spring Cinema
Series 22 September
- 8 October 2022



Parramatta Lanes
12-15 October 2022



Diwali Festival
24-29 October 2022



Foundation Day
Festival
13 November 2022



Moon Festival,
Epping
13 November 2022



New Years Eve
31 December 2022



Dyin Nurra
15-21 January 2023



Lunar New Year
21 January
2023



Australia Day
26 January 2023



i4Give Day
4 February 2023



Ngana Birrung
15-19 February 2023



Family Fun Day
Cinema Series
11-25 March 2023



Make Music Day
21 June 2023



Family Fun Day
24 June 2023

> PARTNERSHIP EVENTS AND FESTIVALS



Science Festival
13-21 August 2022



Sound West Music
and Tech Festival
23-28 August 2022



Sydney Festival
January 2023



Photograph Credits:
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> CIVIC EVENTS

 <p>75th Anniversary of Indian Independence Flag Raising Ceremony 15 August 2022</p>	 <p>Victory in the Pacific (VP) day 15 August 2022</p>	 <p>Australian Citizenship Ceremony 16 August 2022</p>	 <p>Place of the Eels (public art) Launch 10 September 2022</p>	 <p>PHIVE (5PS) Grand Opening 22 September 2022</p>
 <p>Australian Citizenship Ceremony 7 November 2022</p>	 <p>Remembrance Day Service 11 November 2022</p>	 <p>HMAS Parramatta Memorial Service 27 November 2022</p>	 <p>Lord Mayor's Christmas Party 2 December 2022</p>	 <p>Citizen of the Year Awards 26 January 2023</p>
 <p>Australian Citizenship Ceremony 26 January 2023</p>	 <p>Long Hai Day 28 February 2023</p>	 <p>John McClymont History Prize February 2023</p>	 <p>International Women's Day 8 March 2023</p>	 <p>Australian Citizenship Ceremony 9 March 2023</p>
 <p>ANZAC Day Epping Sunday Service 24 April 2023</p>	 <p>ANZAC Day, Parramatta and Epping 25 April 2023</p>	 <p>Australian Citizenship Ceremony 4 May 2023</p>	 <p>Hassall Family History 200th Anniversary 5-8 May 2023</p>	 <p>Volunteer Week Celebration 17 May 2023</p>

> CITY ACTIVATION

 <p>Farmers Markets Every Wednesday</p>	 <p>Harris Park & Parramatta River Foreshore Lighting Project/Installation 1 September - 30 October 2022</p>	 <p>Christmas in Parramatta 1-31 December 2022</p>	 <p>Christmas Market 14-15 December 2022</p>	
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> CITIZENSHIP CEREMONIES

<p>3,410</p> <p>New Citizens welcomed at face-to-face ceremonies.</p>	
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2.02

OUR COUNCILLORS

AS AT 30 JUNE 2023

The City of Parramatta has 15 Councillors elected for a 3-year term until September 2024. They represent five wards and elect the Lord Mayor and Deputy Lord Mayor. Councillors act as a link between the community and Council, making decisions and policies guided by the Local Government Act (1993) and other relevant policies.

Councillor Sameer Pandey was elected Lord Mayor at the Extraordinary Council Meeting of 22 May 2023, and Councillor Cameron MacLean was elected Deputy Lord Mayor at the Ordinary Council Meeting of 13 June, both elected until 25 September 2023.

Councillor Donna Davis was elected as Lord Mayor in January 2022, and resigned from the Lord Mayoralty in May 2023 following her election as the State Member for Parramatta.

For more information on our Councillors, visit the Lord Mayor and [Councillors page on Council's website](#).

PARRAMATTA WARD



Lord Mayor

Sameer Pandey
0435 226 746
spandey@cityofparramatta.
nsw.gov.au



Councillor

Phil Bradley
0428 297 590
pbradley@cityofparramatta.
nsw.gov.au



Councillor

Henry Green
0415 695 260
hgreen@cityofparramatta.
nsw.gov.au



EPPING WARD

**Deputy Lord Mayor**

Cameron MacLean
0422 141 415

cmaclean@cityofparramatta.nsw.gov.au

**Councillor**

Donna Davis MP
0447 745 402

ddavis@cityofparramatta.nsw.gov.au

**Councillor**

Lorraine Wearne
0416 035 817

lwearne@cityofparramatta.nsw.gov.au

DUNDAS WARD

**Councillor**

Pierre Esber
0418 265 632

pesber@cityofparramatta.nsw.gov.au

**Councillor**

Michelle Garrard
0405 725 091

mgarrard@cityofparramatta.nsw.gov.au

**Councillor**

Kellie Darley
0422 141 418

kdarley@cityofparramatta.nsw.gov.au

2.02

NORTH ROCKS WARD



Councillor
Ange Humphries
0422 754 040
ahumphries@cityofparramatta.
nsw.gov.au



Councillor
Georgina Valjak
0422 757 511
gvaljak@cityofparramatta.
nsw.gov.au



Councillor
Donna Wang
0408 921 369
dwang@cityofparramatta.
nsw.gov.au

ROSEHILL WARD



Councillor
Dr Patricia Prociv
0412 984 176
pprociv@cityofparramatta.
nsw.gov.au



Councillor
Dan Siviero
0424 659 851
dsiviero@cityofparramatta.
nsw.gov.au



Councillor
Paul Noack
0422 141 422
pnoack@cityofparramatta.
nsw.gov.au

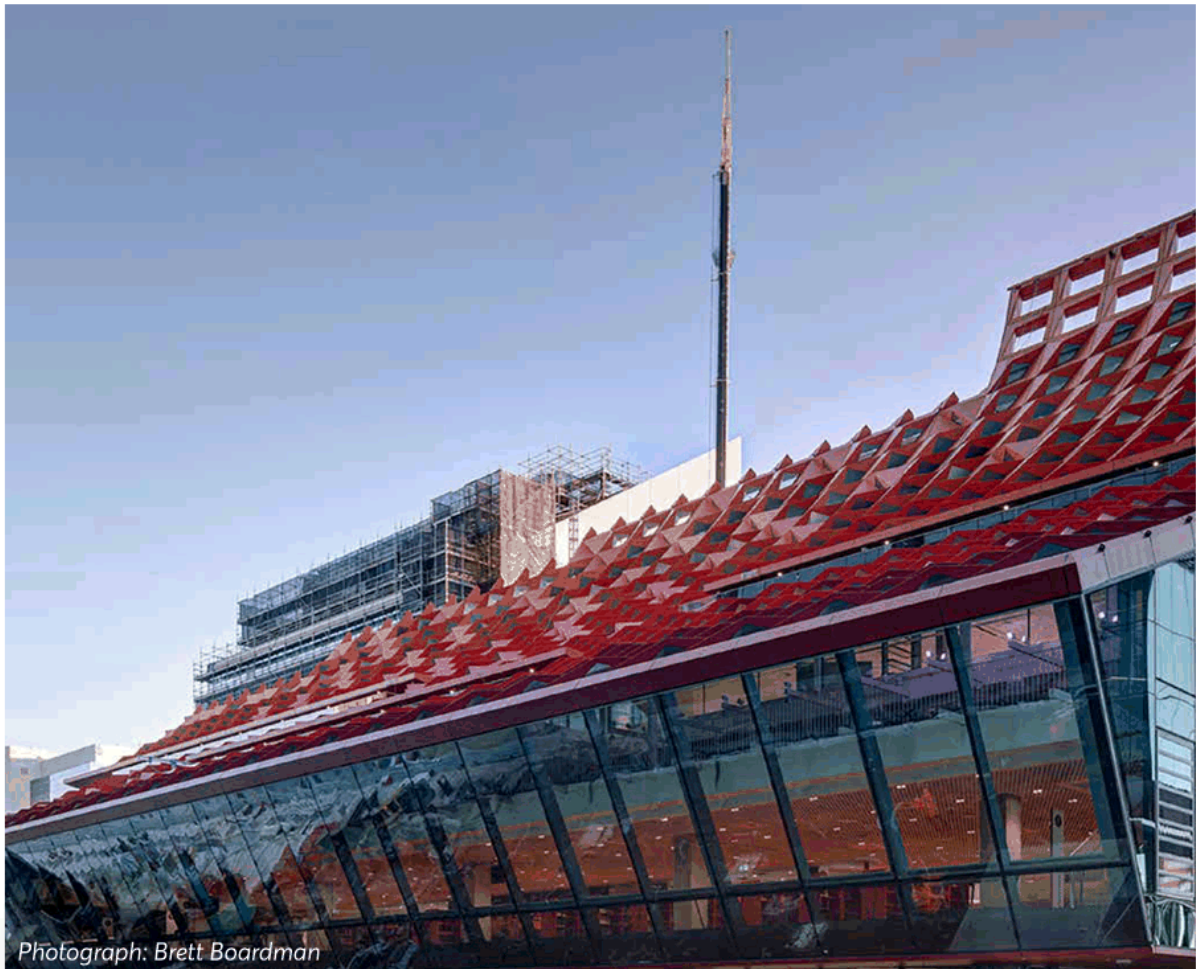
Photographs: Joel Hamilton-Foster

2.03

GOVERNANCE

Government in Australia is comprised of three tiers: federal, state, and local. The City of Parramatta is one of 128 local governments in New South Wales operating in accordance with the Local Government Act 1993 (the Act).

The Act sets out a system for elected members to form a Council, describing the functions of local governments, providing for the conduct of elections and polls, and providing a framework for the administration and financial management of local government, including accountability and transparency.



Photograph: Brett Boardman

2.03

Advisory Committees

Council has a range of Advisory Committees to inform it on the views, needs and interests of communities in the Parramatta Local Government Area.

<i>Advisory Committee</i>	<i>Membership (Councillors)</i>	<i>Purpose</i>
Access Advisory Committee	All Councillors are ex-officio members.	Advises Council on the access needs of people with disability and access-related issues and provides advice, input and feedback on Council's business relating to people with disability and access-related issues.
Active Transport Advisory Committee	All Councillors are ex-officio members.	Advises Council on matters related to active transport initiatives, including best practice planning and design, and behavioural change strategies and; provides advice, input and feedback on Council's business relating to active transport.
CEO Performance Review Committee	<p>Lord Mayor of the day (Councillor Davis to May 2023, Councillor Pandey May 2023 onwards)</p> <p>Deputy Lord Mayor of the day (Councillor Pandey to May 2023, Councillor MacLean May 2023 onwards)</p> <ul style="list-style-type: none"> > Councillor Garrard > Councillor Valjak <p>All Councillors are ex-officio members.</p>	This committee is required by a directive from the Office of Local Government. It contributes to the management of a CEO's performance and the development of a performance agreement. The Committee operates under the "Guidelines for the appointment and oversight of General Managers".



<i>Advisory Committee</i>	<i>Membership (Councillors)</i>	<i>Purpose</i>
CEO Recruitment Committee	<p>Lord Mayor of the day (Councillor Davis to May 2023, Councillor Pandey May 2023 onwards)</p> <p>Deputy Lord Mayor of the day (Councillor Pandey to May 2023, Councillor MacLean May 2023 onwards)</p> <ul style="list-style-type: none"> > Councillor Garrard > Councillor Humphries > Councillor Valjak 	<p>This committee is required by a directive from the Office of Local Government. It oversees the recruitment process including the appointment of an executive recruitment service, interviews, and selection of a candidate.</p>
Citizen of the Year Judging Panel	<p>Lord Mayor of the day (Councillor Davis to May 2023, Councillor Pandey May 2023 onwards)</p> <p>Deputy Lord Mayor of the day (Councillor Pandey to May 2023, Councillor MacLean May 2023 onwards)</p> <p>All Councillors are ex-officio members.</p>	<p>Reviews, assesses and selects award recipients for the Citizen of the Year Program.</p>
Environment Advisory Committee	<p>Lord Mayor of the day (Councillor Davis to May 2023, Councillor Pandey May 2023 onwards)</p> <ul style="list-style-type: none"> > Councillor Bradley > Councillor Darley > Councillor Garrard <p>All Councillors are ex-officio members.</p> <p>Alternate: Councillor Prociv</p>	<p>Provides advice, input and feedback to Council on Environment and sustainability issues in the City of Parramatta Local Government Area.</p>
Finance Committee	<p>Lord Mayor of the day (Councillor Davis to May 2023, Councillor Pandey May 2023 onwards)</p> <ul style="list-style-type: none"> > Councillor Pandey > Councillor Garrard > Councillor MacLean > Councillor Bradley > Councillor Wearne <p>All Councillors are ex-officio members</p> <p>Alternates: Councillor Siviero and Councillor Darley.</p>	<p>Provides financial analysis, advice and oversight of Council's budget to ensure the organisation is operating with the financial resources required to provide agreed programs and services to the community.</p>

2.03

Advisory Committee

First Nations Advisory Committee



Membership (Councillors)

All Councillors are ex-officio members.

Purpose

Advises Council on the views, needs and interests of First Nations people and communities in the Parramatta area, within the scope of Council's authority; advises Council on matters relating to embedding First Nations considerations into Council business, including appropriate approaches for engagement and; provides input into the City of Parramatta Council's work to promote an increased knowledge and understanding of the wider community of First Nations culture, history, achievements and ongoing challenges.

Flood Plain Risk Management Committee

Lord Mayor of the day
(Councillor Davis to May 2023, Councillor Pandey May 2023 onwards)

- > Councillor Bradley
- > Councillor Prociv

All Councillors are ex-officio members.

Provides advice to Council on strategic matters relating to all types of flooding across the Local Government Area.

Grants Committee

- > Councillor Wang
- > Councillor Esber
- > Councillor Humphries
- > Councillor Darley
- > Councillor Pandey

All Councillors are ex-officio members.

Assists Council in the design of grant programs and assesses grants applications in accordance with Council's Grants and Donations Policy, procedures and guidelines.

Photograph: Maja Baska

<i>Advisory Committee</i>	<i>Membership (Councillors)</i>	<i>Purpose</i>
Heritage Advisory Committee	All Councillors are ex-officio members.	Assists Council to develop policies and strategies in relation to the management of heritage in Parramatta within the parameters of Council's authority and responsibility; assists Council in the allocation of Heritage Assistance Grants and; advises Council on a range of heritage-related matters which are of interest to the community.
Parramatta Light Rail Stage 2 Advisory Committee	<p>Lord Mayor of the day (Councillor Davis to May 2023, Councillor Pandey May 2023 onwards)</p> <ul style="list-style-type: none"> > Councillor Noack > Councillor Pandey > Councillor Siviero <p>All Councillors are ex-officio members Alternate: Councillor Prociv.</p>	Provides advice, input, advocacy and feedback to Council on the design and construction of the Parramatta Light Rail Project Stage 2 and supporting infrastructure within the Parramatta Local Government Area.
Policy Review Committee	<p>Lord Mayor of the day (Councillor Davis to May 2023, Councillor Pandey May 2023 onwards)</p> <ul style="list-style-type: none"> > Councillor Pandey > Councillor Garrard > Councillor Prociv > Councillor Valjak > Councillor Wearne <p>Alternate: Councillor Darley.</p>	Reviews Council policies prior to adoption by Council.



2.03

<i>Advisory Committee</i>	<i>Membership (Councillors)</i>	<i>Purpose</i>
Public Art and Heritage Interpretation Advisory Committee	<p>Lord Mayor of the day (Councillor Davis to May 2023, Councillor Pandey May 2023 onwards)</p> <ul style="list-style-type: none"> > Councillor Davis > Councillor Garrard > Councillor Prociv <p>All Councillors are ex-officio members.</p>	<p>Advises Council on the views, needs and interests of First Nations people and communities in the Parramatta area, within the scope of Council's authority; advises Council on matters relating to embedding First Nations considerations into Council business, including appropriate approaches for engagement and; provides input into the City of Parramatta Council's work to promote an increased knowledge and understanding of the wider community of First Nations culture, history, achievements and ongoing challenges.</p>
Riverside Theatres Advisory Committee	<ul style="list-style-type: none"> > Councillor Valjak > Councillor Humphries > Councillor Davis > Councillor MacLean <p>All Councillors are ex-officio members</p> <p>Alternates: Councillor Noack and Councillor Pandey.</p>	<p>Strategically advises Council on Riverside Theatres contribution to the delivery of Council's cultural vision for Sydney's Central City; strategically advises Riverside on its contribution to the community in providing venues and delivering cultural and performance programs and; advocates for Riverside as Western Sydney's premier performing arts centre.</p>



<i>Advisory Committee</i>	<i>Membership (Councillors)</i>	<i>Purpose</i>
Smart Cities Advisory Committee	Lord Mayor of the day (Councillor Davis to May 2023, Councillor Pandey May 2023 onwards)	Provides a trusted sounding board and independent advice to Council, guides innovation and ensures the development of the City of Parramatta as a Smart City and an innovative Council.

Audit, Risk and Improvement Committee

- Councillor Pandey
- Councillor Garrard
- Councillor MacLean (Alternate)
- Councillor Green (Alternate)

Promotes good corporate governance by providing independent objective assurance and assistance to Council on:

- Compliance,
- Risk management,
- Fraud control,
- Financial management,
- Governance,
- Implementation of the strategic plan, delivery program and strategies,
- Service reviews,
- Collection of performance measurement data by the Council, and
- Any other matter prescribed by regulations



Photograph: Salty Dingo

2.03

Council Meetings

Council Meetings are typically held on the second and fourth Monday of each month at Level 4, PHIVE (Council Chamber) at 5 Parramatta Square, Parramatta, commencing at 6:30pm.

The CEO and members of the Executive Management Team attend the meetings to provide information or advice when called upon by the Councillors.

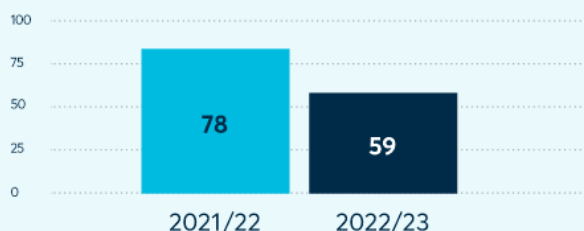
The Code of Meeting Practice (Code) governs the way in which Council meetings are conducted. The Code applies to all meetings of Council and Committees of which all members are Councillors. The Code allows for public participation at Council Meetings.

Members of the public may make an application to address Council at a Council Meeting, on items that are listed for consideration at that meeting. Council allows a maximum of three Public Forums at each Council Meeting. Public Forums are to be addressed to the Lord Mayor, relate to matters listed on the current Council business paper, and must not refer to or target political parties or individuals.

Members of the public can attend the meetings in person. Those unable to attend in person can watch the Council Meetings live online as well as view past meetings via the Council Meeting livestream and webcasting page.

Council Meeting Statistics

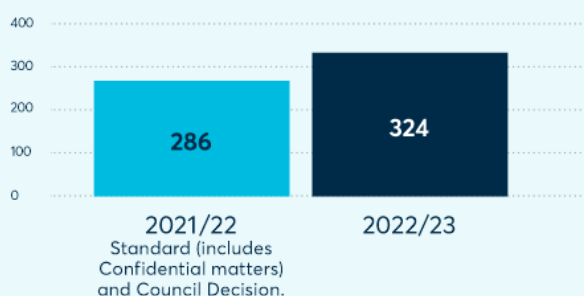
Confidential Items raised at meetings



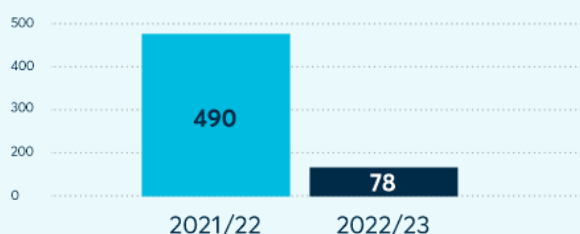
Public Forums Conducted



Reports Considered



Motions Passed



Corporate Registers

Corporate Registers are maintained to provide line of sight over Council's decision making.

> Register of Voting on Planning Decisions

The Local Government Act 1993 requires Councils to maintain a register that records which Councillors vote for and vote against each planning decision of the Council.

> [Access here](#)

> Register of Declarations of Interests at Council Meetings

Councillors are required to declare and manage any conflicts of interest that may arise in matters being considered at meetings of the Council and committees of the Council in accordance with Council's Code of Conduct. All declarations of interest raised at Council Meetings and how the conflict of interest was managed are recorded in the minutes of the Council meeting at which the conflict was raised.

> [Access here](#)

> Register of Council Decisions

Council, as the governing body, is the decision-making authority on matters of legislative, strategic, policy and community importance. Decisions of the governing body are made at Council Meetings, and the decisions are recorded in the minutes of the Council Meetings.

> [Access here](#)



Photograph: Brett Boardman

2.04

OUR STRUCTURE AND SERVICES

AS AT
30 JUNE 2023

City of Parramatta is managed by an Executive Team with a diverse range of experience and expertise.

The Executive Team sets strategic and corporate priorities for the organisation, provides strategic vision and advice on the future of our City and organisation, and provides high level leadership and decision-making to improve and deliver outstanding services to our community.



Gail Connolly PSM
Chief Executive Officer



Shannon Kliendienst
A/Executive Director
City Engagement &
Experience



John Warburton
Executive Director
City Assets &
Operations



Jon Greig
Executive Director
Community Services



Jennifer Concato
Executive Director
City Planning &
Design



Justin Mulder
Chief of Staff,
Executive Office



Nicole Carnegie
Director
City Strategy



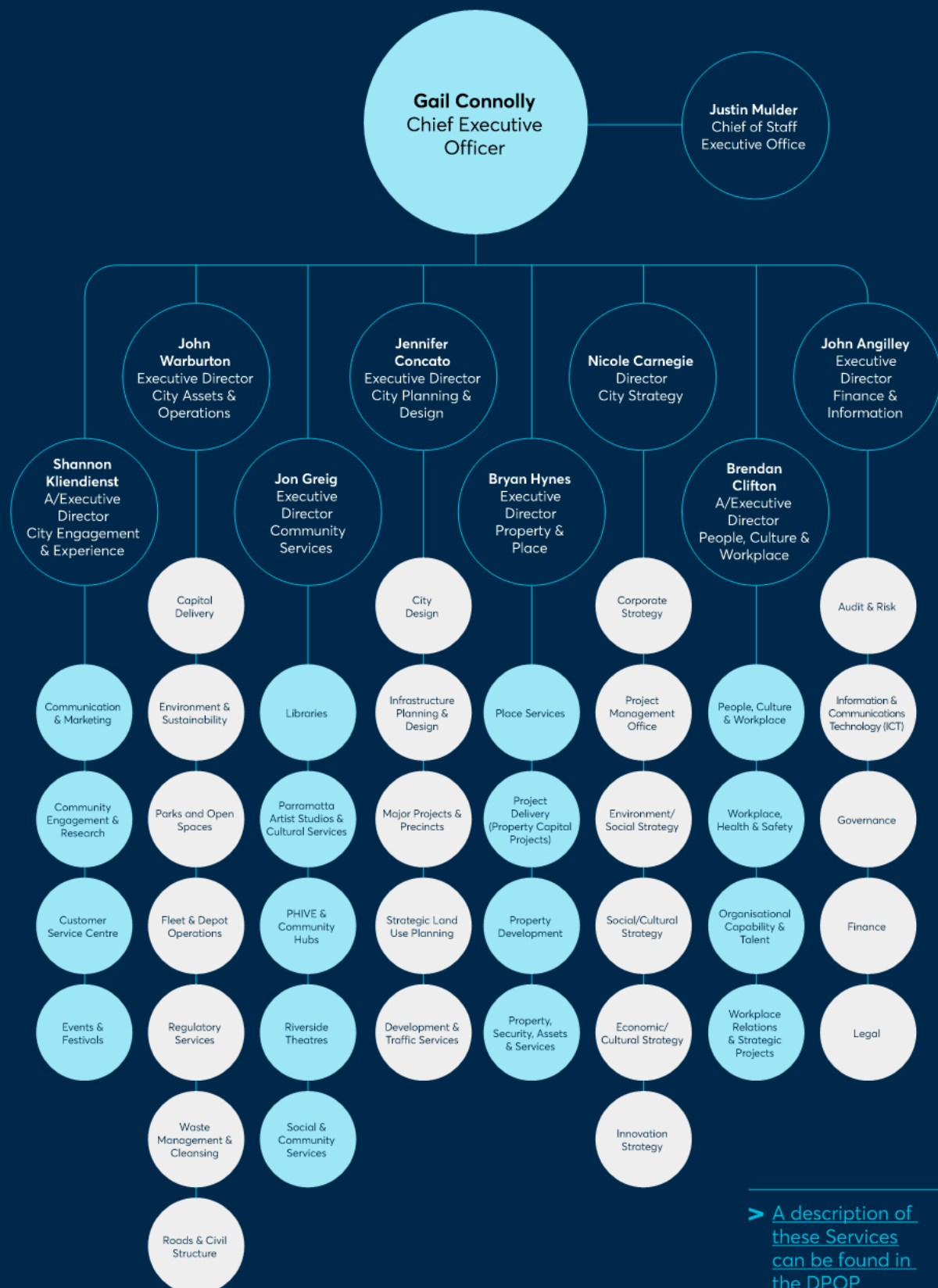
Brendan Clifton
A/Executive Director
People, Culture &
Workplace



John Angilley
Executive Director
Finance & Information



Bryan Hynes
Executive Director
Property & Place



2.05

OUR ORGANISATION'S VALUES

Our values guide our behaviours and public service. All staff are encouraged to keep these values front of mind in all dealings with customers, partners, and fellow workers.



INTEGRITY

We deliver on promises, act ethically, take responsibility for our actions and speak up respectfully. Integrity is the foundation on which everything is based.



TEAMWORK

We support the role of leadership, collaborate within and across teams, and build effective partnerships with colleagues and our community to achieve our goals.



CUSTOMER FOCUS

We communicate openly with our customers, are responsive to their needs and create new relationships as our City grows.



INNOVATION

We build on our strengths, champion creative solutions, and seek new and sustainable opportunities.



2.06

OUR PEOPLE

The City of Parramatta continues to be one of the fastest growing local government areas in New South Wales.

To ensure we are delivering to our community and strategic objectives, we have continued to invest in our leaders and future talent. We have maintained our focus on improving our employee engagement by providing flexibility, enriching our culture, and focusing on Diversity, Equity and Inclusion (DEI).

OUR CURRENT WORKFORCE

Wednesday 23 November 2022 has been chosen as the 'relevant day' for councils to report on their labour statistics in their annual reports, under section 217 of the *Local Government (General) Regulation 2021*.

The City of Parramatta had 821 employees engaged in paid work as at 23 November 2022, 680 of which are permanent full-time employees, 40 permanent part-time employees and 41 casuals.

Employment Status (Number of staff 23 November 2022)

Casual Employee	41
Permanent Full Time	680
Permanent Part Time	40
Temporary Appointment	23
Term Contract	37
Senior Staff	7

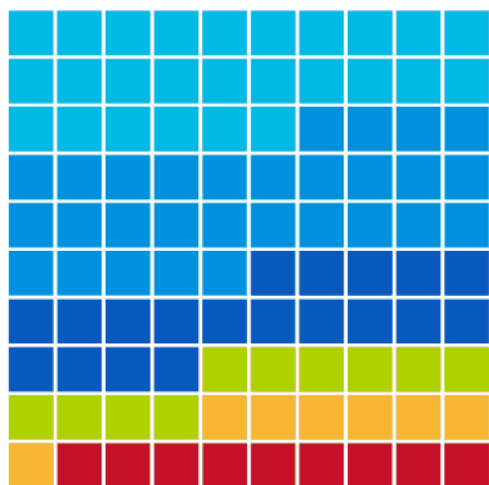
LENGTH OF SERVICE

The average employee tenure is 7.12 years. 55.85% have been employed for less than five years. 8.65% have been employed for more than 20 years.



Photograph: Salty Dingo

EMPLOYMENT TENURE END OF JUNE 2023



	# Employees	Headcount by Tenure
■ 26.25%	352	<1 year
■ 29.60%	397	1–4 years
■ 19.54%	262	5–9 years
■ 9.02%	121	10–14 years
■ 6.94%	93	15–19 years
■ 8.65%	116	>20 years

RECRUITMENT

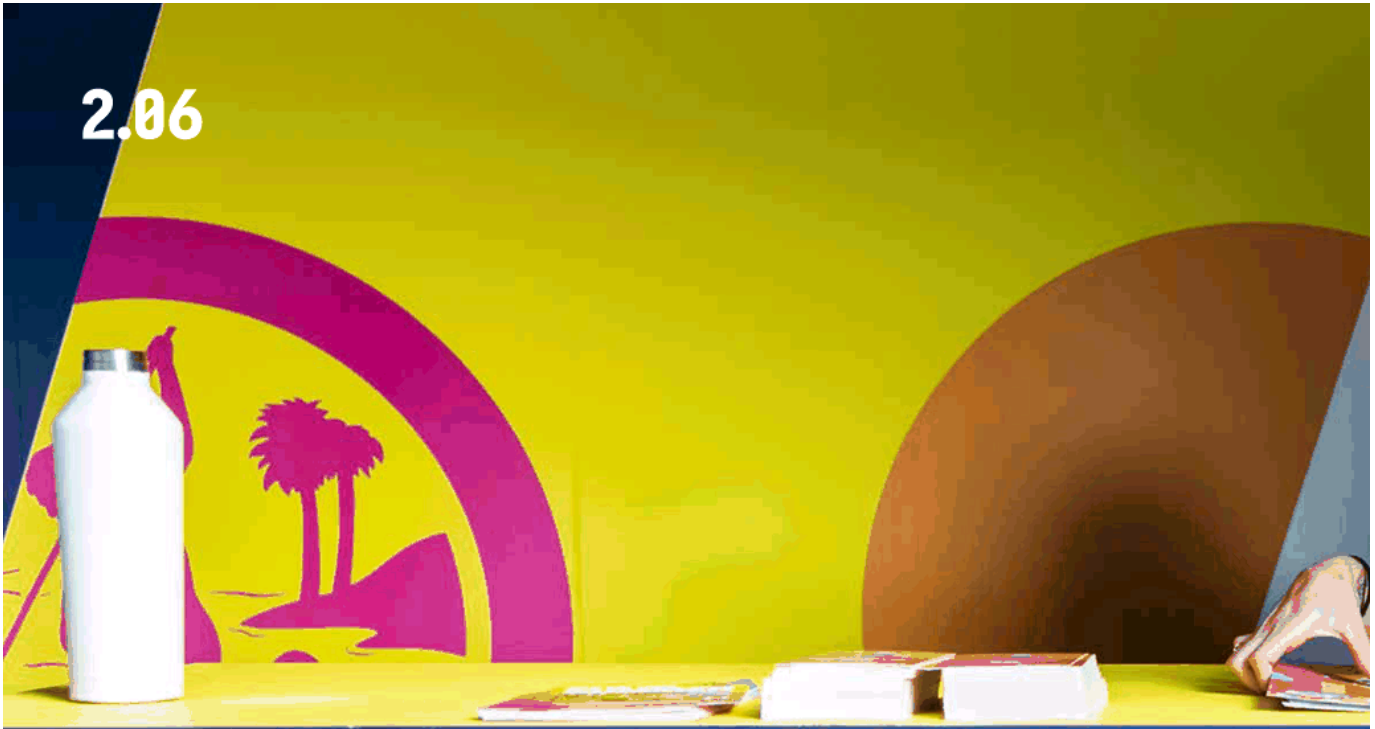
During the 2022/23 financial year, 14,160 applicants applied for advertised positions at City of Parramatta - this is almost 5,000 more than the previous year. Interest in working at the City of Parramatta continued to grow throughout

the year, and in April 2023 there were over 2,000 applicants in a single month for the first time on record. Recruitment is primarily supported by an in-house team.



Photograph: Anna Kucera

2.06



Photograph: Kenneth Leanfore

AGE AND GENDER PROFILE

The age profile of our workforce has remained relatively steady and consistent with other sectors and the general population. Our average employee age is 44 years, with our greatest number of employees aged between 45 and 59 years.

The City of Parramatta has increased our female workforce from 49% to 52% since last financial year. Women represent 38% of our executive leadership and 17% of our senior leadership. There has been a 11% increase in female representation at middle management.

Male

Female



43



Headcount by Gender End of June 2023

Gender Distribution	
Male	47%
Female	52%
Other	1%

Headcount by Gender End of June 2023

Gender Diversity within Leadership	
Male	55%
Female	45%

2.06

Diversity, Equity and Inclusion Survey 2022 (593 responses)

Aboriginal and/or Torres Strait Islander	1%
Disability	10%
Veteran	2%
Carer	45%



DIVERSITY

In 2022/23, Council reinvigorated its Diversity, Equity & Inclusion Strategy, 'We Belong', focusing on attracting, developing, and retaining diverse talent while creating an inclusive workplace. Key Community Plans launched include the Equal Employment Opportunity (EEO) Plan 2022-2025, Disability, Inclusion Action Plan 2022-2026, and Domestic & Family Violence Action Plan. Council also established partnerships with organisations supporting inclusive workplaces, including

Australian Network on Disability, ACON/Pride in Diversity, Autism Spectrum Australia, and Social Ventures Australia. Employee Resource Groups sponsored by the executive team continued raising awareness across Gender, LGBTQIA+, Disability, Multigenerational, and Veterans. Council's DEI Strategy won the 2023 NSW Local Government Excellence Award for Organisational Diversity and won the Australian HR Award for Best Workplace Diversity and Inclusion Program.

CULTURE AND EMPLOYEE ENGAGEMENT

The City of Parramatta encourages all employees to have their say on our workplace culture - what is working well and areas for improvement - through formal surveys. The results shape the actions planned to improve the working experience.

As a result of last year's survey, during 2022/23 we have improved the way we reward and recognise our employees' efforts and have updated our benefits package to enable our people to give back to our community through Volunteer Leave and have simplified the access to Wellbeing Leave. We are committed to continuously listening to our people to enrich our workplace culture as an Employer of Choice.

LEADERSHIP

Our Leadership Strategy is a holistic approach designed to deliver effective leaders to unlock our people's potential to drive better community outcomes. The Strategy consists of initiatives and bespoke learning for all leaders including aspiring leaders. Our flagship program, EVOLVE Leadership Development Program has elevated our position across the Local Government

Industry Sector, having been named a finalist of the 2023 NSW Local Government Excellence Awards in the category 'Innovative Leadership'. Our leadership programs have uplifted the capability and engagement of our leaders.

Photograph: Jason Westwick

LEARNING AND DEVELOPMENT

As part of Council's commitment to support our people to reach their full potential and deliver our community promise, Council developed and launched the Learning & Development Strategy 2023–2026. To launch the strategy and establish a culture of learning, a month-long campaign called Learning Fest 2023 was implemented.

The campaign aimed at engaging our people to own and drive their career and build a culture of learning. We are the first council in NSW to run a significant initiative for their people of this size, with 744 employees that attended Learning Fest. The experience was well received, with 93% recommending.



Photograph: Simon Wood Photography

HEALTH AND SAFETY

2022/23 experienced stronger levels of reporting near misses, incidents, and injuries with 601 entries into the Vault safety system. COVID-19 self-reporting reduced from 327 in 2021/22 to 172. Greater focus was placed on lead indicators, with improved data on contractors, safety observations and corrective action close out.

Workers Compensation had 44 new claims, increasing from 29 in 2021/22, with ongoing open claims reduced from 36 to 30. Analysis of business unit costings identified our City Assets and Operations Directorate as our focus for reduction in 2023/2024, and 'slips, trips and falls' being the dominant mechanism of injury. New safety leadership via two-part Safety Evolution modules was delivered to 177 middle managers (L4, L5, L6).

Photograph: George Gittany

A SafeWork improvement notice served in February and closed out in April on councillor psychosocial hazards, resulted in developing best practice industry controls on monitoring, risk management, training, evaluating, and reporting unsafe psychosocial behaviours.

A Health & Wellbeing action plan delivered 'Working With Respect' workshops (700 staff), flu vaccinations (475), manual handling training (287), personal health checks (114), and 80 new Access EAP counselling clients. Other initiatives including Fitness Passport, skin checks, wellbeing webinars and apps, and blood donations were well supported. Council's commitment to Mental Health First Aider training has resulted in our recognition by MHFA Australia as the 9th council in the country to be identified as a 'skilled workplace'.

2.07

AWARDS TO COUNCIL

Winner, <i>Place Services</i>	Winner, <i>Parramatta Square Place Plan</i>	Winner, PHIVE
Place Leaders Asia-Pacific Awards 2022 Place Leadership Award	Place Leaders Asia-Pacific Awards 2022 Place Governance Award	Australian Institute of Architects (NSW) Community Project of the Year Award
13 October 2022	13 October 2022	2022
Winner, <i>Parramatta Lanes</i>	Winner, <i>Jocelyn Dodd</i>	Winner, <i>'Heart of Play' Masterplan</i>
Local Government Week Awards RH Dougherty Award for Innovation in Special Events	Central Sydney Senior Volunteer of the Year	Parks and Leisure Australia Awards 2022 NSW/ACT 'Strategic and Master Planning' Category
5 August 2022	October 2022	2 November 2022
Winner, <i>Jennifer Concato</i>	Winner, <i>Grace Elizabeth Haydon</i>	Winner, Electric Vehicles – <i>Driving a Sustainable Future</i>
Ministers' Awards for Women in Local Government 2022 Champion of Change Award 2022	Ministers' Awards for Women in Local Government 2022 Young Achievers Award 2022	LGNSW Environment Awards Innovation in Planning, Policies and Decision-Making Category
November 2022	November 2022	7 December 2022
Winner, <i>Smart LED Street lighting project</i>	Winner	Winner
LGNSW Environment Awards <u>Towards Net Zero</u> Emissions Category	Western Sydney Leadership Dialogue's Boomtown! 2022 Property & Infrastructure Awards Community Project of the Year Award	Western Sydney Leadership Dialogue's Boomtown! 2022 Property & Infrastructure Awards Project of the Year Award
7 December 2022	7 December 2022	7 December 2022

In 2022/23 City of Parramatta was proud to receive the following awards:

Highly Commended, <i>Parramatta River Catchment Group Changemakers</i>	Winner	Winner, Phillip Lane Creative Lighting Project
LGNSW Excellence in the Environment Awards 2021: <i>Communication, Education & Empowerment Category</i>	Dulux Colour Awards Commercial and Multi-Residential Exterior Category	Mainstreet Australia Awards 2023 — <i>Best Main Street Streetscape and Design</i>
2 February 2023	May 2023	19 May 2023
Accredited	Certification	Finalist
Purple Flag Accreditation	Climate Active Carbon Neutral Certification	2023 UDIA Awards for Excellence — <i>Social & Community Infrastructure (Built Form) Category</i>
May 2023	June 2023	June 2023
Finalist	Winner, Diversity Equity and Inclusion (DEI) Strategy, We Belong	Finalist, EVOLVE Leadership Development Program
The International Federation of Library Associations and Institutions (IFLA) — <i>Public Library of the Year</i>	NSW Local Gov Professionals Excellence Awards — <i>Organisational Diversity and Inclusion</i>	NSW Local Gov Professionals – Excellence Awards <i>Local Innovative Leadership</i>
June 2023	June 2023	June 2023
Commendation	Commendation	Shortlisted
Australian Institute of Architects (NSW) <i>Public Architecture Award</i>	Australian Institute of Architects (NSW) <i>Sustainability Award</i>	Australian Institute of Architects (NSW) <i>Interior Architecture Award</i>
23 June 2023	23 June 2023	23 June 2023

2.08

COMMUNITY ENGAGEMENT

The City of Parramatta has an organisation-wide commitment to engage our communities in a transparent, open, and accountable way. Community engagement provides Council with a better understanding of community views and values and helps us to make more informed decisions and deliver better services.

In 2022/23 we sought feedback on 78 projects, which included local park and centre upgrades, City-shaping planning and infrastructure projects, as well as on key strategic documents and plans. We also updated our Community Engagement Strategy which details who, when and how we engage.

'[Participate Parramatta](#)' is Council's online community engagement platform. The website was updated and relaunched in June 2023 with even more features and functionality, making it easy for the community to search projects and provide feedback. We thank the 146,000+ people who visited the website in the last year and contributed feedback over 8,500 times across all projects, including:



We also supported and/or promoted NSW Government-led engagement projects that have a direct impact on the City of Parramatta, including Parramatta Light Rail and WestInvest.



Photograph Credits: Page 209

> Our Year in Review

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2.09

AUDIT AND RISK

City of Parramatta Council established the Audit Risk and Improvement Committee (ARIC) in accordance with Section 428A of the Local Government Amendment (Governance and Planning) Act 2016. ARIC is an independent advisory committee that operates under its own designated Charter, to promote good corporate governance by providing independent objective assurance and assistance to Council.

The Committee consists of two Councillors and three independent external members, of which one is the external Chairperson. The Committee meets five times a year with four ordinary meetings and one special meeting to consider Council's Annual Financial Statements.

As of 30 June 2023, Committee members include:

- > Councillor Michelle Garrard
- > Independent Member and Chair Dr Col Gellatly AO
- > Independent Member David Pendleton
- > Independent Member Jesse Jo

Prior to his election as Lord Mayor, Councillor Sameer Pandey served as a member of the Committee. Under the ARIC charter, the Lord Mayor is unable to be a member and will be substituted.





INTERNAL AUDITS

Audits provide independent, objective assurance designed to add value and improve Council's operations. An internal audit contractor also ensures independence and autonomy from City of Parramatta's management and enables specialised knowledge and skills to be procured to conduct audits.

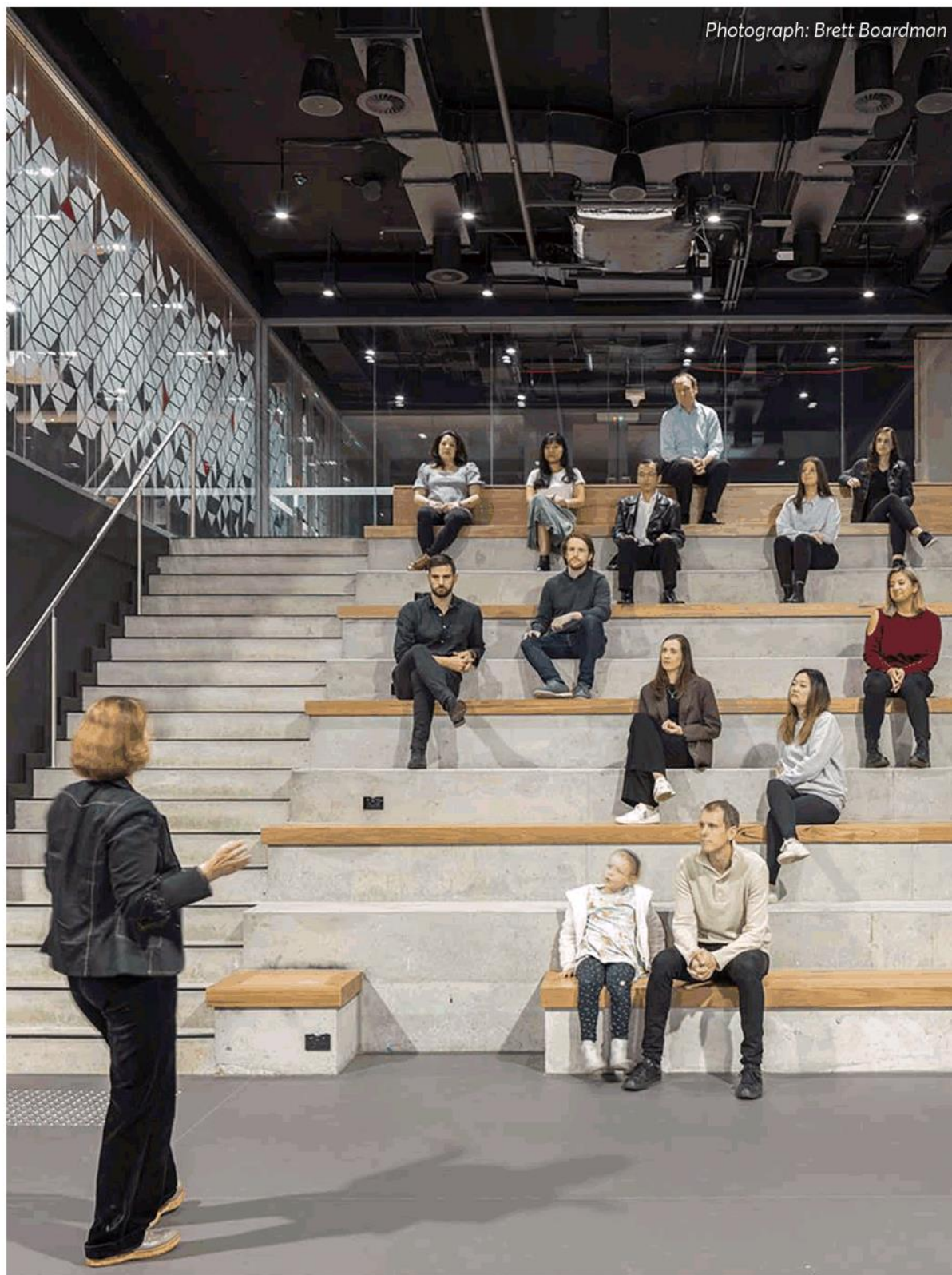
These activities are guided by an Internal Audit Charter and overseen by ARIC. During 2022/23, 11 internal audits were conducted across the following diverse operations:

Audit	Completed by
Escarpment Boardwalk Project	Contractor
Aquatic Centre Project	Contractor
Early Learning Centre Operations	Contractor
IT Disaster Recovery	Contractor
Waste Collection	Contractor
Environment & Sustainability Strategy	Contractor
Privacy	Contractor
Overtime	Contractor
Access to RMS DRIVES system	Council staff
Councillors Facilities and Expenses	Council staff
Credit Card Usage	Council staff

The audits assess the effectiveness of policies, guidelines, and controls. Action arising from audits allow development and improvements to governance and risk management.

New agreed controls are monitored by Council's Internal Audit Coordinator and reported to ARIC and Council's Executive Team.

2.09





THE INTERNAL OMBUDSMAN SHARED SERVICE (IOSS)

The Internal Ombudsman Shared Service (IOSS), shared between City of Parramatta, Cumberland City and Inner West councils, is an 'independent ear' for the community, Councillors, Council staff and Council stakeholders. The IOSS undertakes the investigation of complaints and assists councils with prevention and education activities. The IOSS assists member councils to:

- promote a high standard of ethical conduct and decision making;
- improve administrative conduct and procedures;
- identify areas for improvement in the delivery of services to their communities;
- ensure they are acting fairly, with integrity and in their communities' best interest;
- deal effectively with complaints;
- work to improve their complaint handling systems; and,
- strive for a corruption-free organisation.

IOSS operations are underpinned by the principles of procedural fairness, accountability and transparency.

Over the last 12 months, City of Parramatta Council's utilisation of the service has significantly lifted, with a 95% increase in activities undertaken by the IOSS compared to the previous year. Of note, the corruption prevention activities undertaken have more than quadrupled on last year. This increase reflects the importance and value of the service from its stakeholders.

In the year ahead, due to changing legislative frameworks for Public Interest Disclosures, the IOSS will increase training for staff to ensure they are equipped to benefit from the new Public Interest Disclosure Act 2022 which comes into effect from October 2023.

Activities of the Internal Ombudsman Shared Service for City of Parramatta Council from 1 July 2022 to 30 June 2023:



■ 53% (123) Investigation: complaints

■ 33% (76) Prevention: advice and projects

■ 6% (14) Education: training and education programs

■ 8% (19) Prevention: policy review and development

3.00

COMMUNITY REPORT CARD

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**55**



Photograph: George Gittany

3.01

HOW HAVE WE DONE THIS YEAR?

Each Council term, Council develops a Delivery Program outlining its four year commitments to the community, to support the long-term goals of our Community Strategic Plan. The Delivery Program is combined with a corresponding Operational Plan & Budget (the 'DPOP'), which spells out the key deliverables and budgets for each financial year.

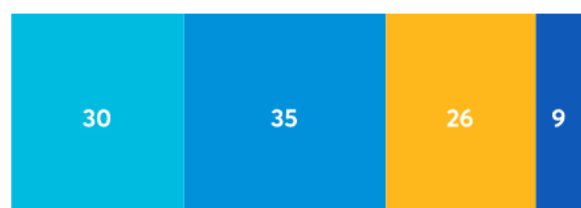
Council's deliverables in the DPOP fall into two categories:

1. Projects that Council has committed to deliver during each year.
2. Key performance indicators (KPIs) for Council's ongoing service delivery.

This Community Report Card outlines Council's performance on delivering the projects, KPIs and budgets in the Delivery Program, Operational Plan & Budget in 2022/23.

Full progress reports on Council's Delivery Program can be found on [Council's website](#).

Council's Projects



30%	Completed
35%	Progressing on track
26%	Progressing off track
9%	On hold/Stopped
0%	Not due to start

Council's Key Performance Indicators



41%	Achieved
18%	Not achieved
13%	Data not available
2%	Not due
26%	New baseline set

A further breakdown of Council's progress can be found on pages 61–84 of this report.

3.02

2022/23 FINANCIAL SNAPSHOT

Financial summary for all of Council

\$359.4m Budgeted Income	\$209.1m Budgeted Capital Expenses	\$296.2m Budgeted Operating Expenses
\$416.0m Actual Income	\$166.4m Actual Capital Expenses	\$319.6m Actual Operating Expenses

For every \$100 spent this year Council delivered:



3.03

DELIVERING OUR COMMUNITY STRATEGIC PLAN GOALS

The following long-term community goals were developed in 2018 to reflect the community's aspirations for the City of Parramatta.

In June 2022 Council confirmed its commitment to these goals, and endorsed a refreshed set of strategic actions to help Council, its partners and the community achieve them.

Photograph: Katrina James





3.04

FAIR

We can all benefit from the opportunities our City and neighbourhoods offer.

The City of Parramatta is growing, and although growth brings some challenges, it also brings many opportunities. When focusing on the Fair strategic goal, we want everyone in our community to benefit from our City's growth and prosperity. The intensity of growth and investment in the City of Parramatta creates many opportunities for a new and more diverse mix of high-quality housing, jobs and infrastructure.

This section explores how Council has delivered Fair goal activities as presented in our Delivery Program and Operation Plan (DPOP) for 2022/23. Full details can be found in [Council's Q4 Report](#) against the [DPOP](#) on Council's website.



There are 21 projects that aim to deliver on our Fair goal.

Fair Projects

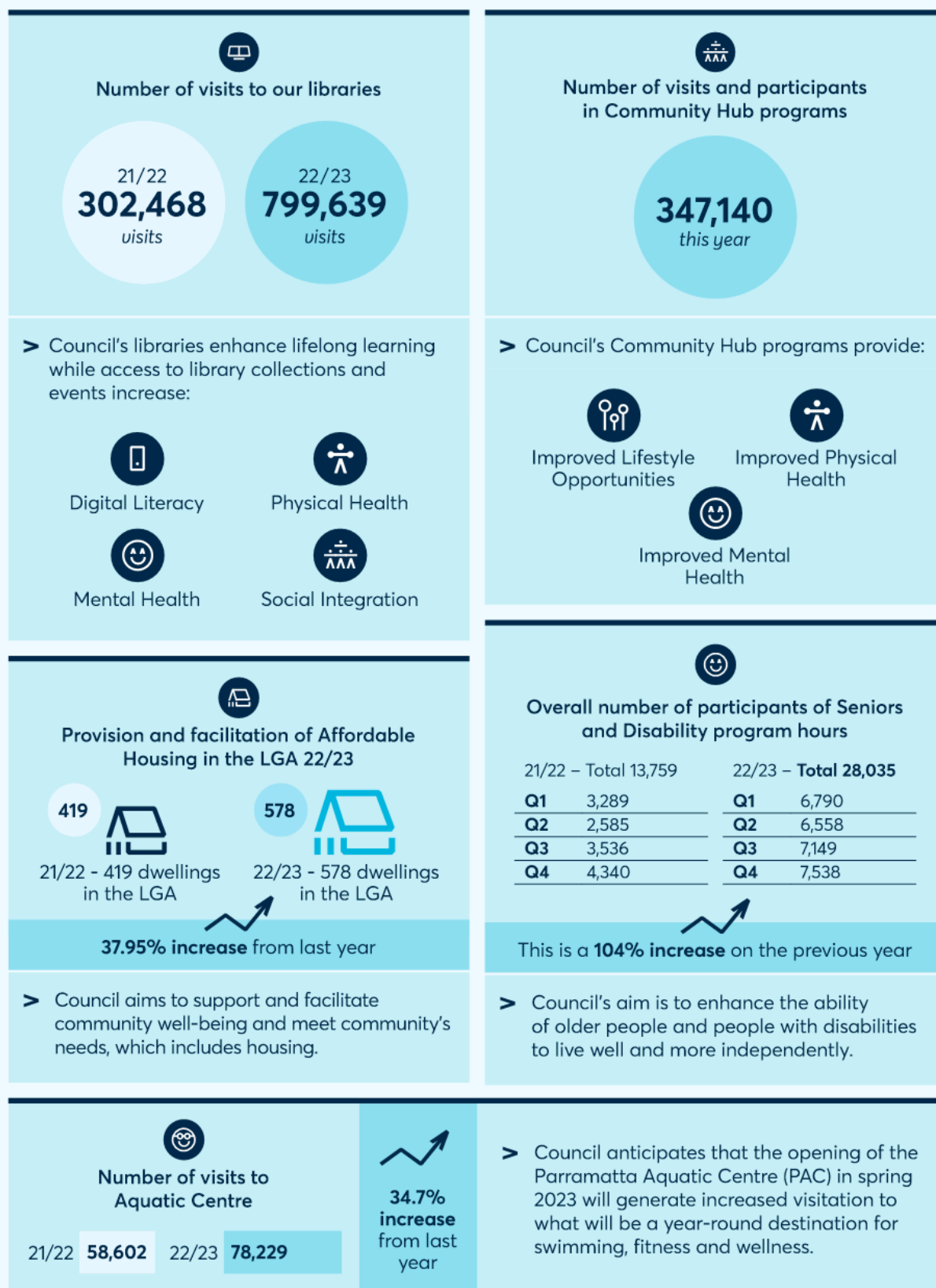


■ 29%	Completed
■ 43%	On Track
■ 9%	Off track
■ 19%	Stopped



Photograph: Mike Bell

Many of Council's community-facing services experienced a significant increase in patronage, signalling a recovery from the impacts of COVID-19 lockdowns and extreme weather of the previous year.



3.04

Read more about these projects and a selection of further initiatives that belong to the Fair strategic goal:

PHIVE, 5 Parramatta Square

Officially opened in September 2022, PHIVE Community Hub is a landmark in Parramatta, serving as a vibrant space for learning, collaboration, and connection.

The hub integrates seamlessly with Parramatta Square, offering an urban living room where people can gather and explore. The ground floor provides a welcoming gathering place with a concierge, and exhibition area.

Captivating digital artwork and Indigenous Dharug artefacts are displayed throughout the building, emphasising their cultural significance.

PHIVE offers flexible spaces for collaboration and adaptable furniture arrangements. The boardroom is located beneath the spire, creating a visually striking feature. The building serves as a cultural and civic heart, providing essential community space.

Parramatta Library at PHIVE

Parramatta Library is designed with maximum flexibility to accommodate future uses and evolving roles. Open lounge and study areas face the public square, while collections are located behind them. Meeting rooms and services are positioned closest to the circulation core.

Technology integrated into the furniture enables flexible work and study throughout. The building's flexible and multifunctional nature allows for exhibitions and cultural experiences to be installed across multiple levels. This provides users with the opportunity to engage and interact with cultural heritage displays, exhibitions, and other immersive experiences.

In June 2023, The International Federation of Library Associations and Institutions (IFLA) announced Parramatta Library at PHIVE as one of four global finalists for Public Library of the Year. The award recognises new public libraries offering functional architecture, creative IT solutions and that are strengthening local culture.



Photograph: Mike Bell



Parramatta Aquatic Centre

Completed at the end of 2022/23, the Parramatta Aquatic Centre (PAC) is a jointly-funded project with the NSW State Government. This multipurpose and sustainable facility will provide a new social space for the community, promoting health and wellbeing.

Opening in Spring 2023, the new aquatic and leisure centre covers 40,000 square metres in Parramatta Park. PAC includes a 50m, 10-lane outdoor heated pool with seating, a 25m indoor recreational pool, an indoor learn-to-swim pool, an indoor splash play area, multipurpose community rooms, spa and sauna facilities, fitness centre, café, and up to 180 parking spots.

Active Parramatta

Active Parramatta is an initiative of the City of Parramatta to provide healthy and active opportunities for residents, workers and visitors. Active Parramatta's programs cater to people of all ages, abilities and backgrounds.

Programming includes Mums N Bubs Fitness, and School Holiday Programs - the largest free school holiday program in NSW, with over 6,000 children participating annually.

Meals on Wheels and Volunteer Services

Ensuring that vulnerable members of the Parramatta community have access to healthy, nutritious meals, the City of Parramatta provides a Meals on Wheels service. The service delivers meals to older residents who may be frail, people with disability and their carers, and people recovering from surgery or a chronic illness.

During 2022/23, Meals on Wheels volunteers have contributed more than 2,300 hours supporting participants and delivering more than 24,500 meals. These visits serve to combat inequality within the community and support brighter futures for locals through essential meal packs and a dose of positive, meaningful social interaction.

Other notable initiatives that relate to the Fair goal:

- Disability and Inclusion Action Plan (DIAP) 2022-2026, endorsed August 2022
- Updated Council's Diversity, Equity and Inclusion (DEI) Strategy 'We Belong' to foster an inclusive workplace and reflect the aspirations of the City's diverse community
- Commenced review of Council's Social Sustainability Strategy
- Commenced development of Council's Affordable Housing Action Plan
- Completion of \$1.95m refurbished Boronia Grove Community Centre, Epping, including social enterprise café, December 2022

3.05

ACCESSIBLE

We can all take part and get to where we want to go.

In the City of Parramatta, much like the rest of Sydney, quality and ease of access to other places vary widely depending on where you live. When focusing on the Accessible strategic goal, we consider the location of jobs and opportunities, the structure of transport networks and congestion, as they all influence the time it takes to travel between places. Better accessibility is life-changing for some residents, such as people with a disability, the less mobile and even people pushing prams, while also benefiting the wider community.

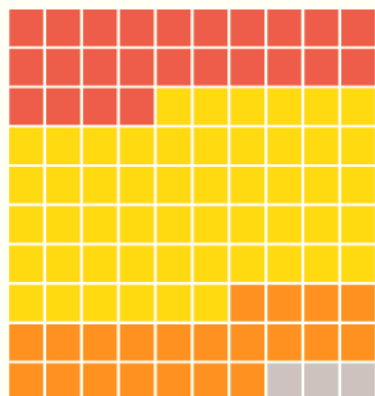
Council is committed to safe, accessible, and available infrastructure design and development.

Presented below tracks how Council has delivered Accessible goal activities as presented in our Delivery Program and Operation Plan (DPOP) for 2022/23. Full details can be found in [Council's Q4 Report](#) against the [DPOP](#) on Council's website.



There are 29 projects that aim to deliver on our Accessible goal.

Accessible Projects



■ 24%	Completed
■ 52%	On Track
■ 21%	Off track
■ 3%	Stopped



Photograph: Jay La Photography

Council prioritises creating safe, accessible, and available infrastructure and information, including transportation options and online engagement tools.



Total utilisation of Parra Valley Cycleway
by pedestrians and cyclists in 22/23

570,356

Total cyclists and
pedestrians

16% decrease due to exceptional number
of users during COVID-19 lockdown period
in previous financial year.

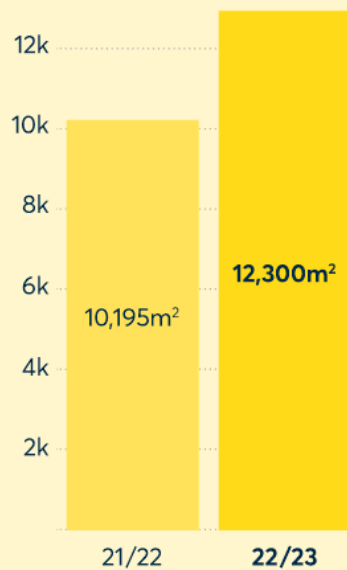


Community Satisfaction with the
maintenance of footpaths

3.24/5



New footpaths constructed,
in square metres



An **increase of 20.65%** from last year



Availability of community-facing systems
(websites, service portals)

99%

> Council's goal is to **achieve 99%** excluding
scheduled maintenance

3.05

Read more about these projects and a selection of further initiatives that belong to the Accessible strategic goal:

Arthur Phillip Park Upgrade (Northmead)

The \$1.2 million Stage 1 reinvigoration of Arthur Phillip Park supports Council's vision for sustainable and vibrant spaces. Upgrades cater to the growing community of children and families in Northmead, Westmead, and North Parramatta.

Stage 1 upgrades to the park introduced new play experiences suitable for different age groups and abilities. The playground offers inclusive accessible play with a soft fall floor, a nature play space, and a half-court basketball area for children and young people.

Additional upgrades include picnic and BBQ areas, seating, water fountains, waste bins, landscaping, tree planting, and an irrigation system, creating a welcoming environment for family gatherings and social activities amidst natural surroundings. Solar pathway lighting and bike parking support sustainable initiatives and visitor safety.

Arthur Phillip Park has become a shared backyard for the community, serving as a versatile space for recreation and leisure.



Good & Bridge Streets Major Streetscape Upgrade (Granville)

This year's \$5.5 million investment for upgrades to Good and Bridge Streets in Granville resulted in enhanced streetscapes, with heritage-themed furniture, cobblestone pavements, and smart street-design elements for a welcoming and safe environment. Part of the NSW State Government's Parramatta Road Urban Amenity Improvement Program, the \$8.5 million major streetscape upgrade was carried out by the City of Parramatta.

Community consultation highlighted a lack of visual appeal, traffic, flora, and lighting on Good and Bridge Streets. The completed upgrades integrate technology for convenience, connectivity, and safety.

They also pay homage to the area's architectural heritage and include widened kerb ramps, a new pedestrian crossing, and the removal of kerb and gutter to improve accessibility.

Smart elements like CCTV, sensors, a digital screen, solar bins, and recharge tables were integrated to monitor improvements and enhance the environment and safety. The upgrades introduced 27 new mature trees, transforming the streetscape into a vibrant green space. The widened pedestrian pavement allows for future activation opportunities.



Photograph: Salty Dingo

Alfred Street Cycleway

Alfred Street in Rosehill is identified as a priority active transport route by Transport for NSW and Council. Delivered in stages, the Alfred Street Pedestrian and Cyclist Upgrade will connect the growing communities of Granville and Rosehill with the M4 Shared Path, Alfred Street Bridge, FS Garside Park and the Parramatta River.

In total the upgrade is worth over \$10M and funded by Council and the NSW Government through the Get NSW Active Program and Parramatta Road Urban Amenity Improvement Program.

This year, a new signalised crossing of Parramatta Road was completed, followed by Stage 1a between Eleanor Street and Gray Street with following stages to open soon. The proposed upgrades include new footpaths, bike path, priority crossings and tree planting along the route to provide improve safety and comfort for pedestrians and cyclists along their journey.

Other notable initiatives that relate to the Accessible goal:

- > **\$5.4m Rydalmere Park Upgrade:** Transformation of two existing sports fields and training equipment, lighting, landscaping and integration of rainwater irrigation system, pedestrian pathway, and improved off-street parking.
- > **\$3.0m Phillip Streetscape Upgrade:** Refresh of existing footpath pavement and parking bay with modern and contemporary granite and cobblestone paving, new street furniture and services installation.
- > **\$2.9m Sturt Park Telopea Upgrade:** Update to landscape including toilet, skate park and picnic facilities.
- > **\$2.1 million for 8.3km of new footpath construction,** as part of Pedestrian Access Mobility Program (PAMP).
- > **\$1.4m Experiment Farm Reserve:** Remediation works due to asbestos.
- > **\$1m Acacia Park Telopea:** Landscaping and park upgrades.
- > **\$1.07m Fitzwilliam Road at Binalong Rd and Reynolds Street Old Toongabbie:** Pedestrian safety and traffic signal upgrades.
- > **\$1.1m Parramatta Road at Marsh Road Clyde:** Pedestrian safety and traffic signal upgrade.
- > **\$0.7m Halvorsen Park:** Installation of a new amenities building, plus landscape improvements (trees, turf, irrigation system, new concrete linking footpath).
- > **\$0.69m Old Kings Foreshore Lighting Upgrade:** Improved lighting along shared pedestrian and cycle path between Marsden Street Weir and O'Connell Street.
- > **\$0.5m Coffey Street and Hilder Road, Ermington between River Road and Tristram Street:** Upgrades to stormwater drainage and roadwork.
- > **\$0.22m Walter Brown Park Playground Upgrade.**

3.06

WELCOMING

We foster belonging and celebrate culture and diversity.

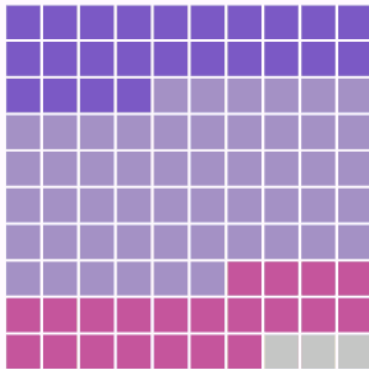
Parramatta has an incredibly rich history, from the Dharug peoples who have inhabited this land for more than 60,000 years, to the recently migrated. Our diversity of cultures and sense of community are our City's greatest strengths, and fundamental to our identity. Our histories are colliding, creating a new, global city.

Over the next 20 years, through our Welcoming strategic goal, our City will continue to generate a strong sense of place, invite creativity, stimulate prosperity and celebrate our diversity.

This section explores how Council has delivered Welcoming goal activities as presented in our Delivery Program and Operation Plan (DPOP) for 2022/23. Full details can be found in [Council's Q4 Report](#) against the [DPOP](#) on Council's website.

There are 29 projects that aim to deliver on our Welcoming goal.

Welcoming Projects



24%	Completed
52%	On Track
21%	Off track
3%	Stopped



Our LGA continues as the centre for creativity, diversity and place making. An increase in active engagement at our arts and cultural venues and programs highlights the value and desire to socialise and celebrate locally.



3.06

Read more about these projects and a selection of further initiatives that belong to the Welcoming strategic goal:

First Nations Strategy & Advisory Committee

Building on the relationships, respect, opportunities, and positive outcomes established in Council's Stretch Reconciliation Action Plan (2017–2020), Council continues to make progress in developing its inaugural First Nations Strategy for 2022/23.

The First Nations Strategy embodies a unique framework specific to the City of Parramatta, demonstrating Council's commitment to the fundamental principles of the Uluru Statement of the Heart: Voice, Makarrata (meaning 'Treaty' in Yolngu), and Truth.

Extensive stakeholder engagement, involving both First Nations and non-First Nations community members, helped shape and focus the First Nations Strategy, for exhibition in September 2023.

The First Nations Advisory Committee played a significant role in shaping the First Nations Strategy. The Committee advises Council on strategic matters and projects, ensuring that the perspectives and concerns of the local First Nations communities, including the Traditional Owners, are considered.

Keeping Place, PHIVE, 5 Parramatta Square

The Aboriginal Keeping Place at PHIVE is a significant cultural facility and one of great significance to Aboriginal communities.

Established in consultation with Dharug Traditional Custodians, it is a place for the safe keeping and custodianship of cultural objects including secret and sacred artefacts, non-sacred cultural material, artworks and knowledge to be conserved and celebrated on Country.

The Keeping Place also provides a safe space for the return of cultural material from museums and other collecting institutions back to Country.

The Dharug Traditional Custodians and First Nations community maintain cultural heritage rights over the Keeping Place.

Parramatta Lanes celebrates 10 years

Over four spectacular nights from 12 to 15 October, Parramatta Lanes attracted more than 70,000 visitors to enjoy the City's playground of Eats Beats and Arts, and the festival's 10th anniversary celebrations.

Parramatta Lanes is Council's premier street festival, with the 2022 event driving a 40% increase in attendance compared to pre-COVID years.



Photograph: Cassandra Hannagan Photography



Community Love: A celebration of the people of Parramatta

The multi-channel "Community Love" campaign spanned five weeks, dedicated to honouring the people of Parramatta and giving voice to their remarkable tales.

Council's approach to this campaign revolved around highlighting the collective narrative, rather than individual accounts, underscoring the notion that the whole surpasses the sum of its parts.

Through this approach, Council infused vitality into the vibrant tapestry woven by the people of Parramatta, showcasing their diversity and liveliness.

By sharing inspiring stories from the City's community, Council brought to life the profound connection between Parramatta's narrative and the individuals who shape it, fostering a strong bond between the brand and the community.

Serving Community Diversity

Parramatta is one of Australia's most diverse and inclusive communities and Council has coordinated and supported a range of events, programs and opportunities to amplify the unique and valued voices of people from the City's LGBTQIA+ communities, including:

- > **Sydney WorldPride:** From 17 February to 5 March 2023, City of Parramatta joined local communities in welcoming the world's largest LGBTQIA+ festival to Australia and coordinated an exciting lineup of events and activities across the CBD
- > Welcome Here program, delivered in partnership with Woolworths Group, supporting local businesses and services to create and promote safe spaces for the LGBTQIA+ community
- > Pride in Diversity Greater Western Sydney Summit
- > Parramatta Pride Picnic

Other notable initiatives that relate to the Welcoming goal:

- > Delivery of Council's Events program - refer to Annual Report, 2.01 Events Timeline, for more details of Council's civic, community and cultural events
- > Creation of The Dharug Circle, Parramatta Square, a sacred space where Dharug people can gather, conduct ceremony and engage in cultural practice, September 2022
- > Commenced review of Council's Cultural Strategy
- > Delivery of public artwork program installations across the City which includes:
 - > Firesticks memorial, in honour of First Nations servicemen and women, Queens Wharf Reserve Parramatta River, July 2022
 - > Place of the Eels, gleaming eight-metre-tall replica vintage bus in Parramatta Square, September 2022

3.07

GREEN

We value and care for our environment.

When focusing on the Green strategic goal, close attention was paid in particular to how unique The City of Parramatta is in its surroundings. Maintaining a healthy bushland and river not only provides habitat for plants and animals, but also makes our City a more enjoyable place to live, rest and recreate. Caring for our environment helps contribute to a liveable city and improves sustainability and productivity.

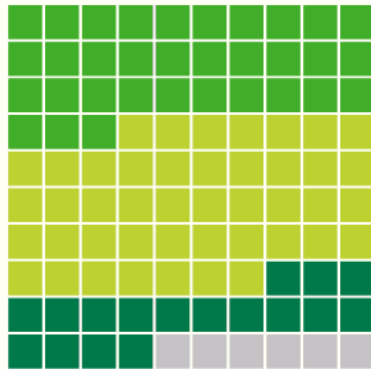
More energy efficient buildings attract significant businesses and investors, and good indoor and outdoor environments contribute to improved wellbeing.

Presented below tracks how Council has delivered Green goal activities as presented in our Delivery Program and Operation Plan (DPOP) for 2022/23. Full details can be found in [Council's Q4 Report](#) against the [DPOP](#) on Council's website.



There are 18 projects that aim to deliver on our Green goal.

Green Projects

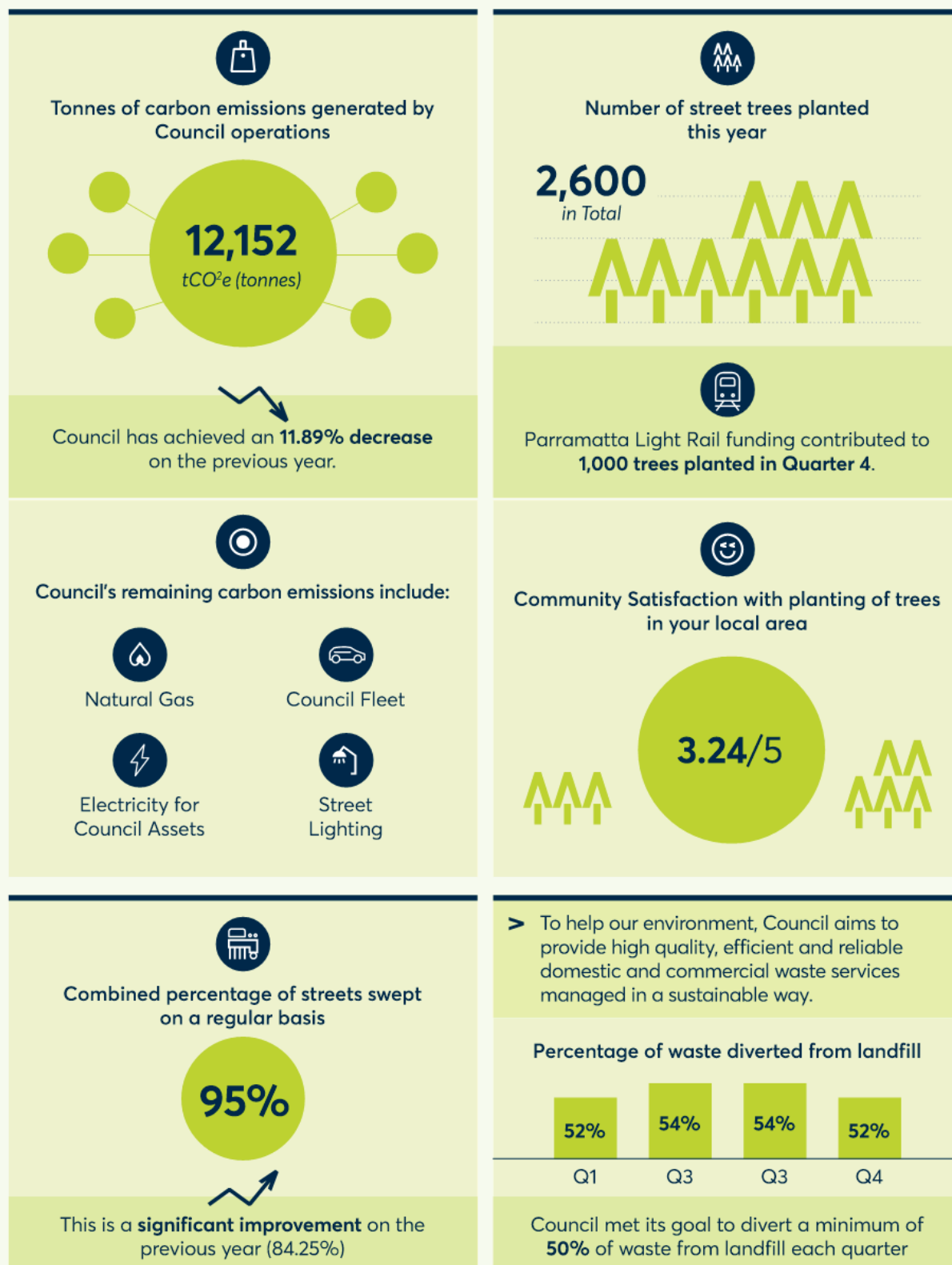


■ 33%	Completed
■ 44%	On Track
■ 17%	Off track
■ 6%	Stopped



Photograph: Simon Wood Photography

The City of Parramatta strengthened leadership in environmental management, achieving Council's first initiatives in sustainable infrastructure and design and prioritising the revitalisation of our natural spaces in partnership with the local community.



3.07

Read more about these projects and a selection of further initiatives that belong to the Green strategic goal:

Net Zero Leadership

With a commitment to reduce carbon emissions by 60 per cent by 2038, Council led the way with:

- > **PHIVE, 5 Parramatta Square:** one of Australia's leading 6 Green Star, energy and water efficient and carbon neutral buildings.
- > **Parramatta Square:** First Council in Australia to achieve a Carbon Neutral Public Domain at Parramatta Square.
- > First council in Western Sydney, and one of only three Councils in NSW, to obtain Carbon Neutral certification under the Climate Active Standard.
- > **Renewable electricity agreement:** 41% reduction in emissions, achieved through 100% renewable electricity, solar and lighting upgrades.
- > **Smart LED Streetlight Project:** NSW first with upgrading major roads with smart programmed LED streetlights that consider pedestrians, wildlife and traffic.
- > **Solar installations:** installation of solar canopy and panels at Justice Precinct Car Park, PHIVE and Parramatta Aquatic Centre. In total, Council now has solar panels on 20 buildings with a total capacity of 450kW, reducing facilities electricity carbon emissions by 13.5%.
- > **Transitioning all Council vehicles to low emissions:** Council has introduced 35 hybrid passenger vehicles into our fleet; and its first fully battery electric vehicle (EV), as part of Council's commitment to transition its passenger vehicle fleet to low and zero emission vehicles by 2030, with a target of at least 20% EVs.

City for Nature

As a city for nature, Council has worked with partners and the community to give the City a green make-over including:

- > **Greening Parramatta Program:** In partnership with NSW State Government, over 2,600 trees have been planted in streets and parks, prioritising areas vulnerable to urban heat.
- > **Parramatta Light Rail Tree Planting:** In partnership with Transport for NSW, more than 2,500 trees are being planted to replace those removed during the light rail construction. These tree replacements are at a ratio of between 2:1 to 8:1, where between 2 or 8 trees are planted for each tree removed.
- > **Community Tree Champions:** A volunteer program engages residents in tree planting, with 140 Tree Champions fostering community ownership.
- > **National Tree Day:** Council hosts a major tree-planting event, with volunteers planting 10,000 plants each July.
- > **Bushcare:** Through a \$1.2 million investment, volunteers have contributed 25,117 hours to weed removal, habitat restoration, and tree planting in bushland reserves.



Water is Life

As the Central River City, Council works with partners and community to have water at the heart of decision making, including:

- > **Parramatta River Vision:** Council has endorsed a new vision for Parramatta River as a Central River Parkland, encompassing over 870ha of open space. The vision recognises the river as a vital environmental, social, and cultural asset in Greater Parramatta to Olympic Park. It prioritises waterfront open space, aims for world-class city-shaping outcomes, and encourages collaboration with stakeholders to honour the river as a living entity.
- > **Milson Park Wetlands Masterplan:** In collaboration with Sydney Water, Council is enhancing Finlaysons Creek at Milson Park. The multimillion-dollar upgrade, completed in 2023, includes wetlands, a bioretention basin, pollutant traps, and a stormwater pumping station. These improvements facilitate natural water filtration, removing pollutants such as phosphorus, nitrogen, and suspended solids. Pathways, bridges, seating, and interpretive signage allow the community to enjoy and understand the wetlands' positive impact on water quality.
- > **Parramatta River Catchment Group (PRCG):** Council actively supports the PRCG, an alliance of Councils, government agencies, and community groups. The aim is to make Parramatta River swimmable by 2025 through measures like stormwater runoff improvements, planning controls, litter collection, bank stabilisation, and community engagement.



Photograph: Simon Wood Photography

Other notable initiatives that relate to the Green goal:

- > Council launched the online Disaster Alert Dashboard, a centralised page for the community to access live emergency information and advice, January 2023
- > Commenced review of Council's Environmental Sustainability Strategy.
- > Event celebrations for World Environment Day, May 2023

3.08

THRIVING

We are a nation-leading City with prospering communities and industries.

Our Thriving strategic goal recognises that businesses succeed in prosperous communities, and employers benefit when students graduate from school and tertiary education and are equipped with skills for the workforce. Individuals and families can improve their circumstances when they have the training to access jobs that enable them to live with dignity and security. Being able to work close to home further promotes a better quality of life.

Presented below tracks how Council has delivered Thriving goal activities as presented in our Delivery Program and Operation Plan (DPOP) for 2022/23. Full details can be found in [Council's Q4 Report](#) against the [DPOP](#) on Council's website.



There are 36 projects that aim to deliver on our Thriving goal.

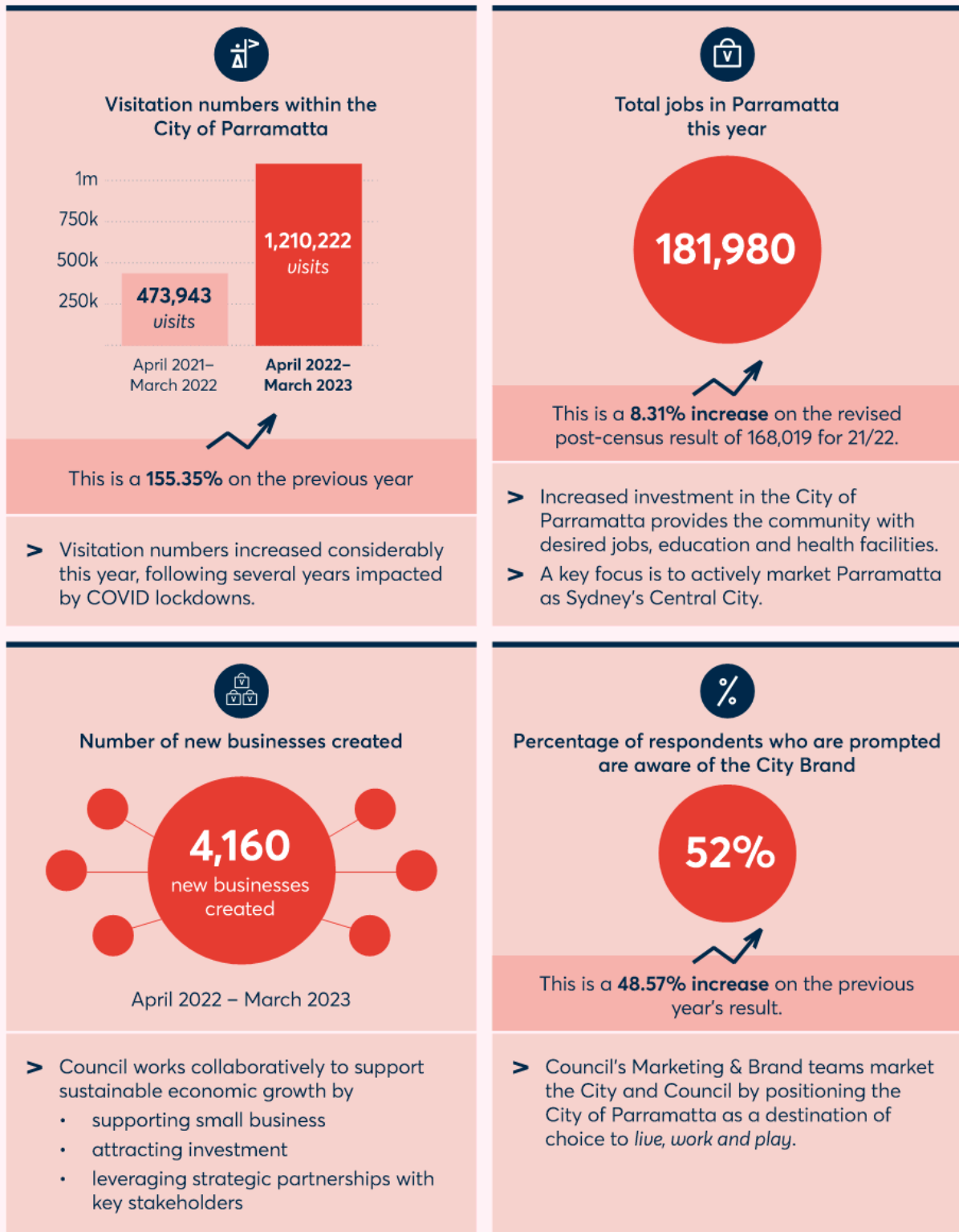
Thriving Projects



28%	Completed
33%	On Track
22%	Off track
17%	Stopped



The City of Parramatta's transformation to a central and global city progresses with successful growth in sustainable economic development through the reactivation of local spaces, collaboration, promotion and strategic investment across the LGA.



3.08

Read more about these projects and a selection of further initiatives that belong to the Thriving strategic goal.

Parramatta Square

In the mid-1990s Council took a bold decision to invest in a vision to create Parramatta Square as the new beating heart of the city.

Led by City of Parramatta and precinct landholders Charter Hall, AREF and Walker Corporation, the redevelopment of Parramatta Square supports the future economic growth of Parramatta with:

- A \$138.6m state-of-the-art, sustainable community, cultural and civic hub – PHIVE.
- 267,000sqm of retail and A-grade office space spread across four towers - the largest commercial development in the nation by lettable area.

The \$3.5 billion rebuild of Parramatta Square, completed in December 2022 is one of the largest urban renewable projects in Australia. The rebuild will support the City's rapidly growing population and confirm the City as an economic powerhouse in Greater Sydney.

The completion of Parramatta Square is a significant milestone in Parramatta's journey, underscoring its growing commercial and social importance in the Western Sydney region.

Investment in Cultural Precincts and Community Spaces

Riverside Theatres Redevelopment Project

Riverside Theatres is the premier performing arts venue in Western Sydney. It is the heart of performance culture in Parramatta, offering live performing arts experiences and a variety of significant community events. Well-established and highly respected both by the local community and the national arts industry, Riverside is a successful cultural and community asset of the City of Parramatta Council.

In December 2022, Council approved a detailed business case to transform the Council-owned-and-operated Riverside Theatres into the centrepiece of Parramatta's revitalised arts and culture precinct.

Council is investing more than \$136m, with \$40m in WestInvest NSW Government funding also secured for the refresh project.

The modernised facility will double capacity to meet the needs of the current and future population of the City and Greater Sydney and is intended to benefit the local community, residents of Western Sydney, Greater Sydney and domestic and international tourists alike.

Parramatta's Night Time Economy - Purple Flag

Parramatta achieved Purple Flag accreditation in May 2023. Purple Flag is an international initiative, that demonstrates the City's CBD meets international standards of excellence in night time vibrancy, diversity and safety.

Purple Flag is a program that recognises night time hubs that are safe, accessible, and diverse, promoting a vibrant after-dark experience for all.

Parramatta's CBD is the first Western Sydney location to earn the Purple Flag accreditation, and only the second in Australia. The accreditation was achieved through a partnership between City of Parramatta, The Office of the 24-Hour Commissioner, and an ongoing working group of local businesses and industry partners.

Through the recognition and celebration of the City's night time offerings and experiences, Parramatta's night time economy is able to build on the initial economic boost the accreditation drives. This helps create a sustained and illustrated track record of economic growth for night-time businesses across all sectors.



WestInvest NSW Government Funding

Under the NSW Government's WestInvest program, almost \$200 million in funding has been announced for projects submitted by the City of Parramatta Council. These projects will transform and meet the future needs of communities across Parramatta, North Parramatta, Westmead,

Granville, Lidcombe, Silverwater, Epping and Carlingford, with a key focus on improving access to outdoor and recreation space and the quality of community and cultural infrastructure across the LGA.



Land Use Planning Harmonisation Framework

A significant milestone for our City was achieved with the completion of the Land Use Planning Harmonisation Framework. This consolidated five sets of planning controls that applied after local government boundary changes in May 2016.

The harmonised Parramatta Development Contributions Plan came into effect from September 2021, the harmonised Parramatta Local Environmental Plan 2023 came into effect from March 2023, and the harmonised Parramatta Development Control Plan 2023 is in effect from September 2023.

Other notable initiatives that relate to the Thriving goal:

- > Advocacy event for Greater Parramatta and Olympic Peninsula (GPOP), with City of Parramatta, Business Western Sydney, Western Sydney Leadership Dialogue and Western Sydney University, June 2023
- > Commenced review of Council's Economic Development Strategy

3.09

INNOVATIVE

We champion new ideas to create a better future.

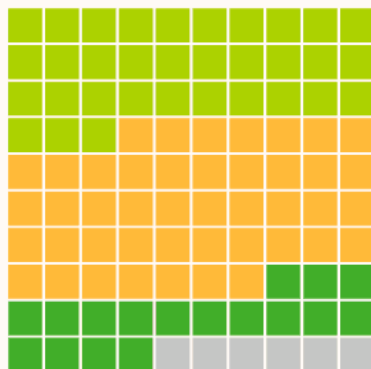
Our Thriving strategic goal recognises that businesses succeed in prosperous communities, and employers' benefit when students graduate from school and tertiary education and are equipped with skills for the workforce. Individuals and families can improve their circumstances when they have the training to access jobs that enable them to live with dignity and security. Being able to work close to home further promotes a better quality of life.

Presented below tracks how Council has delivered Thriving goal activities as presented in our Delivery Program and Operation Plan (DPOP) for 2022/23. Full details can be found in [Council's Q4 Report](#) against the [DPOP](#) on Council's website.



There are 21 projects that aim to deliver on our Innovative goal.

Innovative Projects



33%	Completed
44%	On Track
17%	Off track
6%	Stopped



Photograph: Simon Wood Photography

Innovation drives all aspects of research and development at Council, to respond to key challenges and work towards a sustainable Smart City with a particular focus on connecting our communities through new technologies, hubs and forums.



Annual number of Social Enterprises operating in Parramatta LGA

70



This is a **49% increase** on the previous year.

- > Council aims to ensure it is financially sustainable and provides transparent, value for money services, according to the priorities of the community



Community Satisfaction with value for money provided in return for rates paid

3.05/5



Number of visits to the Participate Parramatta engagement platform



146,796



This is a **4.58% increase** on the previous year.

- > Council in partnership with Endeavour Energy, implemented the largest major road smart LED lighting and data-driven programming upgrade in NSW, transforming 4,000 lights from an infrastructure asset into a community responsive asset.



Implementing Internet of Things (IoT) programming, benefits include

74%
energy reduction



24

24 hour real-time customer responses



Dimming functionality

44%



Generating 44% more energy savings



3.09

Read more about these projects and a selection of further initiatives that belong to the Thriving strategic goal.

Social Enterprise World Forum

In September 2022, the City of Parramatta, in collaboration with Start Some Good, coordinated a bus road trip for local social entrepreneurs to attend the Social Enterprise World Forum (SEWF) in Brisbane.

The SEWF is a global gathering that unites thousands of individuals from across the globe with the goal of fostering community, enhancing capacity, and promoting progress within the social enterprise sector.

Council's coordination of the bus trip enabled Parramatta's social entrepreneurs to not only physically attend SEWF, but also establish connections among 43 like-minded people. The road trip experience helped establish camaraderie among the newfound network of entrepreneurs, leading to greater confidence among participants to engage in networking opportunities at SEWF.

All participants agreed that the road trip greatly contributed to their ability to maximise their experience at SEWF.

This initiative was supported with funding from the City of Sydney and Minter Ellison.

Phillip Lane Lighting

Phillip Lane in Parramatta's CBD has been transformed into an inviting shared public space with art and creative lighting.

Thanks to funding from NSW Government, a trial initiative successfully transformed the lane with vibrant furniture, lush plants, enchanting music, and imaginative lighting.

Community feedback led to the selection of the winning concept, 'Burra burawa burring gili' by Cundall Light4.

The lighting design, inspired by the Parramatta River and the burra (eel), gracefully winds through Phillip Lane.

The project received the Mainstream Australia Award for 'Best Main Street Streetscape and Design' in 2023, recognising Council's commitment to innovative initiatives.



Photograph: Brett Boardman



Expansion of Education and Innovation Precincts

In Parramatta, the education and training sector is worth \$1.6 billion and employs more than 11,500 people. Six universities, numerous colleges, and graduate schools call Parramatta home, with more than 25,000 students enrolled across the City's university campuses. The Westmead Health and Innovation District is Australia's largest concentration of health, education, and research facilities with plans to further grow innovation and education opportunities.

Initiatives and projects supporting the education sector in Parramatta include:

- **The Engineering Innovation Hub,** a collaboration between Western Sydney University and the University of NSW, delivers a world-class hub for learning, research, innovation, and entrepreneurship, and is home to startup incubator LaunchPad which Council supports and works with to build capability.
- **The Western Sydney Startup Hub (WSSH)** opened in October 2022, providing 1,500sqm of modern co-working spaces with premium amenities and access to a suite of programs and events, to support technology startups, scaleups, small businesses, and corporates. Located in North Parramatta, the WSSH is powered by Spacecubed and supported by the NSW Government.
- The NSW Department of Planning and Environment's Place Strategy for Westmead which aims to build and expand world-class health, research, education, and innovation at Westmead and North Parramatta with exceptional place outcomes for workers and residents by 2036. The precinct is expected to attract 50,000 jobs to the Westmead precinct by 2036.

Other notable initiatives that relate to the Thriving goal:

- Council hosted the City's first ever "Youth Debate", for Year 10 and 11 students from local High Schools held at PHIVE Council Chambers, May 2023
- Council hosted the TedxSydney Youth Event "Future Creators", for five young people to pitch their big idea for the future of the City, held at Riverside Theatres, May 2023
- Commenced Council's Leadership Strategy, developing capable leaders with a global city mindset to achieve community goals
- Commenced review of Council's Smart City and Innovation Strategy

4.00

STATUTORY REPORTING INFORMATION

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PROGRESS ON THE DELIVERY OF THE SERVICE REVIEWS COUNCIL HAS COMMITTED TO UNDERTAKE, THE RESULTS OF THOSE REVIEWS AND ANY CHANGES MADE TO LEVELS OF SERVICE

In 2022/23, Council commenced a service review of its Plant and Fleet services with an aim to more effectively procure and manage heavy plant and light fleet assets, and ensure best practice management of this asset class. At 30 June 2023, Council had undertaken a Fleet services health check with IPWEA and will continue to implement a 12 month plan.

Council has also commenced development of a new business planning framework including service review program, due for completion in June 2024 as outlined in the Operational Plan 2023/24.

MODERN SLAVERY ACT STATEMENTS

This Modern Slavery Statement is provided by City of Parramatta in accordance with Modern Slavery Act 2018 (Commonwealth), NSW Modern Slavery Amendment Act 2021 and Section 428 (4) of the NSW Local Government Act 1993.

The Minister for Home Affairs will keep all reports in a public repository, the Modern Slavery Statements Register, which may be accessed by anyone, free of charge, on the internet. City of Parramatta did not receive any issues raised by the Anti-slavery Commissioner during the 2022/23 reporting period.

This statement outlines City of Parramatta's commitment to combatting modern slavery and the measures we have implemented during this reporting period to take reasonable steps to reduce the risk of our procurement activities resulting in or contributing to human rights violations. We are also committed to ensuring there is transparency in our processes and in our approach to tackling modern slavery throughout our supply chains. City of Parramatta expects the same high standards from all our contractors, suppliers, and other business partners.

Organisational Structure and Supply Chain

City of Parramatta is located 24 kilometres west of the Sydney CBD and provides a range of goods and services within a local government area (LGA) encompassing some 84 square kilometres and comprises a population of approximately 260,296 people from a range of diverse cultures, lifestyles, and experiences.

We have a decentralised procurement structure with an approximate annual spend of \$282,608,000 on goods and services and overall spend of \$468,657,000.

We recognise the importance of taking steps to ensure that goods and services procured by and for our council are not the product of modern slavery.

Our supply chain includes a variety of suppliers across multiple categories. Council's highest categories of spend include:

Category of Supplier	Total Spent for 2022/23 (\$000')
Consultancies (excl. Legal & Audit)	91,673
Contracts – Minor	80,621
Cleaning External Services	7,484
Garbage External Services	6,978
Agency Staff	5,550
Recycling External Services	4,930
ICT Software Maintenance	4,497
Security External Services	2,666
Legal Fees	2,583
Professional Services	1,787

Policy

City of Parramatta has a Procurement Policy outlining Council's commitment to preventing and addressing modern slavery in all its procurement activities.

Implementation of the above policy has resulted in the following actions undertaken and future initiatives planned in relation to Council's procurement processes.

Steps Taken to Date

City of Parramatta is committed to acting ethically and with integrity in its business dealings and relationships and to implementing and enforcing effective systems and controls to ensure modern slavery is not taking place within its' organisation or in any of its' supply chains.

- We have implemented mandatory questionnaires in our tender and high value RFQ documents, that suppliers must complete for compliance to proceed to the next stage of the process.
- We record the data provided from suppliers to establish appropriate records.
- Council has also included Modern Slavery Clauses in all council contracts which are executed by both parties.
- Procurement process/procedure includes the requirement to assess that the tendered price allows for at least the minimum level of wages and other entitlements required by law.

- Procurement staff attend conferences and networking meetings to keep abreast of any updates in legislation and current news relating to modern slavery.

Future Initiatives Planned

- Staff awareness of modern slavery and Council's policy and expectations.
- Supplier self-assessment questionnaire (SAQ) – via CIA Technology One due July 2024.
- Reporting of modern slavery activity via questionnaires received through tender process.
- Engaging with relevant industry associations to increase engagement, awareness, and further development of council's approach.

PARTICULARS OF ANY ENVIRONMENTAL UPGRADE AGREEMENTS ENTERED INTO BY COUNCIL

The City of Parramatta did not enter into any Environmental Upgrade Agreements (EUA) during the 2022/23 reporting period.

This type of private finance is tailored to suit common building upgrades to existing non-residential, non-strata buildings that result in an environmental improvement. Upgrades involving solar, air-conditioning systems, building management systems, hot water boilers, refrigeration units, lifts, lighting, bathroom renovations, and façade are eligible for building upgrade finance.

Enabling Building Upgrade Finance is the EUA contract between the building owner, finance provider and council, where the:

- > Finance provider provides the finance to the building owner.
- > Building owner agrees to complete the upgrade works.
- > Council secures the finance to the land and facilitates repayment to the finance provider through the rates collection processes.

Council has one current EUA, signed in 2014, still under repayment.

SUMMARY OF ACTIVITIES FUNDED VIA A SPECIAL RATE VARIATION OF GENERAL INCOME

In accordance with the Local Government Amendment (Stormwater) Act 2005, the former Councils (excluding Hornsby Shire Council) introduced a Stormwater Management Charge. The Stormwater Management Charge is levied on all parcels of rateable urban land within the City of Parramatta (excluding the former Hornsby area) categorised for rating purposes as Residential or Business (including all subcategories), not being vacant land or land owned by the Crown, or land held under lease for private purposes under the Housing Act 2001 or the Aboriginal Housing Act 1998. Former Hornsby Council ratepayers pay a Catchment Remediation Levy detailed in the special rates section of this document.

Council administers a comprehensive waterways management program. As the principal authority responsible for the management of Stormwater, Council:

- > Maintains over 622km of Stormwater pipes, 26,000 stormwater structures (pits) and 74 gross pollutant traps.
- > Implements essential flood mitigation measures to protect life, property and infrastructure.
- > Conserves the natural waterways of the City.
- > Protects bushland and other natural assets from the impacts of urban run-off by implementing purpose-built pollution control traps and water retention systems.

Project	Actual (\$)
Open Space Special Rates	187,709
Eastern Bushland Reserve Management	187,709
Economic Development Special Rates	352,173
Economic Development — Branding and Communications	72,027
Economic Development — Regional Leadership, Advocacy & Governance	139,376
Economic Development — Research	63,345
Economic Development — Workforce and Skills	77,425
Suburban and CBD Infrastructure Special Rate	1,731,564
Beat The Heat	5,617
Parramatta Light Rail Mfp Cap	(91,698)
City River Program Of Works	158,909
Centenary Square Review	70,283
Phillip Street Smart St Stage 2	887,083
CBD Outdoor Dining Project 1	16,686
Waterways Restoration	86,303
Parramatta River Flood Study	83,262
Special Drainage Maintenance	412,124
Waterways Litter Removal	28,981
Waterway Monitoring	51,516
Major Drainage Construction at Lyndelle Place, Carlingford	22,500

The Local Government Act 1993 provides that a council may set a special rate for or towards meeting the cost of any works, services, facilities or activities provided or undertaken, or proposed to be provided or undertaken, by the Council within the whole or any part of the Council's area.

Special rates levied for infrastructure include maintenance and/or the operational phases of approved special rate projects, not just the upfront capital expenditure. This ensures a prudent lifecycle approach to asset management is undertaken by Council.

The Local Government Act 1993 provides that a council may set a special rate for or towards meeting the cost of any works, services, facilities or activities provided or undertaken, or proposed to be provided or undertaken, by the Council within the whole or any part of the Council's area.

Special rates levied for infrastructure include maintenance and/or the operational phases of approved special rate projects, not just the upfront capital expenditure. This ensures a prudent lifecycle approach to asset management is undertaken by Council.

AMOUNT OF RATES AND CHARGES WRITTEN-OFF DURING THE YEAR 2022/23

	Type	Amount (\$)
Written-off under s575 LGA 1993	Mandatory Pensioner Rebate	1,906,317
Written-off under s582 LGA 1993	Voluntary Pensioner Rebate	635,279
Written-off under s595 LGA 1993	Postponed Rates Write-off	18,933
Written-off under s607 LGA 1993	Small Balances	2,070
Written-off under s607 LGA 1993	Rates - Sydney Metro	768
Total		2,563,367

INFORMATION ABOUT INDUCTION TRAINING AND ONGOING PROFESSIONAL DEVELOPMENT OF COUNCILLORS

Councillor	Conferences Attended inc. LGNSW Annual Conference	Interstate Conferences Attended	External Training inc. LGNSW Training	Internal Training inc. Strategic Weekend Workshops
Cr Phil Bradley	23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW			July - August 2022 Code of Meeting Practice Training Sessions 14 June 2023, Leading with Respect Session
Cr Kellie Darley	23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW		Australian Local Government Women's Association Annual Membership Fee 24–25 Feb 2023, LGNSW Executive Certificate for Elected Members Councillor One on One Coaching, Locale Learning	July–August 2022 Code of Meeting Practice Training Sessions 27 Jul 2022, ICT & Security Training for Councillors (Optional) 1 Feb 2023, Social Media Training 14 June 2023, Leading with Respect Session

Councillor	Conferences Attended inc. LGNSW Annual Conference	Interstate Conferences Attended	External Training inc. LGNSW Training	Internal Training inc. Strategic Weekend Workshops
Cr Donna Davis	7–9 July 2022, Australian Local Government Women's Association Annual Conference, Fairfield 23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW		Australian Local Government Women's Association Annual Membership Fee	July–August 2022, Code of Meeting Practice Training Sessions 1 Sep 2022, Lord Mayor Refresher Media Training 1 Feb 2023, Social Media Training 14 June 2023, Leading with Respect Session
Cr Pierre Esber	23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW			July–August 2022 Code of Meeting Practice Training Sessions
Cr Michelle Garrard	23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW			July–August 2022, Code of Meeting Practice Training Sessions 1 Feb 2023, Social Media Training 14 June 2023, Leading with Respect Session
Cr Henry Green	23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW			July–August 2022, Code of Meeting Practice Training Sessions 1 Feb 2023, Social Media Training 14 June 2023, Leading with Respect Session

Councillor	Conferences Attended inc. LGNSW Annual Conference	Interstate Conferences Attended	External Training inc. LGNSW Training	Internal Training inc. Strategic Weekend Workshops
Cr Ange Humphries	23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW		2 Nov 2022, AICD Company Directors Course Online AICD Membership Fee	July–August 2022, Code of Meeting Practice Training Sessions 27 Jul 2022, ICT & Security Training for Councillors (Optional) 1 Feb 2023, Social Media Training 14 June 2023, Leading with Respect Session
Cr Cameron MacLean	23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW			July–August 2022, Code of Meeting Practice Training Sessions 1 Feb 2023, Social Media Training 14 June 2023, Leading with Respect Session
Cr Paul Noack	23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW	18–19 July 2022, Urban Rail 2022, Surfers Paradise QLD		July–August 2022, Code of Meeting Practice Training Sessions 1 Feb 2023, Social Media Training 14 June 2023, Leading with Respect Session
Cr Sameer Pandey	23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW		17–18 Apr 2023, NSW Council Audit Risk & Improvement Committee, The Institute of Internal Auditors - Online	July–August 2022, Code of Meeting Practice Training Sessions 27 Jul 2022, ICT & Security Training for Councillors (Optional) 14 June 2023, Leading with Respect Session

Councillor	Conferences Attended inc. LGNSW Annual Conference	Interstate Conferences Attended	External Training inc. LGNSW Training	Internal Training inc. Strategic Weekend Workshops
Cr Dr Patricia Prociv	<p>7–9 July 2022, Australian Local Government Women's Association Annual Conference, Fairfield</p> <p>23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW</p>		<p>2 Nov 2022, AICD Company Directors Course Online</p> <p>AICD Membership Fee</p> <p>Australian Local Government Women's Association Annual Membership Fee</p> <p>24 Sep 2022, Transport and Accessibility Master Class, Sensible Transport, Sydney</p> <p>27 Oct 2022, LGNSW Course - Communicating Council Priorities, Online</p>	<p>July–August 2022, Code of Meeting Practice Training Sessions</p> <p>27 Jul 2022, ICT & Security Training for Councillors (Optional)</p> <p>1 Feb 2023, Social Media Training</p> <p>14 June 2023, Leading with Respect Session</p>
Cr Dan Siviero	<p>23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW</p>		<p>Australian Local Government Women's Association Annual Membership Fee</p>	<p>July–August 2022, Code of Meeting Practice Training Sessions</p> <p>27 Jul 2022, ICT & Security Training for Councillors (Optional)</p> <p>1 Feb 2023, Social Media Training</p> <p>14 June 2023, Leading with Respect Session</p>

Councillor	Conferences Attended inc. LGNSW Annual Conference	Interstate Conferences Attended	External Training inc. LGNSW Training	Internal Training inc. Strategic Weekend Workshops
Cr Georgina Valjak	24 Sep 2022, Transport and Accessibility Master Class, Sensible Transport, Sydney			July–August 2022, Code of Meeting Practice Training Sessions 27 Jul 2022, ICT & Security Training for Councillors (Optional) 1 Feb 2023, Social Media Training 14 June 2023, Leading with Respect Session
Cr Donna Wang	23–25 Oct 2022, LGNSW Annual Conference, Hunter Valley NSW			July–August 2022, Code of Meeting Practice Training Sessions 27 Jul 2022, ICT & Security Training for Councillors (Optional) 14 June 2023, Leading with Respect Session
Cr Lorraine Wearne				July–August 2022, Code of Meeting Practice Training Sessions 1 Feb 2023, Social Media Training
Total Cost				\$55,454.67

NB: City of Parramatta did not run an induction program during this reporting period.

DETAILS OF OVERSEAS VISITS BY COUNCILLORS, COUNCIL STAFF OR OTHER PERSONS REPRESENTING COUNCIL (INCLUDING VISITS SPONSORED BY OTHER ORGANISATIONS)

No overseas visits were undertaken by Councillors while representing Council.

No overseas visits were undertaken by Staff or the CEO while representing Council.

TOTAL COSTS INCURRED DURING THE YEAR OF THE PAYMENT OF EXPENSES OF, AND THE PROVISION OF FACILITIES TO, COUNCILLORS IN RELATION TO THEIR CIVIC FUNCTIONS

Accounts	2022/23 spend (\$)
Lord Mayor Allowance	90,126.74
Councillor Fees	530,889.74
Councillor Superannuation	59,448.13
Councillor Sitting Fees	5,700.00
Councillors Overseas Travel	0
Councillors interstate Travel	1,134.66
Councillors expenses – Conferences & Seminars	19,476.34
Councillors Training and Professional Development	29,319.99
Councillors IT Expenses	4,749.14
Councillors IT Expenses – Telephone Costs	2,412.92
Councillors Home Office Expense	669.68
Councillors Travel – Accommodation	11,492.90
Councillors Meals	31.00
Councillors Spouse, partner or other person's expenses	70.35
Councillor Expense involved in the provision of care	368.18
Councillors Travel - General	11,466.92
Councillors Other Expenses	11,668.71
Total	779,025.40

DETAILS OF CONTRACTS AWARDED FOR AMOUNTS GREATER THAN \$150,000

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
Datacom Systems AU Pty Ltd Level 31, 1 Denison Street North Sydney NSW 2060	Microsoft Licensing	4,314,365.62
Create NSW Level 7, 52 Martin Place Sydney NSW 2000	Parramatta Artists' Studios Projects for 22/23 to 23/24 - Reference No: 2223LGA030 as per agreement	156,200.00
Waratah Eco Works Pty Ltd 1 Chiltern Road Ingleside NSW 2101	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates
Total Earth Care Pty Ltd 37 Irrawong Rd North Narrabeen NSW 2101	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates
Toolijoola Environmental Restoration Unit 1/26-30 Tepko Road Terrey Hills NSW 2084	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates
Symbiota Ecology Pty Ltd t/a Apunga Ecological Management 5 Cheero Point Road Cheero Point NSW 2083	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates
RMA Contracting Pty Ltd Unit 12/6-20 Braidwood Rd Strathfield South NSW 2136	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates
National Trust Australia GPO Box 518 Sydney NSW 2001	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates
Ecohort Pty Ltd PO Box 6504 Rouse Hill NSW 2155	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates
Dragonfly Environmental Studio 1/33 Avalon Pde Avalon NSW 2107	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
Civilscape Solutions Pty Ltd 10/18 Third Avenue Blacktown NSW 2148	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates
Bushland Management Solutions Pty Ltd 4 Railway Avenue Eastwood NSW 2122	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates
Blue Tongue Ecosystems 182 Upper Colo Road Upper Colo NSW 2756	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates
Azbuild Pty Ltd PO Box 7178 Wilberforce NSW 2458	Environmental Restoration and Construction Works Parramatta LGA (2022 to 2027)	Schedule of Rates
ARA Security Services Pty Ltd t/a ECS Services 9B Commercial Road Kingsgrove NSW 2208	Panel 1 - VSS Installation Panel 2 - VSS Maintenance Panel 4 - VSS Maintenance Panel 6 - ESS Installation Panel 7 - ESS Maintenance	1,191,250.00
Ally Property Services Pty Ltd 20 Sammut Street Smithfield NSW 2164	Installation of Traffic Control Signals and Associated Work	2,904,977.30
GRACE Records Management (Australia) Pty Ltd 9 Hephher Road Campbelltown NSW 2560	Secure Physical Offsite Storage and Services	Schedule of Rates
Perfect Gym Solutions Pty Ltd Level 2, 230 Wirraway Road Essendon Fields VIC 3041	Provision of a Leisure Facility Management System	2,992,776.90
Sydney Festival Limited Level 2 10 Hickson Road	Sponsorship Agreement between The City of Parramatta City Council and The Sydney Festival Limited to sponsor The Sydney Festival 2023	400,000.00
Statewide City Pty Ltd 9/40 Brookhollow Avenue Baulkham Hills NSW 2153	Kerb and Gutter and Drainage and associated works	360,743.50
Maximus International Pty Ltd Suite 127, 26-32 Pirrama Road Pyrmont NSW 2009	Design, delivery and evaluation reporting of learning and development programs	244,267.10

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
Statewide Civil Pty Ltd Unit 9/40 Brookhollow Ave Baulkham Hills NSW 2153	Valentine Avenue Streetscape Upgrade	1,773,484.49
Greater Western Landscapes Pty Ltd 6 Colyton Road Minchinbury NSW 2770	Landscaping and civil upgrade work - Arthur Phillip Park	511,800.19
TMA Technology (Australia) Pty Ltd 4-6 Straits Avenue Granville NSW 2142	Supply and Install PHIVE Public Parking Technology	197,263.40
RELD Group Pty Ltd 32 Myall Street Concord NSW 2138	Ermington Community Centre, Library and Carpark Accessibility Upgrade	899,130.00
Beca Pty Ltd PO Box 1161 PARRAMATTA NSW 2124	Design Consultancy services for Bennelong Parkway Bridge	390,050.00
Nexon Asia Pacific Pty Ltd 60-70 Parramatta Road Summer Hill NSW 2130	Network Carriage and Managed SD-WAN Services	3,656,439.60
NOVO FIT Pty Ltd t/ as Fitness Court 72-74 Rodeo Drive Dandenong South VIC 3175	Supply, installation, and preventative maintenance program of gym equipment at the new Aquatic and Leisure Centre for Parramatta (ALCP)	606,228.18
Greater West Landscapes Pty Ltd 6 Colyton Road Minchinbury NSW 2770	Remediation, civil and landscape works - FS Garside Park and Alfred Street Cycleway Stage 1B	11,963,035.09
Jimstam Holdings Pty Ltd 22 Noller Parade Parramatta NSW 2150	Facilitating new or upgraded connections to the under construction Alfred Street Bridge	225,000.00
Rapid Construction Pty Ltd 407 Church Street North Parramatta NSW 2151	Construction of Boronia Park Sports Pavilion	1,696,083.00
OC Civil Pty Ltd 105/58 Mosley Street Strathfield NSW 2135	Asbestos Remediation, Footpath and Landscape works at Experiment Farm, Harris Park	961,208.82 (ex GST)

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
Sydney Mini-Crete Seven Hills Pty Ltd 25 Anvil Road Seven Hills NSW 2147	Supply of ready-mix concrete	2,300,000.00
Beca Pty Ltd Level 11, 44 Market Street Sydney NSW 2000	Haslam Creek Crossing and Hill Road Bridge - Detailed Design	598,263.00
Tilt Industrial Design Pty Ltd 58 Hotham Parade Artarmon NSW 2064	Contract for Public Art	400,000.00
Fleetwood Urban Pty Ltd PO Box 6544 Wetherill Park NSW 2164	Design & Construct of Terry Creek, Epping Bridge Upgrade	249,142.00
Woods Bagot Level 2, 60 Carrington Street Sydney NSW 2000	Future Workplace Project Management Services	1,262,232.00
Veolia Environmental Services (Australia) Pty Ltd Level 4, 65 Pirrama Road Pyrmont NSW 2009	Disposal of General Waste, Cleansing Services	2,500,000.00
CIVX Pty Ltd Unit 8/81 Railway Road North Mulgrave NSW 2756	Traffic Control signal upgrade and associated works on Fitzwilliam Road at Binalong Road and Reynolds Street, Old Toongabbie	892,053.20
AECOM Australia Pty Ltd PO Box Q410 Queen Victoria Building NSW 1230	Detailed design for Hunts Creek Bridge	451,257.81
Howard & Sons Pyrotechnics (Displays) Pty Ltd 19/9 Hoyle Avenue Castle Hill NSW 2154	Supply of Pyrotechnics Displays	200,000.00
Australian Concert and Entertainment Security Pty Ltd (trading as ACES Group) 79-81 Regent Street Redfern NSW 2016	Event Security and Associated Services Part A) Event Security Services Part B) Event Risk Assessment and Emergency Management Planning Services (Associated Services)	2,000,000.00

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
Clean Vibes Pty Ltd 226/5 Defries Avenue Zetland NSW 2017	Event Waste Management Services	700,000.00
Altus Traffic Pty Ltd 2 Killo Crescent Glendenning NSW 2761	Event Traffic Management Services	1,175,000.00
Rentokil Initial t/a Initial Hygiene PO Box 6786 Silverwater NSW 1811	Provide Hygiene Services to various sites throughout Council	1,140,000.00
Statewide Civil Pty Ltd Unit 9/40 Brookhollow Ave Baulkham Hills NSW 2153	Good & Bridge Street, Granville - Streetscape Upgrade - Good Street between Parramatta Road and Bridge Street & Bridge Street between Rowells Street and Bold Street	4,499,160.98
BDO Service Pty Ltd Level 11, 1 Margaret Street Sydney NSW 2000	Provision of Internal Audit Service	422,073.00
Fairfield Food Services 11 Kenyon Street Fairfield NSW 2165	Provision of pre-packaged frozen meals, soups and desserts to Meals on Wheels Parramatta for weekly delivery	Up to 646,000
Lloyd Group Pty Ltd 14 Harvey Street Pyrmont NSW 2009	Demolition of existing building and construction of new sporting pavilion at Peggy Womersley Reserve, Carlingford	2,156,210.00
CIVX Pty Ltd Unit 8/81 Railway Road North Mulgrave NSW 2756	Traffic Control signal upgrade and associated works on Parramatta Road at Marsh Street, Clyde	647,572.00
Regal Innovations Pty Ltd PO Box 3040 Rouse Hill NSW 2155	Civil, Landscape and Building Works - Charles Street Square, Parramatta	8,494,202.06
Pinpoint HRM Pty Ltd Suite K, 450 Chapel Street South Yarra VIC 3141	Implementation and Professional Consulting Services Software as a Service (SaaS) Application Managed Services	2,031,264.32

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
RMA Contracting Pty Ltd t/a RMA	Disposal of Waste and Recyclable Materials — Asbestos collection and disposal	3,640,990.00
Benedict Recycling Pty Ltd 33–39 Riverside Road Chipping Norton NSW	Disposal of Waste and Recyclable Materials — Building and Demolition Waste collection and disposal	815,000.00
Suez Recycling and Recovery Pty Ltd Level 3, 3 Rider Boulevard Rhodes NSW 2138	Disposal of Waste and Recyclable Materials — Recycling Garden Waste collection and disposal	949,660.00
Total Drain Cleaning Services Pty Ltd PO Box 6083 Wetherill Park BC 2164	Disposal of Waste and Recyclable Materials — General Solid Waste collection and disposal	1,237,500.00
GRC Hydro Pty Ltd Level 9, 233 Castlereagh Street Sydney NSW 2000	Flood Study Report & Floodplain Risk Management Study and Plan	161,400.00
Sam The Paving Man 61–65 Roberts Road Greenacre NSW 2190	Minor Civil Works	5.5 million p.a
Ally Property Services Pty Ltd 20 Sammut Street Smithfield NSW 2164	Minor Civil Works	5.5 million p.a
EzyPave 6A Jellicoe Street Lidcombe NSW 2141	Minor Civil Works	5.5 million p.a
KK Consultants Pty Ltd t/a KK Civil Engineering 17–23 Bryant Street Padstow NSW 2211	Minor Civil Works	5.5 million p.a
Dracon Civil Pty Ltd Po Box 302 Oatlands NSW 2117	Minor Civil Works	5.5 million p.a
Mack Civil Pty Ltd 111 Boundary Road Peakhurst NSW 2210	Minor Civil Works	5.5 million p.a

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
Western Earthmoving Pty Ltd 90 Station Road SEVEN HILLS NSW 2147	Upgrade of Rydalmere Park, Rydalmere — Field 1 & 2	489,546,447.00
Devcon Civil Pty Ltd 142 Sunnyholt Road Blacktown NSW 2148	Construction of a new cycleway and pedestrian path — Alfred Street Cycleway	1,659,366.88
Abergeldie Contractors Pty Ltd 5 George Young Street Regents Park NSW 2143	Pedestrian and Cyclist Bridge over Parramatta River at Alfred Street, Parramatta	14,761,660.13
Aquamonix Pty Ltd 29 Lathe Street Virginia QLD 4014	To Manage Council Telemetry Sites Relating to Flood Risk	1,000,000.00
Sydney Night Patrol & Inquiry Co Pty Ltd PO Box 115 Homebush West NSW 2140	Panel 3 - VSS Operation and Monitoring	2,598,418.32
ARA Security Services Pty Ltd t/a ECS Services 9b Commercial Road Kingsgrove NSW 2208	Panel 1 - VSS Installation Panel 2 - VSS Maintenance Panel 4 - VSS Maintenance Panel 6 - ESS Installation Panel 7 - ESS Maintenance	3,850,000.00
PMT Security Systems Pty Ltd 7 Tucks Road Seven Hills NSW 2147	Panel 1 - VSS Installation Panel 2 - VSS Maintenance	1,350,000.00
CCTV Hire Pty Ltd 28 Lloyds Way Bargo NSW 2574	Rapid Deployment Cameras Panel 4 - VSS Maintenance	650,000.00
GM Cabling Services Pty Ltd Unit 3, 4 Grahams Hill Road Narellan NSW 2567	Panel 5 - Fibre-Optic Cabling: Supply, Installation, Repair and Testing	1,500,000.00
GE Communications Pty Ltd 1A Percival Rd Stanmore NSW 2048	Panel 6 - ESS Installation Panel 7 - ESS Maintenance	1,850,000.00
Secure People Pty Ltd Suite 208/14 Lexington Drive Bella Vista NSW 2153	Panel 6 - ESS Installation Panel 7 - ESS Maintenance	1,850,000.00

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
Attekus (AMCKL Pty Ltd & TJENM Pty Ltd trading as) 49 Binalong Avenue Allambie Heights NSW 2100	ICT Contract for Services — Implementation of a Unified Booking & Ticketing Solution	517,300.00
Lipman Pty Ltd 66 Berry St North Sydney NSW 2060	Design & Construction of the Aquatic & Leisure Centre Parramatta	70,569,703.00
Stantec Level 6, Building B 207 Pacific Highway St Leonards NSW 2065	Multi-discipline Services for Design and Construct — Aquatic & Leisure Centre Parramatta	922,200.00
Batt Industries Pty Ltd t/a MBE Parramatta 29 Smith Street Parramatta NSW 2150	Print Services	375,000.00
Leading Hand Design Pty Ltd Suite 2/02 8 Hill Street Surry Hills NSW 2010	Graphic Design Services	450,000.00
Comensura Pty Ltd Level 14, 383 Kent Street Sydney NSW 2000	Provision of Contingent Labour Managed Services	18,000,000.00
Bingo Waste Services Pty Ltd 305 Parramatta Road Auburn NSW	Receipt and Processing of Clean-up material	1,500,000.00
Built Pty Ltd Level 7, 343 George Street Sydney 2000	Design and Construction for 5 & 7 Parramatta Square	105,436,180.00
Weir Consulting Level 21/133 Castlereagh Street Sydney NSW 2000	Provision of Code of Conduct Review services	Schedule of Rates
O'Connell Workplace Relations Currency House 23 Hunter Street Sydney NSW 2000	Provision of Code of Conduct Review services	Schedule of Rates
Nemesis Consulting Group PO Box Q267 Queen Victoria Building, Sydney NSW 1230	Provision of Code of Conduct Review services	Schedule of Rates

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
The Centium Group Level 21, 233 Castlereagh Street Sydney NSW 2000	Provision of Code of Conduct Review services	Schedule of Rates
Twist of Lemon Pty Ltd t/a The Evolved Group 2 - 405, Little Bourke Street Melbourne, VIC 3000	Research and Insights Software	289,000.00
Grimshaw Architects Pty Ltd Level 2, 333 George Street Sydney NSW 2000	Architect to Parramatta Aquatic Centre	3,747,001.10
Aten Systems Pty Ltd Suite 305, 14-16 Lexington Drive Bella Vista NSW 2153	Product Support & Subscription for infoHub CM (Customer Contact Centre Portal)	586,890.00
MBM PI Pty Ltd Level 7, 68 Pitt Street Sydney NSW 2000	Quantity Surveying Services	189,030.00
Acclaimed Excavations Pty Ltd 3 Tierney Road Kurmond NSW 2757	Hire of Equipment with Operators	Schedule of Rates
Allards Plant Hire Pty Ltd 1/3 Salisbury Road Castle Hill NSW 2154	Hire of Equipment with Operators	Schedule of Rates
Computer Systems (Australia) Pty Ltd 21 Annie Street Wickham NSW 2293	IT Service Desk Managed Services	458,636.00
AC3 Pty Ltd Level 7/477 Pitt Street Haymarket NSW 2000	Wentworth Point Library Network Infrastructure	251,921.56
PJC Plumbing Services Pty Ltd 49 Denman Road Georges Hall NSW 2198	Trade Services Agreement	3,040,000.00
Prime Water Australia Pty Ltd 2/10 Melissa Place Kings Parks NSW 2148	Trade Services Agreement — Plumbing Maintenance	3,040,000.00

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
Chips Property Trade Services Pty Ltd 4131-33 Daking Street Parramatta NSW 2151	Trade Services Agreement	3,040,000.00
Precise Air Group Pty Ltd 2 Hill Road Homebush NSW 2140	Trade Services Agreement — Air Conditioning Services & Repairs	1,720,000.00
Noppen Air Pty Ltd 6/62 Newton Road Wetherill Park NSW 2154	Trade Services Agreement — Air Conditioning Service & Repairs	1,720,000.00
Enviropacific Pty Ltd Level 5, 123 Epping Road Macquarie Park NSW 2113	Trade Services Agreement — Asbestos Demolition & Removal Services	240,000.00
RMA Contracting Pty Ltd Unit 12/6–20 Braidwood Rd Strathfield South NSW 2136	Trade Services Agreement — Asbestos Demolition & Removal Services	240,000.00
Beasy Pty Ltd 16 Orchardleigh Street Yennora NSW 2161	Trade Services Agreement — Asbestos Demolition & Removal Services	240,000.00
OC Civil Pty Ltd 105/58 Mosely Street Strathfield NSW	Trade Services Agreement — Concreting Services	150,000.00
Hix Group Pty Ltd t/a Hix Plumbing Services & Hix Electrical and Data Services 1/10 Production Place Jamisontown NSW 2750	Trade Services Agreement — Electrical Services	3,920,000.00
Kerfoot Pty Ltd 1/30 Foundry Street Seven Hills NSW 2147	Trade Services Agreement — Electrical Services	3,920,000.00
Smada Electrical Pty Ltd 16/10 Victoria Avenue Castle Hill NSW 2154	Trade Services Agreement — Electrical Services	3,920,000.00
Northern Fencing Specialists Pty Ltd 44 Preston Street Penrith NSW 2750	Trade Services Agreement — Fencing Services	150,000.00
P & C Fencing Pty Ltd 5 York Road Ingleburn NSW 2565	Trade Services Agreement — Fencing Services	150,000.00

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
Progroup Management Pty Ltd Suite 103, 32 Delhi Road Macquarie Park NSW 2113	Trade Services Agreement — General Building Services	2,450,000.00
Every Trade Building Services Pty Ltd 121116-118 McCredie Road Guildford West NSW 2161	Trade Services Agreement — General Building Services	2,450,000.00
Independent Locksmiths & Security Pty Ltd 552-560 Church Street Parramatta NSW 2150	Trade Services Agreement — Locksmith Services	2,080,000.00
Integrity Security Pty Ltd t/a Integrity Security Unit 8, Quantum Corporate Park 287 Victoria Road Rydalmere NSW 2116	Trade Services Agreement — Locksmith Services	2,080,000.00
Trinitas Group Pty Ltd Suite 1.01, 24 Hunter Street Parramatta NSW 2124	WHS Consultancy Service	1,000,000.00
Optimal Stormwater 5/79 Victoria Avenue Chatswood 2067	Maintenance Services of Stormwater Assets	150,000.00
Pipe Management Aust 37 Liverpool Street Ingleburn 2565	Maintenance Services of Stormwater Assets	150,000.00
Total Drain Cleaning Services 6 Sleigh Place Wetherill Park 2146	Maintenance Services of Stormwater Assets	150,000.00
ITS Pipe Tech Pty Ltd 1/22 Powers Road Seven Hills NSW 2147	Maintenance Services of Stormwater Assets	150,000.00
Ecosol Pty Ltd 29/56 O'Riordan Street Alexandria NSW	Maintenance Services of Stormwater Assets	150,000.00
Rork Projects Pty Ltd Level 6, 135 King Street Sydney NSW 2000	Interior fit out of community centre and library at 2 Waterways St Wentworth Point = Interior fit-out including fixed and loose furniture, equipment and building services installations	12,371,231.69 ex GST

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
Secure Parking Pty Ltd Level 13, 100 Miller Street North Sydney	Management of paid parking facilities, involving the management of the Multi-level car parks, the maintenance of ticket parking machines and cash collection services for ticket parking machines and multi level carparks, within the Parramatta local Government Area	10.9 million
HUB Australasia Pty Ltd 10 Regent Street Chippendale NSW 2008	Multi-function pole manufacture, supply, installation and maintenance of multi-function poles within the City of Parramatta Local Government Area	Project Related funding
Blue Tongue Ecosystems 182 Upper Colo Road Wheeny Creek NSW 2756	Environmental Construction within Parramatta LGA Waterways and Reserves	Schedule of Rates
Collective Civil Pty Ltd PO Box 783 Winston Hills 2153	Environmental Construction within Parramatta LGA Waterways and Reserves	Schedule of Rates
Soil Conservation Service 12 Darcy Street Parramatta NSW 2150	Environmental Construction within Parramatta LGA Waterways and Reserves	Schedule of rates
Toolijooa Environmental Restoration Unit 1, 26-30 Tepko Road Terrey Hills NSW 2084	Environmental Construction within Parramatta LGA Waterways and Reserves	Schedule of Rates
Total Earth Care Pty Ltd 5/1 Vuko Place Warriewood NSW 2102	Environmental Construction within Parramatta LGA Waterways and Reserves	Schedule of Rates
Visy Paper Pty Ltd Level 11, 2 Southbank Boulevard, Southbank, Victoria 3006	Receipt and processing of recyclables	1,200,000.00
Suez Recycling and Recovery Pty Ltd Level 3, 3 Rider Boulevard Rhodes NSW 2138	Waste collection services & processing of garden waste	1,066,000.00
ServiceFM Pty Ltd novated from Academy Services (NSW) Pty Ltd 7/20 Barcoo Street Roseville NSW 2069	Provision of Cleaning services in Council buildings	Schedule of Rates

Contractor (name and business) address	Description (Project, goods or services to be provided under the contract)	Estimated amount payable (\$)
CLASS 1		
Parramatta Baulkham Hills & Districts Hardcourt Tennis Association Inc.	Lease of PH Jeffery reserve tennis court complex at Barton Street North Parramatta	7% of court hire revenue
CLASS 2		
Ironbark Group t/a Ironbark Sustainability Suite 8, 70–80 Wellington Street Collingwood VIC 3066	Phase 4B LED & Smarts Major Roads Lighting Upgrade Project (LRCI 3)	274,474.00
Endeavour Energy 51 Huntingwood Drive Huntingwood NSW 2148	Endeavour Energy will install the 1,259 LED and smart street lights on nominated state major roads as part of Phase 4b project. Funded through Local Roads and Community Infrastructure round 3 funding (LRCI3).	1,177,853.00
Cleanaway Level 4, 441 St Kilda Road Melbourne VIC 3004	Mixed Solid Waste Receipt, Processing and Disposal of Garbage	60,000,000.00
UAP Australia Pty Ltd 41 Holland Street Northgate QLD 4013	Public Artworks — Place of The Eels	2,093,085.00
Infor Global Solutions Pty Ltd Level 3, 40 Miller Street North Sydney NSW 2060	Software Subscription Licenses, Professional Services and Software Managed Services	1,300,000.00
Landscape Solutions Australia Pty Ltd PO Box 669 Seven Hills NSW 1730	Asbestos remediation works PH Jeffery Reserve, North Parramatta	1,841,293.17 ex GST
Suez Recycling and Recovery Pty Ltd Level 3, 3 Rider Boulevard Rhodes NSW 2138	Receipt and Processing of Mixed Solid Waste (Garbage)	Schedule of rates (Disposal \$123/tonne incl GST and S88 levy; Processing \$198.29/tonne incl GST and S88 levy)

SUMMARY OF THE AMOUNTS INCURRED BY COUNCIL IN RELATION TO LEGAL PROCEEDINGS

FY23

Description	Actual (\$)
Legal Fees	2,586,361
Legal Expenses – Other Including Court Expert Costs	94,940
Work in Progress – Legal Costs	761,651
Legal Costs Revenue – Rates	-909
Legal Costs Recovered – Other	-208,771
Grand Total	3,233,271

The table below summarises Land and Environment Court legal proceedings to which City of Parramatta Council has been a party to during the period beginning on 1 July 2022 and ending on 30 June 2023.

Legal proceedings under insurance arrangements and legal proceedings related to worker's compensation and industrial relations matters, and legal proceedings in relation to Local Court matters are not captured in the following table.

Nature of legal proceedings	Description	Status of progress of proceedings, and if finalised, the result
Land and Environment Court – Class 1 Appeal – 73 Kent Street, Epping	Refusal of DA/180/2021 for the demolition of all structures and construction of a two-storey boarding house containing 12 rooms with ground floor parking, landscaping and common areas	Appeal upheld
Land and Environment Court – Class 1 Appeal – 115 Bungaree Road, Pendle Hill	Appeal against direction to take preventative action issued by Council	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 33 Thomas Street, Parramatta	Refusal of DA/549/2018 for the demolition of existing structures and construction of a two-storey childcare facility accommodating 56 children.	Appeal upheld – s34 agreement with amended plans
Land and Environment Court – Class 1 Appeal – 8-10 Evans Road, Telopea	Refusal of DA/663/2021 for the demolition of existing structures, tree removal, consolidation of 2 lots and construction of an eight (8) storey Residential Flat Building. The application was determined by the Parramatta Local Planning Panel.	Appeal upheld with amended plans

Nature of legal proceedings	Description	Status of progress of proceedings, and if finalised, the result
Land and Environment Court – Class 1 Appeal – 35 Simpson Street, Dundas Valley	Refusal of DA/255/2021 for the demolition of the existing dwellings, tree removal and construction of a four-storey boarding house containing 17 boarding rooms and one managers room over two (2) levels of basement car parking. The application was determined by the Parramatta Local Planning Panel.	Appeal upheld with amended plans
Land and Environment Court – Class 1 Appeal – 7 Albion Street, Harris Park	Refusal of DA/250/2021 for the demolition and construction of a boarding house comprising of 6 rooms for a maximum of 12 lodgers.	Appeal upheld – section 34 agreement with amended plans
Land and Environment Court – Class 1 Appeal – 379 Kissing Point Road, Ermington	Appeal seeking modification of development consent DA/399/2020 granted by the Land and Environment Court on 8 June 2021 for the following: Demolition, tree removal and construction of a two storey 78 place childcare centre with basement parking. The modification seeks the deletion of Deferred commencement condition requiring an easement to drain water.	Appeal discontinued
Land and Environment Court – Class 1 Appeal – 59–77 Beecroft Road & 78 Rawson Street, Epping	Refusal of DA/944/2021 seeking approval of the demolition of existing buildings and construction of a part 20 storey and part 22 storey shop top housing development comprising 126 residential units and 5,128m ² of commercial space over 5 levels of basement parking with Strata Title subdivision into 126 lots. The application is Nominated Integrated Development pursuant to the Water Management Act 2000. The application was determined by the Sydney Central City Planning Panel.	Appeal dismissed
Land and Environment Court – Class 1 Appeal – 13–19 Walton Road, 43–47 Murray Farm Road, Carlingford	Refusal of DA/1057/2022 for the demolition, tree removal and construction of a part (2) and part (3) storey residential care facility comprising of 110 beds, with one (1) level of basement parking. This application has been identified as Integrated under Section 91 of the Water Management Act 2000. The application was determined by the Parramatta Local Planning Panel.	Appeal upheld – Section 34 Agreement with amended plans

Nature of legal proceedings	Description	Status of progress of proceedings, and if finalised, the result
Land and Environment Court – Class 1 Appeal – 37–41 Oxford Street, Epping	Refusal of DA/1/2022 seeking approval for stage 2 design of concept plan DA/3314/2017 or a 30-storey mixed use building. The application was determined by the Sydney Central City Planning Panel.	Ongoing
Land and Environment Court – Class 1 Appeal – 37–41 Oxford Street, Epping	Refusal of DA/314/2017/A seeking modification to an approved mixed use tower concept, specifically changes to building envelope, landscaping and conditions of consent.	Ongoing
Land and Environment Court – Class 1 Appeal – 37-41 Oxford Street, Epping	Refusal of DA/1205/2021 seeking approval for alterations to a concept approval DA/314/2017 for use of the ground floor as a childcare centre.	Appeal discontinued
Land and Environment Court – Class 1 Appeal – 37A Grand Avenue, Camelia	Refusal of DA/1055/2021 for the change of use to a Freight Transport Facility. This Application has been identified as Designated under SEPP (Hazards and Resilience) 2021. The application was determined by the Parramatta Local Planning Panel.	Appeal upheld – section 34 agreement with amended plans
Land and Environment Court – Class 1 Appeal – 37A Grand Avenue, Camelia	Refusal of DA/104/2021 for the continued use of the site for the purposes of a freight transport facility and for short-term storage of shipping containers.	Appeal discontinued
Land and Environment Court – Class 1 Appeal – 37A Grand Avenue, Camelia	Appeal against a Development Control Order requiring the cessation of the unauthorised use of the site as a Freight Transport Facility.	Appeal upheld – amended order issued
Land and Environment Court – Class 1 Appeal – 37A Grand Avenue, Camelia	Appeal against a Development Control Order requiring the cessation of the unauthorised use of the site as a freight transport facility and short-term storage of shipping containers.	Appeal upheld – amended order issued

Nature of legal proceedings	Description	Status of progress of proceedings, and if finalised, the result
Land and Environment Court – Class 1 Appeal – 5 Buller Street, North Parramatta	Refusal of DA/100/2021 seeking approval for demolition of existing structures, removal of six (6) trees and construction of a three-storey boarding house with 18 single occupancy rooms with modified at-grade car parking for eight (8) vehicles and associated earthworks and landscaping. The application was determined by the Parramatta Local Planning Panel.	Appeal upheld – Section 34 agreement with amended plans
Land and Environment Court – Class 1 Appeal – 71–37 Thomas Street, Parramatta	Refusal of DA/10362021 seeking approval for demolition of existing dwellings and construction of new boarding house development with basement parking and associated landscaping.	Appeal upheld – Section 34 agreement with amended plans
Land and Environment Court – Class 1 Appeal – 46–48 Statham Avenue, North Rocks	Refusal to issue a subdivision certificate to subdivision application No. SC/13/2022 for a boundary adjustment carried out in accordance with SEPP (Exempt and Complying Development Codes) 2008.	Appeal discontinued
Land and Environment Court – Class 1 Appeal – 50–52 Statham Avenue, North Rocks	Refusal to issue a subdivision certificate to subdivision application No. SC/13/2022 for a boundary adjustment carried out in accordance with SEPP (Exempt and Complying Development Codes) 2008.	Appeal discontinued
Land and Environment Court – Class 1 Appeal – 14 Cunningham Road, Telopea	Refusal of DA/968/2021 seeking approval for the demolition, tree removal and construction of a five storey boarding house comprising of 26 rooms with at-grade parking and 2 levels of basement parking. The application is Nominated Integrated Development under the Water Management Act 2000.	Appeal ongoing

Nature of legal proceedings	Description	Status of progress of proceedings, and if finalised, the result
Land and Environment Court – Class 1 Appeal – Shop 3/48 Baywater Drive, Wentworth Point	Refusal of Section 4.55(2) Modification to approved DA/469/2016 for strata subdivision of an existing strata lot (Lot 124) to create 2 additional strata lots - total of 143 lots. The application also proposed a change of use for proposed Lots 142 and Lots 143 into commercial offices and proposed Lot 144 into a food premises, relocation of a private courtyard and dedication of public walkway. The modification seeks to delete Condition No. 70 which relates to the mechanical exhaust vent system.	Appeal upheld – Section 34 agreement with amended plans
Land and Environment Court – Class 1 Appeal – Shop 3/48 Baywater Drive, Wentworth Point	Appeal seeking against a Development Control Order requiring cooking from the premises to cease until the installation of mechanical ventilation is installed and occupational certificate issued and the cessation of the use of the storeroom as food preparation area.	Appeal upheld – amended order
Land and Environment Court – Class 1 Appeal – 435 Wentworth Avenue, Toongabbie	Refusal of DA/178/2022 seeking approval for demolition of existing structures, tree removal and construction of a multi housing development consisting of 8 Townhouses over basement parking with strata subdivision.	Appeal upheld – Section 34 agreement with amended plans
Land and Environment Court – Class 1 Appeal – 441–443 Wentworth Avenue, Toongabbie	Refusal of DA/145/2022 seeking approval for demolition of existing structures, tree removal and construction of a multi housing development consisting of 12 x 2 storey plus attic dwellings (4 of which are to be used as 'affordable housing').	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 42–44 Wetherill Street, North Silverwater	Refusal of DA/156/2022 for Demolition, tree removal and construction of a multi-dwelling housing development comprising 9 x 4 bedroom and 4 x 3-bedroom dwellings over basement parking for 27 vehicles and strata subdivision. The application is being re-notified as amended plans have been submitted.	Appeal upheld – Section 34 Agreement with amended plans
Land and Environment Court – Class 1 Appeal – 163 Parramatta Road, Granville	Appeal against a Development Control Order (Stop Use Order) requiring the cessation of the use of the premises for the purposes of a vehicle sales or hire premises (car yard).	Appeal discontinued

Nature of legal proceedings	Description	Status of progress of proceedings, and if finalised, the result
Land and Environment Court – Class 1 Appeal – 18 Burke Street, Telopea	Appeal against the Part Approval of a Building Information Certificate - BC/42/ 2022 - for pergola and deck to the side of the existing dwelling only – BIC excluding any portion of the works that encroach within 900mm to the private property boundary.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 189 Macquarie Street, Parramatta	Refusal of a Section 8.3 Review, of the decision to refuse DA/493/2020, which sought approval for the construction of two residential towers comprising 708 apartments above the existing seven storey podium (total of 54 storeys and 45 storeys), the use of existing basement levels 1-5 for residential parking and various adjustments to the existing building to allow for the integration of those towers.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – Shop 1/109–113 George Street, Parramatta	Appeal against a Noise Prevention Notice issued by City of Parramatta Council pursuant to s96 of the Protection of the Environment Operations Act 1997.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 8 Melville Street, Parramatta	Refusal of a Building Information Certificate - BC/63/ 2022 - for Family and dining area, Bedroom 4, deck, garage, and carport.	Discontinued
Land and Environment Court – Class 1 Appeal – 134–136 Thomas Street Parramatta	Refusal of DA/893/2022 seeking approval for the amalgamation of 2 lots, demolition of existing structures, tree removal and construction of a 2 storey 120 place 'Child Care Facility' with 30 parking spaces within a basement level.	Appeal discontinued
Land and Environment Court – Class 1 Appeal – 50 Thane Street, Wentworthville	Refusal of DA/1023/2021 seeking approval of a Staged development: Stage 1 - Torrens Title subdivision of existing lot into three (3) lots with retention of the existing dwelling on Lot 1, demolition of the existing swimming pool and outdoor shades, and tree removal; Stage 2 - Construction of two (2) dual occupancy developments on Lot 2 and Lot 3; Stage 3 - Torrens Title subdivision of the two (2) dual occupancies into four (4) lots.	Appeal ongoing

Nature of legal proceedings	Description	Status of progress of proceedings, and if finalised, the result
Land and Environment Court – Class 1 Appeal – 79–79A Kissing Point Road and 7 St Andrews Street, Dundas	Refusal of DA/14/2023 seeking approval for Demolition, tree removal, site consolidation and construction of two part 5 and part 6 storey residential flat buildings with 3 levels of basement carparking. The application is Nominated Integrated development pursuant to the Water Management Act 2000.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 19 Tracey Avenue, Carlingford	Refusal of DA/5/2023 seeking approval for the Demolition, tree removal and construction of a part one and part three storey, 42 place childcare centre with basement parking.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 378-380 Church Street, Parramatta	Refusal of DA/878/2021 seeking approval for the demolition of the existing building and construction of an 8 storey mixed used building consisting of a boarding house development with ground floor commercial/retail space over 1 level of basement parking.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 14–20 Lake Street and 55–57 Pennant Hills Road, North Parramatta	Refusal of DA/221/2022 seeking approval for demolition of existing structures, removal of trees, reconfiguration of subdivision creating 9 lots, construction of 7x two storey dual occupancies and 1x dwelling house, retention of existing dwelling house on proposed Lot 9 and a new road. The proposal is Integrated Development under the Rural Fires Act 1997.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 52 Essex Street, Epping	Refusal of DA/416/2022 seeking approval for tree removal and construction of an 80 place childcare centre with basement car parking. The development proposal has been re-notified in relation to modification to the site layout and external changes to the building and reduction in number of children from 88 places to 80 places.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 9 Mars Street, Parramatta	Refusal of DA/648/2021 seeking approval for Demolition of the existing structures, tree removal, and construction of a dual occupancy with Torrens Title subdivision into 2 lots.	Appeal ongoing

Nature of legal proceedings	Description	Status of progress of proceedings, and if finalised, the result
Land and Environment Court – Class 1 Appeal – 188–190 Junction Road, Winston Hills	Refusal of DA/13/2023 seeking approval for demolition, tree removal and construction of a two (2) storey, one hundred (100) place childcare centre with basement carparking.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 51 Railway Road, Granville	Refusal of DA/880/2021 seeking approval for Demolition and construction of a 5-storey residential flat building containing 4 units and basement parking.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 94 Bettington Road, Oatlands	Refusal of DA/1001/2022 seeking approval for demolition of existing buildings and structures, tree removal and remediation works and construction of a temporary club house and associated temporary car parking spaces. Construction of seven (7) buildings (3 to 8 storeys) containing 155 independent living units for the purposes of seniors housing (including people with a disability); construction and operation of a new registered club (Oatlands Golf Club); and 405 car parking spaces over 2 basement levels (200 club and 205 residential spaces); and landscaping and ancillary facilities. Torrens title subdivision into 2 lots (to separate the site from the golf course land) and further, subdivision of one of the subject lot into 17 lots in a community scheme and strata subdivision of the independent living units. The application is Integrated Development under the Rural Fires Act 1997 and Nominated Integrated Development under the Water Management Act 2000.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 14 Windermere Avenue, Northmead	Refusal of DA/964/2022 seeking approval for the demolition of existing structures, tree removal and construction of a three-storey, 88-place Child Care Facility.	Appeal ongoing

Nature of legal proceedings	Description	Status of progress of proceedings, and if finalised, the result
Land and Environment Court – Class 1 Appeal – 73 Murray Farms Road, Carlingford	Refusal of DA/116/2023 seeking approval for the demolition of existing structures and construction of a two storey 65 place childcare centre with 16 basement car parking spaces.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 7-7A Gaggin Street, North Parramatta	Refusal of DA/670/2022 seeking approval for the demolition, tree removal and construction of a two (2) storey, forty-three (43) place childcare centre with basement carparking.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 11-17 Shirley Street, Carlingford	Refusal of DA/843/2022 seeking approval for Demolition of existing buildings, tree removal and construction of a 12-storey mixed use development consisting of a future 76 place centre based childcare centre with 87 residential units above 3 levels of basement parking. The proposal is a Nominated Integrated development pursuant to the Water Management Act 2000.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 9-11 Thallon Street, Carlingford	Refusal of DA/845/2022 seeking approval for demolition of existing buildings, tree removal and construction of a 12-storey mixed use building comprising retail and restaurant on the ground floor, 91 apartments above and 4 levels of basement parking for 134 vehicles. The proposal is a Nominated Integrated development pursuant to the Water Management Act 2000.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 132 Victoria Road, North Parramatta	Refusal of DA/210/2023 for demolition and construction of a 7-storey mixed use development to be comprised of 3 retail tenancies and 45 residential apartments, including affordable apartments, over 3 levels of basement parking. The application is made pursuant to the State Environmental Planning Policy (Housing) 2021. The development is Nominated Integrated pursuant to the Water Management Act 2000.	Appeal ongoing
Class 3 Land & Environment Court Hearing – Horwood Place compulsory acquisition.	City of Parramatta vs Sydney Metro. Council objecting to the amount of compensation offered.	Judgement pending (Q4 2023 / Q1 2024).

Nature of legal proceedings	Description	Status of progress of proceedings, and if finalised, the result
Land and Environment Court – Class 1 Appeal – 14–16 Hill Road, Wentworth Point	Deemed refusal of DA/597/2021 seeking approval of a Section 4.55(1A) modification to an approved residential flat building development seeking additional windows to apartments on Levels 03 to 08 of Building J, correction to the lot numbering in the plan of subdivision, the deletion of Conditions 14, 15 and 66 (TfNSW conditions), deletion of Condition 54 requiring a tanked basement and amending Condition 12 to reflect the current long service levy requirements.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 32 Moses Way, Winston Hills	Appeal against a Development Control Order requiring demolition of unlawful works.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 32 Honiton Avenue, Carlingford	Deemed refusal of DA/900/2022 for demolition, tree removal and construction of a centre-based childcare facility to accommodate 67 children with ground and basement level parking for 17 cars.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 45–49 Asquith Avenue, Silverwater	Refusal of s8.3 Review of the delegated refusal of DA/159/2021 for demolition of the existing dwellings, tree removal, and construction of a multi dwelling housing development containing eleven townhouses with basement level parking for twenty-two resident vehicles and three visitor spaces.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 379 Kissing Point Road, Ermington	Appeal seeking to modify Development Consent DA/399/2020 granted by the Land and Environment Court on 8 June 2021, approving the demolition, tree removal and construction of a two storey 78 place childcare centre over basement parking. The modification seeks deletion of the deferred commencement conditions relating to stormwater.	Appeal ongoing

Nature of legal proceedings	Description	Status of progress of proceedings, and if finalised, the result
Land and Environment Court – Class 1 Appeal – 263–273 Pennant Hills Road and 18 Shirley Street, Carlingford	Refusal of Development Application no. DA/53/2022 for Construction of seven 10-13 storey buildings comprising 620 residential units, childcare centre for 110 children, 1,735sqm of 17 neighbourhood retail shops and 864 basement car parking spaces; publicly accessible open spaces and through site links; roads; landscaping; and tree removal.	Appeal ongoing
Land and Environment Court – Class 1 Appeal – 15–19 Weston Street, Rosehill	Deemed refusal of satisfaction of deferred commencement conditions 1 and 2 of Schedule 1 of Development Consent DA/267/2018 approving the consolidation of three (3) allotments, demolition works, removal of eight (8) trees, construction of part 4, part 5, and part 6 storey residential flat building comprising ninety-eight (98) apartment units.	Appeal upheld with amended plans

SUMMARY OF RESOLUTIONS MADE UNDER SECTION 67 CONCERNING WORK CARRIED OUT ON PRIVATE LAND

Under section 67 of the Local Government Act 1993, Council must provide a summary of the resolutions of work carried out on private land.

The following table presents these resolutions made during 2022/23:

Cost of Works	Summary of Works
\$2,000	Through the Better Neighbourhood project, Light Up Ermington Better works to the value of approximately \$2,000 were proposed on private land which includes attaching twelve (12) anchor point brackets (six on either side of the laneway) to the external walls of the privately-owned buildings fronting the Council-owned laneway. The anchor point brackets will serve as an anchor point that will enable Council to suspend catenary lighting over the Council-owned laneway. No fee was issued to carry out the works to private land owners.
\$80,000	Council allocated \$80,000 from unspent 2022/23 Facade Improvement Grant funds to 2023-24 financial year to 100% fund and deliver wall art ('murals') on private land facing into key Parramatta Lanes (event) and 'Eat Street' precinct laneways. This will be carried out at no fee to private land owners.

TOTAL AMOUNT CONTRIBUTED OR OTHERWISE GRANTED TO FINANCIALLY ASSIST OTHERS

Under section 356 of the Local Government Act, Council may, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of

exercising its functions. A proposed recipient who acts for private gain is not eligible to be granted financial assistance.

Australia Day

Organisation	Funding/Donation (\$)
Parramatta Mission	2,457

CBD Recovery Parramatta Nights

Organisation	Funding/Donation (\$)
Venue fee for bringing Sydney Fringe Festival	-10,000

Community Grants

Organisation	Funding/Donation (\$)
Aaron Findley	1,000
Addventagous	2,000
Aishi Wijesekera	500
Alexandriya Izmestyeva	839
Ample Abilities Incorporated	2,000
Andrew Robson	1,000
Benjamin Woodhouse	808
Boronia Park Committee	400
Bryan Minns	1,000
Cameron Edwards	1,000
Carlingford Baseball Club Incorporated	2,000
Carlingford Netball Club	2,000
Carol De Souza	20,000
Carolyn Torres	1,000
Ceca Logos Church Incorporated	1,500
Chinese Australian Services Society Limi	10,000

Community Grants

Organisation	Funding/Donation (\$)
Christopher Nilon	514
Collective Leisure Pty Ltd	2,000
Cumberland Community Radio Incorporated	10,000
D Johnson	1,000
Darren Candra	868
Deaf Services Limited	2,000
Dharug Ngurra Aboriginal Corporation	4,545
Dinka Jieng Community Association DJC	2,000
Dr Samuel Freney	1,000
Dundas Area Neighbourhood Centre	11,041
Dundas Valley Junior Rugby Union Club	2,000
Early Education Early Ed Incorporated	9,962
Edward Goldstiver	1,000
Elissa Freney	1,000
Elizabeth Snyder	1,000
End Street Sleeping Collaboration Ltd	9,888
Epping Physie Club	2,000
Fitted for Work	2,000
Florapeutic	2,000
Form Dance Projects Incorporated	20,000
GenX Sports Club	2,000
Granville-Waratah Soccer Football Club I	2,000
Hope Connect Inc	2,165
Immigrant Women's Speakout Association	20,000
Jae Daly	508
James Hoskin Reserve Committee	800
Jarad Findley	1,000
Jennifer Hartmann	1,000
Jennifer Ott	2,000

Organisation	Funding/Donation (\$)
Jessica Johnston	838
Jesuit Refugee Service Australia	9,906
Joel Moresi	844
Karabi Community and Development Service	4,500
Karabi Community Development Service	2,000
Kathi J Boorman	1,000
Kieran Hart	1,000
Lior Cohen	1,000
Loftus Square Park Committee	764
Lucy Clements	10,000
Mary Pickering	1,000
Matilda Webb	1,000
Matthew Harris	1,000
Michelle Tauroa	1,000
Miss Ivy Kim	1,000
Mr Branden Tse	1,000
Mr Harrison Knight	1,000
Mr Jack Lenton	1,000
Mr Joshua Singh	1,000
Mr Lucas Sassen	1,000
Mr Thomas Rosevear	1,000
Nautanki Theatre Company	1,430
New Ghosts Theatre Company	14,050
New Writers Group Inc.	2,000
Nicole Cohen	1,000
Noller Park Committee	800
North Rocks Carlingford Little Athletics	2,000
North Rocks Physical Culture Club Inc	2,000
Olivia Ralla	1,000

Community Grants

Organisation	Funding/Donation (\$)
Pari Incorporated	20,000
Parramatta Women's Shed Incorporated	1,987
Permaculture Sydney West	4,000
Plate it Forward Ltd	25,000
Probus Club of Carlingford North Rocks I	1,119
Rapid Relief Team RRT Ltd	7,906
Reframe Counselling	2,000
Refugee Advice and Casework Service Aus	20,000
Ross Hyer	1,000
Ryan Mardling	788
SAGE Community Services	9,943
Seniors Community Morning Tea Club	2,000
Shaun Yuen	1,000
Sherwin Park Community Garden Group	400
Solve-TAD Limited	9,894
Somali Welfare and Cultural Centre	10,000
Southern Communities Council	10,000
St Merkorious Charity Association Inc	2,000
St. Merkorious Charity Association Inc.	10,000
Stephen John Sewell	10,000
Story Factory Inc	8,015
Sunnyfield	4,900
Survivor & Mates Support Network Limited	10,000
Sydney BMX Club	2,000
Sydney Improvised Music Association Inco	10,240
Sydney Queer Muslims	2,000
Symphony for Life Foundation Limited	2,000
Tamil Resource Centre Incorporated	2,000
Taste Cultural Food Tours Incorporated	2,000

Organisation	Funding/Donation (\$)
Thank and Praise Australia Pty Ltd	10,000
The Northcott Society	1,583
The Reconnect Project Limited	2,000
The Shepherd Centre-For Deaf Children	2,000
The Trustee for Raise Foundation	9,613
The Trustee for Sydney Community Foundation	10,000
The Uniting Church in Australia Property	6,600
Thelma Lorraine Thomas	10,000
Think & Do Tank Foundation Limited	2,000
Trans and Gender Diverse Kids Australia	2,000
UNITING	2,000
Vanessa Apel	1,000
Welcome Merchant Pty Ltd	19,600
Western Sydney Academy Of Sport	22,461
William Collins	1,000
Young men's Christian Association of Syd	10,000
Zachary Brame	1,000
Refund from Parramatta Computer Pals for Seniors	-5,300
Refund from Australian Foundation of Disability	-2,000

Council Local Heritage Grant

Organisation	Funding/Donation (\$)
Dianne Wigan	1,850
George Chrara	3,300
Jin Yao Yan	2,179
John Gardiner	3,300
John Stevenson	2,111
Maria Curran	2,607
P K Haidinger & E L Haidinger	60

Council Local Heritage Grant

Organisation	Funding/Donation (\$)
Peter Scandrett	3,300
Robert Spratt	704
Terry Chen	3,300

Council Support Donations 2022/23

Organisation	Funding/Donation (\$)
Australian Red Cross	5,000
Australian Sports Foundation Ltd	1,000
CARE Australia	5,000
Children's Medical Research Institute	2,000
Christian Community Aid	909
Cumberland Council	1,235
Cumberland Women's Health Centre	5,000
Monika's Doggie Rescue	91
Dundas Area Neighbourhood Centre Inc.	1,000
Jeans for Genes	5,000
Jesuit Refugee Service Australia	1,500
Jesuit Refugee Services	909
Michael Hughes Foundation	2,500
National Breast Cancer Foundation	455
National Heart Foundation Australia	2,500
Parramatta Mission	2,409
Prostate Cancer Foundation	91
Rotary Club of Parramatta City	500
Sanfilippo Children's Foundation	1,000
St Vincent de Paul	909
St Vincent de Paul Society	1,500
Street Side Medics	909

Council Support Donations 2022/23

Organisation	Funding/Donation (\$)
The Cancer Council NSW	2,000
The Friends of St Johns Cemetery Parramatta	2,000
The Salvation Army	1,000
UN World Food Programme	1,818
Uniting NSW.ACT	1,500

Parramatta Lanes

Organisation	Funding/Donation (\$)
Food Safety Information Council LTD	350

Sydney Festival

Organisation	Funding/Donation (\$)
Sponsorship fee for the Sydney Festival 2023	490,000

The Live Music Program

Organisation	Funding/Donation (\$)
One Music Australia	51,427

The Night Time Economy Diversification Grants

Organisation	Funding/Donation (\$)
Albion Hotel	10,000
Dundas Sports Club	10,000
Sydney Youth Orchestra	9,955
Westwords	7,000

Grand Total	1,176,527
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STATEMENT OF ALL EXTERNAL BODIES THAT EXERCISED FUNCTIONS DELEGATED BY COUNCIL

The Independent Hearing and Assessment Panel (IHAP) was established by Council in June 2016. It was replaced on the 1 March 2018 by the Parramatta Local Planning Panel (PLPP); after the Minister for Planning mandated Local Planning Panels for the Greater Sydney Region and Wollongong. The creation of the PLPP is in accordance with section 2.17(2) of Environmental Planning and Assessment Act 1979.

In accordance with section 2.18(2) of the Environmental Planning and Assessment Act 1979, the PLPP is made up of the following 4 members:

- an approved independent person appointed as the chairperson of the panel with relevant expertise, and
- 2 other approved independent persons with relevant expertise, and
- a representative of the local community who is not a Councillor or mayor.

Relevant expertise refers to expertise in at least one area of planning, architecture, heritage, the environment, urban design, economics, traffic and transport, law, engineering, tourism or government and public administration.

The processing and assessment of these applications is undertaken by the staff of the City of Parramatta Council. The PLPP assumes the functions of Council as a consent authority under Part 4 of the Environmental Planning and Assessment Act 1979. As per the Ministerial Direction issued under section 9.1 of the Environmental Planning and Assessment Act 1979, the PLPP determines the following applications:

1. Conflict of interest — development for which the applicant or land owner is:
 - a. the Council
 - b. a Councillor
 - c. a member of staff who is principally involved in the exercise of Council's functions under the Environmental Planning and Assessment Act 1979
 - d. a member of parliament (either the parliament of NSW or Parliament of the Commonwealth), or
 - e. a relative (within the meaning of the Local Government Act 1993) of a person referred to in (b) to (d) but not development for the following purposes which requires:
 - internal alterations and additions to any building that is not a heritage item
 - advertising signage
 - maintenance and restoration of a heritage item, or
 - minor building structures projecting from a building façade over public land (such as awnings, verandas, bay windows, flagpoles, pipes and services, and sun shading devices)
2. Contentious Development — development that:
 - a. in the case of a Council having an approved submissions policy – is the subject of the number of submissions set by that policy, or
 - b. in any other case – is the subject of 10 or more unique submissions by way of objection.

3. Departure from development standards – development that: contravenes a development standard imposed by an environmental planning instrument by more than 10% or non-numerical development standards.
4. Sensitive Development.
 - a. designated development
 - b. development to which State Environmental Planning Policy No. 65 – Design Quality of Residential Flat Apartment Development applies and is 4 or more stories' in height
 - c. development involving the demolition of a heritage item
 - d. development for the purposes of a new licensed premises, that will require one of the following liquor license:
 - i. a club license under the Registered Clubs Act 1976, or
 - ii. a hotel (general bar) license under the Liquor Act 2007, or
 - iii. an on-license premises license for public entertainment venues under the Liquor Act 2007
 - e. development for the purposes of a sex services premises and restricted premises
 - f. development applications for which the developer has offered to enter into a planning agreement.

STATEMENT OF ALL CORPORATIONS, PARTNERSHIPS, TRUSTS, JOINT VENTURES, SYNDICATES OR OTHER BODIES IN WHICH COUNCIL HELD A CONTROLLING INTEREST

Council does not hold controlling interest in any entities.

STATEMENT OF ALL CORPORATIONS, PARTNERSHIPS, TRUSTS, JOINT VENTURES, SYNDICATES OR OTHER BODIES (WHETHER OR NOT INCORPORATED) IN WHICH COUNCIL PARTICIPATED DURING THE YEAR

Civic West and Civic Risk Mutual joints ventures - management of public liability and property insurance.

STATEMENT OF ACTIVITIES UNDERTAKEN TO IMPLEMENT ITS EEO MANAGEMENT PLAN

Council is committed to delivering fair and equitable opportunities. In 2022/23, we revitalised our Diversity, Equity & Inclusion Strategy which is focused on attracting, developing, and retaining diverse talent while fostering an equitable and inclusive workplace. As part of this, Council developed and implemented the Equal Employment Opportunity (EEO) Management Plan 2022–2025. EEO principles were instilled throughout our People and Culture practices and policies, and our Community Plans (i.e., First Nations Strategy, Domestic & Family Violence Action Plan, and the Disability Inclusion Action Plan 2022-2026).

Education to support equal employment opportunities and an inclusive workplace were launched including Disability Confident Recruiter and Inclusive Leadership training. Employee Resource Groups (ERG), sponsored by the Executive Team, have continued to actively raise awareness on Gender, LGBTIQ+, Disability, Multigenerational, and Veterans matters, with plans to introduce a First Nations ERG to support our inaugural First Nations Strategy for 2023.

In FY23, we established external partnerships with the Australian Network on Disability, ACON/Pride in Diversity, Job Access, and Autism Spectrum Australia, to support an inclusive workplace.

STATEMENT OF THE TOTAL REMUNERATION PACKAGES OF ALL SENIOR STAFF MEMBERS

Legislation requires that the total remuneration costs reported include the value of the salary component of the package, the amount of any bonus payments, performance payments or other payments made that do not form part of the salary component, the amount payable by the

Council by way of the employer's contribution or salary sacrifice to any superannuation scheme, the value of any non-cash benefits under the package and the amount payable by the Council by way of fringe benefits tax for any such noncash benefits.

	Salary (\$)	Other Non-Cash Benefits (\$)	Super (\$)
CEO	474,707.60	15,000	25,292.40
Senior Staff	2,609,266.35	-	236,912.38
Total	3,083,973.95	15,000	262,204.78

STATEMENT OF TOTAL NUMBER OF PERSONS WHO PERFORMED PAID WORK ON WEDNESDAY 23 NOVEMBER 2022

The City of Parramatta had 821 employees engaged in paid work as at 23 November 2022. 680 of which are permanent full-time employees, 40 permanent part-time employees and 41 casuals.

1. There were 71 persons engaged by Council, under a contract or other arrangement with the person's employer, wholly or principally for the labour of the person.
2. There were zero persons supplied to Council, under a contract or other arrangement with the person's employer, as an apprentice or trainee.

Employment Status (Number of staff 23 Nov 2022)	
Casual Employee	41
Permanent Full-Time	680
Permanent Part-Time	40
Temporary Appointment	23
Term Contract	37
Senior Staff	7

STATEMENT DETAILING THE STORMWATER MANAGEMENT SERVICES PROVIDED

Council's drainage assets are valued at \$552m and include:

- 543 km of stormwater pipes,
- 23,300 stormwater structures (pits), and
- 74 other type stormwater assets including gross pollutant traps

Project	Description	Original Budget (\$)	Actual (\$)	Comment
Parramatta River Flood Study	The flood modelling work involved a comprehensive catchment investigation which included detailed hydrological and hydraulic modelling of the catchment study area.	146,550	315,132.18	Final Draft Report completed with public exhibition expected in September 2023.
Riparian Maintenance	Works in or adjacent to waterways including vegetation management, litter removal, exotic riparian tree removals and sediment removal from basins.	874,660	892,600.29	Contract for management of exotic vegetation (weeds) within and along priority Parramatta's waterways, including Lake Parramatta, Parramatta River, Toongabbie Creek and Ponds/Subiaco Creek. A total of 16 tonne of sediment was removed from basins that was prevented from entering waterways.
Floodplain Risk Management	Floodplain risk studies and plans associated with priority catchments.	70,700	568.82	Majority of spending this year was covered under the Parramatta River Flood Study (above). Minor costs associated with advertising.

Project	Description	Original Budget (\$)	Actual (\$)	Comment
Special Drainage Management	Servicing and maintenance of associated stormwater drainage structures.	629,213	229,232.36	Maintenance/repair works to following: - <ul style="list-style-type: none"> • Brick/concrete lining to open channels. • Bank lining and erosion protection to creeks. • Scour protection/ wall lining to waterways.
Pollution Trap Clean	Servicing and maintenance of various stormwater pollution traps after rainfall events.	103,764	58,765.3	Gross pollutant traps cleaned quarterly and after significant rain events. A total of 59 tonnes of litter, sediment and excess organic matter removed across Council's gross pollutant traps.
Waterways Litter Removal	Manual litter collection from waterways and litter boom Servicing.	85,846	68,136.80	Manual litter collections along the Parramatta River Foreshore, Toongabbie Creek, Ponds/Subiaco Creek and other waterways were undertaken, equating to 23 tonnes of litter and dumped items. Litter boom servicing was limited due to preferred contractor unavailability.
Waterway Monitoring	Monitoring of water way health and condition through direct sampling, analysis and auditing services.	121,362	76,919.56	Monitoring of water quality at Lake Parramatta during swimming season, and auditing of Council's gross pollutant traps to consider condition and performance ratings.

Project	Description	Original Budget (\$)	Actual (\$)	Comment
Stormwater Drainage Renewal Program	Upgrade and renewal of existing stormwater pipe infrastructure.	1,000,000	298,469.73	Completed following pipe relining works: - <ul style="list-style-type: none"> • Primrose Avenue, Ermington • 32 Sutherland Road, North Parramatta • Coral Tree Drive, Carlingford • 2 Murrills Crescent, Baulkham Hills • Cory Court, North Parramatta • Argyle Avenue, Parramatta • 78 Lamonerie Street, Toongabbie
Parks Stormwater Reuse Program	Installation of new stormwater harvesting tanks and treatment system of water reuse.	360,000	0	Works reallocated to the 2023/24 year due to tender requirements.
Waterways Restoration	Sediment basin construction, drainage line stabilisation, creek crossings and associated planning and design.	274,000	79,580.46	Completed works include Greystanes Creek bank stabilisation, Joseph St temporary bank stabilisation and monitoring. Installation of 1900 trees in Darling Mills Creek. McCoy Park leachate wetland maintenance.

Project	Description	Original Budget (\$)	Actual (\$)	Comment
Protecting Dams Capital Works Program	Inspection and maintenance works to ensure Council declared dams are in satisfactory operational order.	320,000	51,409.94	The planned works at Lake Parramatta Dam were delayed by consultants due to background work and information required under the REF, Heritage Report and Fisheries permits. This work is continuing in 2023/24 financial year.
CCTV Investigation for Stormwater Pipes	Closed Circuit TV inspections of underground pipes to identify faults and repairs.	103,788	25,283.48	This is delayed by contractor investigating remaining pits on private land and issue with access requirements. This work is continuing in 2023/24 financial year.
A'Becketts Creek Flood Study	Flood modelling and study options for the A'Becketts Creek catchment	60,600	65,180.81	Progressing in 2023/24 financial year.
Stormwater Treatment and Reuse Asset maintenance	Proactive inspection, monitoring and maintenance of Council's stormwater and rainfall tank systems.	52,500	86,775.11	Monitoring, repair and maintenance of stormwater/rainwater tanks, pumps and treatment equipment.

Council's Stormwater Assets Long Term Capital Works Program requires significant investment to address various flood mitigation and draining improvement works in identified areas.

The initial acquisition and construction costs of any asset represent only a portion of the costs over its lifecycle. New assets require ongoing funding to operate, maintain, renew, and dispose of in the future.

The total amount of funding received during 2022/23 from the Stormwater Levy was \$2,103,940. The balance of under spent funds are returned to the externally restricted reserve.

DETAILED STATEMENT, PREPARED IN ACCORDANCE WITH SUCH GUIDELINES AS MAY BE ISSUED BY THE DIRECTOR-GENERAL FROM TIME TO TIME, OF COUNCIL'S ACTIVITIES DURING THE YEAR IN RELATION TO ENFORCING, AND ENSURING COMPLIANCE WITH, THE PROVISIONS OF THE COMPANION ANIMALS ACT 1988 (CA ACT) AND THE COMPANION ANIMAL REGULATION 2018

Information on Companion Animals Management

Councils are required to include in their annual reports a detailed statement of their activities during the year relating to the management and enforcement of the Companion Animals Act 1998 (CAA), ensuring compliance with the CAA for both dogs and cats.

Educational Programs

Council's annual subsidised desexing program, in conjunction with local participating vets, returned to normal after being impacted by COVID-19 the previous year.

After being similarly impacted by COVID-19 the previous year, Council returned to holding our Vaccination and Microchipping Day (in conjunction with the RSPCA).

Council continues to provide free pet tags and microchipping to all its residents' pets to prevent them entering the animal holding facility. Microchipping has been resumed, as per pre-COVID-19 protocols.

Council has introduced assistance signage at each of its off-leash dog parks as to acceptable and unacceptable animal behaviour and animal control, along with Council's contact details if user need to make reports of incidents or poor behaviour.

Companion Animal Statistics

Reportable dog attacks	33
Number of animals de-sexed	34

Animal Management Expenditure

Animal Management Activities	Cost (\$)
Pound Costs	228,356
Officers' Salary Costs (5 officers – 4 x AMO's and 1 x AEO)	294,781
Ancillary Costs	89,652
Education Expenses – desexing 2023, various equipment for officers and temporary holding facility etc.	11,000
Total Expenditure	623,789

Council staff attended community events for various charity/rescue groups to provide education regarding the CAA and free microchipping services. In addition, Council is continuing with free engraving of name/contact tags.

Council also provides an annual desexing program for residents to access subsidised desexing in lower socioeconomic areas within the LGA.

Animal Holding Procedures

Council currently uses Blacktown Animal Rehoming Centre (BARC) which holds, releases, sells, rehomes or euthanises companion animals from Parramatta LGA including animals that come from both residents and Council staff. BARC has two strategies relevant to the rehoming of unclaimed animals through advertising and the sale of unclaimed animals to new owners and rehoming through a number of reputable rescue groups, which significantly reduces the number of animal's euthanised.

The euthanasia rate for rehomeable dogs for the last financial year was 0%, with a total of 5 dogs euthanised which were either unsuitable for rehoming or a declared 'dangerous or menacing' dog.

The euthanasia rate for rehomeable cats was 0.3%. The euthanasia rate for feral/undomesticated cats was 2.1% of all cats entering the facility, a significant improvement on last year's result of 6.9% however, a larger number of Cats entered the facility in the 2022/2023 financial year.

Council also uses its own temporary holding facility where applicable/possible for reuniting pets with their owner, therefore avoiding animals entering BARC where fees apply and, due to financial hardship, may not be claimed. Council returned 80 dogs to owners in lieu of transportation to BARC. Council has also formed working relationships with a number of reputable rescue groups for assistance in taking on kittens and other animals at high risk of not being claimed or rehomed, such as dumped/timid/old animals). This further helps reduce the requirement of seizure and possible euthanasia.

Animal Holding Facility Categories	Total Number	Total %
Euthanasia rate for rehomeable dogs	0	0
Euthanasia rate for dangerous or not suitable dogs	5	5
Dogs returned to owners from temporary holding facility	80	40
Cats released through sale or to rescue organisations for rehoming	26	5
Euthanasia rate for rehomeable cats	2	0.3
Euthanasia rate for cats assessed as feral or unsuitable to be rehomed	11	2

Council has the following off-leash parks:

- Cowell's Lane Reserve, Ermington
- McCoy Park, Toongabbie
- Barnett Park, Winston Hills
- Burlington Memorial Park, Northmead
- Dan Mahoney Reserve, North Parramatta
- George Kendal Riverside Park, Ermington
- Deakin Park, Silverwater
- Don Moore Reserve, North Rocks
- Pierre De Coubertin Park, Newington
- John Wearne Reserve, Carlingford

REPORT ON COMPLIANCE WITH THE CARERS RECOGNITION ACT 2010 (CR ACT)

Over the past 12 months, Council has provided both formal and informal support to 47 carers within Community Care Services.

Type of support provided:

- Referring carers to the Carer Gateway for specific information, education, and training
- Provision of meals through Meals on Wheels
- Social support and connection for carers with other people through volunteer visiting or social inclusion group activities
- Non-accredited assistance in interpretation and translation provided to carers from a culturally and linguistically diverse background who speak little or no English
- Assistance or advocacy in situations where carers may be experiencing difficulties with housing, telecommunication companies, NDIS or My Aged Care
- In the event of major incidents, for example extreme heat and flooding, Council maintains contact with a person's carer or emergency contact to keep them informed of latest warnings and ensure they are safe.

Staff who are carers

Council provides a range of flexible work arrangements to enable staff with carer's responsibilities to better manage work and carer's responsibilities, including fulltime, part-time, and casual work; flexible working hours; and rostered day off systems.

Our flexible working policy supports all employees to balance work and carer's responsibilities. Council also considers requests for flexibility to substantive working arrangements for carer's responsibilities on an individual basis taking into account operational requirements.

COUNCIL'S DISABILITY INCLUSION ACTION PLAN REPORT

Throughout the year, the City of Parramatta has maintained its commitment to the Disability Inclusion Action Plan (DIAP). Effort has been made to ensure a proactive approach to consulting and engaging with the community to deliver positive outcomes whilst continuing to address disability access and inclusion across the LGA.

Our DIAP's initial 4-year term concluded on 30 June 2021 with 92% of actions either being completed or in progress. The DIAP was renewed in 2022 and adopted by Council at its 8 August 2022 meeting. The new DIAP was subsequently submitted to the NSW Government in late 2022 as per our legislative requirement.

The following provides an overview of the achievements during 2022/23 across the 4 key focus areas.

- Development of the DIAP Implementation Plan which maps out in greater detail the steps necessary to ensure the successful implementation of the DIAP Actions.
- Development of a robust Outcomes Measurement Framework to allow Council to measure its impact and better communicate achievements.
- The Access Advisory Committee was re-established following the Council elections in late 2021 with a renewed membership. Since its first meeting in September 2022, it has provided valuable advice and guidance on upgrade and redevelopment plans for sites across the LGA, including Lake Parramatta swimming area and new youth recreation areas.
- Delivered full program of activities to mark the 2021 International Day of People with a Disability, with inclusive programming and activities at the Library and new civic building PHIVE, and a performance and panel discussion at Riverside Theatres.

Continued implementation of the Diversity, Equity and Inclusion Strategy that includes disability inclusion as one of the key pillars with an accompanying Disability Employee Resource Group (ERG) now established. The ERG has played a key role in guiding the delivery of disability confidence training for staff and Council's International Day for People with a Disability program of activities.

Council has taken out a membership with the Australian Network on Disability (AND). The AND brings together the experience and knowledge of hundreds of Australia's leading organisations and council membership will give us access to their member network, as well as training and resources to accelerate our progress to become a more accessible and disability-confident organisation. This will allow Council to deliver Disability Confidence training for our staff and will also allow for Council's participation in the AND Disability Confident Recruiter Program, which is a training program to ensure our recruitment and selection processes remove barriers in the workplace.

Continual improvements to the Council website and print material.

Continuation of webcasting Council of meetings and holding them in an accessible venue with hearing loops available as mandated by internal policies.

PARTICULARS OF COMPLIANCE WITH AND EFFECT OF PLANNING AGREEMENTS IN FORCE DURING THE YEAR

A voluntary planning agreement (VPA) is an agreement entered into by a planning authority (such as the City of Parramatta) and a developer. They typically accompany a development application or a planning proposal. Under a VPA a developer agrees to provide or fund:

- public amenities,
- affordable housing,
- open space, public domain embellishments or other infrastructure, or some other benefit.
- Contributions can be made through:
 - the dedication of land,
 - monetary contributions,
 - construction of infrastructure, and/or
 - provision of materials for public benefit and/or use.

A VPA cannot be entered into unless it has been publicly exhibited along with an explanatory note for at least 28 days.

The following planning agreements were in force in the year 2022/23:

Number	Street Address	Description of planning agreement
1	260 Victoria Road PARRAMATTA NSW 2150	Deed of Agreement (as opposed to formal VPA) to undertake heritage walk and signage through UWS site, improve public interface with river including upgrades to existing footpath, upgrade to existing cafe, provision of bicycle parking and drinking fountains, publicly accessible toilets and public seating.
1A	260 Victoria Road PARRAMATTA NSW 2150	Variation Deed Relating to Public Domain Works
1B	260 Victoria Road PARRAMATTA NSW 2150	Variation relating to timing of heritage interpretation signage
1C	260 Victoria Road PARRAMATTA NSW 2150	Further variation relating to timing of heritage interpretation signage
2	8-10 Boundary Road CARLINGFORD NSW 2118	Payment of a monetary contribution of \$279,300 towards works in Carlingford.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
6/2/2008	Parramatta City Council University of Western Sydney	DA/584/2007	Demolition, subdivision and construction of new student accommodation including 73 self contained units comprising of 342 bedrooms.	Completed
19/5/2011	Parramatta City Council University of Western Sydney	same as original	same as original	Completed
22/2/2012	Parramatta City Council University of Western Sydney	same as original	same as original	Completed
8/10/2012	Parramatta City Council University of Western Sydney	same as original	same as original	Completed
23/7/2010	The Hills Shire Council Dynamic Plus Rendering & Construction Pty Ltd Everlast Rendering & Construction Pty Ltd	DA/63/2010/ HB (Hills Council reference)	The addition of 14 units to an approved residential flat building.	Completed

Number	Street Address	Description of planning agreement
3	116-124 Church Street PARRAMATTA NSW 2150	Dedication of land at rear of site, construction of a shared pedestrian and vehicle laneway, resurfacing of part of existing laneway (Firehorse Lane), provision of landscaping, public art, lighting and security cameras within public domain.
4	1-7 Correy Place, 774-788 Pennant Hill Road & 13 Young Road CARLINGFORD NSW 2118	Payment of a monetary contribution of \$877,762 towards works in Carlingford.
5	2 Morton Street PARRAMATTA NSW 2150	Monetary contribution of \$1.75 million toward the construction of a pedestrian bridge over Parramatta River; land dedication along river foreshore; works involving landscape works, construction of pathway, construction of foreshore road, construction of a river platform and passive open space.
6	61 Mobbs Lane EPPING NSW 2121	Signalisation of the intersection of Mobbs Lane and Marsden Road, the embellishment of open space within the site and provision of access (physical and legal) to members of the general public to areas of open space. A cash contribution totalling \$2.73 million is also to be paid towards projects within the former Parramatta Section 94A Development Contributions Plan.
7	2-8 River Road West PARRAMATTA NSW 2150	Dedication of foreshore land, through site links, embellishment works, cash contribution of \$375,000 toward pedestrian bridge over river and \$150,000 contribution toward local road improvements. This VPA is also subject to Variation Deed to increase the cash contribution for the pedestrian bridge by an additional \$700,000 (total \$1,075,000 to bridge) - see separate listing in table.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
31/8/2010	Parramatta City Council Glory Property Developments (Australia) Pty Ltd		Modification to an approved 25 storey mixed use development including the addition of 2 commercial levels, removal of 24 car spaces, changes to the internal layout and changes to the external facade.	Completed
29/11/2010	The Hills Shire Council Stamford House 88 Pty Ltd	HB/1379/2009 (Hills Council reference)	3 apartment buildings with 114 units and medical centre.	Completed
22/12/2010	Parramatta City Council Fraser's Morton Pty Ltd	RZ/28/2009	Rezoning of land to enable multi unit housing and residential flat buildings	Completed
16/3/2011	Parramatta City Council Karimbla Properties (No.9) Pty Ltd Meriton Apartments Pty Ltd	NCA/16/2010	Application for the modification to the approved concept plan and amendment to the State Significant Site listing	Completed
30/10/2012	Parramatta City Council Emin Pty Limited NGP Investments (No 2) Pty Limited	RZ/6/2010	Amendment to Parramatta Local Environmental Plan 2011 in relation to land at 2-8 River Road West, Parramatta to rezone the land from IN1 General Industrial to part B4 Mixed Use and part RE1 Public Recreation.	Completed

Number	Street Address	Description of planning agreement
7A	2-8 River Road West PARRAMATTA NSW 2150	Variation to existing Planning Agreement. Monetary contribution of \$700,000 toward pedestrian bridge over Parramatta River
8	10-12 River Road West PARRAMATTA NSW 2150	Dedication of foreshore land, revegetation and embellishment works; Protection and upgrade of the riverbank and seawalls; construction of a through site link connecting River Road West to the River Foreshore; and cash contribution of \$375,000 toward pedestrian/cycle bridge over river and \$150,000 contribution toward local road improvements.
11	Wentworth Place, Wentworth Point	

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
22/08/2013 (signing page) 13/08/2013 (page 1)	Parramatta City Council Parariver Pty Ltd	DA/30/2015	Alterations and additions to an approved mixed used development comprising of an additional 3 storeys to Building A and an additional 1 storey on Building B (a total increase in the number of units by 34) and an additional level of basement parking to accommodate 54 parking spaces.	Completed
30/10/2012	Parramatta City Council Sonenco Apartments Pty Ltd	RZ/6/2010	Amendment to Parramatta Local Environmental Plan 2011 in relation to land at 10-12 River Road West, Parramatta to; rezone the land from INI General Industrial to part B4 Mixed Use and part RE1 Public Recreation.	Executed
6/12/2013	Roads & Maritime Services Fairmead Business Pty Ltd		Homebush Bay West Development Control Plan 2004 Amendment NO.1.	Terminated and obligations moved to a new Works Authorisation Deed

Number	Street Address	Description of planning agreement
12	44 Early Street & 57, 63, 83 Church Street PARRAMATTA NSW 2150	Embellishment and dedication of land at 57 Church Street (1953m ² in area) for use as public open space; Embellishment and footpath widening along the Church Street frontage of the land; Provision of a pedestrian thoroughfare through the central (63 Church Street) and northern (83 Church Street) portions of the land; The construction and dedication of a commercial suite (200m ² in area) to Council; and the payment of a cash contribution to Council's City Centre Section 94A (7.12) Plan of \$7.3 million dollars.
13	21 Hassall Street PARRAMATTA NSW 2150	Construction of a footpath on the western side of Wigram Street between 21 Hassall Street and the Sydney Water drainage channel. In response to a breach of the agreement via non-completion of works Council retained part of security amount.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
22/1/2014	Parramatta City Council Boyded Industries Pty Ltd Gateway Parramatta (by Novation 1) JQZ Seventeen Pty Ltd (by Novation2)	RZ/9/2011	Amendment to Parramatta City Centre LEP to re-zone parts of the land B4 (Mixed Use) to allow residential development on the site, retain the B5 (Business Development) zone over part of the land and apply a RE1 (Public Recreation) zone to part of the land; Increase the maximum building heights from 12m to 90m (63 Church Street) and from 12m to 118m (83 Church & 44 Early Street); Increase the maximum Floor Space Ratio applicable to the site from 2:1 to 6.4:1 & 7.2:1.	Executed
23/01/2014 (Note page 1 includes a date of 16/01/2014)	Parramatta City Council Imperia Capital Pty Ltd Blue Land Parramatta Pty Ltd (via Novation Deed)	DA/87/2013	Demolition and construction of a 10 storey mixed use development containing 1 retail tenancy and 30 dwellings over basement carparking. The development proposal seeks an FSR exceeding the provisions of the Parramatta City Centre Local Environmental Plan 2007 by approximately 298sqm.	Completed

Number	Street Address	Description of planning agreement
14	7 Aird Street PARRAMATTA NSW 2150	Monetary contribution of \$120,867 towards public amenities, facilities and services within Parramatta CBD.
15	9 Hassall Street PARRAMATTA NSW 2150	Dedication of 1 bedroom unit and 1 car space to be used for affordable housing.
17	331A, 333 & 339 Church Street & 12-14 Phillip Street PARRAMATTA NSW 2150	Embellishment of foreshore land on the south bank of Parramatta River (between the Bernie Banton and Lennox Bridges) providing new pedestrian access and embellishment works; embellishment of land known as Phillip Lane into a shared zone; the design and implementation of Public Art to the south bank of Parramatta River; payment of \$1 million towards Lennox Bridge Portals construction; and payment of \$300,000 toward other public domain improvements along the river foreshore.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
21/3/2014	Parramatta City Council Merinos Investments Pty Ltd Honghua Developments Pty Ltd (via Novation Deed)	DA/250/2013	Construction of a 13 storey mixed use building containing 1 retail tenancy and 41 apartments over basement carparking. The development proposal seeks an FSR exceeding the provisions of the Parramatta City Centre Local Environmental Plan 2007 by approximately 403sqm.	Completed
3/7/2014	Parramatta City Council Z & WP Investments Pty Ltd	DA/848/2008 DA/848/2008/A	Modification to an approved mixed use development to increase the height of the building to 23 storeys, reconfigure existing units to create 7 additional units, and provision of 16 new units to provide a total of 164 units.	Executed
20/2/2015	Parramatta City Council PCC DevCo1 Pty Ltd	RZ/4/2013	Amendment to Parramatta City Centre LEP 2007 to re-align the RE1 Public Recreation and B4 Mixed Use zone; Permit a maximum building height limit of 150 metres; Re-align the 12 metre height restriction for the Church Street frontage to match adjoining Church Street allotments; Set a maximum floor space ratio (FSR) of 12:1 on the site; and de-list a local heritage item at 333 Church Street from Schedule 5 of the LEP.	Executed

Number	Street Address	Description of planning agreement
18	189 Macquarie Street PARRAMATTA NSW 2150	Provision of public car park to be in Council ownership with minimum 650 spaces, roundabout, streetscape works and through-site link and payment of a Section 94A (now 7.12) contribution of not less than \$1,000,000 (including a discount for delivery of public car park.
18A	189 Macquarie Street PARRAMATTA NSW 2150	<p>The deed of variation still requires same as original but public car park will not be in Council ownership. Covenants will be registered on title requiring the ongoing operation of a public car park. Through site links and streetscape works will be required as easements, rather than in Council ownership.</p> <p>The original "discount" in development contributions payable on the basis that a Public Car Park being owned by Council is to be deleted. The contribution also needs to be adjusted to reflect the reduced volume of car parking delivered.</p>
19	1-7A Thallon Street CARLINGFORD NSW2118	Land dedication 2,563sqm. Works in kind include open space embellishment and cycleway/pedestrian path located on land dedication. Monetary contribution is based on a per unit rate - estimated \$921,984 based on 175 units. Monetary contribution to go to traffic works, Carlingford Library, Carlingford Community Centre etc.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
15/4/2015	Parramatta City Council JKN Para Pty Ltd Toplace Pty Ltd Jean Nassif	RZ/7/2013	Amendment to Parramatta City Centre Local Environmental Plan 2007 to allow for; a maximum building height of 91.3m; a maximum gross floor area of 36,000m ² and a maximum gross floor area of 2,750m ² , for the purpose of communal and private open space areas;	Executed
Undated (around February 2020)	Parramatta City Council JKN Para Pty Ltd Toplace Pty Ltd Jean Nassif	RZ/7/2013	Amendment to Parramatta City Centre Local Environmental Plan 2007 to allow for; a maximum building height of 91.3m; a maximum gross floor area of 36,000m ² and a maximum gross floor area of 2,750m ² , for the purpose of communal and private open space areas;	Executed
28/4/2015	The Hills Shire Council Stamford House 88 Pty Ltd	JP/943/2010 (Hills Council reference)	Demolition of existing structures and erection of 21 storey mixed use development comprising (175 units) 20 one bedroom units, 139 two bedroom units, 16 three bedroom units, 407.9 sqm of retail floor space at ground level, and five levels of basement parking providing 304 car parking spaces.	Completed

Number	Street Address	Description of planning agreement
19A	1-7A Thallon Street CARLINGFORD NSW 2118	Monetary contribution in lieu of works in kind to embellish open space land to be dedicated to Council; additional land to be dedicated to Council for purpose of open space; new schedule of monetary contribution fees payable for 8 additional dwellings
20	2-14 Thallon Street & 7-13 Jenkins Road CARLINGFORD NSW 2118	Dedication of land for open space (1,510sqm), open space embellishment; roundabout at Boundary Rd/Post Office St, Cycleway/Pedestrian Path in Transmission Easement, monetary contribution of \$2,149,540 toward a range of facilities within Carlingford
20A	2-14 Thallon Street & 7-13 Jenkins Road CARLINGFORD NSW 2118	The deed of variation seeks to recognise the development will be delivered in 4 stages, amend the delivery of a roundabout at Boundary Rd/Post Office St with a cash contribution, reduction in bank guarantee to reflect reduced works in kind, change the timing for delivery of other works in kind from 'prior to the issue of any Strata Subdivision Certificate' to 'prior to the issue of the Occupation Certificate for the Stage 4 Development'.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
Around 10/12/2018	City of Parramatta Council Stamford House 88 Pty Ltd	DA/495/2017	Demolition of existing Structures and erection of 21 storey mixed use development comprising (191 units) 18 one bedroom units, 152 two bedroom units, 21 three bedroom units, 407.9 sqm of retail floor space at ground level, and three levels of basement parking providing 302 car parking spaces.	Completed
28/4/2015	The Hills Shire Council C88 Pty Ltd	JP/895/2010 (Hills Council reference)	Demolition of existing structures and erection of 18 storey mixed use development comprising 408 units; 799 sqm retail floorspace and 735 car parking spaces	Executed
19/1/2017	City of Parramatta Council C88 Project Pty Ltd	DA499/2016/ HB (Hills Council reference) DA/868/2016	Modification to DA/895/2010/JP for 18 storey mixed use development includes the delivery of 10 additional units, totally 419 units (DA/499/2016/ HB and to amend condition 95A and 95B relating to timing of VPA obligations (DA/868/2016)	Executed

Number	Street Address	Description of planning agreement
21	2-12 James Street CARLINGFORD NSW 2118	Monetary Contribution of \$964,132 towards embellishment of open space, Carlingford Community Centre and Roadworks
22	14-30 Shirley Street, 2-10 Janell Crescent & 247-281 Pennant Hills Road CARLINGFORD NSW 2118	Dedication of land (5,828 sqm) for public open space, works in kind (including embellishment of public open space), monetary contribution of \$920,984 (to be spent in Carlingford Precinct)

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
28/4/2015	The Hills Shire Council Bridgeland Investment Pty Ltd Chandos Projects (Carlingford) Pty Ltd Paramount Investments Pty Ltd Carlingford Investments Pty Ltd"	2-8 James Street (562/2010/JP) 10 James Street (658/2012/HB). 12 James Street (561/2010/JP). (Hills Council references)	Construction of 3 residential flat buildings comprising a total of 183 units.	Executed
28/04/2015 - original 13/01/2021 - Novation Deed	The Hills Shire Council Golden Mile 1888 Pty Ltd Pennant Hills Estate 88 Pty Ltd Rainbowforce Pty Ltd Amended via Novation Deed to City of Parramatta Council Karimbla Properties (No. 61) Pty Limited	JP/1103/2011	Construction of 453 residential dwellings	Executed

Number	Street Address	Description of planning agreement
23	109–113 George Street PARRAMATTA NSW 2150	Dedication of a two (2) bedroom unit and car space to be used for affordable housing purposes (includes fit out and appliances)
24	11 Hassall Street PARRAMATTA NSW 2150	Dedicate of \$200,000.00 to be used for the implementation of the Robin Thomas Reserve Masterplan; and the dedication of a two bedroom unit and car space (including the fit out with key appliances) to Council for the purposes of Affordable Housing.
25	3 Burroway Road WENTWORTH POINT NSW 2127	Construction and dedication of a library and community facility space having a total area of 3,200sqm.
26	64–72 River Road ERMINGTON NSW 2115	Landscaping and embellishment works within the foreshore land known as 'River Park', adjoining public open spaces known as 'Navy Park' and, 'Halvorsen Park'; construction of two 'Observation Decks' within 'River Park' adjacent the Parramatta River; provision of children's playground within 'Halvorsen Park'; landscaping and embellishment works within the 'Pocket Parks' at 52 Bundarra Street and 28 Koorine Street, Ermington NSW 2115; resurfacing, kerb, gutter, island, drainage, formal line marking of George Kendall Riverside Car Park; pedestrian lighting between the George Kendall Riverside Car Park and Parramatta River along an existing shared path within George Kendall Riverside Park; and Monetary contribution of \$50,000 towards local pedestrian and/or traffic improvements.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
27/05/2015 (Council seal dated 15 May 2015)	Parramatta City Council Merfad Capital Pty Ltd	DA/225/2014	Alterations and additions to an approved mixed use building comprising an additional storey and 13 additional units.	Completed
12/6/2015	Parramatta City Council Saab Parramatta Pty Ltd Sonenco Parramatta Pty Ltd	RZ/9/2014	Amendment to Parramatta City Centre LEP 2007 to increase the maximum building height from 72m to 130m (approximately 41 storeys) and the maximum floor space ratio from 6.56:1 to 10.2:1 at 11 Hassall Street, Parramatta. This figure is exclusive of the additional 10% that could be achieved through a Design Excellence Competition process.	Completed
7/7/2015	Auburn City Council Fairmead Business Pty Ltd	DA/296/2014 (Auburn Council reference) DA/346/2016 (subsequent CoP reference)	Staged development of a 25 storey multi-unit residential and commercial building	Completed
15/7/2015	Parramatta City Council Payce AE2 - I Pty Ltd Payce AE2 - III Pty Ltd	DA/770/2013	Construction of nine (9) residential flat buildings containing 612 dwellings and a neighbourhood shop over basement car parking.	Completed

Number	Street Address	Description of planning agreement
27	316 Victoria Road RYDALMERE NSW 2116	Monetary contribution of \$92,885 toward bushland regeneration works at Ponds Creek Reserve, located at 15 Sturt Street, Dundas
28	24-26 Railway Parade WESTMEAD NSW 2145	3m setback on Railway Parade and Ashley Lane and embellishment. Through site link and plaza area on-site and their embellishment. Upgrading and embellishment of footpath on the southern side of Railway Parade. Construction of a pedestrian crossing at entry to Westmead station. Embellishment of footpath on the northern side of Railway Parade between site and Hawkesbury Road
29	125-129 Arthur Street PARRAMATTA NSW 2150	Monetary contribution of \$100,000 towards Alfred Street to Morton Street pedestrian bridge

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
19/8/2015	Parramatta City Council Bunnings Properties Pty Ltd	DA/709/2011/E	Modification to an approved development consent DA/709/2011. The modification seeks to change the approved vegetation management plan applicable to the site. The modification has been prepared in response to unauthorised clearing of sensitive vegetation on the site. The revised vegetation management plan will require restoration works to be carried out to the cleared area and on-going maintenance and management of the vegetation on the site.	Completed
29/1/2016	Parramatta City Council Drill Pty Ltd	RZ/2/2012	Amendment to Parramatta LEP 2011 to increase the maximum building height from 12m to 52m; increase the maximum floor space ratio applicable to the site from 1.5:1 to 4.5:1; and limit the residential floor space ratio of any development on the land to 1.5:1.	Executed
Undated (around June 2016)	City of Parramatta Council S&A Property Holding Pty Ltd	DA/776/2014	Demolition of existing buildings, tree removal and construction of a Part 4, 6 and 7 storey residential flat building comprising 64 dwellings and basement car parking.	Completed

Number	Street Address	Description of planning agreement
30	5-7 Parkes Street PARRAMATTA NSW 2150	Dedication of land to extend Jubilee Park, embellishment of land to be dedicated as park; dedication of land for road widening of Parkes Street, Parramatta; and dedication of a two (2) bedroom unit and car space to be used for affordable housing purposes (includes fit out and appliances).
31	2 Macquarie Street PARRAMATTA NSW 2150	Monetary contribution totally \$1.5 million with \$500,000 toward a childcare facility and \$1 million toward a community infrastructure project .
32	65-71 Cowper Street GRANVILLE NSW 2142	Dedication of land as public road, provision of easements for access and support and construction of part of a laneway as required by conditions 105, 107 & 107A of consent issued to DA/683/2015
33	11-13 Aird Street PARRAMATTA NSW 2150	Monetary contribution of \$709,050.00 towards public domain works and infrastructure within Parramatta CBD.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
28/6/2016	Parramatta City Council Parkmeng Pty Ltd	RZ/2/2014	Amendment to Parramatta LEP 2007 to increase the maximum building height from 18m to 72m and the maximum floor space ratio from 4:1 to 6.5:1.	Executed
18/10/2016	City of Parramatta Council Castle Hill RSL Club Ltd	DA/805/2013	Demolition of existing buildings and removal of bowling greens. Approval is also sought for construction of a two storey club over 3 levels of basement carparking.	Executed
19/9/2016	City of Parramatta Council G1 (Aust) Pty Ltd	DA/683/2014	Alterations and additions to an approved shop top housing development containing ground floor retail units and 43 apartments. The application seeks approval to change the internal layout, external facade and provide an additional 25 apartments.	Completed
12/12/2016	City of Parramatta Council Dayaf Investments Pty Ltd	RZ/19/2015	Amendment to Parramatta LEP 2007 to increase the maximum building height from 36m to 102m and the maximum floor space ratio from 4.2:1 to 10:1.	Executed

Number	Street Address	Description of planning agreement
34	134, 138, 142 Parramatta Road, 26, 32, 38 Good Street and 59, 61 Cowper Street (now known solely as 61 Cowper Street) GRANVILLE NSW 2142	"Dedication of land 6m in width adjacent Parramatta Road frontage; 2.8m in width adjacent Good Street frontage, and variable width laneway extension linking Bold Street to Cowper Street. Creation of an easement for public access 9m in width linking Parramatta Road to Cowper Street. Dedication of three (3) x two (2) bedroom units and car spaces to be used for affordable housing purposes (includes fit out and appliances). Monetary contribution of \$400,000 (for up to 350 units, plus \$5,000 per additional unit) towards works that meet the infrastructure demands and other needs of the community as identified within the Parramatta Road Urban Transformation Strategy.
35	87 Church Street, 6 Great Western Highway PARRAMATTA NSW 2150	Monetary contribution \$3,223,350 towards public domain and open spaces in the Parramatta CBD; and construction of a pedestrian overbridge at the intersection of the Great Western Highway and Church Street (via separate deed with Transport for NSW) and an easement over the eland to accommodate the pedestrian bridge.
36	2-10 Phillip Street PARRAMATTA NSW 2150	A monetary Contribution of \$1,384,200 to be used towards community infrastructure within the Parramatta CBD; Construction of a 3-metre-wide footpath on Phillip Lane; and creation of an easement over a 3-metre-wide footpath on Phillip Lane.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
19/1/2018	City of Parramatta Council Starryland NSW Pty Ltd (by Novation Deed)	RZ/27/2014	Amendment to Parramatta LEP 2011 to change the zoning To B4 Mixed Use, increase the floor space ratio to a minimum of 6:1 and increase the building height to 82m for a majority of the site and 17m fronting Good Street.	Executed
4/11/2019	City of Parramatta Council SQ Mustang Pty Ltd	RZ/21/2014	Amendment to Parramatta LEP 2007 to increase the floor space ratio from 3.5:1 to 10:1, increase the maximum height limit from 28m to 180m; and require 1:1 of FSR to be provided on the site for non-residential uses, with additional non residential floor space not counted as FSR.	Executed
Undated (around June 2018)	City of Parramatta Council 8 Phillip Street Pty Ltd	RZ/13/2014	Amendment to Parramatta LEP 2011 to apply a maximum permissible FSR of 10:1, increase the maximum height of building to 192m; and insert a site specific FSR clause including an additional FSR 5.5:1 for the purpose of a hotel at 2-10 Phillip Street Parramatta.	Executed

Number	Street Address	Description of planning agreement
37	180 George Street PARRAMATTA NSW 2150	Monetary contribution of \$7,179,300 toward Parramatta River Foreshore revitalisation; and creation of pedestrian easement connecting Parramatta River Foreshore with George Street.
38	184–188 George Street PARRAMATTA NSW 2150	Monetary contribution of \$1 million toward Parramatta River Foreshore pedestrian works on the northern side of Parramatta River (where practicable); creation of a through site link as an easement for public access.
39	220 & 230 Church Street, 48 Macquarie Street PARRAMATTA NSW 2150	Monetary contribution of \$1,813,650 toward public domain improvements within Parramatta CBD.
40	12A Parkes Street HARRIS PARK NSW 2150	Monetary contribution of \$266,580 toward community infrastructure within Parramatta CBD.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
14/8/2018	City of Parramatta Council Karimbla Properties (No.13) Pty Ltd Meriton Properties Pty Ltd	RZ/24/2015	Amendment to Parramatta LEP to increase the maximum building height limit applying to the Land from 36m to 190m and to increase the maximum floor space ratio limit applying to the Land from 4:1 to 10:1	Executed
Undated (around November 2018)	City of Parramatta Council Riverport Parramatta Pty Ltd ATF The Riverport Unit	RZ/7/2014	Amendment to Parramatta LEP to increase the maximum building height for the Land from 36m to 120m and to increase the floor space ratio controls applying to the Land from 4:1 to 10:1	Executed
9/11/2018	City of Parramatta Council G & J Drivas Pty Ltd Telado Pty Ltd	RZ/10/2015	Amendment to Parramatta LEP amendment to facilitate an FSR of 11.5:1. Amend building height to RL and insert site specific clause to relieve the site from the provisions of Clause 29E of the Parramatta City Centre LEP 2007	Executed
Undated (around March 2019)	City of Parramatta Council Soho (Parramatta) Pty Ltd"	RZ/22/2014	Amendment to Parramatta Local Environmental Plan 2011 to increase the maximum floor space ratio (FSR) from 4:1 to 8:1 and add site specific controls.	Executed

Number	Street Address	Description of planning agreement
41	264–268 Pennant Hills Road (now known as 1 Martins Lane) CARLINGFORD NSW 2118	Signalisation of Baker Street and Pennant Hills Road intersection; dedication of land for new roadways and extension of Martins Lane, public domain improvements along Martins Lane; and provision of 162 affordable housing units (to be managed by Baptist Care NSW & ACT at least until 1 January 2045, in accordance with the agreement between Baptist Care NSW & ACT and NSW Department of Family and Community Services.
42	258 & 262 Pennant Hills Road, 17 & 20 Azile Court CARLINGFORD NSW 2118	Monetary contribution of \$350,000 towards the public domain improvement works and embellishment along the public space between 258 & 262 Pennant Hills Road and the upgrade of Homelands Avenue Reserve, Telopea; and land dedication of 2m in width along the eastern property boundary to adjoin the new north-south road being delivered on the adjoining site and dedication of land toward the signalisation of Pennant Hills Road and Baker Street intersection.
43	14–20 Parkes Street HARRIS PARK NSW 2150	Monetary contribution of \$1,657,800 (based on amount of floor space) towards public domain improvement works within the Parramatta CBD
44	189 Macquarie Street PARRAMATTA NSW 2150	Payment of a monetary contribution of \$2,424,603.00 towards Community Infrastructure within the Parramatta City Centre.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
Undated (around August 2019)	City of Parramatta Council Baptist care NSW & ACT	RZ/2/2015	Amendment to Parramatta LEP 2011 to rezone land from R2 to R4 and increase the height to 14m and FSR to 1:1.	Executed
15/1/2020	City of Parramatta Council A.C.N608698497 trading as Sydney Property Development Consultants Nassim Issa Toufic Issa	RZ/1/2017	Amendment to Parramatta LEP 2011 to rezone land from part R2 Low Density Resident, Part SP2 Infrastructure to Part R4 High Density Residential, Part SP2 Infrastructure; Increase the maximum Height of Building Control (HOB) from 9 metres to 14 metres; Increase the maximum Floor Space Ratio (FSR) control from 0.5:1 to 1:1.	Executed
16/6/2020	City of Parramatta Council Parkes 88 Pty Ltd as trustee for the Parkes 88 Unit Trust	RZ/9/2015	Amendment to Parramatta LEP to increase the maximum floor space ratio which applies to the Land to 8:1 and the maximum building height which applies to the Land to 110 metres;	Executed
13/7/2020	City of Parramatta Council JKN Para Pty Ltd Toplace Pty Ltd Jean Nassif	RZ/22/2015	Amendment to Parramatta LEP 2011 to increase the permitted building height from 91.3m to 167m and the floor space ratio from 6.9:1 to 10:1.	Executed

Number	Street Address	Description of planning agreement
45	55 Aird Street PARRAMATTA NSW 2150	Monetary contribution of \$177,600 towards public domain improvement works within the Parramatta CBD.
46	470 Church Street PARRAMATTA NSW 2150	Monetary contribution of \$733,050 towards upgrades and delivery of new public domain and open spaces in the Parramatta CBD.
47	33-43 Marion Street PARRAMATTA NSW 2150	Monetary contribution (based on amount of floor space) towards public domain improvement works within the Parramatta CBD and easement for public access.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
12/8/2020	City of Parramatta Council 55Aird Pty Ltd	RZ/18/2015	Amendment to Parramatta LEP to increase the maximum floor space ratio for the Land from 4.2:1 to 6:1; increase the maximum building height for the Land from 36m to 80m; apply maximum car parking rates in accordance with the Parramatta CBD Strategic Transport Study and apply a minimum 1:1 non Residential Floor Space provision for the Land;	Executed
15/10/2020	City of Parramatta Council The Trustees of the Roman Catholic Church for the Diocese of Parramatta	RZ/13/2016	Amendment to Parramatta LEP to increase the maximum building height limit applying to the land from 24m to 80m and increase the maximum floor space ratio limit applying to the land from 3:1 to 6:1"	Executed
12/11/2020	City of Parramatta Council Laura Petroleum Pty Ltd George Lantouris CN Marion Pty Ltd Vivian Groutsis	RZ/9/2017	Amendment to Parramatta LEP to increase the maximum building height control from 12 metres to no height limit, increase the maximum floor space ratio control from 2:1 to 10:1; and delist the heritage items at 29, 31 and 37 Marion Street.	Executed

Number	Street Address	Description of planning agreement
48	142-154 Macquarie Street PARRAMATTA NSW 2150	Monetary contribution of \$4,743,370.50 toward Parramatta City River Strategy and towards improvements to Argus Lane and James Ruse Reserve or such other local Infrastructure as determined by Council; creation of easements for public access over plaza area, embellishment of open space area, dedication of land for road widening along Macquarie Street, licence to carry out road or light rail works
49	10-12 Hassall Street PARRAMATTA NSW 2150	Monetary contribution of \$2,928,375 towards public amenities and services and community infrastructure within the Parramatta CBD.
50	2 O'Connell Street (also known as 5 Aird Street) PARRAMATTA NSW 2150	Monetary contribution of \$6,549,585 towards a public purpose which Council reasonably considers to be in the public interest.
51	20-22 Macquarie Street PARRAMATTA NSW 2150	Monetary contribution of \$1,107,000 toward towards public domain improvement works within the Parramatta CBD , the provision of affordable housing (to the value of 10% of the value uplift) and towards Council's Cultural Plan; and the creation of easements for public access.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
24/11/2020	City of Parramatta Council Landmark East Pty Ltd	RZ/15/2014	Amendment to Parramatta LEP 2007 to increase the building height control from 54m to 157m, increase the floor space ratio control from 4:1 to 8:1.	Executed
17/12/2020	City of Parramatta Council Parra Rise Pty Ltd GQ Australia Fund I Parramatta Pty Ltd ATF GQ BTR Parramatta Trust (by Novation Deed)	RZ/15/2016	Amendment to Parramatta LEP to increase the maximum building height for the Land from 72m to 192m and to increase the maximum floor space ratio for the Land from 8:1 to 14.5:1	Executed
2/2/2021	City of Parramatta Council The Owners Strata Plan No. 20716	RZ/2/2017	Amendment to Parramatta LEP to increase the permissible height of buildings to 217 metres and the permissible floor space ratio to 16.2:1.	Executed
25/03/2021 (note page 1 includes date of 1 March 2021)	City of Parramatta Council Praxis Capital Pty Ltd M20 Pty Ltd	RZ/21/2015	Amendment to Parramatta LEP to increase the maximum floor space ratio for the Land from 4:1 to 10:1; and increase the maximum building height for the Land from 36m to 90m.	Executed

Number	Street Address	Description of planning agreement
52	197-207 Church Street & 89 Marsden Street PARRAMATTA NSW 2150	Monetary contribution (based on amount of floor space) towards public domain improvement works within the Parramatta CBD and easement for public access along the boundary of the Land adjacent to Marsden Road.
53	4-6 Uhrig Road LIDCOMBE NSW 2141	The Planning Agreement is made with the Minister for Planning & Public Spaces and includes the payment of a monetary contribution to the state government; the dedication and embellishment of land for open space and the delivery of a cold shell community centre of 1,000sqm with 5 car parking spaces. The open space and community centre are subject to separate works agreements with City of Parramatta Council.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
15/6/2021	City of Parramatta Council Holdmark Properties Pty Ltd	RZ/4/2015	Amendment to Parramatta LEP to apply a maximum floor space ratio of 10:1; a maximum building height of part 105m and part 12m; require a minimum 1:1 commercial floor space In any redevelopment and allow for unlimited commercial floor space to be provided; apply car parking rates under clause 7.14 of the LEP; and provide a satisfactory arrangements clause to enable contributions to be levied for State public infrastructure.	Executed
14/9/2021	Planning Agreement The Minister for Planning & Public Spaces Karimbla Properties (No. 51) Pty Ltd Works Agreements City of Parramatta Council Karimbla Properties (No. 51) Pty Ltd	N/A	Carter Street Precinct Rezoning - State Significant Precinct	Executed

Number	Street Address	Description of planning agreement
53A	4-6 Uhrig Road LIDCOMBE NSW 2141	Deed of Variation to Open Space Works Agreement to change timing for the completion of open space works
54	14-16 Hill Road SYDNEY OLYMPIC PARK NSW 2127	Dedication of land for foreshore park; embellishment of land for foreshore park; dedication of land for future public road, construction of future public road; signalised traffic intersection upgrade at the intersection of Hill and Burroway Roads; remediation of potential contamination within the site; and ongoing maintenance and monitoring of potential contamination for a period of 5-years

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
3/5/2023	City of Parramatta Council Karimbla Properties (No. 51) Pty Ltd"	N/A	Carter Street Precinct Rezoning - State Significant Precinct	Executed
Undated (around November 2021)	"City of Parramatta Council Sekisui House Australia Pty Limited SH Hill Road Development Pty Ltd"	RZ/1/2018	Amend the planning controls to rezone part of the land from R4 High Density Residential to RE1 public open space (for future acquisition); rezone the north-eastern corner of the land from R4 High Density Residential to B4 Mixed Use to enable retail on the ground floor; increase the maximum height from 19m- 88m to 44m-134m; change the maximum FSR applying to the land so the current maximum gross floor area of 188,800m ² is not exceeded; amend the Land Acquisition Map to increase the public open space and exclude the foreshore wharf from public purchasing to allow for its renewal and operation as a café under the existing community title; and include an additional permitted use under Schedule 1 of the LEP to permit 'food and drink premises' as a permissible use in the RE1 zone where the existing café is located on the Land; and introduce site specific provisions to restrict the application of clause 4.6 of the LEP relating to floor space ratio.	Executed

Number	Street Address	Description of planning agreement
55	18–40 Anderson Street PARRAMATTA NSW 2150	Monetary contribution (based of floor space) toward embellishment works along Parramatta River foreshore within Parramatta CBD (south side), dedication of land for park and walkway and embellishment of park and walkway.
56	23–25 Windsor Road NORTHMEAD NSW 2152	Monetary contribution of \$2,858,400 toward outdoor fitness equipment at Speers Road Reserve (\$100,000), affordable Housing (\$579,600), and the remainder toward other public benefits as determined by Council; construction of shared pathway and easement for public access over shared pathway.
57	1 Windsor Road NORTH ROCKS NSW 2151	Dedication of land for the possible future road widening of James Ruse Drive; construct a 3m wide lightweight steel provide pedestrian access from North Rocks Road, create a public access easement over that part of the Land on which the bridge and other works will be located; and provide a monetary contribution of \$500,000 towards the construction of a future footbridge connection.
58	22 Noller Parade PARRAMATTA NSW 2150	\$225,000 monetary contribution to be put towards Alfred Street to Morton Street pedestrian bridge.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
26/4/2022	City of Parramatta Council Aust & NZ International Investment Group Pty Ltd as trustees for the Shen's Family Trust	RZ/4/2018	Amendment to Parramatta LEP to rezone the Land from B5 Business Development to B4 Mixed Use; increase the height of building control for the Land from 14 metres to allow up to 120 metres on part of the site; increase the floor space ratio control from 4:1 to allow up to 6:1, and add various site specific clauses to the LEP.	Executed
17/5/2022	City of Parramatta Council The Owners - Strata Plan No 47006	RZ/18/2016	Amendment to Parramatta (Former Hills) LEP 2012 to increase the maximum height from 16m to 30m and the maximum floor space ratio control to 1.8:1	Executed
25/5/2022	City of Parramatta Council Fabcot Pty Ltd J.L Dunrose Pty Ltd	RZ/9/2019	Amendment to Parramatta (Former Hills) LEP 2012 to allow an additional permitted use on the site for the purpose of a 'retail premises'	Executed
27/6/2022	City of Parramatta Council Jimstam Holdings Pty Ltd ATF The J & S Klamsogiannis Family Trust	RZ/15/2018	Amendment to Parramatta LEP to rezone the land from R2 Low Density Residential to R4 High Density Residential; increase of the maximum height of building control from RL14m to 17m, and apply a maximum FSR control of 1.5:1.	Executed

Number	Street Address	Description of planning agreement
59	112 Wharf Road, 30 Waratah Street, 1 Mary Street and 82 Hughes Avenue, MELROSE PARK NSW 2114	Dedication, construction and embellishment of 26,000m ² of public open space, dedication of 24 affordable housing units, and construction of roads, cycleways, footpaths and public throughfares, and payment of monetary contribution for any dwellings in excess of 1,925 dwellings.
60	263–273 Pennant Hills Road and 18 Shirley Street, Carlingford NSW 2118	Provision of a raised pedestrian/cycle crossing (and ancillary works) on Shirley Street and a shared pedestrian/cycle path from the Shirley Street road reserve through Shirley Street Reserve to form part of the existing Active Transport Link connecting Carlingford Light Rail Station.

Date the agreement executed	Names of the parties	Associated Application Number	Description of development	VPA Status
Undated (around 9 March 2023)	City of Parramatta Council Wharf and Hughes Developments Pty Ltd 112 Wharf Road Pty Ltd 357 Hughes Avenue Pty Ltd	RZ/1/2020	Melrose Park South Precinct (Holdmark Sites) - Amend the planning controls to permit a mix of high density residential, public open space and non-residential uses.	Executed
21/6/2023	City of Parramatta Council Karimbla Properties (No. 61) Pty Ltd Meriton Properties Pty Ltd	RZ/4/2021	Additional permitted use clause to allow for development for the purpose of shops, food and drink premises and business premises with an aggregate total Gross Floor Area of any of the shops, food and drink premises, business premises and recreation facility (indoor) not exceeding 2,000m ² .	Executed

Under section 218A of the Environmental Planning and Assessment Regulation 2021, council must disclose, in its annual report, how development

contributions and development levies have been used or expended under each contribution plan.

DISCLOSURE OF HOW DEVELOPMENT CONTRIBUTIONS AND DEVELOPMENT LEVIES HAVE BEEN USED OR EXPENDED

FY 2022/23	Actual (\$)
Total contributions and levies received	23,636,155
Total contributions and levies expended	24,816,341

The table below summarises details for each project for which the contributions or levies have been used or expended:

Annual Report Table for Expenditures under Contributions Plans and Voluntary planning agreements (2022–2023)

Contributions Plan	Project ID as identified in Contribution Plan	Project Description	The kind of public amenity or service	Monetary amount expended from development contributions 22/23
Parramatta Section 94 Contribution Plan Number 1	Not numbered	Carpark Technology Implementation 'Phive' Parramatta	Roads & Traffic	-\$219,508.00
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Library Capital Resources	Community Facilities	-\$195,756.90
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Drainage Construction Program	Drainage, Water Quality and Laneway Infrastructure	-\$48,322.50
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Improving Water Quality In Parramatta Waterways	Drainage, Water Quality and Laneway Infrastructure	-\$30,000.00
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Nursery Management For Bushland Plants & Landscaping Works	Natural Environment	-\$47,818.74
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Playground Replacement Program	Open Space & Recreation	-\$346,424.90

Value of land dedication	Value of material public benefit provided	Contribution expended to date 22/23	Temporary borrowing	Project status	% of cost funded by contributions 22/23
N/A	N/A	-\$219,508.00			
N/A	N/A	-\$2,092,109.22			
N/A	N/A	-\$755,305.78			
N/A	N/A	-\$443,984.23			
N/A	N/A	-\$990,611.46			
N/A	N/A	-\$2,600,416.00		Ongoing	

Contributions Plan	Project ID as identified in Contribution Plan	Project Description	The kind of public amenity or service	Monetary amount expended from development contributions 22/23
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Belmore Park Masterplan	Open Space & Recreation	-\$2,080.08
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Parks Prioritisation In Dundas Ward	Open Space & Recreation	-\$15,196.00
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Duck River Nature Trail	Open Space & Recreation	-\$10,913.48
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Playground Replacement Program	Public Domain	-\$25,936.77
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Street Furniture Program	Public Domain	\$198.60
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Better Neighbourhood Program Sherwood Street Shops (Northmead)	Public Domain	-\$22,172.26
Parramatta Section 94A Contribution Plan (Non-City Centre)	Not numbered	Better Neighbourhood Program Ermington Shops	Public Domain	-\$71,225.79
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	N/A - Internal borrowing	Pruaip - Fs Garside	Community Facilities	-\$1,202,960.85

Value of land dedication	Value of material public benefit provided	Contribution expended to date 22/23	Temporary borrowing	Project status	% of cost funded by contributions 22/23
N/A	N/A	-\$180,092.76		Underway	
N/A	N/A	-\$266,244.28		Ongoing	
N/A	N/A	-\$10,913.48		Underway	
N/A	N/A	-\$25,936.77		Ongoing	
		-\$513,969.32		Completed	2%
N/A	N/A	-\$22,172.26		Underway	
N/A	N/A	-\$71,225.79		Completed	-43%
N/A	N/A	-\$1,202,960.85	\$1,202,960.85	Underway	

Contributions Plan	Project ID as identified in Contribution Plan	Project Description	The kind of public amenity or service	Monetary amount expended from development contributions 22/23
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	A.9	Civic Link Program Parramatta	Public Domain	-\$323,451.92
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	B.1	Parramatta River City River Program	Public Domain	-\$63,252.09
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	A.3/B.1	Charles Street Square Works	Public Domain	-\$1,428,694.66
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	B.4	Aquatic Centre Parramatta	Aquatic Facility	-\$2,086,752.05
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	B.6	Parramatta CBD Car Parks	Car Parking	-\$89,790.00
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	C.1	Parramatta Square Public Art	Public Domain	-\$1,636,575.91

Value of land dedication	Value of material public benefit provided	Contribution expended to date 22/23	Temporary borrowing	Project status	% of cost funded by contributions 22/23
N/A	N/A	-\$463,788.43		Underway	
N/A	N/A	-\$624,296.49		Ongoing	
N/A	N/A	-\$1,512,227.01		Underway	
N/A	N/A	-\$9,068,652.45		Underway	
N/A	N/A	-\$1,706,786.01		Ongoing	
N/A	N/A	-\$1,636,575.91		Underway	

Contributions Plan	Project ID as identified in Contribution Plan	Project Description	The kind of public amenity or service	Monetary amount expended from development contributions 22/23
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	C.1	Parramatta Square Public Domain	Public Domain	-\$1,768,824.50
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	B.7	Parramatta CBD Southern Precinct Renewal Project	Public Domain	-\$297,763.81
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	B.7	Parramatta CBD Bike Lanes	Pedestrian & Cycleway	-\$66,000.00
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	B.7	Barrack Lane Parramatta	Roads & Traffic	-\$32,040.00
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	B.7	Active Transport Program	Roads & Traffic	-\$23,460.00
Parramatta City Centre Section 94A Contribution Plan (Civic Improvement Plan)	B.7	Park Parade Parramatta Refugee Island	Roads & Traffic	-\$84,733.84

Value of land dedication	Value of material public benefit provided	Contribution expended to date 22/23	Temporary borrowing	Project status	% of cost funded by contributions 22/23
N/A	N/A	-\$28,316,497.01		Underway	
N/A	N/A	-\$1,927,381.85		Underway	
N/A	N/A	-\$66,000.00		Ongoing	
N/A	N/A	-\$387,243.89		Underway	
N/A	N/A	-\$23,460.00		Ongoing	
N/A	N/A	-\$84,733.84		Completed	-100%

Contributions Plan	Project ID as identified in Contribution Plan	Project Description	The kind of public amenity or service	Monetary amount expended from development contributions 22/23
Parramatta Section 94A Development Contribution Plan-Former Hills LGA Land	Not numbered	Pavilion Capital Improvement Program	Open Space & Recreation	-\$1,354,968.57
Parramatta Section 94A Development Contribution Plan-Former Hills LGA Land	Not numbered	Sportsground Capital Improvement Program	Open Space & Recreation	-\$20,000.00
Parramatta Section 94A Development Contribution Plan-Former Hills LGA Land	Not numbered	Playground Replacement Program	Open Space & Recreation	-\$130,000.16
Parramatta Section 94A Development Contribution Plan-Former Hills LGA Land	Not numbered	Bnp - Don Moore Reserve Park Upgrade	Open Space & Recreation	-\$14,995.84
Parramatta Section 94 Development Contribution Plan-Former Hornsby and Epping TC	CF01	Epping Community Hub		-\$62,936.13
Parramatta Section 94 Development Contribution Plan-Former Hornsby and Epping TC	OS05	Boronia Park Building Amenities Upgrade Epping	Open Space & Recreation	-\$2,275,986.71

Value of land dedication	Value of material public benefit provided	Contribution expended to date 22/23	Temporary borrowing	Project status	% of cost funded by contributions 22/23
N/A	N/A	-\$1,820,764.44		Underway	
N/A	N/A	-\$20,000.00		Underway	
N/A	N/A	-\$130,000.15		Underway	
		-\$14,995.84		Underway	
N/A	N/A	-\$1,252,309.62		Completed	-85%
N/A	N/A	-\$3,341,863.72		Underway	

Contributions Plan	Project ID as identified in Contribution Plan	Project Description	The kind of public amenity or service	Monetary amount expended from development contributions 22/23
Parramatta Section 94 Development Contribution Plan-Former Hornsby and Epping TC	OS12	Aquatic Centre Dence Park Epping	Open Space & Recreation	-\$54,441.77
Parramatta Section 94 Development Contribution Plan-Former Hornsby and Epping TC	RS34	Active Transport Program	Roads & Traffic	-\$5,350.00
Auburn Development Contributions Plan 2007 - Part B Residential and Part F Employment	Not numbered	Duck River Nature Trail	Roads & Traffic	-\$141,296.52
Auburn Development Contributions Plan 2007 - Part B Residential and Part F Employment	N/A	Plan Administration	Plan Administration	-\$38,083.00
Auburn Development Contributions Plan 2007 - Part C Homebush Bay West	Not numbered	Playground Replacement Program	Open Space & Recreation	\$53,195.80
Auburn Development Contributions Plan 2007 - Part C Homebush Bay West	N/A - Internal borrowing	Rydalmere Park Master Plan Implementation	Open Space & Recreation	-\$1,061,611.86

Value of land dedication	Value of material public benefit provided	Contribution expended to date 22/23	Temporary borrowing	Project status	% of cost funded by contributions 22/23
N/A	N/A	-\$54,441.77		Underway	
N/A	N/A	-\$65,338.97		Underway	
N/A	N/A	-\$141,296.52		Underway	
				Ongoing	
		-\$324,355.97		Ongoing	
N/A	N/A	-\$1,061,611.86	\$1,061,611.86	Underway	

Contributions Plan	Project ID as identified in Contribution Plan	Project Description	The kind of public amenity or service	Monetary amount expended from development contributions 22/23
Auburn Development Contributions Plan 2007 - Part C Homebush Bay West	Not numbered	Newington Reserve Upgrade	Open Space & Recreation	-\$7,101.27
Auburn Development Contributions Plan 2007 - Part C Homebush Bay West	Not numbered	Signalised Intersection Hill Road and Bennelong Parkway Wentworth Point	Roads & Traffic	-\$924,535.63
Auburn Development Contributions Plan 2007 - Part C Homebush Bay West	N/A	Plan Administration	Plan administration	-\$69,174.00
Holroyd Section 94 Development Contributions Plan 2013	N/A	Plan Administration	Plan administration	-\$7,039.00
Parramatta Section 94A Development Contribution Plan-Former Hornsby and Epping TC	OS12	Aquatic Centre Dence Park Epping	Open Space & Recreation	-\$14,384.40
City of Parramatta (Outside CBD) Development Contributions Plan 2021	TM09	Signalised Intersection Hill Road and Bennelong Parkway Wentworth Point	Roads & Traffic	-\$259,697.90

Value of land dedication	Value of material public benefit provided	Contribution expended to date 22/23	Temporary borrowing	Project status	% of cost funded by contributions 22/23
N/A	N/A	-\$662,824.09		Ongoing	
N/A	N/A	-\$1,088,512.66		Underway	
N/A	N/A			Ongoing	
N/A	N/A			Ongoing	
N/A	N/A	-\$14,384.46		Underway	
N/A	N/A	-\$259,697.94		Underway	

Contributions Plan	Project ID as identified in Contribution Plan	Project Description	The kind of public amenity or service	Monetary amount expended from development contributions 22/23
City of Parramatta (Outside CBD) Development Contributions Plan 2021	TM45	Hill Road Master Plan Pedestrian and Cycle Upgrades	Roads & Traffic	-\$2,391.80
City of Parramatta (Outside CBD) Development Contributions Plan 2021	N/A	Plan Administration	Plan administration	-\$51,889.00
City of Parramatta (Outside CBD) Development Contributions Plan 2021	O70 & O74	Sportsground Capital Improvement Program	Open Space & Recreation	-\$186,454.18
City of Parramatta (Outside CBD) Development Contributions Plan 2021	O27, O01	Playground Replacement Program	Open Space & Recreation	-\$204,900.20
City of Parramatta (Outside CBD) Development Contributions Plan 2021	O10, O16	Parks Program	Open Space & Recreation	-\$209,583.85
City of Parramatta (Outside CBD) Development Contributions Plan 2021	O02	Belmore Park Masterplan	Open Space & Recreation	-\$59,837.24

Value of land dedication	Value of material public benefit provided	Contribution expended to date 22/23	Temporary borrowing	Project status	% of cost funded by contributions 22/23
N/A	N/A	-\$2,391.80		Underway	-100%
N/A	N/A			Ongoing	
N/A	N/A	-\$186,454.18		Ongoing	"100% for items specified 59% of total project cost"
N/A	N/A	-\$204,900.25		Ongoing	
N/A	N/A	-\$209,583.86		Underway	
N/A	N/A	-\$59,837.24		Underway	

Contributions Plan	Project ID as identified in Contribution Plan	Project Description	The kind of public amenity or service	Monetary amount expended from development contributions 22/23
City of Parramatta (Outside CBD) Development Contributions Plan 2021				
Planning Agreement - Lennox Bridge Portals	N/A - VPA Contribution	Parramatta CBD Western Precinct Connections	Public Domain	-\$148,489.97
Planning agreement - Parramatta River Crossing	Not numbered	Morton/Alfred Street Pedestrian Bridge Works Parramatta	Pedestrian & Cycleway	-\$1,425,620.17
Planning Agreement - Parramatta River Foreshore Revitalisation	N/A - VPA Contribution	Stewart Street Reserve Upgrade - North Parramatta	Open Space & Recreation	-\$42,291.81
Planning Agreement - Parramatta River Foreshore Revitalisation	N/A - VPA Contribution	Charles Street Square Works	Public Domain	-\$5,824,937.67
Planning Agreement - Parramatta River Foreshore Revitalisation	N/A - VPA Contribution	Charles Street Parramatta Footbridge	Public Domain	-\$132,082.10
Total Contribution Expended				-\$24,816,341.40
Total Contribution Received				23,636,154.60

Value of land dedication	Value of material public benefit provided	Contribution expended to date 22/23	Temporary borrowing	Project status	% of cost funded by contributions 22/23
			-\$2,264,572.71		
N/A	N/A	-\$148,489.97		Underway	
N/A	N/A	-\$2,469,844.90		Underway	
N/A	N/A	-\$42,291.81		Underway	
N/A	N/A	-\$5,824,937.67		Underway	
N/A	N/A	-\$132,082.10		Underway	

RECOVERY AND THREAT ABATEMENT PLANS

In regard to Section 220ZT (2) of the Fisheries Management Act 1994, the relevant Recovery and Threat Abatement Plan relative to City of Parramatta is the removal of large woody debris (LWD) from NSW rivers or streams.

City of Parramatta manages approximately 105km's of natural waterways and as a general rule does not remove LWD from those waterways.

DETAILS OF INSPECTIONS OF PRIVATE SWIMMING POOLS

A total of 106 applications were received for Council to inspect private swimming pools in 2022/23. As a result of these inspections, 54% were issued with a Swimming Pool Compliance Certificate and 12% were issued with a Swimming Pool Non-Compliance certificate. The remainder are still under review.

Council also receives requests to inspect multi-dwelling pools open to and used by the public. These include Hotels, Strata Buildings etc., a total of 24 pools were inspected.

Inspections of private swimming pools	
Inspections of tourist and visitor accommodation	1
Inspections of premises with more than 2 dwellings	23
Inspections that resulted in the issuance of a certificate of compliance under section 22D of the Act	58
Inspections that resulted in the issuance of a certificate of non-compliance under clause cl 21 SP Reg	13
Applications Cancelled/Withdrawn/Duplicate	10

INFORMATION INCLUDED ON GOVERNMENT INFORMATION PUBLIC ACCESS (GIPA) ACTIVITY

The Government Information (Public Access) Act 2009 (GIPA Act) provides a right to access government information unless there is an overriding public interest against release. Government information is any record held by an agency, a private sector entity or the State Records Authority to which the agency has an

immediate right of access, or a record that is in the possession or under the control of a person in his or her capacity as an officer of the agency. A record means any document or other source of information compiled, recorded or stored in written form or by electronic process, or in any other manner or by any other means.

Clause 8A: Details of the review carried out by the agency under Section 7(3) of the Act during the reporting year and the details of any information made public available by the agency as a result of the review.

Reviews carried out by the agency	Yes
Information made publicly available by the agency	Yes

Clause 8B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

Total number of applications received	53
---------------------------------------	----

Clause 8C: The total number of access applications received by the agency during the reporting year, that the agency refused, either to wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 of the Act (information for which there is a conclusive presumption of overriding public interest against disclosure).

Number of Applications Refused	Wholly	Partly	Total
	0	1	1
% of Total	0%	100%	100%



Table A: Number of applications by type of applicant and outcome

More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

	Access granted in full	Access granted in part	Access refused in full	Information not held
Media	1	0	0	0
Members of Parliament	0	0	0	0
Private sector business	17	5	1	1
Not for profit organisations or community groups	0	0	0	0
Members of the public (by legal representative)	5	4	0	2
Members of the public (other)	5	8	1	1
Total	28	17	2	4
% of Total	52%	31%	4%	7%

Table B: Number of applications by type of applicant and outcome

	Access granted in full	Access granted in part	Access refused in full	Information not held
Personal information applications*	4	2	1	0
Access applications (other than personal information applications)	23	10	1	4
Access applications that are partly personal information applications and partly other	1	5	0	0
Total	28	17	2	4
% of Total	52%	31%	4%	7%

* A personal information application is an access application for personal information (as defined in Clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn	Total	% of Total
0	0	0	0	1	1.9%
0	0	0	0	0	0%
0	0	0	1	25	46.3%
0	0	0	0	0	0%
0	0	0	0	11	20.4%
0	1	0	1	17	31.5%
0	1	0	2	54	
0%	2%	0%	4%		

Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn	Total	% of Total
0	1	0	0	8	15%
0	0	0	2	40	74%
0	0	0	0	6	11%
0	1	0	2	54	
0%	2%	0%	4%		

Table C: Invalid Applications

Reason for invalidity	Number of applications	% of Total
Application does not comply with formal requirements (Section 41 of the Act)	19	100%
Application is for excluded information of the agency (Section 43 of the Act)	1	5%
Application contravenes restraint order (Section 110 of the Act)	0	0%
Total number of invalid applications received	19	100%
Invalid applications that subsequently became valid applications	16	84%
Total	19	

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*	% of Total
Overriding secrecy laws	0	0%
Cabinet information	0	0%
Executive Council information	0	0%
Contempt	0	0%
Legal professional privilege	0	0%
Excluded information	1	100%
Documents affecting law enforcement and public safety	0	0%
Transport safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial Code of Conduct	0	0%
Aboriginal and environmental heritage	0	0%
Privilege generally - Sch 1(5A)	0	0%
Information provided to High Risk Offenders Assessment Committee	0	0%
Total	1	

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E

Table E: Other public interest considerations against disclosure:
matters listed in table to Section 14 of Act

	Number of times consideration used*	% of Total
Responsible and effective government	8	27%
Law enforcement and security	3	10%
Individual rights, judicial processes and natural justice	16	53%
Business interests of agencies and other persons	3	10%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%
Total	30	

Table F: Timelines

	Number of applications	% of Total
Decided within the statutory timeframe (20 days plus any extensions)	51	98%
Decided after 35 days (by agreement with applicant)	1	2%
Not decided within timeframe (deemed refusal)	0	0%
Total	52	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision Varied	Decision upheld	Total	% of Total
Internal review	0	0	0	0%
Review by Information Commissioner*	0	0	0	0%
Internal review following recommendation under section 93 of Act	0	0	0	0%
Review by NSW Civil and Administrative Tribunal (NCAT)	0	0	0	0%
Total	0			
% of Total	N/A	N/A		

*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications by review under Part 5 of the Act (by type of applicant)

Number of applications for review	% of Total	% of Total
Applications by access applicants	1	100%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0%
Total	1	

Table I: Applications transferred to other agencies

	Number of applications transferred	% of Total
Agency-Initiated Transfers	0	0%
Applicant-Initiated Transfers	0	0%
Total	0	

INFORMATION INCLUDED ON PUBLIC INTEREST DISCLOSURE ACTIVITY

Section 31 of the Public Interest Disclosures Act 1994 requires an authority to prepare an annual report on the public authority's obligations under this Act for submission to the Minister responsible

for the public authority within 4 months after the end of each reporting year. The following information constitutes the reports of City of Parramatta for the 2022/23 financial year.

Summary - All PIDs received	July 2022 to June 2023		
	Made by public officials performing their day-to-day functions	Under a statutory or other legal obligation	All other PIDs
Number of public officials who made PIDs	0	0	7
Number of PIDs received by your public authority	0	0	7
Of PIDs received, how many were primarily about:			
Corrupt conduct	0	0	5
Maladministration	0	0	2
Serious and substantial waste	0	0	0
Government Information contravention	0	0	0
Local government pecuniary interest contravention	0	0	0
Number of PIDs finalised	0	0	4
Have you established an internal reporting policy?	Yes		
Has the head of your public authority met their staff awareness obligations?	Yes		

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Appendix – General Purpose Financial Statements 2022/23 (Attachment)	



GLOSSARY

\$m	million dollars
\$b	billion (thousand million) dollars
5/7PS	5 & 7 Parramatta Square
AICD	Australian Institute of Company Directors
ANZAC	Australia and New Zealand Army Corps
ATSI	Aboriginal and Torres Strait Islander
ARIC	Audit, Risk, and Improvement Committee
BCP	Business Continuity Plan
BNP	Better Neighbourhoods Program
CALD	Culturally and linguistically diverse
CBD	Central Business District
CEDA	Committee for Economic Development Australia
CEO	Chief Executive Officer
CoP	City of Parramatta Council
DA	Development Application
DIAP	Disability Inclusion Action Plan
DPIE	Department of Planning, Industry and Environment
EEO	Equal Employment Opportunities
ERM	Enterprise Risk Management
ET	Executive Team
ex-officio	Previous
GIPA	Government Information Public Access
GPOP	Greater Parramatta to the Olympic Peninsula
HSC	Higher School Certificate
ICT	Information and Communications Technology



IHAP	Independent Hearing and Assessment Panel
IOSS	Internal Ombudsman Shared Service
IP&R	Integrated Planning and Reporting
IPWEA	Institute of Public Works Engineering Australasia NSW & ACT
km	kilometres
km/h	kilometre per hour
LGA	Local Government Area
LPP	Local Planning Panel
MPAC	Major Projects Advisory Committee
MOU	Memorandum of Understanding
MOW	Meals on Wheels
n/a	not applicable
NDIS	National Disability Insurance Scheme
NOgIN	Neuro Oncology Information Network
PAS	Parramatta Artists' Studios
PID	Public Interest Disclosure
PLPP	Parramatta Local Planning Panel
PLR	Parramatta Light Rail
PPA	Power Purchasing Agreement
PS	Parramatta Square
Q&A	Questions and answers
RAP	Reconciliation Action Plan
RMS	Roads & Maritime Services
RSL	Returned Services League
WHS	Work Health and Safety

PHOTOGRAPH CREDITS

Page Number	Photographer
Front Cover	Sara Vita
23	NAIDOC Week Movie Sessions: Jason Nichol Photography
23	Moon Markets, Lennox Bridge: Maja Baska
23	Family Fun Day Spring Cinema Series: Ken Leanfore
23	Parramatta Lanes: Earth Sea and Sound Photography
23	Diwali Festival: Storyboard Media
23	Moon Festival, Epping: Ken Leanfore
23	Dyin Nurra: No Credit
23	Australia Day: James Horan Photography
23	Ngana Birrung: Joseph Mayers
23	Make Music Day: Ken Leanfore
23	Science Festival: No Credit
23	Sound West Music and Tech Festival: No Credit
23	Sydney Festival: Sam Roberts Photography
23	James Horan Photography



Page Number	Photographer
24	<i>Place of Eels (public art) Launch: Jason Nichol Photography</i>
24	<i>PHIVE (5PS) Grand Opening: Sara Vita</i>
24	<i>Citizen of the Year Award: No Credit</i>
24	<i>Anzac Day: No Credit</i>
24	<i>Farmers Markets: James Horan Photography</i>
24	<i>Christmas in Parramatta: Maja Baska</i>
24	<i>Christmas Market: No Credit</i>
24	<i>New Citizens: No Credit</i>
50	A: Maja Baska
50	B: Andy Roberts
50	C: Storyboard Media
50	D: Michael K Chin
50	E: Andy Roberts
50	F: City of Parramatta Staff

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 @cityofparramatta

 @cityofparramatta



For non-English speakers, phone interpretation services are available via TIS National on 131 450.

KOREAN

본 소식지와 관련해 통역 지원이 필요하신 경우, TIS (131 450)에 전화하여 Parramatta Customer Service (9806 5050)를 연결해 달라고 요청하시면 됩니다. 업무시간은 월요일에서 금요일, 오전 8시 30분부터 오후 5시까지입니다.

CHINESE

如果你需要翻译协助阅读这份新闻简报, 请联系 TIS, 电话 131 450, 要求他们代表你接通巴拉玛打市议会顾客服务处, 电话 9806 5050。顾客服务处的工作时间是每星期一至星期五, 上午8:30至下午5:00。

ARABIC

إذا كنت بحاجة للمساعدة في ترجمة هذه النشرة, اتصل بـ TIS على الرقم 131 450 واطلب منهم الاتصال نيابة عنك بخدمة زبائن باراماتا على الرقم 9806 5050 من الإثنين إلى الجمعة بين الساعة 8:30 صباحاً و 5:00 مساءً.

HINDI

यदि आपको यह सूचना-पत्र समझने में सहायता चाहिए तो कृपया TIS को 131 450 पर फ़ोन करें और उनसे कहें कि आपकी तरफ़ से पैरामाटा कस्टमर सर्विस को 9806 5050 पर फ़ोन करें। यह सेवा सोमवार से शुक्रवार, सुबह 8.30 बजे से शाम 5.00 तक उपलब्ध है।

^ ANNUAL REPORT V 2022/23



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atparramatta.com

REPORTS TO COUNCIL - FOR NOTATION

ITEM NUMBER	12.4
SUBJECT	Referral of Inspection Reports by Fire and Rescue NSW
REFERENCE	F2022/03176 - D09187298
REPORT OF	Team Leader Building Compliance

CSP THEME: GREEN

WORKSHOP/BRIEFING DATE: NIL

PURPOSE:

To provide details on the fire safety reports received by Council from Fire and Rescue NSW (FRNSW) in accordance with Schedule 5 Part 8, Clause 17 (2) of the Environmental Planning and Assessment Act 1979 (EP&A Act 1979)

RECOMMENDATION

- (a) That Council notes the inspection reports from Fire and Rescue NSW (FRNSW), pursuant to Schedule 5, Part 8 of the Environmental Planning and Assessment Act 1979 (EP&A Act 1979).
- (b) That Council note FRNSW will be advised in due course of the ongoing actions taken by Council officers to address concerns identified by FRNSW.
- (c) That Council note the exercise of powers pursuant to Schedule 5, Part 8 (17) of the EP&A Act, to give fire safety orders addressing fire safety measures to the buildings located at:
 - 1 22-24 North Rocks Road, North Rocks,
 - 2 82 Hughes Avenue, Ermington,
 - 3 18 Corniche Drive, Wentworth Point,

as outlined in this report and provide notice of this determination to the Commissioner of FRNSW.

BACKGROUND

- 1. FRNSW is empowered under the *Environmental Planning and Assessment Act 1979* (EP&A Act) to undertake fire safety inspections of a building. If of the opinion that adequate provision for fire safety has not been made, FRNSW may make recommendations for additional works to be carried out, in a report to council. Such reports must be tabled at the next meeting of council.
- 2. Council is in receipt of three inspection reports issued by FRNSW, pursuant to the EP&A Act, regarding the fire safety of buildings located at:
 - a. 22-24 North Rocks Road, North Rocks

- b. 82 Hughes Avenue, Ermington
 - c. 18 Corniche Drive Wentworth Point
3. The building located at 22-24 North Rocks Road, North Rocks is identified as two-storey residential townhouses with carparking.
 4. The building located at 82 Hughes Avenue, Ermington is identified as a two-storey distribution warehouse.
 5. The building located at 18 Corniche Drive Wentworth Point is identified as a seven-storey residential building and basement carparking.

ISSUES/OPTIONS/CONSEQUENCES

6. FRNSW is of the opinion that there are inadequate provisions for fire safety within the buildings identified. (*See the attached annexures relevant to each premises*).
7. Council has started an investigation under Service Request No. 610709 for the matter relating to the building located at 22-24 North Rocks Road, North Rocks.
8. Council has started an investigation under Service Request No. 611258 for the matter relating to the building located at 82 Hughes Avenue, Ermington.
9. Council has started an investigation under Service Request No. 616207 for the matter relating to the building located at 18 Corniche Drive Wentworth Point.

CONSULTATION & TIMING

Stakeholder Consultation

10. The following stakeholder consultation has been undertaken in relation to this matter:

Date	Stakeholder	Stakeholder Comment	Council Officer Response	Responsibility
N/A	N/A	N/A	N/A	N/A

Councillor Consultation

11. The following Councillor consultation has been undertaken in relation to this matter:

Date	Councillor	Councillor Comment	Council Officer Response	Responsibility
N/A	N/A	N/A	N/A	N/A

LEGAL IMPLICATIONS FOR COUNCIL

12. FRNSW is empowered under the *Environmental Planning and Assessment Act 1979* (EP&A Act) to undertake fire safety inspections of a building.

13. Council may instigate legal action regarding enforcing compliance with orders served relating to fire safety where appropriate.

FINANCIAL IMPLICATIONS FOR COUNCIL

14. Financial implications may occur dependent on any legal action/s that may need to be instigated if Notice and Orders are not complied with. Regulatory Services has an allocated Legal Budget if required.
15. The financial impacts to the budget, as set out in this section, will be included in the next Quarterly Budget Review for endorsement by Council.
16. The table below summarises the financial impacts on the budget arising from approval of this report.

	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Revenue				
Internal Revenue				
External Revenue				
Total Revenue	N/A	N/A	N/A	N/A
Funding Source				
Operating Result				
External Costs				
Internal Costs				
Depreciation				
Other				
Total Operating Result	N/A	N/A	N/A	N/A
Funding Source				
CAPEX				
CAPEX				
External				
Internal				
Other				
Total CAPEX	N/A	N/A	N/A	N/A

Bernadette Robertson
Team Leader Building Compliance







Paul Lyth
Group Manager Regulatory Services

James Smallson
Acting Executive Director City Assets & Operations

Gail Connolly

Chief Executive Officer

ATTACHMENTS:

- | | | | |
|---|---|---|-------|
| 1 |  | Letter Out - Inspection Report 22-24 North Rocks Road, North | 4 |
| |  | Rocks | Pages |
| 2 |  | Letter Out - Inspection Report 82 Hughes Avenue, Ermington | 3 |
| |  | | Pages |
| 3 |  | Letter Out - Inspection Report 18 Corniche Drive, Wentworth Point | 4 |
| |  | | Pages |

REFERENCE MATERIAL

OFFICIAL



File Ref. No: BFS23/4366 (29970)
TRIM Ref. No: D23/83125
Contact: Mark Knowles

4 September 2023

General Manager
City of Parramatta Council
PO Box 32
PARRAMATTA NSW 2124

Email: council@cityofparramatta.nsw.gov.au

Attention: Manager Compliance/Fire Safety

Dear Sir / Madam

**Re: INSPECTION REPORT
22-24 NORTH ROCKS ROAD, NORTH ROCKS ("the premises")**

Fire and Rescue NSW (FRNSW) received correspondence on 3 August 2023 concerning the adequacy of the provision for fire safety in connection with 'the premises'.

The correspondence stated:

- *Hydrant system is in an unusable state and is isolated at booster assembly.*

Pursuant to Section 9.32(1) of the *Environmental Planning and Assessment Act 1979* (EP&A Act), Authorised Fire Officers from the Fire Safety Compliance Unit of FRNSW inspected 'the premises' on 15 August 2023.

On behalf of the Commissioner of FRNSW, the comments in this report are provided under Section 9.32(4) and Schedule 5, Part 8, Section 17(1) of the EP&A Act.

The items listed in the comments of this report are based on the following limitations:

- A general overview of the building was obtained without using the development consent conditions or approved floor plans as a reference.
- Details of the Provisions for Fire Safety and Fire Fighting Equipment are limited to a visual inspection of the parts in the building accessed and the fire safety measures observed at the time.

Fire and Rescue NSW

ABN 12 593 473 110

www.fire.nsw.gov.au

Community Safety Directorate
Fire Safety Compliance Unit

1 Amarina Ave
Greenacre NSW 2190

T (02) 9742 7434
F (02) 9742 7483

www.fire.nsw.gov.au

Page 1 of 3

OFFICIAL

OFFICIAL**COMMENTS**

Photographs of the hydrant booster assembly, provided with the correspondence on 3 August 2023, indicated that the inlet/booster connections at the booster assembly had been removed and the main water supply serving the hydrant system was isolated.

However, at the time of the inspection on 15 August 2023, it was apparent that the inlet/booster connections had been replaced with what appeared to be brand new pipe-bodied booster connection and the isolation valve was in the open position, indicating the system was back online.

Notwithstanding this, the following items were identified as concerns at the time of the inspection:

1. Essential Fire Safety Measures

1A. Fire Hydrant System - The hydrant system consists of a booster assembly and one (x1) external attack fire hydrants in the central courtyard area. The following was observed at the time of the inspection:

A. The hydrant booster assembly:

- i. A permanent and fade resistant or engraved sign indicating the boost pressure and test pressure was not provided at the booster assembly, contrary to the requirements of Clause 7.10.1 of AS2419.1-2005.
- ii. All above ground isolating valves are not secured or locked in the open position, contrary to the requirements of Clause 8.5.8 of AS2419.1-2005.

B. Storz couplings, compatible with FRNSW firefighting hose connections were not provided to the outlet connections at the booster assembly and the external attack hydrant in the courtyard, contrary to the requirements of Clauses 3.1 and 8.5.11.1 of AS2419.1-2005, Clauses 1.2 and 3.4 of AS2419.2-2009, Clause 3.5 of AS2419.3-2012, 'and 'FRNSW Fire safety guideline, Technical information – FRNSW compatible Storz hose connections – Document no. D15/45534 – Version 09 – Issued 10 January 2019'.

1B. Annual Fire Safety Statement (AFSS):

A. A copy of the current AFSS was not prominently displayed within the building in accordance with Section 89 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021 (EPAR 2021).

FRNSW believes that there are inadequate provisions for fire safety within the building.

OFFICIAL**RECOMMENDATIONS**

FRNSW recommends that Council:

- a. Review item 1 of this report and conduct an inspection.
- b. Address any other deficiencies identified on "the premises".

Please be advised that Schedule 5, Part 8, Section 17(2) requires any report or recommendation from the Commissioner of FRNSW to be tabled at a Council meeting. This matter is referred to Council as the appropriate regulatory authority. FRNSW awaits the Council's advice regarding its determination under Schedule 5, Part 8, Section 17 (4) of the EP&A Act.

Please do not hesitate to contact Mark Knowles of FRNSW's Fire Safety Compliance Unit at FireSafety@fire.nsw.gov.au or call (02) 9742 7434 if there are any questions or concerns about the above matters. Please refer to file reference BFS23/4366 (29970) regarding any correspondence concerning this matter.

Yours faithfully



Mark Knowles
Senior Building Surveyor
Fire Safety Compliance Unit

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File Ref. No: BFS23/3203 (28826)
TRIM Ref. No: D23/79631
Contact: Fire Safety Officer David Weekes

22 August 2023

General Manager
Council of the City of Parramatta
PO Box 32
PARRAMATTA NSW 2124

Email: council@cityofparramatta.nsw.gov.au

Attention: Manager Compliance/Fire Safety

Dear General Manager

**Re: INSPECTION REPORT
OFFICE AND WAREHOUSES
82 HUGHES AVENUE ERMINGTON ("the premises")**

Fire and Rescue NSW (FRNSW) received correspondence on 10 June 2023 concerning the adequacy of the provision for fire safety in connection with 'the premises'.

The correspondence stated that:

- *BGA missing glass on MCP. Staff say that it had been missing for weeks with fire panel (EWIS) making noises for weeks. Fixed by 59 SO*
- *On site tap opened by plumber for cleaning. Booster activated due to loss of pressure. Tap not sign posted for booster activation.*
- *MCP showing zone isolated for 'LAB' area. Staff say that the zone has been isolated for weeks with no ongoing works in the area.*
- *MCP showed 108 isolations.*
- *On site booster points are behind locked gates and can't be access readily from the streets surrounding the site.*
- *Location of MCP not identified with signage external to fire control room.*

Fire and Rescue NSW

ABN 12 593 473 110

www.fire.nsw.gov.au

Community Safety Directorate
Fire Safety Compliance Unit

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www.fire.nsw.gov.au

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Pursuant to Section 9.32(1) of the *Environmental Planning and Assessment Act 1979* (EP&A Act), Authorised Fire Officers from the Fire Safety Compliance Unit of FRNSW inspected 'the premises' on 3 August 2023 and 22 August 2023.

On behalf of the Commissioner of FRNSW, the comments in this report are provided under Section 9.32(4) and Schedule 5, Part 8, Section 17(1) of the EP&A Act.

The items listed in the comments of this report are based on the following limitations:

- A general overview of the building was obtained without using the development consent conditions or approved floor plans as a reference.
- Details of the Provisions for Fire Safety and Fire Fighting Equipment are limited to a visual inspection of the parts in the building accessed and the fire safety measures observed at the time.

COMMENTS

The following items were identified during the inspection:

1. Documentation

- 1A. An Annual Fire Safety Statement was not displayed at the premises in accordance with Section 89 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021 (EPAR21).
- 1B. The two (2) buildings at the site were previously used as an office and a manufacturing plant. The building is currently being used as a general warehouse and a place of worship. The church has a seating capacity between 300 – 400 people. FRNSW were unable to determine if there has been a development application for change of use.

2. Essential Fire Safety Measures**2A. Fire Hydrant System**

- A. The fire hydrant booster incorporates a pipe-bodied booster assembly with inlet inserts. FRNSW observed the angle of the valve inlet to be approximately 90° contrary to Clause 3.2(h) of Australian Standard (AS) 2419.3-2012. When boosted by a fire brigade pumping appliance this may cause the spring-loaded jumper valve of the boost inlet to strike the opposing valve and restrict water flow into the system. Council may wish to review Part 5 of FRNSW safety guideline ['Fire brigade booster connection with inlet insert'](#)

2B. Automatic Fire Suppression System

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- A. The fire sprinkler booster accessed from Atkins Road incorporates a pipe-bodied booster assembly with inlet inserts. FRNSW observed the angle of the valve inlet to be approximately 90° contrary to Clause 3.2(h) AS2419.3-2012. When boosted by a fire brigade pumping appliance this may cause the spring-loaded jumper valve of the boost inlet to strike the opposing valve and restrict water flow into the system. Council may wish to review Part 5 of FRNSW safety guideline ['Fire brigade booster connection with inlet insert'](#)
- B. FRNSW noted that the fire sprinkler tank, large bore, suction connection is installed at a height of approximately 1000mm. This exceeds 450mm – 600mm, to the intent of Clause 5.6.3(f)(ii) of AS2419.1-1994. The weight of the semi rigid suction hose when filled with water may cause undue stresses on the suction hose and couplings leading to failure.
- C. FRNSW noted that the small-bore suction did not have a lever-operated ball or butterfly valve or a gate valve, to the intent of Clause 5.4.3 of AS2419.1-2005. Valved outlets are not suitable as suction connections. As the Rural Fire Service are unlikely to attend the premises for firefighting operations the 65mm connection could be removed from the booster assembly.
- D. The automatic fire sprinkler pump set two (2) was not capable of automatic operation contrary to Section 81 of the EPAR 21. FRNSW observed:
- i. The Fire Detection and Control Indicating Equipment (FDCIE) was showing *Sprinkler Pump 2 Fault*.
- 2C. Smoke Detection and Alarm System (SDAS)
- A. FRNSW are of the opinion that maintenance is not being carried out in accordance with Section 81 of EPAR21. FRNSW observed the following which may affect the operation of the SDAS:
- i. One hundred and eight (108) isolations and two (2) faults showing on the main FIP.
 - ii. Eighty-eight (88) isolations and one (1) fault on the SUB FIP.

FRNSW attended the site 22 August 2023 for a follow up inspection and observed that 120 isolations were still present on the Fire Detection and Control Indicating Equipment.

FRNSW were advised that the majority of isolations were due to probe detector faults in the heating, ventilation, and air conditioning ducts which are no longer used as a result in change of occupancy. Fire engineers have been engaged by the Owners to determine if these essential fire safety measures can be deleted from the SDAS. The

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deletion of the essential measures may see a change to the Fire safety Schedule.

3. General

3A. Compartmentation and Separation

A. The sliding fire door within the Safe Access warehouse was not capable of normal operation at the time of inspection. FRNSW noted the following:

- i. The magnetic hold open device showed signs of physical damage and was not capable of holding the door in the open position.
- ii. The sliding fire door was being manually held open and was not capable of self-closing in the event of the SDAS operating.

3B. Council may wish to review the development consent to determine approved use.

FRNSW believes that there are inadequate provisions for fire safety within the building.

RECOMMENDATIONS

FRNSW recommends that Council:

- a. Review items 1 to 3 of this report and conduct an inspection.
- b. Address any other deficiencies identified on "the premises".

Please be advised that Schedule 5, Part 8, Section 17(2) requires any report or recommendation from the Commissioner of FRNSW to be tabled at a Council meeting. This matter is referred to Council as the appropriate regulatory authority. FRNSW awaits the Council's advice regarding its determination under Schedule 5, Part 8, Section 17 (4) of the EP&A Act.

Please do not hesitate to contact Fire Safety Officer David Weekes of FRNSW's Fire Safety Compliance Unit at FireSafety@fire.nsw.gov.au or call (02) 9742 7434 if there are any questions or concerns about the above matters. Please refer to file reference BFS23/3203 (28826) regarding any correspondence concerning this matter.

Yours faithfully



Paul Scott
Team Leader
Fire Safety Compliance Unit

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File Ref. No: BFS23/5163 (30734)
TRIM Ref. No: D23/096483
Contact: Fire Safety Officer David Weekes

4 October 2023

General Manager
City of Parramatta Council
PO Box 32
PARRAMATTA NSW 2124

Email: council@cityofparramatta.nsw.gov.au

Attention: Manager Compliance/Fire Safety

Dear General Manager

**Re: INSPECTION REPORT
18 CORNICHE DRIVE WENTWORTH POINT ("the premises")**

Fire and Rescue NSW (FRNSW) received correspondence on 11 September 2023 concerning the adequacy of the provision for fire safety in connection with 'the premises'.

The correspondence stated that:

- I was recently trapped in the basement carpark of this building at night unable to exit the building via the signed exits, roller shutters or other doors.*
- Many of the doors have directional green exit signs including the main carpark exit and have electric locks.*
- I was eventually told by a resident 30 mins later that I needed a Swipe card to exit. However, I thought buildings were required to allow unobstructed exits at all times?*
- I'm very concerned about this as I'm often visiting this building.*

Pursuant to Section 9.32(1) of the *Environmental Planning and Assessment Act 1979* (EP&A Act), Authorised Fire Officers from the Fire Safety Compliance Unit of FRNSW inspected 'the premises' on 15 September 2023.

Fire and Rescue NSW

ABN 12 593 473 110

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Community Safety Directorate
Fire Safety Compliance Unit

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Greenacre NSW 2190

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On behalf of the Commissioner of FRNSW, the comments in this report are provided under Section 9.32(4) and Schedule 5, Part 8, Section 17(1) of the EP&A Act.

The items listed in the comments of this report are based on the following limitations:

- A general overview of the building was obtained without using the development consent conditions or approved floor plans as a reference.
- Details of the Provisions for Fire Safety and Fire Fighting Equipment are limited to a visual inspection of the parts in the building accessed and the fire safety measures observed at the time.

COMMENTS

FRNSW walked the carpark level and were unable to locate any doors preventing egress from the building.

The following items were identified during the inspection:

1. Essential Fire Safety Measures

1A. Fire Hydrant System

- A. The fire hydrant booster was not fitted with an isolation valve to isolate the boost inlet connections contrary to the requirements of Clause 7.4 of Australian Standard (AS) 2419.1-2005. A head of pressure greater than 50 kPa exists.
- B. The fire hydrant booster incorporates a pipe-bodied booster assembly with inlet inserts. FRNSW observed the angle of the valve inlet to be approximately 90° contrary to Clause 3.2(h) AS2419.3-2012. Two (2) of the boost inlets were also observed to have pipe sleeves that are too long, See Figure 1. When boosted by a fire brigade pumping appliance will cause the spring-loaded jumper valve to have insufficient clearance around the sleeve and will reduce the water flow into the system. FRNSW are of the opinion that the booster assembly should be replaced. Council may wish to review Parts 5 and 6 of FRNSW safety guideline [‘Fire brigade booster connection with inlet insert’](#).
- C. Taking into account head pressure, and that the maximum discharge pressure at any hydrant outlet under design flow conditions shall not exceed 1200 kPa at the most advantaged hydrant, FRNSW are of the opinion that the boost pressure displayed at the fire hydrant booster cabinet is incorrect and will exceed the maximum required pressure contrary to the requirements of Clause 2.3.2 of AS2419.1-2005.
- D. FRNSW are of the opinion that the fire hydrant booster is installed in-series with the hydrant pump set. Warning signage and a 150mm

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pressure gauge is not installed at the booster enclosure in accordance with Clause 7.6 of AS2419.1-2005.

- E. Signage on the fire hydrant and sprinkler booster assembly cabinet was significantly faded which made it difficult to read. In this regard, FRNSW request the booster assembly cabinet be clearly identified with fade-resistant 'FIRE HYDRANT AND SPRINKLER BOOSTER' signage, in accordance with Clause 7.10.2 of AS2419.1-2005.

1B. Automatic Fire Suppression Systems

- A. The fire sprinkler booster incorporates a pipe-bodied booster assembly with inlet inserts. FRNSW observed the angle of the valve inlet to be approximately 90° contrary to Clause 3.2(h) AS2419.3-2012. Two (2) of the boost inlets were also observed to have pipe sleeves that are too long, See Figure 1. When boosted by a fire brigade pumping appliance will cause the spring-loaded jumper valve to have insufficient clearance around the sleeve and will reduce the water flow into the system. FRNSW are of the opinion that the booster assembly should be replaced. Council may wish to review Parts 5 and 6 of FRNSW safety guideline 'Fire brigade booster connection with inlet insert'.
- B. Taking into account head pressure, and that the pressure on any sprinkler does not exceed 1 MPa (1000 kPa), FRNSW are of the opinion that the maximum inlet pressure displayed at the fire sprinkler booster, 1700 kPa, is incorrect and will exceed the maximum allowable pressure contrary to the requirements of Clause 4.6 of AS2118.1-1999.

1C. Smoke Detection and Alarm Systems (SDAS)

- A. There was a fault shown at the Fire Indicator Panel relating to the SDAS, in contravention with the requirements of Section 81 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021 (EPAR21). The faults displayed were:
 - i. *Zone 043, B3 LVL 7 Unit 726, L4D17, Heat*

FRNSW believes that there are inadequate provisions for fire safety within the building.

RECOMMENDATIONS

FRNSW recommends that Council:

- a. Review item 1 of this report and conduct an inspection.
- b. Address any other deficiencies identified on "the premises".

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Please be advised that Schedule 5, Part 8, Section 17(2) requires any report or recommendation from the Commissioner of FRNSW to be tabled at a Council meeting. This matter is referred to Council as the appropriate regulatory authority. FRNSW awaits the Council's advice regarding its determination under Schedule 5, Part 8, Section 17 (4) of the EP&A Act.

Please do not hesitate to contact Fire Safety Officer David Weekes of FRNSW's Fire Safety Compliance Unit at FireSafety@fire.nsw.gov.au or call (02) 9742 7434 if there are any questions or concerns about the above matters. Please refer to file reference BFS23/5163 (30734) regarding any correspondence concerning this matter.

Yours faithfully



Paul Scott
Team Leader
Fire Safety Compliance Unit

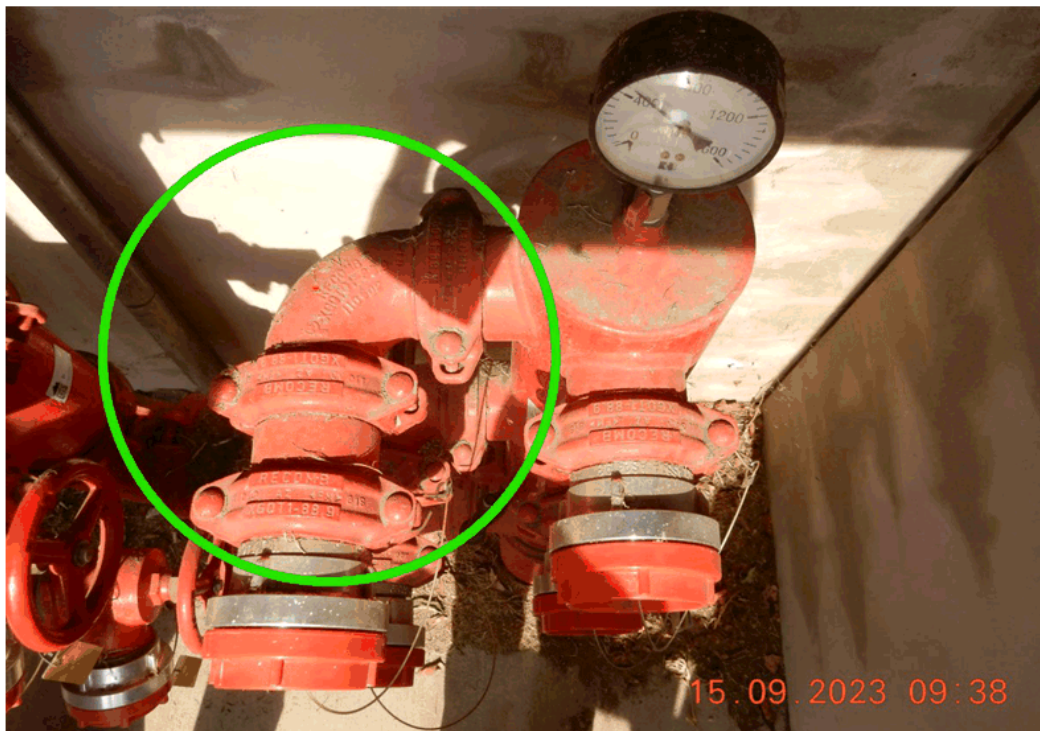


Figure 1 - Pipe body Sleeve too long

REPORTS TO COUNCIL - FOR NOTATION

ITEM NUMBER	12.5
SUBJECT	Variations to Standards under Clause 4.6 of Parramatta LEP 2011, Auburn LEP 2010, Holroyd LEP 2013, The Hills LEP 2012, Hornsby LEP 2013, Parramatta LEP 2023
REFERENCE	F2022/03176 - D09209662
REPORT OF	Group Manager - Development and Traffic Services

CSP THEME: Accessible

WORKSHOP/BRIEFING DATE: Nil

PURPOSE:

To provide Council with information on development applications determined where there has been a variation in development standards under Clause 4.6 of the Local Environmental Plans.

RECOMMENDATION

That Council receive and note the report.

BACKGROUND

1. During the reporting period 01 July 2023 to 31 October 2023 (Q1), there was one (1) Development Application approved with a variation to a development standard under Clause 4.6.
2. During the same period, 202 Development Applications were approved.
3. Under Clause 4.6 of the relevant Local Environmental Plan (LEP) applying to the local government area of the City of Parramatta, development consent may be granted for development even though the development would contravene a development standard such as a height and/or floor space ratio standard contained within an LEP.
4. Controls within Development Control Plans (DCPs) are not development standards as a DCP is not an “environmental planning instrument”.
5. A report has been presented to Council each quarter on any development consent issued where the development does not comply with a development standard. This report follows the reporting requirements prescribed in Planning Circular PS08-014 issued by the (then) NSW Department of Planning.
6. Following recent State Government reforms, from 1 November 2023 councils are no longer required to report quarterly to the elected Council on variations to development standards approved under delegation as the NSW Planning Portal will have a publicly available online register for all DAs with variation requests lodged and determined. To support the transition to the new framework, the July - Sept 2023 reporting period has been extended to 31 October 2023 to remove the need to report submissions twice prior to commencement of the changes. The final period for reporting is now 1 July 2023 to 31 October 2023.

ISSUES/OPTIONS/CONSEQUENCES

7. There are no issues, options or consequence for Council associated with this report.

CONSULTATION & TIMING

8. There are no consultation and timing considerations for Council associated with this report.

Stakeholder Consultation

9. The following stakeholder consultation has been undertaken in relation to this matter:

Date	Stakeholder	Stakeholder Comment	Council Officer Response	Responsibility
N/A	N/A	N/A	N/A	N/A

Councillor Consultation

10. The following Councillor consultation has been undertaken in relation to this matter:

Date	Councillor	Councillor Comment	Council Officer Response	Responsibility
N/A	N/A	N/A	N/A	N/A

LEGAL IMPLICATIONS FOR COUNCIL

11. There are no legal implications for Council associated with this report.

FINANCIAL IMPLICATIONS FOR COUNCIL

12. There are no financial implications for Council associated with this report.

	FY 22/23	FY 23/24	FY 24/25	FY 25/26
Operating Result				
External Costs				
Internal Costs				
Depreciation				
Other				
Total Operating Result	Nil	Nil		
Funding Source	NA	NA		
CAPEX				
CAPEX				
External				
Internal				
Other				
Total CAPEX	Nil	Nil		



Mark Leotta
Group Manager - Development and Traffic Services

Jennifer Concato
Executive Director City Planning and Design

John Angilley
Executive Director Finance & Information

Gail Connolly
Chief Executive Officer

ATTACHMENTS:

- 1  Development Application Variations under SEPP 1 - 01 July - 31 October
 2023_1

REFERENCE MATERIAL

**Development Application Variations to Standards under Clause 4.6 of Parramatta LEP 2011, Auburn LEP 2010,
Holroyd LEP 2013, The Hills LEP 2012, Hornsby LEP 2013, Parramatta Local Environmental Plan (LEP) 2023**

Approved from 01 July – 31 October 2023

DA No	Address	Category of development	Environmental Planning Instrument and Zone	Development standard to be varied	Extent of Variation	Officer Recommendation	Determination	Date DA determined
DA/430/2023	42 Morton Street Parramatta NSW 2150 Lot 55 DP 8016	Residential – Dual occupancy	PLEP 2023 R2 Low Density Residential	Clause 4.1C(b) Minimum road frontage width	Required: 15m Proposed: 14.325m Variation: 0.675m (4.5%)	Approval	Approval	27/10/2023
<p>Council's Delegated Manager supports the variation to Clause 4.1C(b) of Parramatta Local Environmental Plan 2023, being the requirement for the lot to have a minimum 15m wide road frontage. The subject site has a lot width of 14.325m at the road frontage. The variation is supported under the provisions of Clause 4.6 for the following reasons;</p> <p>The proposed development is consistent with the zone objectives as the site retains adequate width to enable two dwellings in a low-density residential setting that achieve adequate residential amenity both on and off site. Notwithstanding the non compliant site width, the land size is approximately 158.8m² more than the required minimum lot size of 600m², which allows each resulting Lot to achieve compliance with the key controls relating to:</p> <ul style="list-style-type: none"> • Private open space • Landscaped area and deep soil zone • Parking and access • Solar access • Setbacks and total floor area as it relates to FSR. 								

REPORTS TO COUNCIL - FOR NOTATION

ITEM NUMBER	12.6
SUBJECT	Naming proposal for unnamed new road infrastructure in Rosehill
REFERENCE	F2022/03176 - D09194059
REPORT OF	Place Manager

CSP THEME: Thriving

WORKSHOP/BRIEFING DATE: Heritage Advisory Committee – 12 September 2023; Rosehill Ward Briefing – 13 September 2023 & Rosehill Ward Briefing 8 November 2023

PURPOSE:

The purpose of this report is to seek Council endorsement on the proposed name for the unnamed new roadway in Rosehill, NSW 2142.

RECOMMENDATION

- (a) That Council endorses the proposed name of Longworth Road for the unnamed roadway which forms part of the development at the former Clyde Refinery terminal located at Durham Street, Rosehill.
- (b) That the preferred name for the unnamed roadway be referred to the Geographical Names Board (GNB) of NSW for formal assignment and Gazettal under the Geographical Names Act 1996.

BACKGROUND

1. This naming project was initiated by DBL Property Pty Ltd on behalf of VE Property Pty Ltd as part of the State Significant Development (approval by the Department of Planning) for the new Central Sydney Industrial Estate in Rosehill.
2. One new road will be built as part of the proposed subdivision which is located south off Devon Street, Rosehill, with Unwin and Colquhoun Streets, located to the West. The location for the unnamed roadway is illustrated in **Attachments 1 & 2**.
3. This site is the former Clyde Refinery terminal located at Durham Street, Rosehill on the Camellia Peninsula. However, a large part of the former refinery land in the south-western part of the site is no longer required for operational purposes and as such, is currently being remediated to a commercial/industrial standard.
4. The request to name this road provides a street address for the new industrial estate as well as access to essential services and deliveries.
5. As this is a developer-driven project, the naming of a private road and roads within a subdivision is the responsibility of the landowner. From the list of potential road names generated by Council's Research Team, only one name was pre-approved by GNB, and the landowner agreed to proceed to community consultation with that name being Longworth Road.

6. The name of Longworth Road was presented to the Heritage Advisory Committee on Tuesday 12 September 2023, and the Heritage Advisory Committee was supportive of the use of the name for the new road infrastructure.
7. Direct descendants of Isabel Longworth were contacted, and they were supportive of the naming of Longworth Road after their Great Aunt and Grandmother Isabel Longworth.
8. Pursuant to City of Parramatta Council's Road Naming Policy (Policy 283) and the NSW Address Policy and User Manual (May 2021) developed by NSW Geographical Names Board (GNB), Council is the responsible authority for the provision of address numbering to all properties and road names to all local and private roads situated within the Parramatta Local Government Area (LGA).
9. Council is also responsible for endorsing the authoritative road name and ensuring it is endorsed by the GNB.
10. Accurate addressing information in NSW is required for adequate navigation, emergency response, service delivery and statistical analysis. To ensure that all property addressing and road naming is comprehensible, clear, accepted, unambiguous and readily communicated, all property addresses and road names must comply with the requirements specified in Chapter 6 "Addressing Principles" of the NSW Address Policy and User Manual (2021).

Per section 3.2 in Council's Road Naming Policy, preferred sources for road names include:

- Local history, including early explorers, settlers, and other eminent persons;
 - Thematic names such as flora and fauna;
 - Aboriginal names;
 - Landmarks; and
 - Names appropriate to the physical, historical or cultural character of the area.
11. Council's Research Team researches the history and identity of the area and proposes several names for consideration. These names are then submitted to the GNB for 'pre-approval' to check the eligibility of the proposed names.
 12. This evaluation ensures that only names that meet the 'uniqueness' requirements of the NSW Address Policy and User Manual (2021) are presented to Council for consideration.
 13. Uniqueness is considered the most essential quality to be sought in proposing a new road name. Per the GNB's guidelines, a road name will be regarded as a duplicate (and therefore rejected for use) if it is the same or similar in spelling or sound to an existing name, regardless of the road type.
 14. Under the NSW Address and User Manual (2021, pg. 97), road names shall not be duplicated:
 - Within the same address locality;
 - Within the adjoining locality;
 - Within a duplicated locality anywhere in NSW;

- Within a 10km proximity in a Metropolitan Urban Area.

ISSUES/OPTIONS/CONSEQUENCES

- The naming of road infrastructure within the development is necessary to provide accurate addressing for deliveries not only to identify an owners' individual business, but also for navigation, emergency response, service delivery (utilities, post) and for statistical analysis.
- The exhibited name, pre-approved for use by the GNB is listed with the description in the table below. A list of names that were either duplicated or rejected by the GNB and could not be used for consultation are at **Attachment 3**.

Proposed Name	Context
Longworth Road	<p>Isabel Longworth was a Peace Activist and female dentist. Born Isabel Frances Swann on 1 June 1881 in Temora, (1881–1961), she was an ardent peace activist, an anti-conscription campaigner, defender of free speech and secretary of the NSW branch of the Women's Peace Army.</p> <p>She was the sixth of 11 children born to Quaker-bred schoolmaster William Swann and his wife, Elizabeth Devlin, and was brought up in a household influenced by the commitment of the Religious Society of Friends (Quakers) to oppose participation in war. Throughout World War I, this household was centred on Elizabeth Farm at Parramatta, owned and occupied by the Swann family from 1904 until 1968.</p> <p>Isabel was registered as a dentist on 20 June 1902 and began practicing at Parramatta. Brought up in a pacifist family, her patients included Miles Franklin, Jennie Scott Griffiths, and others, and she joined the Australian Freedom League in 1912.</p>

- The Research & Engagement team developed and arranged public consultation on the proposed names via Council's engagement portal, Participate Parramatta. Public consultation ran for three weeks (17 business days) from Thursday 5 October to Friday 27 October 2023. A letter was sent via Australia Post to 26 nearby ratepayers/businesses which form part of a large industrial estate surrounding the development site. Targeted social media was also utilised to alert ratepayers and businesses of the opportunity to provide feedback.
- As the area is industrial in nature, consultation was targeted to the industrial buildings nearby, including Rosehill Gardens Racecourse.
- Overall, the opportunity to provide feedback for this project was presented on 22,813 occasions, culminating in 1,448 views on the project page and 19 formal contributions and 1 email response. Of those that made formal contributions, the community sentiment was positive, with 89% of survey respondents expressing support for this name for the unnamed roadway.
- The name satisfies the addressing requirements of the Geographic Names Board (GNB), which has given prior concurrence to the proposed name.

CONSULTATION & TIMINGStakeholder Consultation

21. The following stakeholder consultation has been undertaken in relation to this matter:

Date	Stakeholder	Stakeholder Comment	Council Officer Response	Responsibility
12.09.23	Heritage Advisory Committee	Supportive of the use of name	NA	Place Manager, Place Services
5.10.23 - 27.10.23	The community, via Council's Participate Parramatta Engagement Portal	Feedback was captured through a survey hosted on the project page. Verbatim responses provided by community members is provided in Attachment 4.	The project page saw 658 unique visitors and 1,448 views. This resulted in a conversion of 19 completed surveys and 1 email response.	Place Manager, Place Services Community Engagement Officer, Research & Engagement
03.10.23	26 impacted ratepayers /businesses via direct mail out	Verbatim responses that may have been generated by accessing the survey from the letter's QR code are provided in Attachment 4.	Letters detailing the exhibition and how to submit formal feedback were sent to owners and businesses near the unnamed roadway.	Place Manager, Place Services Printing Officer, Corporate Services
12.10.23 – 20.10.23	The community, via Social Media	Feedback was captured through a survey hosted on the project page. Verbatim responses provided by community members is provided in Attachment 4.	A paid campaign across Facebook. Overall, the social media combined campaign garnered a reach of 6,186 resulting in 268 link clicks to the project page.	Community Engagement Officer, Research & Engagement

10.10.23	The community, via Participate Parramatta Newsletter	Verbatim responses provided by community members and a summary of engagement findings is provided in Attachment 4.	Electronic direct notification was issued via the Participate Parramatta Newsletter which was distributed to 16,601 recipients seeing an open rate of 7,688 from the Participate EDM.	Community Engagement Officer, Research & Engagement
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Councillor Consultation

22. The following Councillor consultation has been undertaken in relation to this matter:

Date	Councillor	Councillor Comment	Council Officer Response	Responsibility
13.09.23	A briefing was provided to the Rosehill Ward Councillors	Clr Prociv advised that she knew members of the Swann Family	Contact made with the descendants	Place Manager, Place Services
20.09.23	All - via a Councillor Briefing Note distributed through the Councillor Portal and the Councillor Weekly Newsletter	No comments provided	NA	Place Manager, Place Services
08.11.23	A further briefing will be presented to the Rosehill Ward Councillors	NA	NA	Place Manager

LEGAL IMPLICATIONS FOR COUNCIL

There are no legal implications for Council associated with this report.

FINANCIAL IMPLICATIONS FOR COUNCIL

23. The public consultation for the proposed road naming service provided by Council to the developer carries a fee as outlined in Council's [Schedule of Fees](#)

[and Charges 2023-2024](#). This covers the public consultation/exhibition requirements (as stipulated by the GNB), advertising and gazettal process alongside an administration fee (charged per road) which will cover the fabrication and installation of street signs on site at a time that is suitable.

24. Once the naming proposal is approved, including gazettal by the GNB, Council is the responsible authority for the fabrication and installation of street signs (including the subject street poles and sign blades).
25. The notification to relevant government authorities and publishing in the Government Gazette is currently provided without charge by the GNB.









Kim Marsh
Place Manager

Bruce Mills
Acting Executive Director Property & Place

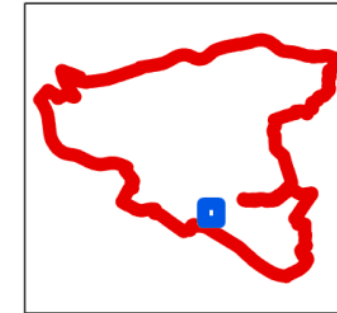
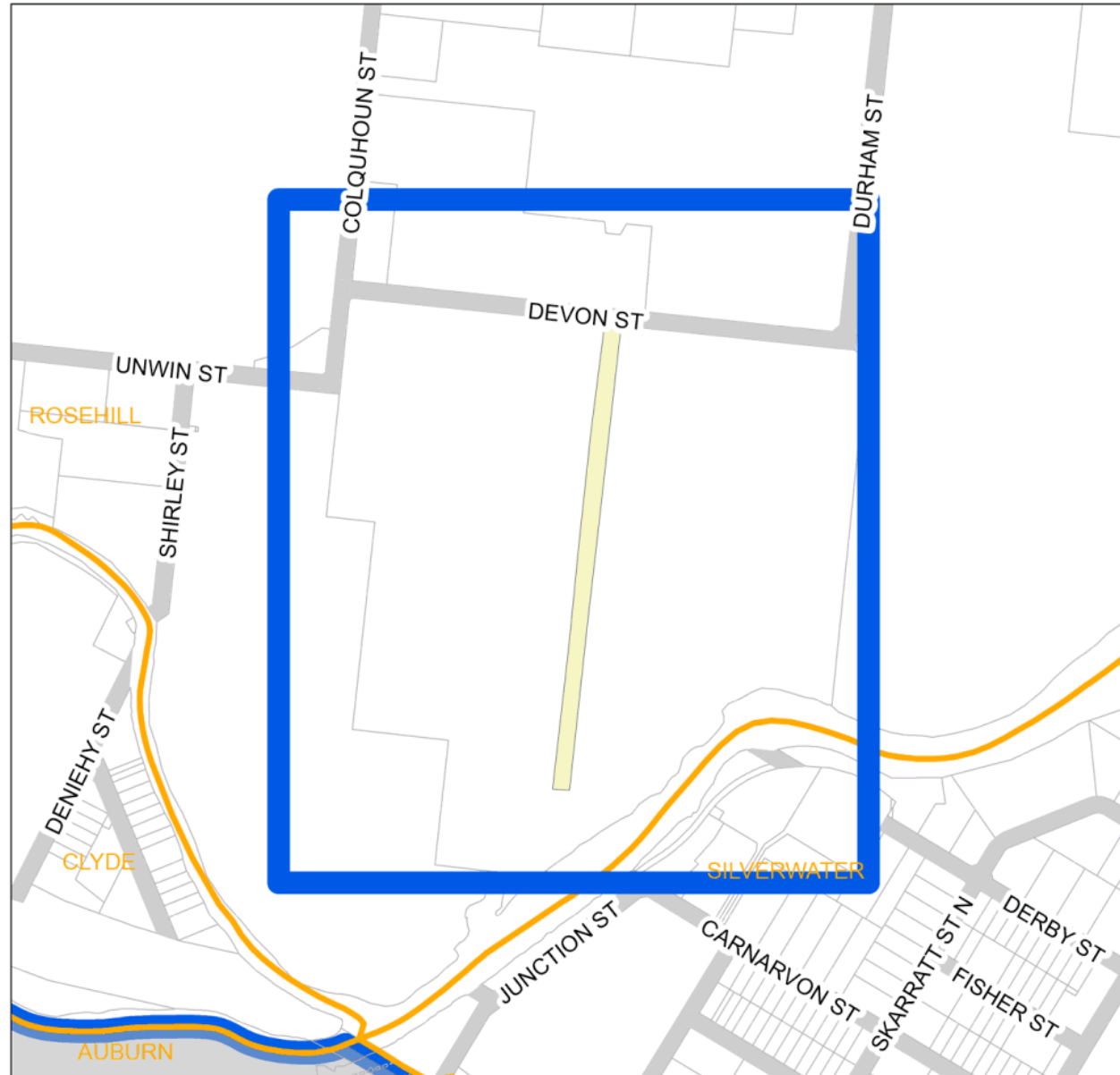
John Angilley
Executive Director Finance & Information

Gail Connolly
Chief Executive Officer

ATTACHMENTS:

- | | | |
|---|--|----------|
| 1   | Attachment 1 - Site Map 1 | 1 Page |
| 2   | Attachment 2 - Site Map 2 | 1 Page |
| 3   | Attachment 3 - List of rejected/duplicated names | 1 Page |
| 4   | Attachment 4 - Engagement Report | 14 Pages |

REFERENCE MATERIAL



Legend

- Proposed Road
- Site Location
- Suburb
- Parcels

N
1:5,000

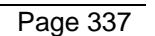
Maps Updated and Published by Information Systems and Planning, City of Parramatta
Copyright Parramatta City Council 2019
Base data supplied from NSW Department of Land and Water Services (DLS)
Data - Geospatial Data of Australia (GDA94)

Unnamed Road, Rosehill

While every effort has been made to ensure the accuracy of this map, the City of Parramatta does not warrant the information or plans do not contain any errors, and the Council shall be in no way liable for any loss, damage or injury as a result of any such errors.



Printed
6/09/2022



Attachment 3

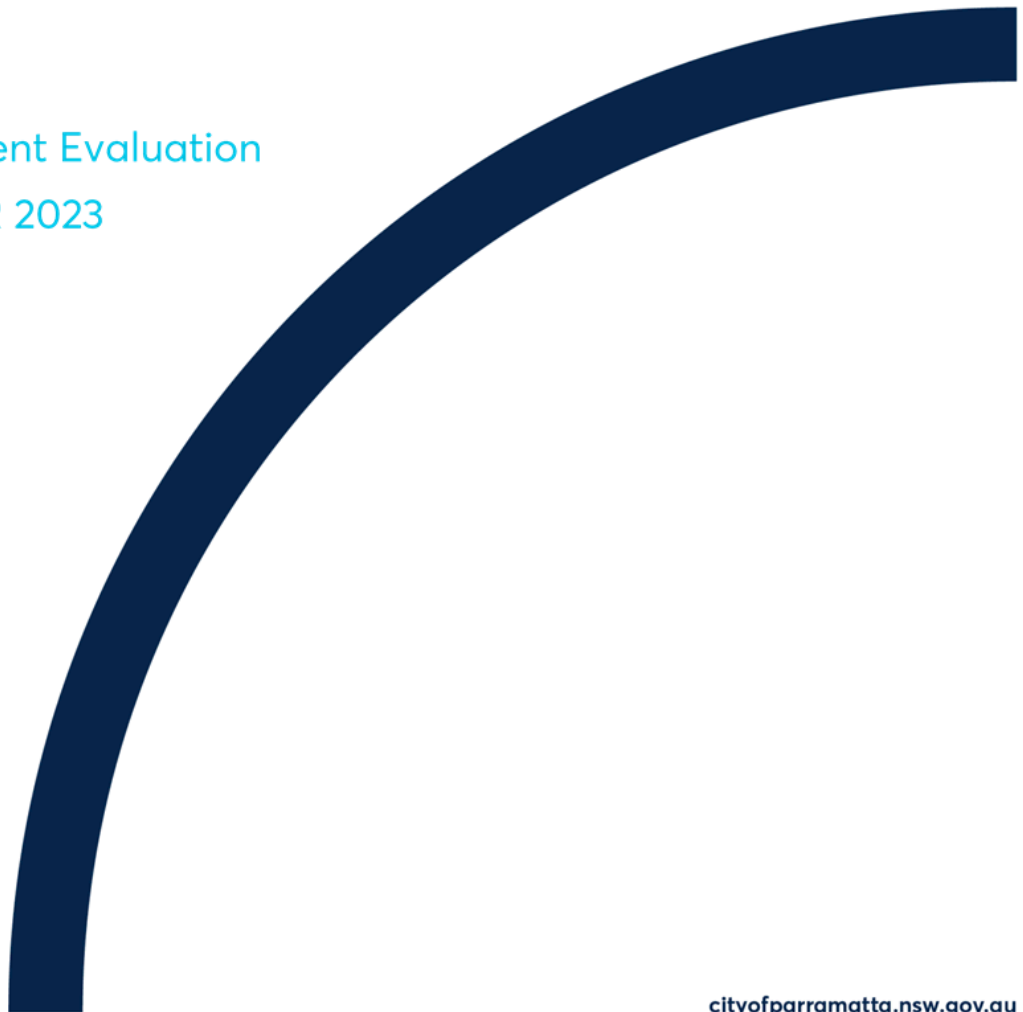
Based on the research provided by Council's Research Team, the following names were either duplicated or rejected by GNB and could not be used for consultation.

Proposed Name	Reason
Veale	<p>In honour of Elizabeth Macarthur nee Veale.</p> <p>Elizabeth Macarthur's critical contribution to the establishment of a local fine wool industry helped set the course of Australian prosperity, given the wool trade's long-held significance to the national economy. Elizabeth worked tirelessly in her husband John's long absences to preserve the strict stock control measures he had adopted and drew on her strong administrative skills to manage her family's estates.</p> <p>Rejected: Similar sounding to nine (9) other names in the LGA.</p>
Derby	<p>Following theme of Rosehill subdivision based on English counties e.g. Durham, Devon. Former name of Colquhoun Street prior to 1930.</p> <p>Duplication: A road name of Derby Street already exists in Epping; Silverwater and Merrylands</p>
Crofter / Croft	<p>In connection to the use of the land for sheep and cattle farming by Macarthur in the early 1800's. Crofter is another word for Grazier. This word is also strongly connected to Scotland. John Macarthur was the son of a Scottish draper.</p> <p>Duplication: A road name of Croft Avenue already exists in Merrylands.</p> <p>Similar Sounding: Crofter sounds similar to seven (7) other names in the LGA.</p>



UNNAMED ROADWAY IN ROSEHILL

Engagement Evaluation
OCTOBER 2023



cityofparramatta.nsw.gov.au



UNNAMED ROADWAY IN ROSEHILL

Engagement Evaluation
OCTOBER 2023

cityofparramatta.nsw.gov.au

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1. INTRODUCTION

In October 2023, Rosehill ratepayers/businesses were invited to share feedback on a proposal to name one new road in Rosehill.

The new access road will be built as part of the proposed subdivision which will run off Devon Street, Rosehill, and forms part of the subdivision to create the Central Sydney Industrial Estate in Rosehill.

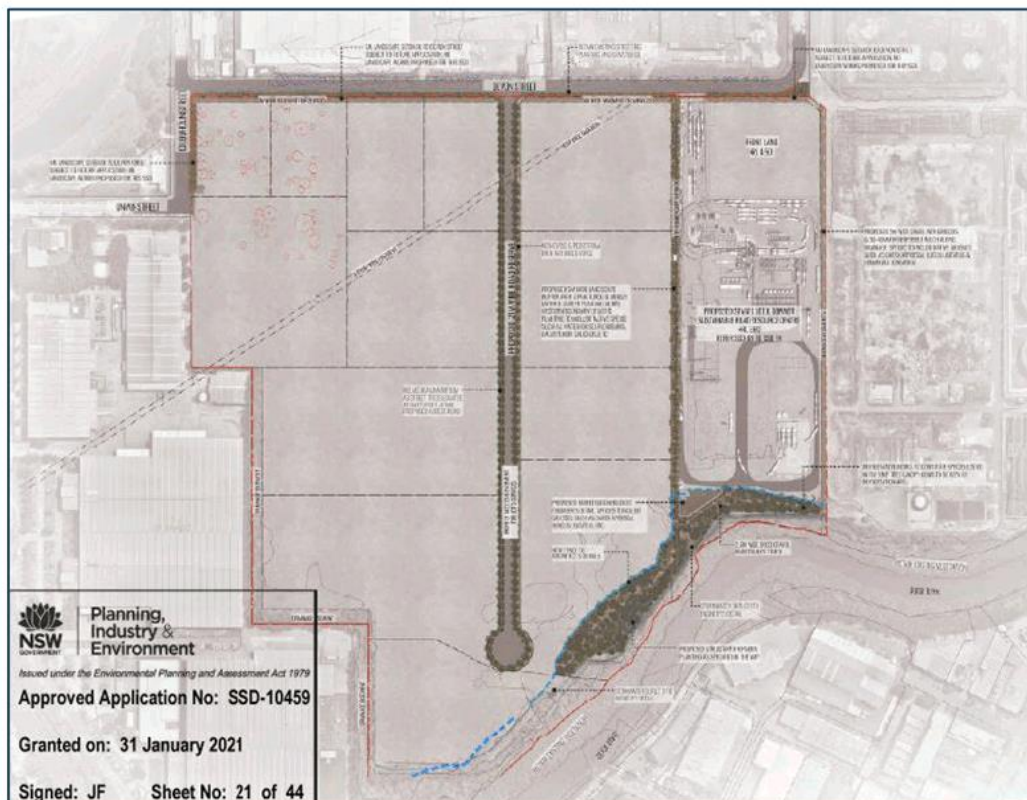
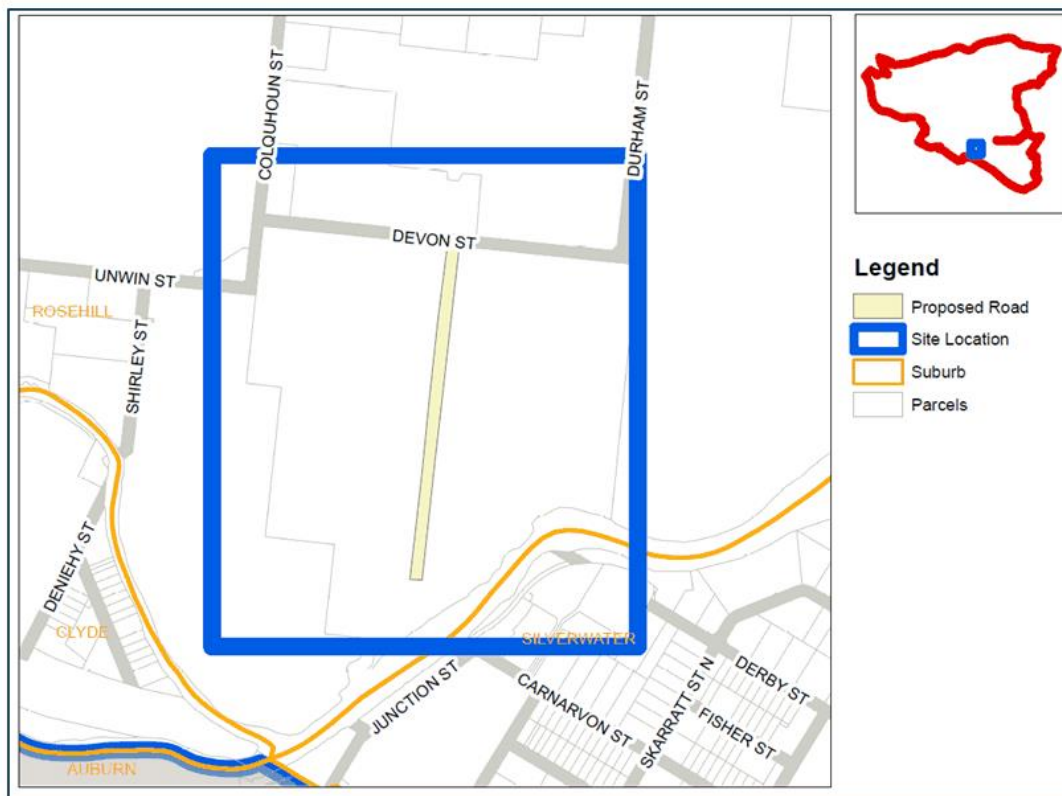
As this is a developer-driven project, the naming of a private road and roads within a subdivision is the responsibility of the landowner. From the list of potential road names generated by Council's Research Team, only one name was pre-approved by GNB, and the landowner agreed to proceed to community consultation with that name: Longworth Road.

The proposed name was pre-screened for suitability according to Geographical Names Board guidelines.

The location and proposed name:

Name	Context
Longworth Road	<p>Isabel Longworth was a Peace Activist and female dentist. Born Isabel Frances Swann on 1 June 1881 in Temora, (1881–1961), she was an ardent peace activist, an anti-conscription campaigner, defender of free speech and secretary of the NSW branch of the Women's Peace Army.</p> <p>She was the sixth of 11 children born to Quaker-bred schoolmaster William Swann and his wife, Elizabeth Devlin, and was brought up in a household influenced by the commitment of the Religious Society of Friends (Quakers) to oppose participation in war. Throughout World War I, this household was centred on Elizabeth Farm at Parramatta owned and occupied by the Swann family from 1904 until 1968.</p> <p>Isabel was registered as a dentist on 20 June 1902 and began practising at Parramatta. Brought up in a pacifist family, her patients included Miles Franklin, Jennie Scott Griffiths, and others, and she joined the Australian Freedom League in 1912.</p>

See Figures 1 and 2 below for location - Unnamed new roadway, Rosehill.



2. EXECUTIVE SUMMARY

Community consultation on the Unnamed Roadway in Rosehill commenced on Monday 5 October 2023 and closed on Friday 27 October 2023. As the area is industrial in nature, consultation was targeted to the industrial buildings nearby, including Rosehill Gardens Racecourse. The project was viewed 1,448 times and 19 surveys were completed along with one email which was received by the Place Services Team.

- Longworth Road received 89% support.

"Isabel Longworth was my grandfather's sister. He was Frederic Swann and I spent many years of my childhood visiting my great aunts, as we called them, at Elizabeth Farm house. I knew all Isabel's 8 sisters throughout my early years and what a formidable and wonderful family they were! I would be VERY pleased to have Isabel honoured in this way." – *Participant*

"I am a descendent of Isabel Longworth and am very chuffed that my family's heritage in relation to activities around promoting peace will be humbly recognized with this road naming. My mother, Isabel's daughter, Isabel Jean Longworth at birth, died last year, but I have no doubt this would have made her very pleased as she also spent many years right into her old age promoting both environmental issues and peace." – *Participant*

Following is an evaluation of the engagement campaign and survey findings.

3. ENGAGEMENT EVALUATION

Overall, the opportunity to share feedback was presented on 22,813 occasions, culminating in 1,448 views of the project page and 19 online engagement surveys and 1 email submission.

3.1. Resources

- Letters
- Participate Parramatta EDM
- Paid social media campaign

3.2. Social Media Campaign

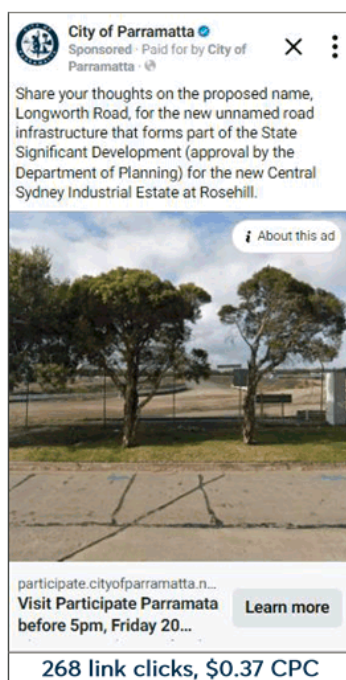
Paid campaign results:

Metric	Campaign Result	Benchmark
Spend	\$99.94	n/a
Reach	6,186	n/a
Impressions	12,128	n/a
Frequency (no. times ad seen p/p)	1.96	2-3
Link clicks	268	n/a
CPC (cost per click)	\$0.37	\$0.50-\$1
CTR (click through rate)	2.21%	More than 1%
Post engagements	274	n/a
Engagement rate (ER)	2.26%	More than 2%

Insights, Comments & Recommendations

- Overall, the paid campaign performed well with good CPC, CTR and ER.
- Frequency was just below the target range indicating the allocated spend may have been too little or the audience size was too large. However, frequency may also have been affected by the Facebook meta-ads error for the two other ads.
- A positive ER, surpassing CoP benchmarks (>2%) at 2.26%, this can be attributed to the high interest in the campaign from our audience as well as the relevant imagery of the road to be named.
- 59% of results came from women and 41% from men. 42% from 18-24 yo, 36% from 25-34 yo and 10% from 35-44 yo.

Top performing ad



Organic campaign results:

Participate FB/Instagram		Benchmarks
Reach	126	n/a
Post Engagements	2	n/a
Engagement rate	2%	2-3%

3.3. Direct Notification

26 letters were distributed to local ratepayers/businesses in the nearby industrial area.

3.4. Electronic Direct Notification

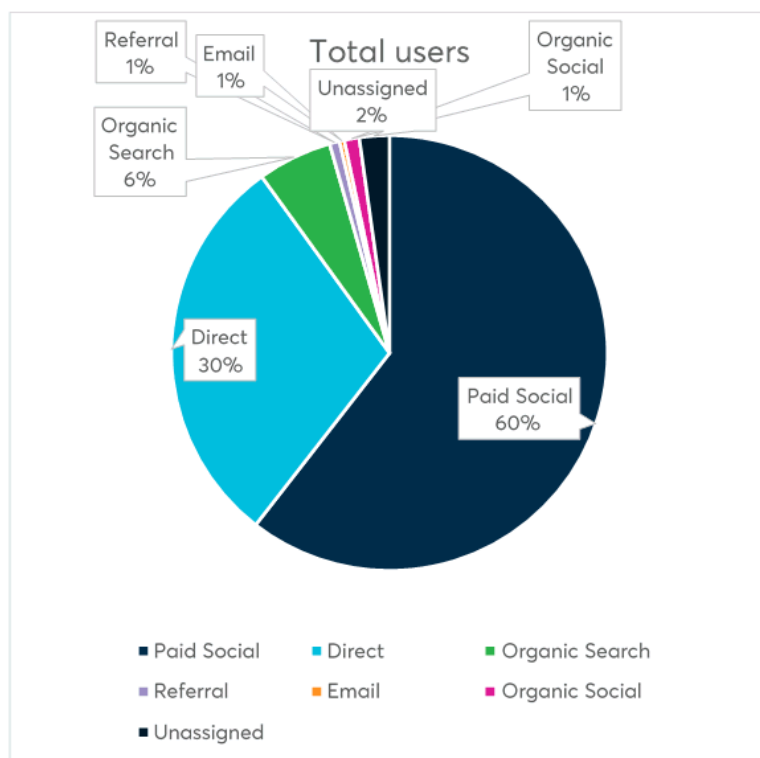
Channel	List	Open rate	Clicks to project
Participate Parramatta October 10 edition	16,601	46%	45

3.5. PARTICIPATE Parramatta

Promotion of the engagement directed community members to the Participate Parramatta website. The project page generated 19 contributions and 1 email submission.

Project Page Events	
Views	1,448
Visitors	658
Visits where at least 1 contribution was made	19
Image downloads	46

Acquisition:



Engagement highlights:

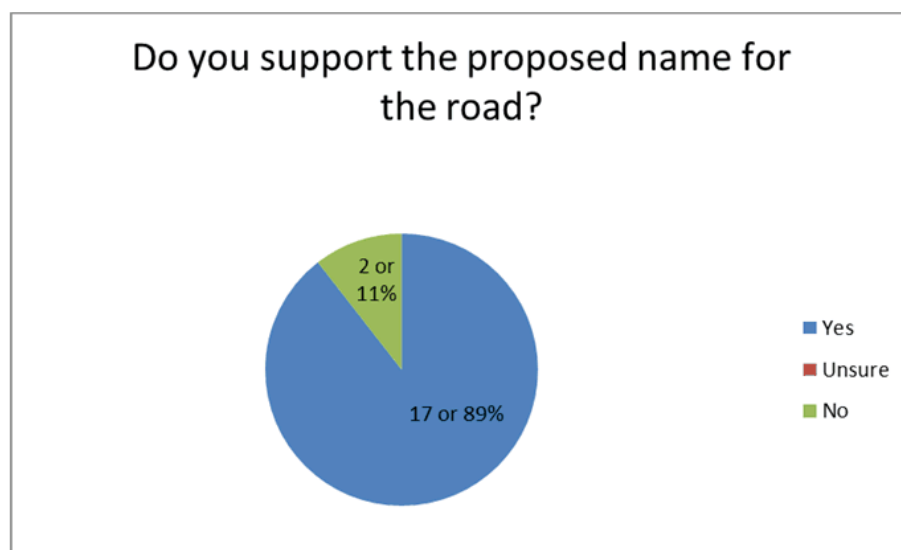
- Fifty-three percent (53%) of participants work in the area, twenty six percent (26%) are residents and twenty six percent (26%) visit the area. Five percent (5%) own a business in the area.

4. KEY FINDINGS

4.1. Participate Parramatta Survey

4.1.1. The survey captured the following answers to questions about the unnamed roadway naming.

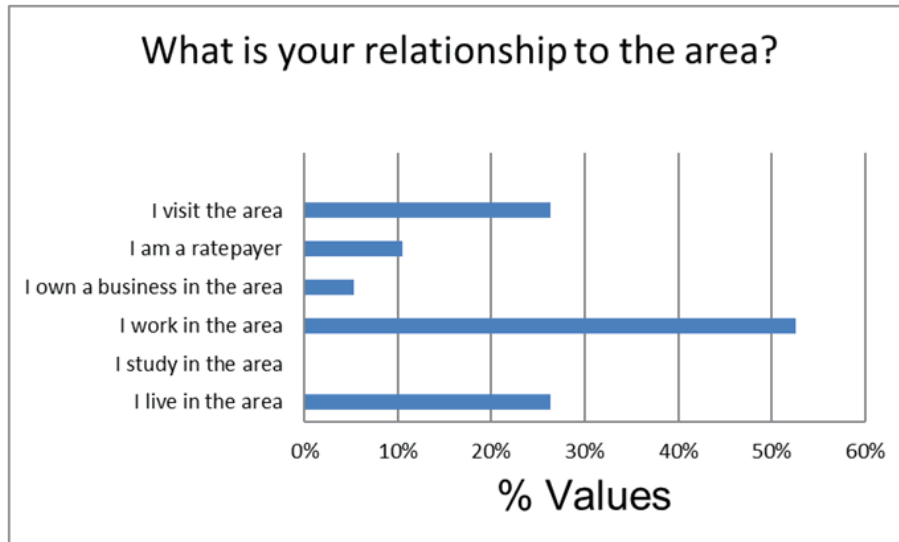
Q1 Do you support the proposed name for the road?



Q2 Do you have any comments for Council to consider?

Six participants shared a comment which are included in the Appendix. (Note this question was required and those who didn't wish to comment entered no, n/a, no comment).

- Q3 Question 3 asked participants what is your relationship to the area? Fifty three percent (53%) worked in the area.



- Q4 Question 4 invited participants to join Participate Parramatta and 8 participants joined.

4.2. Email

There was one email submission for this project which is included below (de-identified).

From: [REDACTED]
Sent: Monday, 16 October 2023 2:49 PM
To: Place Services <placeservices@cityofparramatta.nsw.gov.au>
Subject: Unnamed road in Central Sydney Industrial Estate at Rosehill

Hi
This is [REDACTED]
[REDACTED]

I am a descendent of Isabel Longworth and am very chuffed that my family's heritage in relation to activities around promoting peace will be humbly recognized with this road naming.
I was just alerted by a relative.

My mother, Isabel's daughter, Isabel Jean Longworth at birth, died last year, but I have no doubt this would have made her very pleased as she also spent many years right into her old age promoting both environmental issues and peace.

I certainly hope it goes ahead.

Best Regards
[REDACTED]

Sent with [Proton Mail](#) secure email.

5. RECOMMENDATIONS

This report presents and analyses the key findings from the recent consultation for the Unnamed Roadway in Rosehill.

Careful consideration should be given to all the feedback (including the comments in the appendix) and data presented in this report before a decision is made.

Council should respond to each concern and suggestion raised.

A summary of findings should also be reported back to the community (when appropriate but in a timely manner), highlighting how community feedback has influenced the project. The final decision and reasons why should be made public and reported back to those who provided feedback.

These recommendations are in line with Council's engagement principles and commitments outlined in the Community Engagement Strategy and Community and Stakeholder Engagement Policy.

"We make our decisions in an open and transparent way and provide feedback to our stakeholders in order to explain our decisions and let them know how their input has been considered".

6. APPENDIX

6.1. De-identified answers to Comment question:

Its a bugger that its in a flood plain but linking history to location is something that we should celebrate
Our business is immediately to the east of the estate and we support the choice of name as a sensible recognition of history.
No comment
Swann Street
Far too many streets in the LGA are a nod to the colonial past, perhaps this precinct could include indigenous names given the proximity to the river?
No
No
No
I am the granddaughter of Isabel Longworth. I would welcome this road naming. I would prefer the name was Isabel Longworth Road, since whenever I see surnames on Roads, I always wonder what man they were named after. It simply doesn't occur to me that it might be a woman. I value recognition of women as social pioneers, and she certainly was that. Other than that, this is a lovely honouring of her contribution, and of the rich social history of Parramatta of which my family was certainly an interesting part of it. My grandmother made great strides in terms of pioneering feminism and peace activism, as did my great Aunts who lived at Elizabeth Farm, which was recovered from dereliction by my Great Grandfather. The family were very committed to education for both women and men. All of my Aunts had professions at a time when women were discouraged from working outside the home. Family stories from my mother told of influence by a strong matriarch in the form of Elizabeth Swann nee Devlin. I welcome the recognition of their part in the rich history of Parramatta.
No
Isabel Longworth was my grandfather's sister. He was Frederic Swann and I spent many years of my childhood visiting my great aunts, as we called them, at Elizabeth Farm house. I knew all Isabel's 8 sisters throughout my early years and what a formidable and wonderful family they were! I would be VERY pleased to have Isabel honoured in this way.
No comment
No comment
No comment
No comment
No comment
No comment
No comment
No comment

REPORTS TO COUNCIL - FOR COUNCIL DECISION

20 NOVEMBER 2023

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REPORTS TO COUNCIL - FOR COUNCIL DECISION

ITEM NUMBER 13.1
SUBJECT Quarterly Budget Review - September 2023
REFERENCE F2022/03176 - D09196691
REPORT OF Chief Financial Officer

CSP THEME: FAIR

WORKSHOP/BRIEFING DATE: SEE CONSULTATION SECTION

PURPOSE:

To present for adoption of the September 2023 Quarterly Budget Review Statement (QBRs).

RECOMMENDATION

- (a) That Council adopt the September 2023 Quarterly Budget Review Statement (QBRs) and the Responsible Accounting Officer's report on the financial position of the Council (Attachment 1).
- (b) That Council approves the revised budget for the 2023/24 financial year:
 - i) Net operating result (including capital) of \$109.7 million.
 - ii) Capital revenue of \$117.7 million.
 - iii) Capital expenditure of \$311.9 million, including a rollover of \$45.5m from FY2023.

BACKGROUND

- 1. Clause 203 of the Local Government (General) Regulation 2021 requires the Responsible Accounting Officer (Chief Finance and Information Officer) to prepare and submit to the Council a Quarterly Budget Review Statement that shows by reference to the estimates of income and expenditure set out in the Operational Plan, a revised estimate of the income and expenditure for the full financial year.
- 2. The Responsible Accounting Officer is also required to report whether the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure.

ISSUES/OPTIONS/CONSEQUENCES

- 3. The attached September 2023 Quarterly Budget Review Statement (QBRs) includes an analysis of the reasons for the major variances from the previously adopted budget. Explanations for major variances are in line with the parameters previously agreed by Council i.e. Budget variations greater than +/- 10% of the current budget or greater than +/- \$100,000 of the current budget. Below is a summary of key variances.

4. Underlying Net Operating Result (excl Capital & Asset Disposals) of (\$2.4m) is (\$5.0m) below the Original Budget
5. The Net Operating result (after capital revenue & asset disposal) is forecasted at a Net Surplus of \$109.7m, which is (\$12.8m) below the Budget, with the key movements being:
 - i. Favourable movements to the Budget:
 - User Charges & Fees \$2.5m - higher revenue from Parking Meters \$1.4m, Riverside \$0.6m and PAC \$0.3m.
 - Rates & Annual Charges \$2.1m - higher Domestic Waste Management Charges \$1.3m and recognition of prior year rates adjustment \$1.1m.
 - Higher Interest income \$2.1m - driven by higher interest returns on investment portfolio.
 - ii. Unfavourable movements to the Budget:
 - Higher Materials & Contracts (\$8.9m) – mainly from roads renewal program expense (\$7m) grant money received in FY23 and increase in workers' comp premium adjustment related to FY20-FY22 (\$1.5m)
 - Capital grants & contributions (\$7.7m) – delay in Riverside Theatre West Invest grant (\$5m) and Sydney Water Grant (\$3.8m) for Breakthrough work, now expected in future year.
 - Other Revenue (\$2.7m) – adjustment of 9WW rental income (\$1.4m) and receipt of makegood provision from DOHA in FY23 (\$1.3m)
 - Operating grants & contributions (\$1m) – driven from LGA Recovery Grants - NSW Severe Weather and Floods receipted in prior year (\$1m) & Public Domain New Rates to be reflected in FY25 (\$1.4m)
 - Other Operating Expenses (\$0.6m) – mainly due to higher utilities and tipping charges.
6. The net increase of \$25m in capital expenditure to \$311.9m (Original Budget : \$286.9m) is primarily driven by roll over of unfinished project spends from FY2023 such as PAC \$6.6m, Community Recycling Facility \$5m, Hunts Creek Culvert \$3.8m, 5PS Development \$3.1m, Pedestrian Bridge Works \$2.6m, Intersection of Hill Road and Bennelong Parkway \$1.9m, PRUAIP FS Garside \$1.3m and Integrated Parking Solution System \$0.9m,

CONSULTATION & TIMING

Stakeholder Consultation

7. The following stakeholder consultation has been undertaken in relation to this matter:

Date	Stakeholder	Stakeholder Comment	Council Officer Response	Responsibility
Sep23-Oct23	Business managers and Executives	Feedback has been incorporated in the QBRs document	Report and budgets updated as agreed	Finance

Councilor Consultation

8. The following Councilor consultation has been undertaken in relation to this matter:

Date	Councilor	Councilor Comment	Council Officer Response	Responsibility
15 th Nov 2023	Finance Committee	NA	Sep forecast to be discussed.	Finance

LEGAL IMPLICATIONS FOR COUNCIL

9. There are no legal implications for Council associated with this report.

FINANCIAL IMPLICATIONS FOR COUNCIL

10. If Council resolves to approve this report in accordance with the proposed resolution, the financial impacts on the budget are summarized above and detailed in the attached QBRs.

Amit Sharma
Chief Financial Officer

John Angillely
Executive Director Finance & Information

Gail Connolly
Chief Executive Officer

ATTACHMENTS:

1  Attachment 1 - QBRs Sept 23 15 Pages

REFERENCE MATERIAL

QUARTERLY BUDGET REVIEW STATEMENT

CITY OF PARRAMATTA COUNCIL

September 2023 Quarter



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Executive Summary

RECOMMENDATIONS

That Council adopt the September 2023 Quarterly Budget Review Statement and the Responsible Accounting Officer's report on the financial position of the Council.

Underlying Net Operating Result (excl capital revenue & asset disposals) of (\$2.4m) is (\$5m) below the Budget.

The Net Operating result (after capital revenue & asset disposal) is forecasted at a Net Surplus of \$109.7m, which is (\$12.8m) below the Budget.

Key Highlights:

- Improvements to the P&L:
 - User Charges & Fees +\$2.5m - higher revenue from Parking Meters \$1.4m, Riverside \$0.6m and PAC \$0.3m.
 - Rates & Annual Charges +\$2.1m - higher Domestic Waste Management Charges \$1.3m and recognition of prior yr. rates adjustment \$1.1m
 - Higher Interest income +\$2.1m driven by higher interest returns on investment portfolio.
- Reductions to the P&L:
 - Higher Materials & Contracts (\$8.9m) – mainly from roads renewal program expense (\$7m) grant money received in FY23 and increase in workers' comp premium adjustment related to FY20-FY22 (\$1.5m)
 - Capital grants & contributions (\$7.7m) – delay in Riverside Theatre West Invest grant (\$5m) and Sydney Water Grant (\$3.8m) for Breakthrough work, now expected in future year.
 - Other Revenue (\$2.7m) – adjustment of 9WW rental income (\$1.4m) and receipt of makegood provision from DOHA in FY23 (\$1.3m)
 - Operating grants & contributions (\$1m) – driven from LGA Recovery Grants - NSW Severe Weather and Floods receipted in prior yr. (\$1m) & Public Domain New Rates to be reflected in FY25 (\$1.4m)
 - Other Operating Expenses (\$0.6m) – mainly due to higher utilities and tipping charges.

September 2023 Financial Statements & Movements

The City of Parramatta's financial position is reflected in the following pages of the 2023-24 September Quarterly Review.

\$'000s	2023/24 Budget	Proposed Adjustments	Sept Q1 Forecast	YTD Sept Actuals
Income				
Rates & Annual Charges	\$220,614	\$2,100	\$222,713	\$219,757
User Charges & Fees	\$42,962	\$2,470	\$45,432	\$9,290
Interest	\$19,910	\$2,094	\$22,004	\$4,345
Other Revenue	\$21,890	(\$2,731)	\$19,158	\$4,124
Operating Grants & Contributions	\$24,412	(\$1,004)	\$23,407	\$1,348
Capital Grants & Contributions	\$125,346	(\$7,682)	\$117,664	\$15,320
Internal Revenue	\$15,073	(\$1,845)	\$13,228	\$2,421
Gain on Share in Joint Venture	\$500	\$100	\$600	\$0
Total Income	\$470,706	(\$6,500)	\$464,206	\$256,605
Expense				
Employee Costs	\$147,487	\$1,466	\$146,021	\$34,825
Borrowing Costs	\$109	(\$0)	\$109	\$44
Materials & Contracts	\$71,657	(\$8,865)	\$80,522	\$13,665
Depreciation & Amortisation	\$58,497	\$0	\$58,497	\$15,379
Other Operating Expenses	\$49,974	(\$581)	\$50,556	\$11,000
Internal Expenses	\$14,658	\$1,345	\$13,313	\$2,790
Total Expenses	\$342,383	(\$6,636)	\$349,019	\$77,703
Loss/(gain) on asset disposal	\$5,834	\$376	\$5,458	(\$69)
Net Operating Surplus/(Deficit) Before Funding	(\$21,849)	(\$3,949)	(\$25,798)	\$162,603
Net Operating Surplus/(Deficit) After Operating Grants	\$2,563	(\$4,954)	(\$2,391)	\$163,952
Net Operating Surplus/(Deficit) After Capital & Asset Disposal	\$122,489	(\$12,759)	\$109,730	\$178,971

KEY MOVEMENTS

The net operating result before capital revenue is (\$5.0m) lower than budget and (\$12.8m) lower than budget including Capital revenue.

Revenue – unfavourable by (\$6.5m):

- **(\$7.7m) Capital Contributions & Donations** – driven from delay in Riverside Theatre West Invest grant (\$5m) and Sydney Water Grant (\$3.8m) for Breakthrough work expected in future year.
- **(\$2.7m) Other Revenue** – adjustment of 9WW rental income (\$1.4m) and receipt of makegood provision from DOHA in FY23 (\$1.3m)
- **(\$1m) Operating Grants & Donations** – mainly driven by delay of PS Public Domain Precinct SRV (\$1.4m) to FY25.
- **\$2.5m User Charges & Fees** – higher revenue from Parking Meters \$1.4m, Riverside \$0.6m and PAC \$0.3m.
- **\$2.1m Rates & Annual charges** – higher Domestic Waste Management Charges +\$1.3m and a prior year rates adjustments +\$1.1m
- **\$2.1m Interest** – higher interest returns on investment portfolio

Expenses – unfavourable by (\$6.6m):

- **(\$8.9m) Materials & Contracts** – unbudgeted roads renewal program expense (\$7m) grant money received in FY23, TechOne SaaS – Year-1 fees reclassification from Capex to Operational Exp (\$1.4m) and workers' comp premium (\$1.5m) adjustment related to FY20-FY22
- **(\$0.6m) Other Operating Expense** – mainly due to higher utilities and tipping charges
- **\$1.5m Employee Expenses** – mainly from savings through vacant positions

Directorate P&L Summary

Table 1.2: Operating Result summarises the key movements by revenue & operating expense for each directorate.

\$'000s	2023/24 Budget	Proposed Adjustments	Sept Q1 Forecast	YTD Sept Actuals
Income				
Corporate Services & Executive Office	\$206,545	\$1,699	\$208,244	\$175,689
City Engagement & Experience	\$147	\$148	\$295	\$132
City Strategy	\$3,154	(\$147)	\$3,006	\$3
Property & Place	\$84,875	(\$9,173)	\$75,701	\$10,914
City Assets & Operations	\$122,321	(\$1,034)	\$121,287	\$57,259
Community Services	\$21,957	\$1,211	\$23,168	\$4,463
City Planning & Design	\$31,708	\$796	\$32,505	\$8,146
Total Income	\$470,706	(\$6,500)	\$464,206	\$256,605
Expense				
Corporate Services & Executive Office	\$57,640	(\$1,085)	\$58,726	\$12,406
City Engagement & Experience	\$21,208	(\$435)	\$21,643	\$4,235
City Strategy	\$11,321	\$186	\$11,136	\$1,661
Property & Place	\$31,939	(\$1,265)	\$33,203	\$8,014
City Assets & Operations	\$142,539	(\$5,282)	\$147,820	\$35,442
Community Services	\$53,017	\$383	\$52,634	\$10,751
City Planning & Design	\$24,719	\$863	\$23,856	\$5,195
Total Expenses	\$342,383	(\$6,635)	\$349,019	\$77,703
Loss/(gain) on asset disposal	\$5,834	\$376	\$5,458	(\$69)
Net Operating Surplus/(Deficit) Before Funding	(\$21,849)	(\$3,949)	(\$25,798)	\$162,603
Net Operating Surplus/(Deficit) After Operating Grants	\$2,563	(\$4,954)	(\$2,391)	\$163,952
Net Operating Surplus/(Deficit) After Capital & Asset Disposal	\$122,489	(\$12,759)	\$109,730	\$178,971

KEY MOVEMENTS BY DIRECTORATE

- Corporate Services / Exec Office \$0.6m favourable: mainly due to higher Interest income \$2m partially offset with higher IT fees (\$1.4m)
- City Engagement & Experience (\$0.3m) unfavourable: mainly due to additional temporary contract roles under the revised structure.
- Property & Place (\$10.4m) unfavourable mainly due to timing of Riverside Theatre West Invest grant (\$5m) and Sydney Water Grant for Breakthrough (\$3.8m) to be receipted in future financial years.
- CA&O's (\$6.3m) unfavourable mainly due to roads renewal program expense (\$7m) against the grant money received in FY23.
- Community Services \$1.6m favourable mainly due to anticipated higher Riverside ticket sales \$0.6m and PAC membership revenue \$0.3m.
- City Planning \$1.6m favourable mainly due to higher VPA contribution for 57-83 Church Street, Parramatta - Northern Land Parcel \$1.4m.
- City Strategy flat to budget.

Capital Expenditure Statement

Table 1.3: Summarises the key movements in Capital expenditure by directorate, with corresponding funding source movements.

\$'000s	2023/24 Budget	Carry Forward	Other Q1 movements	Net proposed adjustments	2023/24 Q1 Forecast
Directorates					
Chief Finance and Information Office	8,746	1,768	-1,173	596	9,341
People Culture and Workplace	36,789	0	0	0	36,789
City Engagement and Experience	0	0	0	0	0
City Strategy	130	444	4	448	578
Property & Place	150,193	17,506	-27,517	-10,011	140,182
City Assets and Operations	81,071	21,117	10,904	32,021	113,092
Community Services	2,319	4,433	189	4,622	6,941
City Planning and Design	7,679	189	-2,859	-2,670	5,009
TOTAL	286,927	45,458	-20,452	25,006	311,932
Capex Funding Source					
Transfer from Internally Restricted Reserves	109,164	7,973	-18,093	-10,120	99,044
Transfer From Grants & Contributions Reserves	93,381	8,452	-20,365	-11,914	81,467
General Reserve Funded	50,712	18,235	-5,703	12,532	63,244
Transfer from Section 94/7.11	29,305	5,777	18,100	23,877	53,182
Transfer From Domestic Waste Reserve	2,160	5,004	5,310	10,314	12,474
Transfer From Stormwater Levy Reserve	1,505	0	-46	-46	1,459
Transfer From Special Rates Reserve	700	19	345	364	1,064
TOTAL	286,927	45,458	-20,452	25,006	311,932

Capital Major Works

Key Capital works with Total project cost in excess of \$10m.

\$000	Funding	Budget	Carry Forward from FY23	Other Q1 Movements	Proposed Adjustments	Sept Q1 Forecast	YTD Sept Actual	Project status	Comment
Acquisition of an Investment Asset	Property Reserve	25,000	0	0	0	25,000	0	Not yet started	To offset the car park revenue loss Horwood place and Riverside car park
9 Wentworth St Building Works	Property Reserve	23,258	0	0	0	23,258	81	In progress	Future workplace is expected to be completed in Jun-24
Riverside Theatres Redevelopment	Property Reserve Grants s94/s7.11 Grants	23,000	252	-4,032	-3,780	19,220	58	Delayed	The project has been paused pending resolution of Intellectual Property issues raised by CreateNSW and CityLab regarding designers architectural brief.
9 Wentworth St Fit out	Property Reserve	13,531	0	0	0	13,531	128	In progress	Future workplace is expected to be completed in Jun-24
Aft Dence Park Pool	Property Reserve Grants s94/s7.11 Grants	14,240	265	-1,351	-1,086	13,154	120	In Progress – on track	DA to be lodged in November.
Hunts Creek Culvert	Property Reserve Grants s94/s7.11 Grants	2,779	3,775	5,972	9,747	12,526	3	In progress	Result of tenders for construction to be considered by Council on 20 November 2023.
Community Recycling Facility	Domestic Waste Management Reserve	1,960	4,966	5,310	10,277	12,237	7,270	In progress	Council purchased a site in North Parramatta to operate Community Recycling Centre in August 23. A project manager was appointed in October to deliver the CRC by June 2024. Scope of works presently occurring include the establishment of an internal project steering team and the engagement of a CRC specialist to guide the development of the CRC. The CRC is on track to be operational by June 2024.
Pruaip - Fs Garside	Grants s94/s7.11 Grants	8,068	1,269	1,922	3,191	11,259	1,892	In progress	Remediation work now completed. Currently undertaking works at the playground, landscaping, constructing new kerb and gutter and storm water drainage works.
Alfred Street Cycleway Stage Two	Grants s94/s7.11 Grants	9,838	0	300	300	10,138	36	In progress	Result of tenders for construction to be considered by Council in December 2023.
Roads Renewal Program	General Revenue Grants	10,000	0	0	0	10,000	933	In progress	Pavement investigation and construction works are progressing/ slow down in the first quarter is due to greater focus on Regional and Local Road Repair Program

Capital Variances

Variance in capital works in excess of \$500k.

\$000	Budget	Carry Forward from FY23	Other Q1 Movements	Proposed Adjustments	Sept Q1 Forecast	Project status	Comment
Newington Reserve Upgrade	0	43	9,000	9,043	9,043	Behind schedule	Details design has been done has not gone to tender yet
Integrated Parking Solutions Program	6,380	883	0	883	7,263	In Progress - on track	MLCP and on street parking upgrades on track for delivery mid 2024
myWorkplace ICT Workstream	4,590	111	1,348	1,459	6,049	In Progress	Revised to an Operating Lease
Parramatta Square Public Domain Development	0	450	5,082	5,532	5,532	In Progress	Scheduled for completion in Quarter 2 FY24
Aquatic Centre Parramatta	0	5,322	0	5,322	5,322	In Progress	Scheduled for completion in December 2023.
Wentworth St and Woodhouse Laneway streetscape upgrade	0	0	5,000	5,000	5,000	In progress - On track	Commencing tender process
2-way conversion of Valentine Av & Wentworth St streetscape	0	0	3,641	3,641	3,641	Progressing - behind schedule	Working with TfNSW on approval of TCS plan
Footpaths Construction Program	2,000	0	1,200	1,200	3,200	In progress	Community consultation completed construction started
5 Parramatta Square Development - New Council Facilities	0	3,139	48	3,187	3,187	In progress - On track	Construction works to commence on site next month. EOM May 24 anticipated finish.
Pedestrian Bridge Works - Morton/Alfred	0	2,636	0	2,636	2,636	In Progress	Scheduled for completion in Quarter 2 FY24
WILGA207 Max Ruddock Reserve Amenities	4,843	453	-3,075	-2,622	2,221	In Progress	Scheduled for completion in December 2023.
Tm09 17 Intersection Of Hill Road and Bennelong Parkway	0	1,909	194	2,104	2,104	In Progress	Scheduled for completion in December 2023.
WILGA206 Doyle Ground Sports Facility Improvements	8,748	1,985	-8,662	-6,676	2,072	In progress	Delays in getting delivery of already ordered vehicles from the supplier
WILGA208 Rydalmere Park Stage 4	6,470	0	-4,701	-4,701	1,769	In Progress	WestInvest Funding Deed received
WICR329 Don Moore Community Hub	10,689	150	-9,098	-8,948	1,741	In progress - On track	Received WICR funding deeds for review.
Playground Replacement Program	1,020	676	0	676	1,696	In progress	On going program
WICR294 Carter Street Community Centre Fit-out	5,627	499	-4,528	-4,029	1,598	In progress - On track	Project manager and architect engaged
Robin Thomas Reserve Improvements	0	0	1,541	1,541	1,541	Behind schedule	Project time line subject to light rail works
Drainage Construction Program	2,030	0	-521	-521	1,509	In progress	11 projects in Design and 1 project with construction being final
George Street East Cycleway	2,876	64	-1,470	-1,406	1,470	In Progress	Heritage investigation and approval process currently underwa
WICR342 Epping Town Centre Oxford St	357	36	985	1,022	1,379	Progressing - behind schedule	Draft WI funding deed received in Quarter 2 FY24. Project to be rephased at Q2 in line with milestones in funding deed
Parramatta Aquatic Centre Fit Out	0	1,333	0	1,333	1,333	In Progress - on track	Project includes Gym Equipment, Specialised Audio Visual Equipment, bin enclosures etc. Rollover due to delay in the construction project and wanting to manage delivery, storage and warranties

Capital Variances

Variance in capital works in excess of \$500k (cont.).

\$000	Budget	Carry Forward from FY23	Other Q1 Movements	Proposed Adjustments	Sept Q1 Forecast	Project status	Comment
O56b Places To Play	0	0	1,200	1,200	1,200	In progress	Second phase of community engagement in November
Charles Street Square Works	0	377	811	1,187	1,187	Completed	
It Works Upgrade Program	17	1,064	0	1,064	1,082	In progress	On going IT capital works
Bnp - Epping Town Centre High Streets Upgrade	209	0	786	786	995	Progressing - on track	Project progressing with construction expected in mid 2024
Bnp - Granville Town Centre	103	127	734	861	964	Progressing - on track	Project progressing with construction expected in mid 2024
Pavilion Capital Improvement Program	250	662	0	662	912	In progress	Rolling program Peggy Womersley to completely open end of 2
WICR313 Western Precinct Connections	2,336	82	-1,613	-1,531	805	In Progress - on track	WestInvest funded project, estimated construction to be complete
Parramatta Square Public Art	46	774	-23	751	796	In Progress - on track	Project is Funding multiple public art projects. Project variations are currently being delivered and final payments are currently being processed.
Leisure Facility Management Solution	0	779	0	779	779	In Progress - on track	Project includes implementation of Perfect Gym software solution, hardware costs, parking middleware and other uplifts. Project rolled over to FY24 to align with the opening of PAC.
WILGA209 Sue Savage Reserve	2,842	50	-2,139	-2,089	754	In progress - On track	Work is being carried out for Site investigation, design development and engaging internal and external consultation.
WILGA212 Somerville Park Improvement	3,994	691	-3,994	-3,303	691	Not yet started	West invest project the deeds were signed recently
Relocation - Parra Artist Studio	100	100	486	586	686	In Progress - on track	Project currently being delivered. Project was endorsed by Council resolution. Contractor executed with builder after a tender process.
Parramatta Aquatic and Leisure Centre Public Art	6	626	0	626	632	In Progress - on track	Project currently being delivered. Two contracts have been executed to deliver two public artworks after a tender-like process.
Regional and Local Roads Repair Program	0	0	607	607	607	In progress	
Traffic Signals-Carlingford Rd	0	0	550	550	550	In Progress - on track	Expected completion in FY25
Carter Street Regional Cycleway	0	0	500	500	500	In Progress	Detailed design underway.

Reserve Balance Summary

The following table provides a forecast of Councils restricted cash (internally and externally restricted reserves) and the forecast movements to and from reserves for the 2023/24 September Forecast.

\$'000	2023/24 Original Budget	Proposed Adjustments	Sept Quarter
Externally Restricted Reserves:			
Domestic Waste Management	46,092	(2,266)	43,826
Grants and Contributions	26,432	38,097	64,529
Developer Contributions	108,153	(1,940)	106,213
Special Rates	5,934	(873)	5,061
Stormwater Levy	0	1,428	1,428
Cultural Reserve	35,464	(1,410)	34,054
Total Externally Restricted Reserves	222,075	33,035	255,110
Internally Restricted Reserves:			
Employee Leave Entitlements	6,400	0	6,400
Parking Meters	559	(157)	402
Property Development Reserve	104,639	5,841	110,480
CBD Infrastructure	0	32	32
Ward Works	219	(219)	0
Total Internally Restricted Reserves	111,817	5,497	117,314
			0
Total Restricted reserves	333,892	38,533	372,425
Unrestricted cash and investments	83,911	29,664	113,575
Total cash and investments	417,803	68,197	486,000

Council's cash position estimates an **unrestricted balance of \$113.6m** as of end of June 2024, against the budget of \$83.9 million.

The unrestricted cash & investments balance will continue to diminish as Council expends it on operational expenses and capital projects. during the financial year. The funds have been invested in accordance with Council's investment policy.

Tender Contracts Awarded

The following table provides a list of tender contracts for specific works for the period 1st July to 30th September 2023.

Council Meeting Approval Date	Term	Contractor	Description	Tender Number	Contract Amount (ex GST)
14-Aug-23	Extent of work	Convil Group Pty Ltd	Construction of two raised pedestrian and cyclist crossings at Good Street and Alfred Street (under the M4 Motorway), Granville	13/2023	\$525,592
14-Aug-23	Extent of work	Abergeldie Contractors Pty Ltd	Construction of the T-way Cycleway Stages 1 and 2 between Ferndale Close and Briens Road, including a shared cyclist and pedestrian bridge over Toongabbie Creek, Constitution Hill	11/2023	\$7,450,326
28-Aug-23	3 years + 2 x 1 year options	TMA Australia	Supply and installation of new multi-level carparking technology agreement	10/2023	\$1,729,736
28-Aug-23	Maximum 10 years	TMA Australia	Multi-level carparking technology maintenance agreement	10/2023	\$573,987
28-Aug-23	Extent of work	FDC Fitout and Constructions (NSW) Pty Ltd	City of Parramatta Council Future Workplace Base Build and Fitout	25/2022	\$28,632,109
25-Sep-23	3 years + 2 x 1 year options	Essential Facilities Services	Provision of cleaning services in the Council buildings (leased and owned)	17/2023	\$1,136,696.51 at an estimated maximum contract sum of \$8.1 million.

External Legal & Consultancy Fees

The following table provides a total of Legal & Consultancy services to 30th September 2023.

Expenses \$000	Actual YTD Sept	Budget YTD Sept	Budgeted (Y/N)
External Legal Fees	254	359	Y
Consultancy Fees	45	57	Y

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high-level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

Where any expenses for Consultancy or Legal Fees (including Code of Conduct expenses) have not been budgeted for, an explanation is to be given. Report on external expenses only (not internal expenses).

RESPONSIBLE ACCOUNTING OFFICERS REPORT

Responsible Accounting Officer's Statement

Quarterly Budget Review

For the period 1 July to 30 September 2023

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review statement for the City of Parramatta Council for the quarter ended 30/09/2023 indicates that Council's projected financial position at 30/6/2024 will be satisfactory at year-end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

John Angilley
Responsible Accounting Officer

REPORTS TO COUNCIL - FOR COUNCIL DECISION

ITEM NUMBER	13.2
SUBJECT	Post Exhibition: Adoption of Dividing Fence Pensioner Rebate Policy 2023
REFERENCE	F2022/03176 - D09129545
REPORT OF	Policy Officer

CSP THEME: Fair

WORKSHOP/BRIEFING DATE: Policy Review Committee – 30 August 2023

PURPOSE:

To consider the submissions received during the public exhibition of the draft Dividing Fence Pensioner Rebate Policy (Policy 350) and to seek Council's endorsement to adopt the Policy.

RECOMMENDATION

That Council adopts the Dividing Fence Pensioner Rebate Policy 2023 as attached to this report.

BACKGROUND

1. On 25 September 2023, Council resolved the place the draft Dividing Fence Pensioner Rebate Policy on public exhibition for a period of 28 days, as prescribed under the Local Government Act 1993.
2. The Policy was placed on public exhibition for a period of 28 days, from 3 to 31 October 2023. Submissions on the Policy were invited from members of the public by contacting Council's Governance team directly or by using Council's Participate Parramatta portal. Printed copies of exhibition materials were also made available for viewing at Council's library branches and Customer Service Centre.
3. In total, the Participate Parramatta page for the Petitions Policy received 159 views.

ISSUES/OPTIONS/CONSEQUENCES

4. During the public exhibition period, one (1) submission was received, generally in support of the Policy.
5. Council officers have not proposed any changes to the Policy as a result of the submissions received from the public.
6. The Dividing Fence Pensioner Rebate Policy recommended for adoption is provided at **Attachment 1**.

CONSULTATION & TIMING

Stakeholder Consultation

7. The following stakeholder consultation has been undertaken in relation to this matter:

Date	Stakeholder	Stakeholder Comment	Council Officer Response	Responsibility
3-31 October 2023	Public Exhibition	1 submission received, generally in support.	Noted and clarification provided to question received. No changes have been proposed to the draft as a result of the submission received.	Governance + Property Assets, Services, and Security

Councillor Consultation

8. The following Councillor consultation has been undertaken in relation to this matter:

Date	Councillor	Councillor Comment	Council Officer Response	Responsibility
30 August 2023	Policy Review Committee	The Committee requested to reinstate information to clause 5.1 and 5.1.1 regarding the option to receive assistance from Council via phone or in-person to complete a rebate application.	Recommended amendments incorporated into draft as presented for public exhibition.	Governance + Property Assets, Services, and Security

LEGAL IMPLICATIONS FOR COUNCIL

9. The draft Policy was reviewed by Council's Legal Services Unit and the Policy recommended to be adopted does not present any legal concerns.

FINANCIAL IMPLICATIONS FOR COUNCIL

10. If Council resolves to approve this report in accordance with the proposed resolution, there are no unbudgeted financial implication for Council associated with adoption of the Policy.

Melissa McIsaac
Policy Officer

Robert Ramsbottom
Group Manager Property Assets, Services and Securities

Bruce Mills
Acting Executive Director Property & Place

Gail Connolly
Chief Executive Officer

ATTACHMENTS:

1   For Adoption - Dividing Fence Pensioner Rebate Policy 2023 6 Pages

REFERENCE MATERIAL



Dividing Fence Pensioner Rebate Policy

Contents

1. Scope	1
2. Purpose	1
3. Policy	1
4. Delegation	2
5. Procedure	2
6. Definitions	4

1. Scope

- 1.1 This Policy applies to all residential properties in the City of Parramatta Council (Council) local government area (LGA).

2. Purpose

- 2.1 This Policy establishes a framework for Council to provide financial assistance to Eligible Pensioners seeking to repair or replace a Dividing Fence abutting a Public Reserve or a Road, excluding front fences.

3. Policy

- 3.1 Pursuant to section 25 of the *Dividing Fences Act 1991* (NSW), Council is exempt from contributing towards the cost of dividing fences where they abut a Public Reserve or a Road.
- 3.2 Despite the exemption provided under the *Dividing Fences Act 1991* (NSW), Council is committed to assisting Eligible Pensioners to repair or replace a Dividing Fence where their fence abuts a Public Reserve or a Road.
- 3.3 Council will reimburse Eligible Pensioners 50% of repair or replacement costs of a Dividing Fence where it abuts a Public Reserve or a Road, up to a maximum amount of \$1,100.00 (including GST).

- 3.3.1 Council will not provide financial assistance for the repair or replacement of front fences.

Dividing Fence Pensioner Rebate Policy		
Owner: Manager Property Assets, Services, and Security	Area: Asset Planning	POL No: 350
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3.3.2 The Dividing Fence must be in a condition where it warrants repair or replacement, at the discretion of Council.

3.3.3 A maximum of one rebate will be granted per property every 15 years.

3.4 To be eligible to apply for the Dividing Fence Pensioner Rebate, the following criteria must be met:

- (a) The applicant must own the property.
- (b) The applicant must reside in the property.
- (c) The applicant must be an Eligible Pensioner.
- (d) The property must be situated within the City of Parramatta LGA.
- (e) The property must directly abut a Public Reserve or Road.
- (f) The property must be a residential property, excluding community or strata titled residential properties.
- (g) The proposed works must be for a standard timber paling fence to a maximum height of 1.8 metres (180 centimetres).

3.5 Applications for the Dividing Fence Pensioner Rebate must be submitted to and approved by Council, prior to undertaking any works on the Dividing Fence.

3.6 Council has no liability for the ongoing repair and maintenance of any fence repaired or replaced, to which a Dividing Fence Pensioner Rebate has been issued, under this Policy.

4. Delegation

4.1 There are Administrative and/or Legislative Delegations applicable to this Policy, which are provided for in Council's Delegations Manual.

5. Procedure

5.1 Applications may be submitted to Council using the prescribed Dividing Fence Pensioner Rebate application form on Council's [Online Services Portal](#).

5.1.1 Applicants requiring assistance with completing the application form may contact Council's Property Assets, Security, and Services Unit, including by:

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- (a) phoning Council Customer Service at 1300 617 058; or
- (b) attending Council's Customer Service Centre at Phive.

5.1.2 Applicants must also provide Council with:

- (a) at least two written quotations for the cost of repair or replacement of the dividing fence, which document that the proposed works meet the specifications set out by this Policy; and
- (b) photographic evidence of the fence requiring repair or replacement.

5.2 Council may inspect the fence before determining a Dividing Fence Pensioner Rebate application.

5.3 Where a Dividing Fence Pensioner Rebate application has been approved by Council, the applicant must:

- (a) undertake and pay for the repair or replacement;
- (b) provide Council with a copy of the fully paid invoice;
- (c) provide Council with a signoff from the contractor that the works have been undertaken; and
- (d) provide Council with photographic evidence of the repaired or replaced fence.

5.4 Council may inspect the repaired or replaced fence prior to issuing the Dividing Fence Pensioner Rebate.

5.5 Council will maintain a database of Dividing Fence Pensioner Rebate applications received and rebates issued.

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6. Definitions

Dividing Fence	As defined by the <i>Dividing Fences Act 1991</i> (NSW), means a fence separating the land of adjoining owners, whether on the common boundary of adjoining lands or on a line other than the common boundary.
Eligible Pensioner	<p>As defined in the Dictionary to the <i>Local Government Act 1993</i> (NSW) (<i>LG Act</i>) and section 134 of the <i>Local Government (General) Regulation 2021</i> (NSW), means:</p> <ul style="list-style-type: none"> (a) persons who receive a pension, benefit or allowance under Chapter 2 of the <i>Social Security Act 1991</i> of the Commonwealth, or a service pension under Part III of the <i>Veterans' Entitlements Act 1986</i> of the Commonwealth, and who are entitled to a pensioner concession card, issued by or on behalf of the Commonwealth government, or (b) persons who receive a pension from the Commonwealth Department of Veterans' Affairs and who are entitled to a pensioner concession card, issued by or on behalf of the Commonwealth government, or (c) persons who have received a lump sum mentioned in section 234(1)(b) of the <i>Military Rehabilitation and Compensation Act 2004</i> of the Commonwealth or are receiving a weekly amount mentioned in that paragraph, and who are entitled to a pensioner concession card, issued by or on behalf of the Commonwealth government, or (d) persons who receive a general rate of pension adjusted for extreme disablement under section 22(4) of the <i>Veterans' Entitlements Act 1986</i> of the Commonwealth, or a special rate of pension under section 24 of that Act, or (e) persons who receive, or who at some point in their life have been eligible for, a Special Rate Disability Pension under the <i>Military Rehabilitation and Compensation Act 2004</i> of the Commonwealth, and (f) who occupies the property the subject of the Dividing Fence Pensioner Rebate application, as

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	his or her sole or principal place of living.
Public Reserve	<p>As defined in the Dictionary to the LG Act, means:</p> <ul style="list-style-type: none"> (a) a public park, or (b) any land conveyed or transferred to the council under section 340A of the <i>Local Government Act 1919</i>, or (c) any land dedicated or taken to be dedicated as a public reserve under section 340C or 340D of the <i>Local Government Act 1919</i>, or (d) any land dedicated or taken to be dedicated under section 49 or 50 of the LG Act, or (e) any land vested in the council, and declared to be a public reserve, under section 37AAA of the <i>Crown Lands Consolidation Act 1913</i>, or (f) any land vested in the council, and declared to be a public reserve, under section 76 of the <i>Crown Lands Act 1989</i>, or (g) Crown managed land that is dedicated or reserved: <ul style="list-style-type: none"> (i) for public recreation or for a public cemetery, or (ii) for a purpose that is declared to be a purpose that falls within the scope of this definition by means of an order published in the Gazette by the Minister administering the <i>Crown Land Management Act 2016</i>, being Crown managed land in respect of which a council has been appointed as its Crown land manager under that Act or for which no Crown land manager has been appointed, or (h) land declared to be a public reserve and placed under the control of a council under section 52 of the <i>State Roads Act 1986</i>, or (i) land dedicated as a public reserve and placed under the control of a council under section 159 of the <i>Roads Act 1993</i>, <p>and includes a public reserve of which a council has the control under section 344 of the <i>Local Government Act 1919</i> or section 48 of the LG Act, but does not include a common.</p>
Road	As defined in the Dictionary to the LG Act, means:

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	<p>(a) highway, street, lane, pathway, footpath, cycleway, thoroughfare, bridge, culvert, causeway, road-ferry, ford, crossing, by-pass and trackway, whether temporary or permanent, and</p> <p>(b) any part of a Road and any part of any thing referred to in paragraph (a), and</p> <p>(c) any thing forming part of a road or any thing forming part of any thing referred to in paragraph (a).</p>
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REFERENCES	<i>Dividing Fences Act 1991 (NSW)</i> <i>Local Government Act 1993 (NSW)</i> <i>Local Government (General) Regulation 2021 (NSW)</i>
ASSOCIATED POLICIES	Nil
ATTACHMENTS	Nil

Dividing Fence Pensioner Rebate Policy		
Owner: Manager Property Assets, Services, and Security	Area: Asset Planning	POL No: 350
Date of Commencement: 2017	Approval Authority: Council	Date Approved:
Amendment: 3	Date of Next Review:	Review: 4

REPORTS TO COUNCIL - FOR COUNCIL DECISION

ITEM NUMBER	13.3
SUBJECT	Proposed Council Meeting Schedule 2024
REFERENCE	F2022/03176 - D09176008
REPORT OF	Chief Governance & Risk Officer
CSP THEME	FAIR

WORKSHOP/BRIEFING DATE: Nil

PURPOSE:

This report is seeking Council endorsement of the proposed Council Meeting Schedule for 2024, as attached to this report.

RECOMMENDATION

- (a) That Council endorse the proposed Council Meeting Schedule for the 2024 calendar year, as attached to this report.
- (b) That the CEO investigate options and submit a report to Council before 31 March 2024 to improve the governance and performance of Council and Committee meetings including options for Advisory and Standing Committees beyond the next Local Government Elections in September 2024.

BACKGROUND

- 1. Chapter 12, Part 2, Section 365 of the *Local Government Act 1993* requires councils to meet at least 10 times per year (financial year), each time in a different month. The proposed meeting schedule achieves this requirement.
- 2. In accordance with Section 3.1 of Council's Code of Meeting Practice, the majority of proposed Council Meetings are to be held on the second and fourth Monday of each month with the following exceptions:
 - i. January 2024: no Council Meetings have been scheduled for January 2024.
 - a. A report will be provided to Council in December 2023 recommending that delegated authority be given to the Lord Mayor and Chief Executive Officer to attend to matters of an urgent nature during this period.
 - ii. June 2024: with Monday 10 June 2024 being the Kings Birthday Public Holiday, the first Council Meeting of the month has been scheduled for Tuesday 11 June 2024.
 - iii. September 2024 and October 2024: noting that the Local Government Elections are being held on Saturday 14 September 2024, staff have tentatively scheduled an Extraordinary Meeting of Council for either Monday 30 September 2024 or Tuesday 8 October 2024 for the purposes of swearing in the newly elected Councillors, to elect the Lord Mayor and Deputy Lord Mayor and to appoint Councillors to the legislatively required committees and panels. This date is subject to the declaration of the polls.

- iv. December 2024: only one Council meeting has been scheduled for December 2024.
3. Section 3.1 and Section 18.1 of Council's Code of Meeting Practice also provides that: *Ordinary meetings of the Council will start at 6:30pm and will finish at 11:00pm.*
4. All Council meetings are proposed to be held in the Council Chambers, Level 4, PHIVE, 5 Parramatta Square.

CONSULTATION & TIMING

Community Consultation

5. Community consultation was not undertaken prior to the preparation of this report.

Councillor Consultation

6. Councillor consultation was not undertaken prior to the preparation of this report.

LEGAL IMPLICATIONS FOR COUNCIL

7. There are no legal implications for Council associated with this report.

FINANCIAL IMPLICATIONS FOR COUNCIL

8. Adoption of the recommendation outlined in this report will have no financial impact, as provision for the conduct of Council meetings is included in each year's Operational Plan.

ATTACHMENTS:

- 1  Proposed Council Meeting Schedule 2024 1 Page

REFERENCE MATERIAL

Council Meeting Schedule – 2024
PROPOSED



REMAINDER OF 2023 CALENDAR YEAR			
	Date	Meeting	Commencing
MEETINGS ALREADY SCHEDULED	NOVEMBER 2023		
	Monday 20 November 2023	Ordinary Council Meeting	6.30pm
	DECEMBER 2023		
	Monday 4 December 2023	Ordinary Council Meeting	6.30pm
	Monday 11 December 2023	Ordinary Council Meeting	6.30pm
2024 CALENDAR YEAR			
	JANUARY 2024	NO MEETINGS	
	FEBRUARY 2024		
	Monday 12 February 2024	Ordinary Council Meeting	6.30pm
	Monday 26 February 2024	Ordinary Council Meeting	6.30pm
	MARCH 2024		
	Monday 11 March 2024	Ordinary Council Meeting	6.30pm
	Monday 25 March 2024	Ordinary Council Meeting	6.30pm
	APRIL 2024		
	Monday 8 April 2024	Ordinary Council Meeting	6.30pm
	Monday 22 April 2024	Ordinary Council Meeting	6.30pm
	MAY 2024		
	Monday 13 May 2024	Ordinary Council Meeting	6.30pm
	Monday 27 May 2024	Ordinary Council Meeting	6.30pm
	JUNE 2024		
	Tuesday 11 June 2024	Ordinary Council Meeting	6.30pm
	Monday 24 June 2024	Ordinary Council Meeting	6.30pm
	JULY 2024		
	Monday 8 July 2024	Ordinary Council Meeting	6.30pm
	Monday 22 July 2024	Ordinary Council Meeting	6.30pm
	AUGUST 2024		
	Monday 12 August 2024	Ordinary Council Meeting	6.30pm
CARETAKER PERIOD	Monday 26 August 2024	Ordinary Council Meeting	6.30pm
	SEPTEMBER 2024		
	Monday 9 September 2024	Ordinary Council Meeting	6.30pm
	Monday 30 September 2024	Extraordinary Council Meeting TENTATIVE	6.30pm
	OCTOBER 2024		
	Tuesday 8 October 2024	Extraordinary Council Meeting TENTATIVE	6.30pm
	Monday 14 October 2024	Ordinary Council Meeting	6.30pm
	Monday 28 October 2024	Ordinary Council Meeting	6.30pm
	NOVEMBER 2024		
	Monday 11 November 2024	Ordinary Council Meeting	6.30pm
	Monday 25 November 2024	Ordinary Council Meeting	6.30pm
	DECEMBER 2024		
	Monday 9 December 2024	Ordinary Council Meeting	6.30pm

D09194380

REPORTS TO COUNCIL - FOR COUNCIL DECISION

ITEM NUMBER	13.4
SUBJECT	Proposed Youth Inclusion Framework
REFERENCE	F2022/03176 - D09052355
REPORT OF	Community Capacity Building Lead
PREVIOUS ITEMS	8.5 - Youth Week 2023 - Council - 24 Apr 2023 6:30PM

CSP THEME: Accessible

WORKSHOP/BRIEFING DATE: Nil

PURPOSE:

To respond to a Council resolution to develop a Youth Strategy and propose the development of a Youth Inclusion Framework describing the feasibility, scope and methodology to develop it.

This report proposes that a framework, instead of a strategy, is most appropriate for coordinating Council services in addressing the priorities for young people. A framework is also consistent with Council's hierarchy of strategic documents.

RECOMMENDATION

- (a) That Council endorse the development of a Youth Inclusion Framework, to provide a stronger framework to support and enhance Council programs and services that impact young people, and better inform future Council responses to gaps in needs.
- (b) That the results of research and consultation with young people and other stakeholders, and a draft Youth Inclusion Framework be submitted to Council in before 31 March 2025 for consideration.

BACKGROUND

1. At its meeting on 24 April 2023, Council acknowledged City of Parramatta's delivery of Youth Week and requested that the CEO bring back a report that investigates the drafting of a Youth Strategy as part of the Youth Engagement Framework for the City of Parramatta. The resolution asked for the report to consider:
 - a. Consultation with young people and relevant stakeholders in developing strategic priorities and action plans.*
 - b. Focus areas for consideration including Mental health and wellbeing, employment, apprenticeships/traineeships, justice and safety, the arts, technology hub, community connections, as well as voice, empowerment, and engagement.*
 - c. The financial and resourcing implications of developing a youth strategy, and potential timeframes for consultation, development, and delivery.*

2. Council recognises that young people are a priority group in the community and provides a range of services and programs to young people across the City. Internal consultations and research found that Council delivers at least 80 programs and services in a typical year that deliberately consider youth inclusion in their planning and delivery, as detailed in **Attachment 1**. These range from one off events or projects to ongoing programs and cover areas such as:
 - a. Arts and technology
 - b. Recreation
 - c. Schools
 - d. Events
 - e. Employment, education, and vocation
 - f. Consultation and strategy
 - g. Community capacity building
 - h. Community grants
3. There is currently no agreed structure or methodology for engaging with young people or to support the delivery of Council activities in a way that allows Council to have a coordinated approach to our programs and services, identify gaps, plan and maximise our resources and opportunities; and is informed by the voices of young people.
4. This need is reflected in our existing commitment to develop a Youth Inclusion Framework and is also reflected in the draft Social Sustainability Strategy, which states:

Children and young people have the right to voice their opinions and be heard on issues that affect them. However, the views of children and young people are often not given proper consideration in decision-making. It is important to elevate the voices of children and young people and children so their perspectives can inform planning and decision-making for the future of our City. (Draft Social Sustainability Strategy, p.43)

5. Within the draft Social Sustainability Strategy, under Priority 2 *A Safe, Inclusive and Welcoming City* there are two actions that focus on the engagement of young people.

Action 2.3.1 is particularly important to this report, as it outlines developing the framework that is the subject of this report.

Priority 2. A safe, inclusive, and welcoming City		
2.3 Our community is empowered to have their say and shape the future of our City		
2.3.1	Develop a framework to inform the way Council engages with young people	Horizon 1 (Years 1-2)
2.4 Our City is designed to make young people feel welcome		
2.4.1	Evaluate the provision of youth-friendly spaces in Parramatta CBD to identify gaps and inform future action	Horizon 2 (Years 3-4)

6. The draft Social Sustainability Strategy does not identify any gaps or needs in Council's services for young people beyond those listed above. This was informed by research and community engagement.

ISSUES/OPTIONS/CONSEQUENCES

7. A Youth Inclusion Framework would enhance Council's work with young people by providing a stronger reference point for Council Officers, including:
 - an evidence base to support planning
 - tools to increase the effectiveness of their work
 - greater coordination of Council's work with young people to maximise opportunities and impact.
8. Both Council and the community would benefit from a Youth Inclusion Framework as there is a clear need for a focused approach in order to achieve the community's desired outcomes. Paramatta has over 36,000 young people aged 12-24 years (2021 census). This is forecast to grow to over 61,000 young people by 2036. There is a range of Council services and programs targeting or benefiting young people and they would benefit from a consistent evidence base and framework as well as some level of coordination to achieve a customer centred approach. A framework will provide the evidence base and framework to achieve this coordination and enhanced youth inclusion outcomes.
9. Further, there are over 20 youth services, 27 public high schools, 19 non-government high schools and 14 colleges (including TAFE) within the City of Parramatta. This represents a significant youth services sector for Council to work with to best understand and address the priorities for young people in Parramatta. A framework will articulate Council's role and positioning in relation to these services and schools.
10. The proposed Framework will have a clear scope, purpose and inclusions. The scope will consider improving inclusion for young people aged 12-24 years who live, work, study or visit Parramatta LGA. It will have Council wide reach and be reviewed periodically.
11. To achieve its purpose, the Framework will include:
 - a. Reference to the evidence base, including priority areas concerning young people in Parramatta;
 - b. Reference to related strategic documents and policies;
 - c. A model for working with young people and youth inclusion. This will likely provide a spectrum of approaches based to some degree on the Community Engagement Continuum;
 - d. Materials and resources to support teams in implementing the model; and
 - e. An approach to coordination of youth targeted activities with roles identified for aspects of coordination.
12. The proposed name "Youth Inclusion Framework" reflects the scope and purpose outlined above and is consistent with comparable document names within the hierarchy of strategic documents across Council.
13. In preparing this report, Council Officers considered the title of Youth Strategy as contained within the original resolution of Council from 24 April 2023. In the developing hierarchy of Council documents, a Strategy is a high-level document which identifies multiple priorities for new work and change, outside of business as usual activities of Council, within a policy area or topic of critical importance, Council's work with young people is embedded into business as usual of a number of Business Units, the Framework will be focusing on greater

coordination, consistency and communication rather than wholesale change in the nature of the work. The Social Strategy articulates the importance of young people as part of the City of Parramatta community and gives strategic direction to the work Council does with young people.

14. For the purposes of the Framework, young people or youth will be defined as being 12-24 years old. A focus on inclusion enables the document to provide both an aspirational and a flexible model for future work that is focused on the benefits of inclusive practice. As a Framework, this document can influence strategy development and be a tool that helps business units and teams to design and deliver actions rather than being an action plan in itself.
15. The Framework will be developed with clear principles. These are:
 - a. **Evidence based:** In addition to the literature review, data analysis and internal consultation already conducted we will conduct a peer review of existing work before testing these findings through community and stakeholder consultations.
 - b. **Supports and enhances current and future programs and services at Council:** to achieve appropriate youth inclusion outcomes.
 - c. **Relevance:** across all council services that impact young people
 - d. **Flexibility:** in its application, guiding parameters and tools so that it can support a range of teams and contexts.
 - e. **Aspirational:** By providing a framework and other resources it will encourage higher levels of youth inclusion.
 - f. **Integrated:** By directly linking to the Community Strategic Plan and other relevant strategic documents, the document will sit with existing governance structures.
16. Internal consultation and desktop benchmarking research performed to date has been used to formulate three indicative focus areas for the Framework most relevant to young people in Parramatta and the role Council can play to address issues. The three indicative focus areas are: **Youth Empowerment; Service and Program Delivery; and Advocacy**
17. **Youth Empowerment** considers the direct and strategic participation of young people, through leadership, representation and participation opportunities relating to decisions and actions that affect them. Youth Empowerment could include:
 - Youth consultation throughout planning and actions that affect young people. The young people consulted should be representative of those affected by an issue.
 - The maintenance of a local evidence base.
 - Partnership and collaboration with expert youth organisations.
 - Using a range of community capacity building approaches, including place-based, issue-based and population group-based approaches.
 - Supporting a holistic approach that considers physical, emotional, social, and spiritual wellbeing.
 - Monitoring and evaluation processes, focusing on participant satisfaction and effectiveness of youth inclusion efforts.
18. **Service and Program delivery** identifies priority issues, needs, concerns and opportunities that should be available to young people. Indicative focus areas include:

- Mental health and wellbeing.
 - Employment and education.
 - Environment and climate action (including disaster resilience and recovery).
 - Housing security and increased cost of living pressures.
 - Equitable access to safe and inclusive services.
19. **Advocacy** considers the role of Council in advocating for the concerns and aspirations of young people as well as influencing better-practices in youth inclusion.
20. The development of the Framework will follow a process consistent with that used to develop the Disability Inclusion Action Plan and draft First Nations Strategy. Consultation with young people and other stakeholders will begin in late 2024 with a draft framework expected in the 2024/25 Financial Year. This timing allows us to first develop the planned Socio-Economic Inclusion Framework which will inform to a large degree the Youth Inclusion Framework.

CONSULTATION & TIMING

Stakeholder Consultation

21. The following stakeholder consultation has been undertaken in relation to this matter:

Date	Stakeholder	Stakeholder Comment	Council Officer Response	Responsibility
May-June 2023	Internal stakeholders	All stakeholders supported having a Youth Inclusion Framework as it is described in this report and are willing to assist in its development as a reference group.	Feedback has been incorporated into this report and its recommendations	Community Capacity Building/ Social and Community Services

LEGAL IMPLICATIONS FOR COUNCIL

22. There are no legal implications for Council associated with this report.

FINANCIAL IMPLICATIONS FOR COUNCIL

23. If Council resolves to approve this report in accordance with the proposed resolution, there are no unbudgeted financial implications for Council's budget. The development of Youth Engagement Framework was already considered in the preparation of the approved budget for Social and Community Services.

William Pass

Community Capacity Building Lead

John Angilley

Executive Director Finance & Information



Jon Greig

Executive Director Community Services

Gail Connolly

Chief Executive Officer

ATTACHMENTS:

1   Attachment 1 - list of Council Youth programs and activities 2 Pages

REFERENCE MATERIAL

CoP – Typical annual programs for young people aged 12-24yo (As of July 2023)	
Team	Programs & Services
1. Community Capacity Building (CCB)	1.1 Place-based support: <ul style="list-style-type: none"> • Constitution Hill • Telopea • Dundas • Harris Park 1.2 School Support 1.3 Youth Week coordination & Partnerships 1.4 Program and governance support or capacity building 1.5 Love Bites Program for Years 9-12 1.6 Disability Inclusion Action Plan 1.7 Community Grants Program
2. Community Engagement & Research	2.1 Youth Week: Participate Parramatta: Youth Engagement 2.2 Engagement Strategy & Framework 2.3 Youth focus groups 2.4 Working with local schools 2.5 High school debate 2.6 Sturt Park
3. Events & Activations	3.1 Family Fun Day 3.2 PAC 3.3 Phive youth programs 3.4 School Engagement 3.5 Parramatta Square Alliance 3.6 Christmas 2022 3.7 Parramatta Lanes 2022 3.8 Lunar New Year 2023 3.9 World Pride 2023 3.10 Sydney Festival Message Bank 3.11 FIFA Women's World Cup LIVE SITE 3.12 Sydney Science Festival 3.13 Parramatta Lanes 2023
4. Environment & Sustainability	4.1 Environmental Education 4.2 School Holiday Programs 4.3 Supporting Youth-Led Environmental Advocacy Program 4.4 Community Events: <ul style="list-style-type: none"> • Eco Fest 2012 • Eco Film Festival 2017 • 350.org • Youth Food Movement 4.5 Bushcare Volunteer Program 4.6 Get into Nature 4.7 Partnership Support: <ul style="list-style-type: none"> • Youth Eco Summit • Citizen Science Projects • Ride2School
5. Waste Management	5.1 Silent Disco – Clean Up 5.2 Clean Up Australia Day 5.3 School Holiday Programs

	5.4 School Incursions 5.5 Waste to Art
6. Parramatta Library	6.1 Youth Week: Living Stories Writing Workshops 6.2 3D Printing Drop-In 6.3 Music Program 6.4 Virtual Reality Drop-In 6.5 Art & Book Club 6.6 Partnership with WSU to support HSC students 6.7 WestWords – Creative Writing 6.8 Notion Workshop
7. Wentworth Point Community Centre & Library	7.1 Youth Week: 'City of Creatives' Inaugural Competition 7.2 HSC space for high school students 7.3 Offering Certificates I & II in Community Services Work to disengaged students with local TAFE
8. Recreation Facilities & Program	8.1 School Holiday Programs 8.2 Active Parramatta Van: Youth Wellness Study Break Workshop 8.3 Girls In Sports event 8.4 Partnering with youth focused programs to access our sportsgrounds and facilities
9. Parramatta Aquatic Centre (PAC)	9.1 Teen training programs 9.2 Swimming Squad Training
10. Riverside Theatres	10.1 TEDxSydney Youth 2023 10.2 Riverside's Upstage Club 10.3 Sharp Short Theatre 10.4 Sharp Short Dance 10.5 Annual Education Program K-12 10.6 Beyond the Square Workshop 10.7 Backstage Pass 10.8 Page to Stage 10.9 Youth Nights
11. Employee Reference Group (ERG)	11.1 Early careers
12. Children & Families	12.1 Child Safe Standards
13. People & Culture	13.1 Internship Framework for young people as part of Early Careers 13.2 Student Project Officer 13.3 Traineeships for first Nations people at ROC focused on younger people

REPORTS TO COUNCIL - FOR COUNCIL DECISION

ITEM NUMBER	13.5
SUBJECT	Verge Planting and Landscaping Treatments at Entry Points to the City of Parramatta
REFERENCE	F2022/03176 - D09094393
REPORT OF	Group Manager Parks & Open Space

CSP THEME: Green

WORKSHOP/BRIEFING DATE: Nil

PURPOSE:

To respond to Council resolution 4369 of 26 June 2023, Verge Planting and Landscaping Treatments at Entry Points to the City of Parramatta.

- a) *That Council investigate options to improve the visual amenity of the major entry points (gateways) to the City through the provision of verge planting and/or landscaping treatments in road reservations and suitable adjoining public spaces.*
- b) *Further, that Council investigate funding to undertake a pilot project of verge/landscape planting within the neglected open space areas surrounding the entry point to the City near the James Ruse Drive arterial road exit ramp near the M4 motorway intersection at Rosehill.*

RECOMMENDATION

- (a) That Council undertakes a feasibility study identifying the major entry points to the city and the capacity to improve the visual amenity, the study to include:
 - 1 List of major entry points.
 - 2 Land ownership for each site.
 - 3 Options for partnering with current landowners.
 - 4 Current maintenance schedules or contracts.
 - 5 Proposed embellishments such as landscaping and or signage.
- (b) That Council continues to maintain Council owned land at entry points to existing service levels and standards.
- (c) That the CEO obtain quotations to relocate the boundary sign on Silverwater Rd to the Northern side of the M4 near Beaconsfield St Silverwater and consult with ward Councillors prior to any relocation of the sign.
- (d) That Council authorise the CEO to commence discussions with the NSW Roads and Maritime Services (RMS) to improve the visual amenity and cleanliness of the neglected open space area at the entrance to the City, at the James Ruse Drive West bound exit ramp from the M4 motorway intersection at Rosehill, opposite Martha Street.

BACKGROUND

1. The Parramatta LGA has multiple major entry points to the City, the verge (road reserve) areas under council control are overall well maintained. Those areas not maintained by Council are predominately maintained by the RMS and their contractors. Staff acknowledge those areas under RMS ownership have been subject to numerous complaints from the community and Councillors.

ISSUES/OPTIONS/CONSEQUENCES

2. There are multiple major entry points to the city, this includes open space areas that are not under Council control (**Attachment 1**),
 - a. two have existing landscaping treatments and gateway signage.
 - i. Old Windsor Rd at Gibbon Road, Winston Hills and
 - ii. The base of the Rydalmere Rail Bridge on Victoria Road, Rydalmere.
 - b. Two sites have signage only,
 - i. Silverwater Road, Ermington and
 - ii. Parramatta Road (Duck River) (**Attachment 2**)
3. Major entry verge areas under council control are overall well maintained, the road reserve controlled by council in these areas are not recommended for verge plantings or landscaping treatments, due to multiple factors including the limited size of the area, RMS imposed restrictions on working in high-risk areas, site lines and driver awareness.
4. Part b of the resolution identified the neglected open space area surrounding the entry point to the City near the James Ruse Drive arterial road exit ramp near the M4 motorway intersection at Rosehill, this is land owned by the RMS (**Attachment 3**).
5. To undertake a pilot project at this site Council will first need to enter into an agreement with the RMS for the use of this land.

CONSULTATION & TIMING

Stakeholder Consultation

6. The following stakeholder consultation has been undertaken in relation to this matter:

Date	Stakeholder	Stakeholder Comment	Council Officer Response	Responsibility
NIL	NIL	NIL	NIL	NIL

Councillor Consultation

7. The following Councillor consultation has been undertaken in relation to this matter:

Date	Councillor	Councillor Comment	Council Officer Response	Responsibility
3 October 2023	Clr Prociv	Clarification on gateways areas to be reviewed, and identification of the correct parcel of land relating to part b	Incorporated into report	Parks & Open Space, City Assets & Operations
25 October 2023	Clr Prociv	Confirmation of outcomes and inclusion of Silverwater Road sign changes	Incorporated into report	Parks & Open Space, City Assets & Operations

LEGAL IMPLICATIONS FOR COUNCIL

8. There are no legal implications for Council associated with this report.

FINANCIAL IMPLICATIONS FOR COUNCIL

9. If Council resolves to approve this report in accordance with the proposed resolution, there are no unbudgeted financial implications for Council's budget as the study can be undertaken using existing Council resources.

Terry Johnson
Group Manager Parks & Open Space

James Smallson
Acting Executive Director City Assets & Operations

Gail Connolly
Chief Executive Officer

ATTACHMENTS:

- 1  Attachment 1 - Major Entry Points to LGA
 2  Attachment 2 - Existing Gateway Signage & Landscaping
 3  Attachment 3 - James Ruse Drive Exit Ramp (part b)

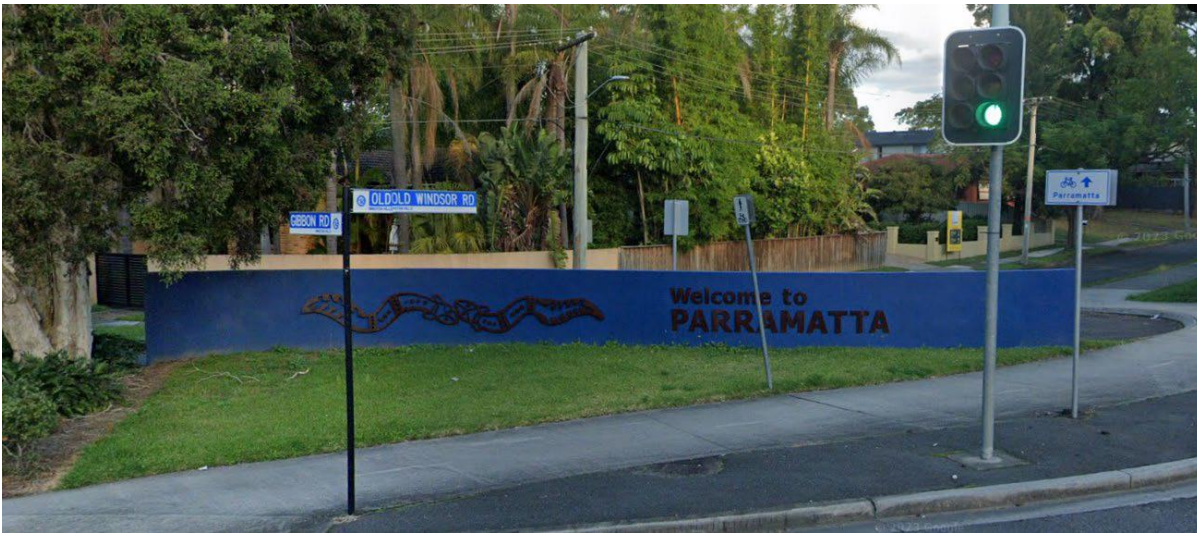
REFERENCE MATERIAL

Attachment 1 - Major Entry/Gateways into the LGA

Gateways into the LGA	Potential Location(s)	Land Ownership
Windsor Road, Baulkham Hills	M2, Baulkham Hills	RMS
Pennant Hills Road, Epping West	M2, Epping West	RMS
Beecroft Road, Epping	M2, Epping	RMS, CoP - Bushland
Epping Road, Epping	From Terry's Creek	RMS
Parramatta Road	Corner of Silverwater Road	Road verge
Victoria Road	Marsden Road,	Private property – Melrose Park
Old Windsor Road & Gibbon Road	Existing gateway	CoP
Parramatta Road	Parramatta Road at Duck River, Granville	Road Verge
Parramatta Road	Intersection of Woodville Road and Church Street	RMS
Great Western Highway, Mays Hill	Corner Franklin Street - Mays Hill Cemetery	CoP, well maintained
Marsden Road (2ndry)	Corner of Pennant Hills Road	CoP - Carlingford Memorial Park
James Ruse Drive	West bound exit area opposite Martha Street	RMS

Attachment 2 – Existing Gateway Signage & Landscaping

Old Windsor Road Corner of Gibbon Road, Winston Hills



South-eastern area of the Rydalmere Rail Bridge on Victoria Road, Rydalmere



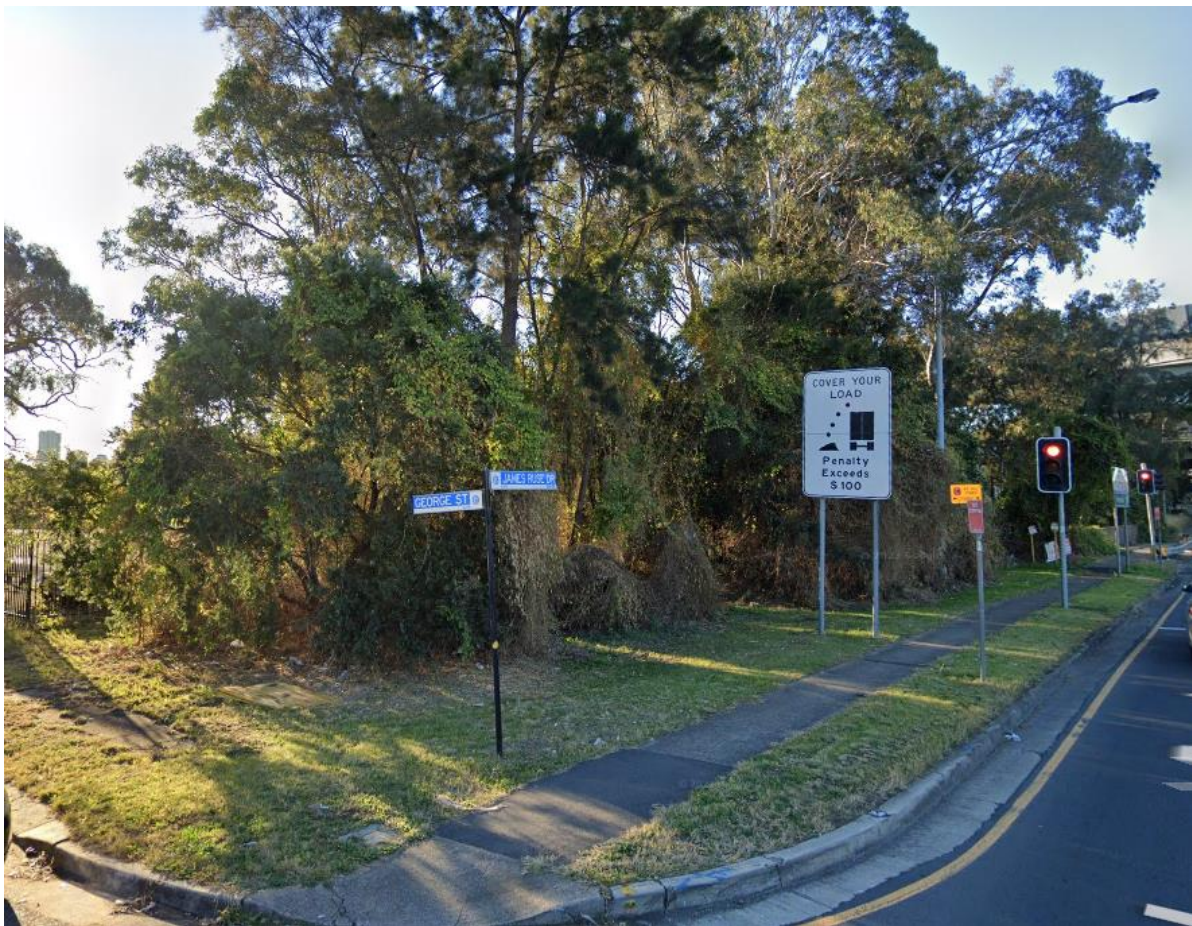
Silverwater Road, Ermington, (adjacent to Eric Primrose Reserve)



Parramatta Road, (Duck River)



Attachment 3 – James Ruse Drive West bound exit ramp from the M4 motorway intersection at Rosehill, Opposite Martha Street.



REPORTS TO COUNCIL - FOR COUNCIL DECISION

ITEM NUMBER	13.6
SUBJECT	Gateway Request: Planning Proposal at 45 Macquarie Street, Parramatta
REFERENCE	F2022/03176 - D09180396
APPLICANT/S	Strata Plus Pty Ltd
OWNERS	Multiple Strata Title Owners of 30-32 Hunter Street, 140 Marsden Street and 45 Macquarie Street
REPORT OF	Project Officer

CSP THEME: Innovative

DEVELOPMENT APPLICATIONS CONSIDERED BY SYDNEY CENTRAL CITY PLANNING PANEL Nil

PURPOSE

To seek Council's approval to forward the Planning Proposal for land at 45 Macquarie Street, Parramatta to the Department of Planning & Environment (DPE) for the purposes of seeking a Gateway Determination.

RECOMMENDATION

- (a) That Council approve the Planning Proposal at Attachment 1 for the purposes of seeking a Gateway Determination from the Department of Planning and Environment (DPE) for land at 45 Macquarie Street, Parramatta which seeks to amend the Parramatta Local Environmental Plan 2023 (PLEP 2023) as follows:
 - i. To reduce the curtilage of the archaeological site identified on Schedule 5 of the PLEP 2023 (SP 94346, SP 94348 and SP 94349) to be consistent with the State Heritage Register listing of the item.
- (b) That Council request the DPE be authorised to exercise its plan-making delegations for this Planning Proposal.
- (c) That Council note the Local Planning Panel's advice to Council (refer to Attachment 2) is consistent with the Council Officer's recommendation in this report.
- (d) That Council authorise the CEO to correct any minor anomalies of a non-policy and administrative nature that may arise during the preparation and processing of the Planning Proposal.

SUMMARY

- 1. This report seeks Council approval of a Planning Proposal for land at 45 Macquarie Street, Parramatta for the purposes of seeking a Gateway Determination from the Department of Planning and Environment (DPE).

2. The Planning Proposal seeks to reduce the curtilage of the local heritage listing of the site in Parramatta Local Environmental Plan 2023 (PLEP 2023) to be consistent with the State Heritage Register (SHR) listing of the item.

PLANNING PROPOSAL TIMELINE



SITE DESCRIPTION

3. The site has a primary street address of 45 Macquarie Street, Parramatta and is also identified as 30–32 Hunter Street and 140 Marsden Street, Parramatta (see **Figure 1**),



Figure 1 – Subject site with primary street address of 45 Macquarie Street, Parramatta, also identified as 30–32 Hunter Street and 140 Marsden Street, Parramatta

4. The site is a corner lot bounded by Marsden Street to the east, Hunter Street to the south and Macquarie Street to the north and has an area of approximately 4,900 sqm. The site contains an existing high density mixed-use retail and commercial building, ground level retail with public piazza, six level commercial podium building, 16 level commercial tower, and an archaeological interpretation zone (consisting of the publicly accessible Phillip Ruddock Heritage Centre, exposed archaeological site and museum) and through site link (refer to **Figures 2 and 3**)



Figures 2 and 3 – Phillip Ruddock Heritage Centre interior (Source: atparramatta.com)

BACKGROUND

5. Parramatta Local Environmental Plan (PLEP) 2023 identifies the site as containing an archaeological item of local significance (A16) (see **Figure 4**).

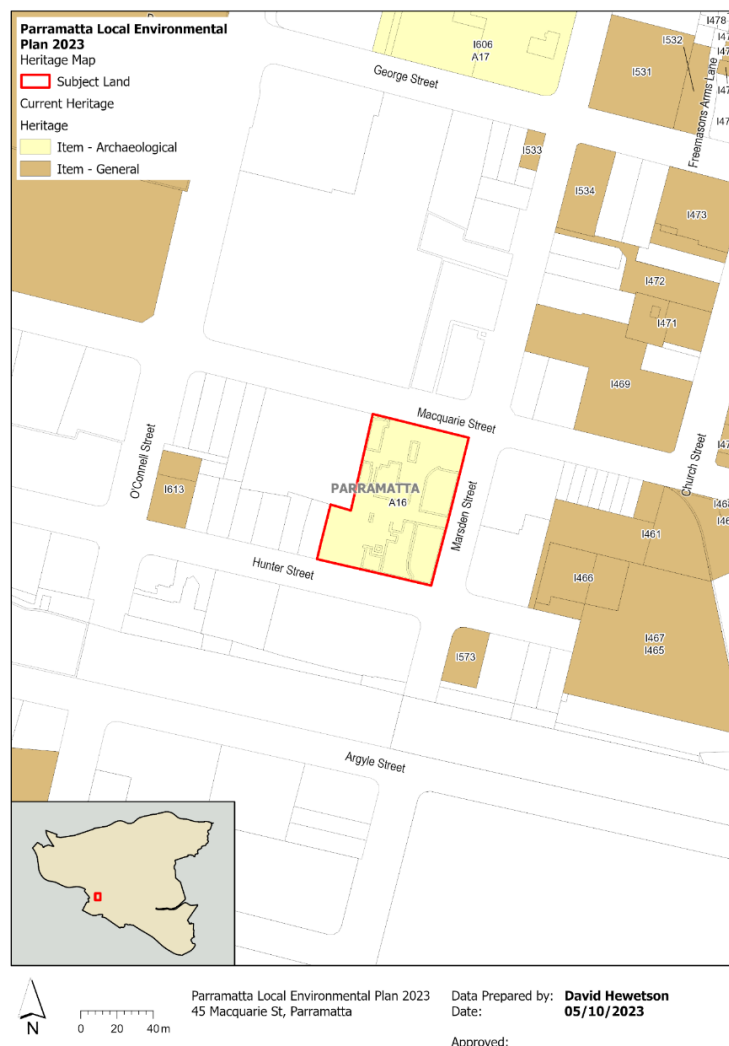


Figure 4 - Existing Heritage Item A16 “archaeological site” at 45 Macquarie Street, Parramatta as shown on the Parramatta Local Environmental Plan (PLEP) 2023

6. The archaeological item is listed on the State Heritage Register as item 02027 “Archaeological Site and associated artefacts” with a much smaller curtilage than the PLEP listing (see **Figure 5**).



Figure 5 – Item 02027 at 45 Macquarie Street, Parramatta, listed on the NSW State Heritage Register (SHR) as "Archaeological Site and associated artefacts" (highlighted in blue).

Note: Local Heritage listing outlined in yellow.

7. The statement of significance for the State Heritage Listing highlights that two in situ archaeological displays at 45 Macquarie Street, Parramatta that form part of the Heritage Centre are of State heritage significance for their historical values demonstrating the development of Parramatta. The archaeological site contains a rare, well-preserved example of a 'convict hut', as well as later layers of the site's occupation as a bakery, wheel wrights workshop, masonry residence and evidence of the origins and expansion of the Shepherd and Flock Hotel.

PLANNING PROPOSAL

8. The objective of this Planning Proposal (**Attachment 1**) is to reduce the extent of the heritage listing to align with the NSW State Heritage listing of the site and to enable exempt and complying development to take place under State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 in the parts of the existing building that will be excluded from the listing, without affecting the heritage significance of the archaeological remains.
9. Specifically, the Planning Proposal seeks to amend the PLEP 2023 to reduce the curtilage of the archaeological site identified as A16 on Schedule 5 of the PLEP 2023 (SP 94346, SP 94348 & SP 94349) to align with the extent of the gazetted listing on the NSW State Heritage Register (SHR) of item 02027 "Archaeological Site and associated artefacts" (see **Figures 6 and 7**).

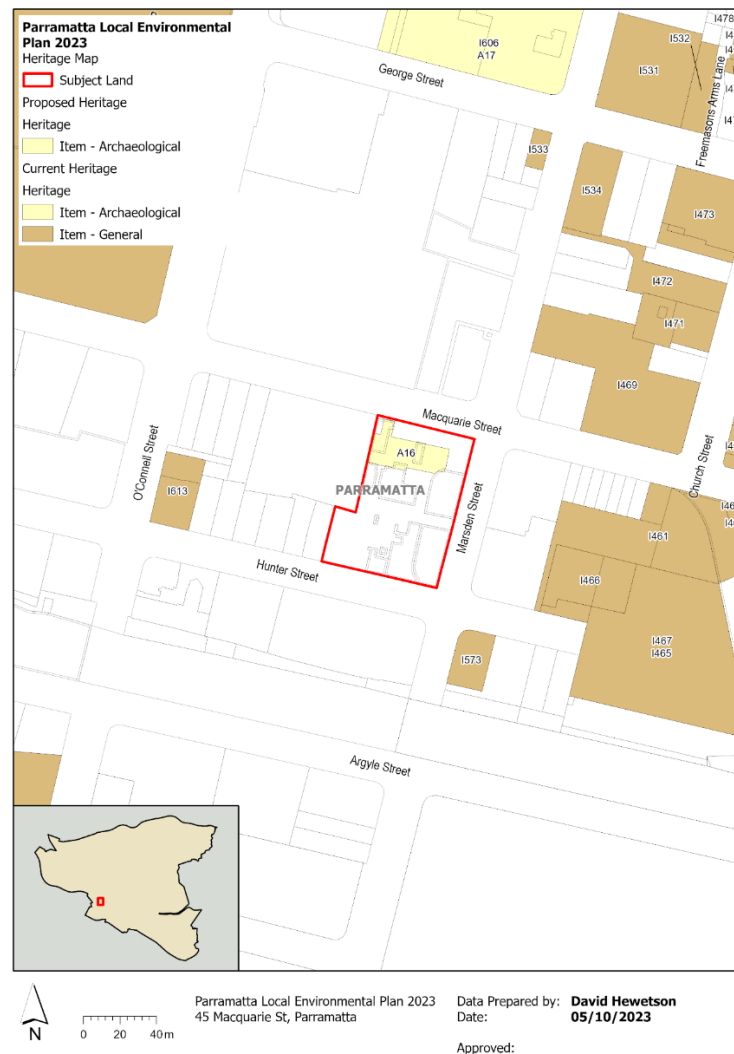


Figure 6 – Proposed amendment to the Parramatta Local Environmental Plan 2023 Heritage Map

10. The Proposal specifies that the extent of the archaeological site is to be limited to only the common area located on Basement Level 1, which is consistent with the NSW State Heritage Register plan (see **Figure 7**).

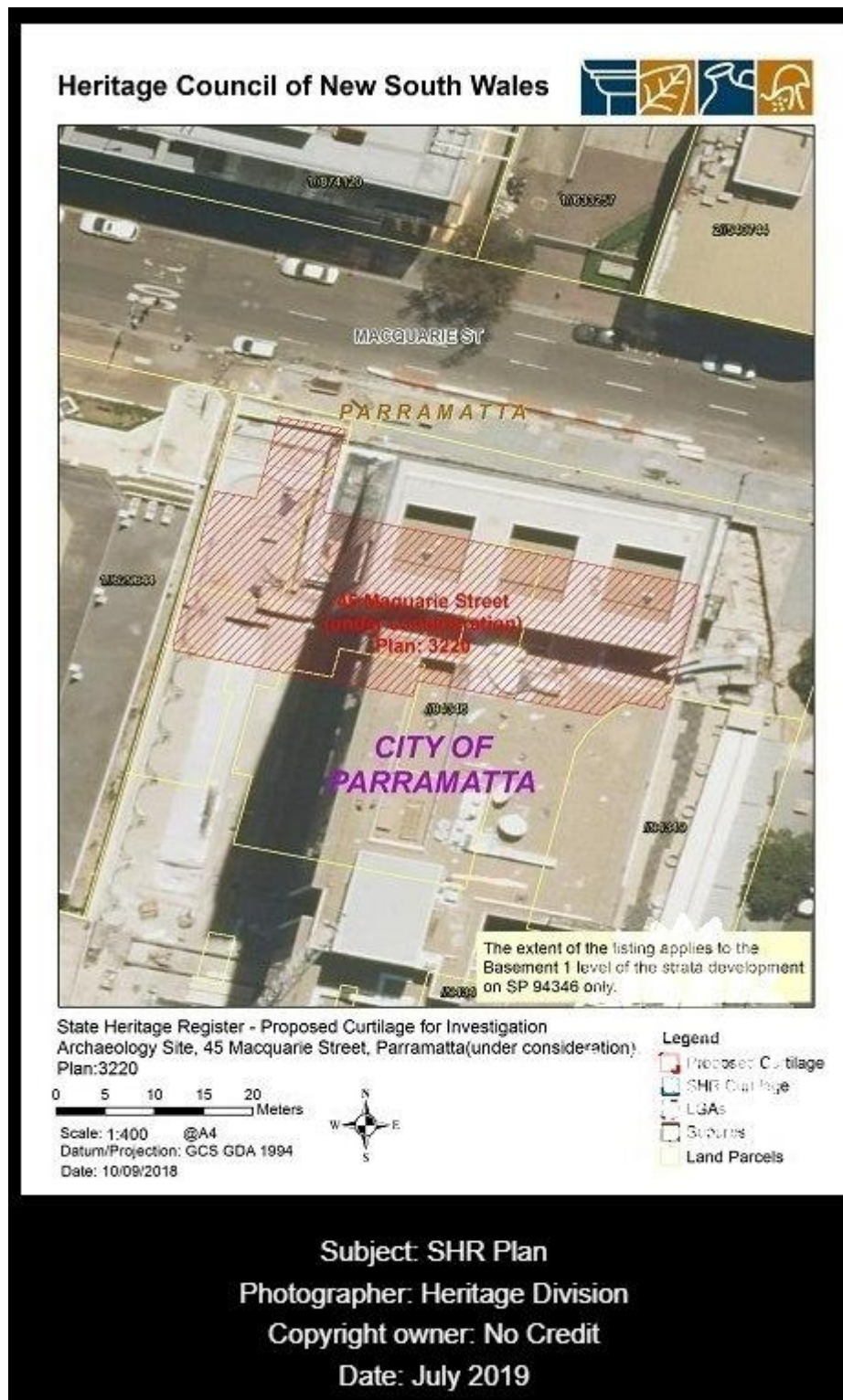


Figure 7 – NSW State Heritage Register Plan of item 02027 “Archaeological Site and associated artefacts”. Extent of the listing is shown hatched in red.

11. A copy of the Planning Proposal is provided at **Attachment 1**.

SUMMARY OF COUNCIL OFFICER ASSESSMENT

12. Council officers’ assessment of this matter is summarised below. The report to the Local Planning Panel at **Attachment 2** provides further details of the assessment.

13. Council's Heritage Officer has reviewed the applicant's Heritage Assessment Report prepared by GBA Heritage (see **Appendix 1** to Planning Proposal at **Attachment 1**) along with additional information provided by the applicant during the assessment of the Planning Proposal. The Heritage Officer assessment concludes that the changes sought by the Planning Proposal are supported, noting there are no archaeological relics remaining outside the SHR listed area.
14. The applicant states in the Planning Proposal that it seeks to "permit ease of development modification to the contemporary building on the subject site".
15. The Planning Proposal will have the effect of enabling consideration of the application of the provisions of the *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008* for works proposed to parts of the building outside of the curtilage of the State Heritage Listed area.

LOCAL PLANNING PANEL ADVICE

16. The Local Planning Panel considered this matter at its meeting on 17 October 2023 and resolved the following advice to Council:
 - (a) *That Council approve the Planning Proposal for land at 45 Macquarie Street, Parramatta, which seeks to reduce the curtilage of the archaeological site identified on Schedule 5 of the PLEP 2023 (SP94346, SP94348 & SP94349) to be consistent with the State Heritage Register (SHR) listing of the item, for the purposes of seeking a Gateway Determination from the Department of Planning and Environment (DPE).*
 - (b) *That the Planning Proposal be forwarded to the DPE for a Gateway Determination.*
 - (c) *That Council requests the DPE that Council be authorised to exercise its plan-making delegations for this Planning Proposal.*
 - (d) *Further, that Council authorise the CEO to correct any minor anomalies of a non-policy and administrative nature that may arise during the plan-making process.*
17. The LPP report and minutes are at **Attachment 2**.

PLAN MAKING DELEGATIONS

18. Revised delegations were announced by the then Minister for Planning and Infrastructure in October 2012, allowing councils to make LEPs of local significance. On 26 November 2012, Council resolved to accept the delegation for plan-making functions. Council has resolved that these functions be delegated to the CEO.
19. Should Council resolve to endorse the Planning Proposal to proceed, it is recommended that Council request that it exercise its plan-making delegations. This means that once the Planning Proposal has been to Gateway, undergone public exhibition and been adopted by Council, Council officers will deal directly with the Parliamentary Counsel Office on the legal drafting and mapping of the amendment.

The LEP amendment is then signed by the CEO before being notified on the NSW Legislation website.

CONSULTATION & TIMING

Stakeholder Consultation

20. The Planning Proposal and supporting documents were considered by Council's Heritage Officer, Legal Services Unit and Council's Heritage Advisory Committee (HAC).
21. The Planning Proposal was referred to Heritage NSW for comment. Heritage NSW did not raise any objections, stating that amendments to LEPs for greater accuracy and better protection of local heritage are encouraged. Heritage NSW acknowledged that all remaining extant State significant historical archaeology within the site is limited to the SHR listing curtilage, and no changes are proposed to the existing SHR listed item including its mapped curtilage.
22. The Planning Proposal and supporting documents were also referred to Dharug Ngurra Aboriginal Corporation and Deerubbin Local Aboriginal Land Council, however no comments were received.
23. No public consultation has yet been undertaken relating to this Planning Proposal. Should Council resolve to proceed with the Planning Proposal, it (and all related information) will be submitted to the DPE for Gateway Determination. Community consultation will be undertaken in accordance with the Gateway Determination.

Councillor Consultation

24. Councillors were provided a briefing on the proposal.

Date	Stakeholder	Stakeholder Comment	Council Officer Response	Responsibility
15 November 2023	Councillors	Report finalised before briefing	Report finalised before briefing	Executive Director City Planning and Design

FINANCIAL IMPLICATIONS FOR COUNCIL

25. Should Council resolve to proceed with the Planning Proposal, the costs incurred in conducting the public exhibition will be covered by the Planning Proposal fees.

CONCLUSION AND NEXT STEPS

26. Should the proposal for 45 Macquarie Street, Parramatta be supported by Council it will be forwarded to DPE seeking a Gateway Determination.
27. If endorsed, the Planning Proposal will be publicly exhibited in accordance with the Gateway Determination. A further report will be prepared for Council on the outcome of the public exhibition.

Rachel Machkevitch
Project Officer

Jennifer Concato
Executive Director City Planning and Design

John Angilley
Executive Director Finance & Information

Gail Connolly
Chief Executive Officer

ATTACHMENTS:

- | | | | |
|---|---|--|----------|
| 1 |  | Planning Proposal | 73 Pages |
| 2 |  | LPP Minutes & Report - 17 October 2023 | 68 Pages |

REFERENCE MATERIAL



PLANNING PROPOSAL

45 MACQUARIE STREET, PARRAMATTA



cityofparramatta.nsw.gov.au



PLANNING PROPOSAL

45 MACQUARIE STREET, PARRAMATTA

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PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

Planning Proposal drafts

Proponent versions:

No.	Author	Version
1.	Planning Ingenuity	Submitted to Council for assessment – August 2022

Council versions:

No.	Author	Version
1.	City of Parramatta Council	Report to Council on the assessment of the Planning Proposal – November 2023

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

INTRODUCTION

This Planning Proposal explains the intended effect of, and justification for, the proposed amendment to *Parramatta Local Environmental Plan 2023*. It has been prepared in accordance with Section 3.33 of the *Environmental Planning and Assessment Act 1979* and the Department of Planning and Environment (DPE) guide, 'A Guide to Preparing Local Environment Plans' (December 2021).

Background and context

The Site

On 21 December 2022 Council received a Planning Proposal from Planning Ingenuity on behalf of Strata Plus Pty Ltd relating to the land at 45 Macquarie Street, Parramatta. The site has a primary street address of 45 Macquarie Street, Parramatta and is also identified as 30 – 32 Hunter Street and 140 Marsden Street Parramatta. The site is shown in **Figure 1**, below.

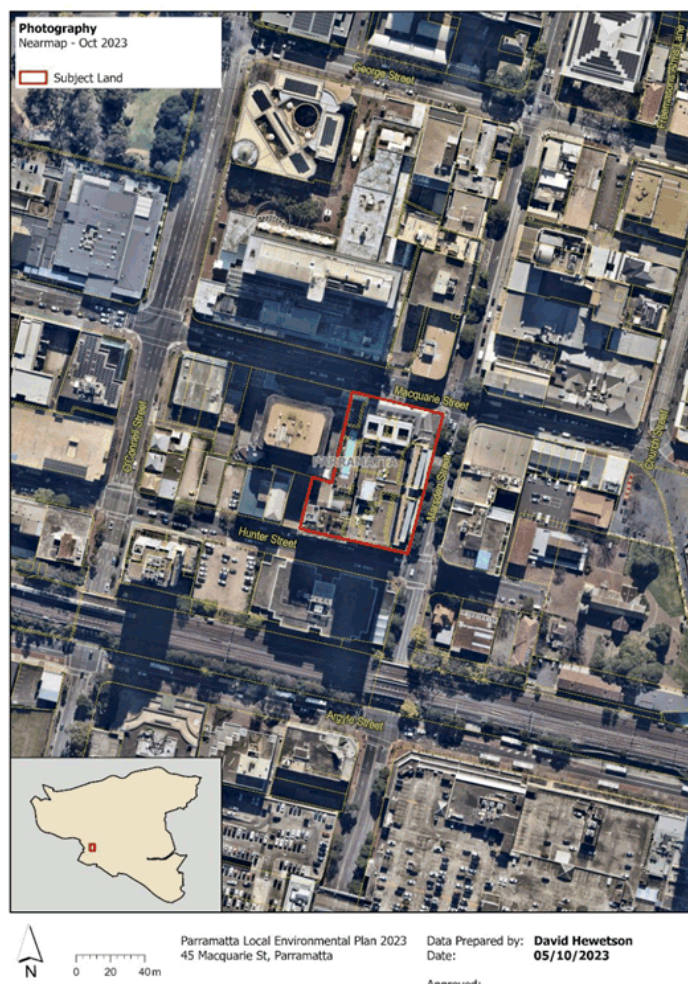


Figure 1 – Subject site at 45 Macquarie Street, Parramatta, also identified as 30-32 Hunter Street and 140 Marsden Street, subject to the Planning Proposal

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The site is a corner lot bounded by Marsden Street to the east, Hunter Street to the south and Macquarie Street to the north and has an area of approximately 4,900m². The site contains an existing high density mixed-use retail and commercial building, ground level retail with public piazza, six level commercial podium building, 16 level commercial tower, as well as an archaeological interpretation zone (consisting of the Phillip Ruddock Heritage Centre, exposed archaeological site and museum) and through site link.

The building located within the site has been strata subdivided to create the following strata lots (see maps at **Figures 2 - 6**):

- SP 94346 known as 45 Macquarie Street, Parramatta (see **Figure 3**)
- SP 94347 known as 32 Hunter Street Parramatta (see **Figure 4**)
- SP 94348 known as 30 Hunter Street, Parramatta (see **Figure 5**)
- SP 94349 known as 140 Marsden Street, Parramatta (see **Figure 6**)

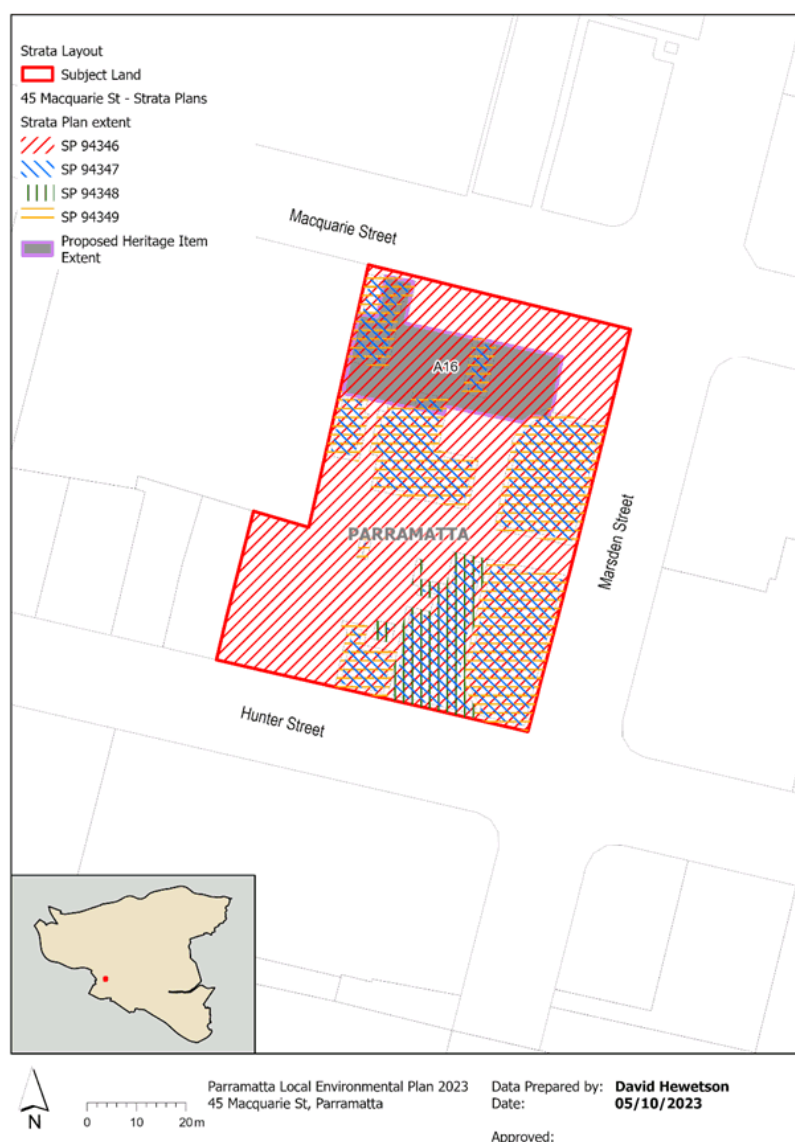


Figure 2 – Existing strata lots at 45 Macquarie Street, Parramatta

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PLANNING PROPOSAL – 45 Macquarie Street, Parramatta



Figure 3 – SP 94346 known as 45 Macquarie Street, Parramatta

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

**Figure 4** – SP 94347 known as 32 Hunter Street Parramatta

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta



Figure 5 – SP 94348 known as 30 Hunter Street, Parramatta

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Figure 6 – SP 94349 known as 140 Marsden Street, Parramatta

On 21 March 2014 the subject site, then known as 134–140 Marsden Street, was listed as a local item of significance in the Parramatta City Centre Local Environmental Plan 2007 as Item 135 “Archaeological site”. This item is now identified as A16 on Schedule 5 of the Parramatta Local Environmental Plan 2023 (see **Figure 19 in Part 4 of this document**)

On 5 July 2019, 45 Macquarie Street, Parramatta was listed on the NSW State Heritage Register (SHR) as item 02027, “Archaeological Site and associated artefacts” (see **Figures 7 and 8**). This State Heritage Listing was of a smaller footprint than the Local Heritage Listing.

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

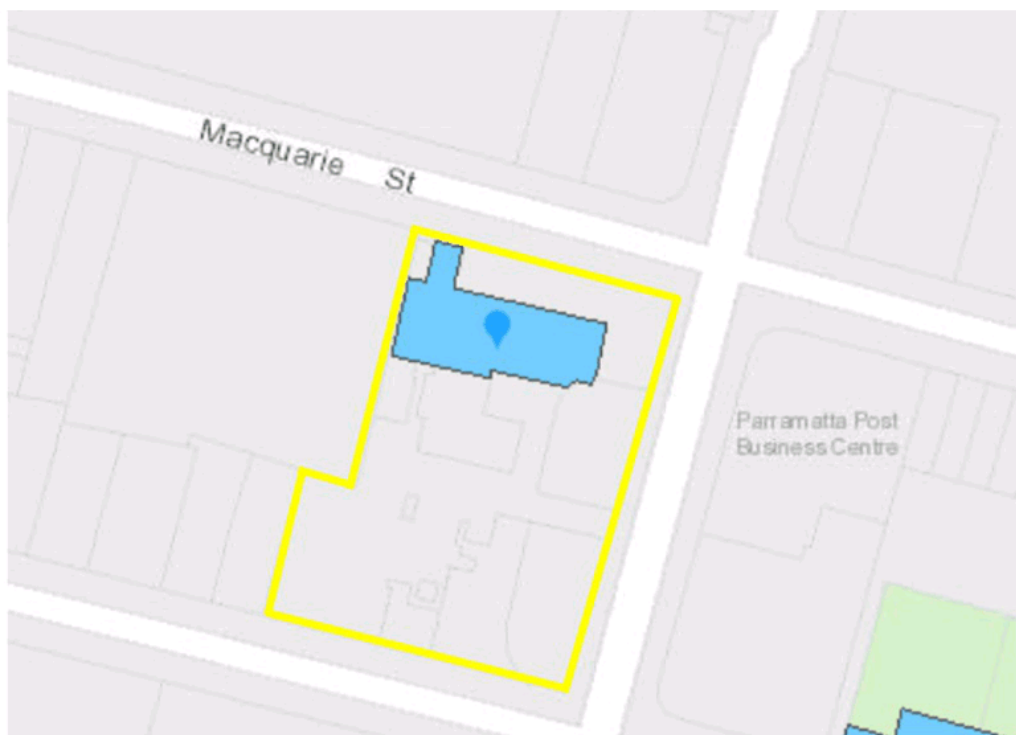


Figure 7 – Item 02027 at 45 Macquarie Street, Parramatta, listed on the NSW State Heritage Register (SHR) as "Archaeological Site and associated artefacts" (highlighted in blue). The local heritage listing is outlined in yellow.

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

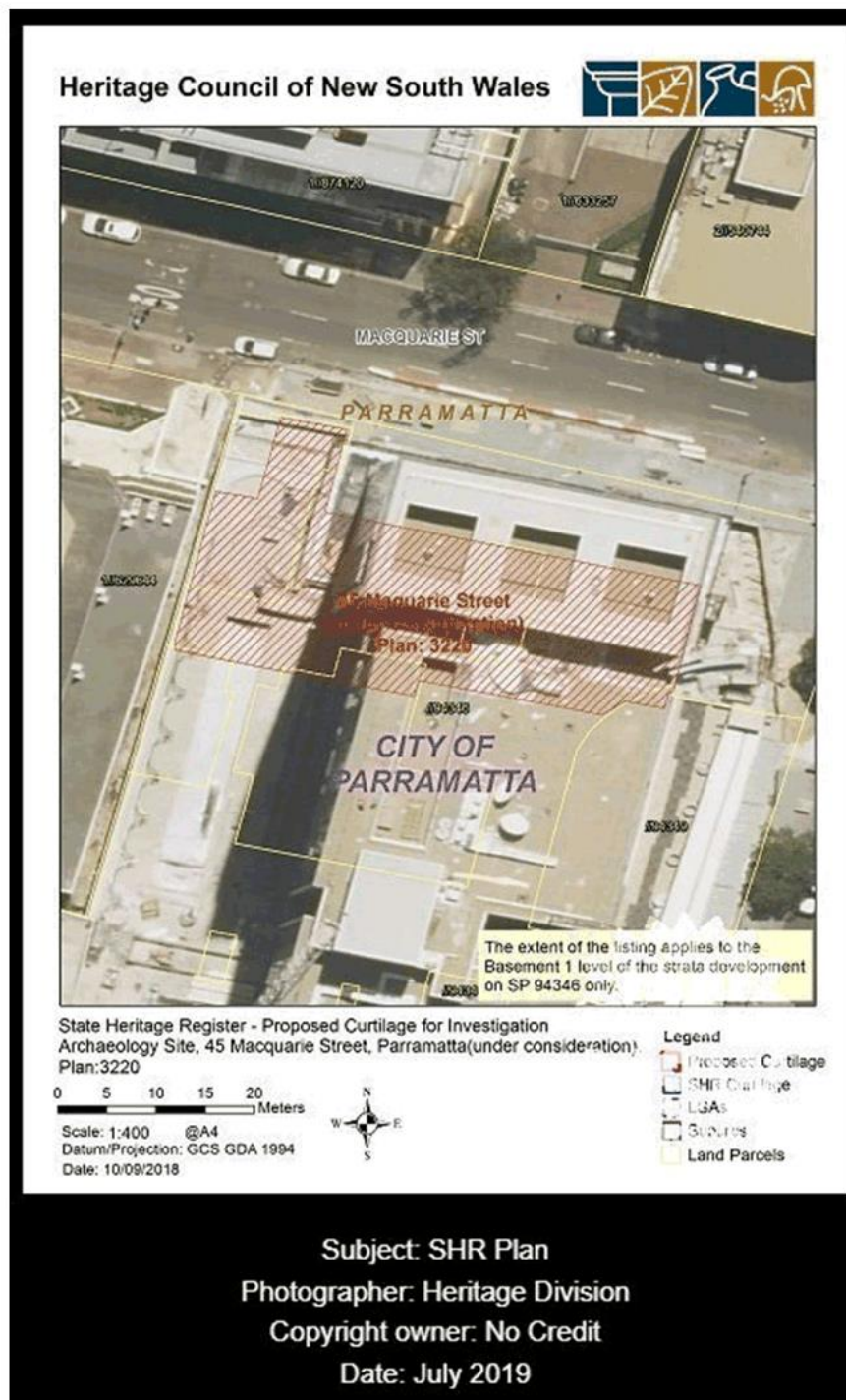


Figure 8 – NSW State Heritage Register Plan of item 02027 “Archaeological Site and associated artefacts” at 45 Macquarie Street, Parramatta. Extent of the listing is shown hatched in red.

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Figure 9 – Street view of the subject site from Macquarie Street, Parramatta



Figure 10 – Street view of the subject site from Marsden Street, Parramatta

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta



Figure 11 – Street view of the subject site from Hunter Street, Parramatta

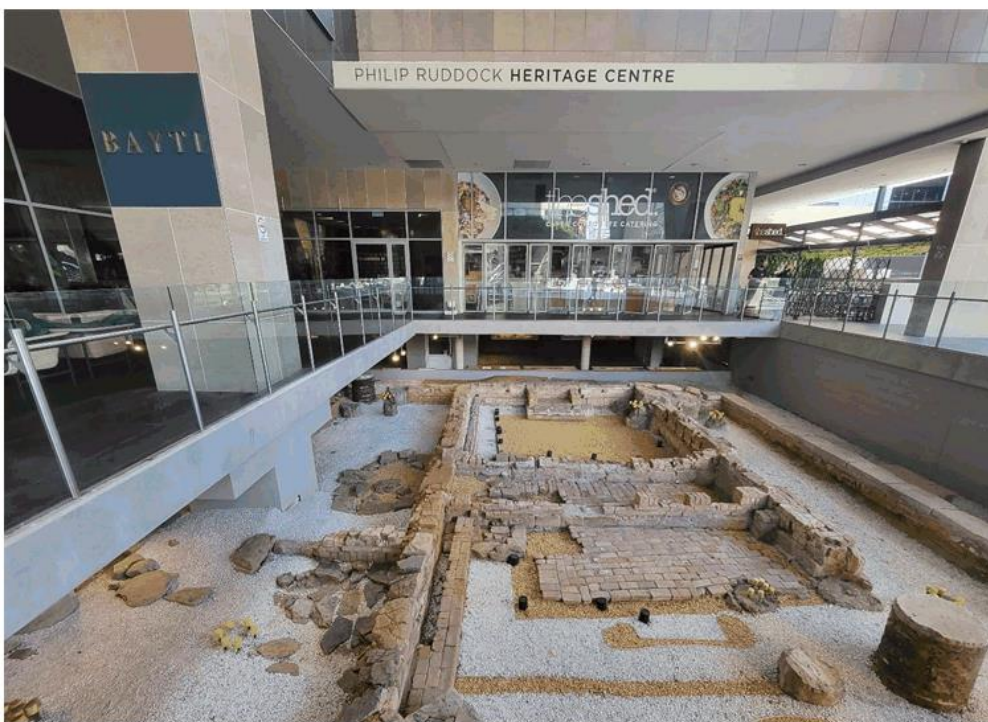


Figure 12 – Heritage item on the subject site as viewed from Ground Floor

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta



Figure 13 – Entrance to the Phillip Ruddock Heritage Centre on the ground floor



Figure 14 – Heritage item on the subject site as viewed from Basement Level 1.

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Background

Under Parramatta Local Environmental Plan 2023 the site:

- is zoned MU1 Mixed Use zone
- has a maximum building height of 54 metres
- has a maximum floor space ratio (FSR) of 6:1
- is listed as local item A16 “Archaeological Site”

An extract of each the above maps is provided in **Part 4 – Mapping**; specifically, **Section 4.1 Existing controls**.

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

PART 1 – OBJECTIVES AND INTENDED OUTCOMES

The objective of this Planning Proposal is to amend the *Parramatta Local Environmental Plan 2023* to reduce the curtilage of the archaeological site to be consistent with the State Heritage Register (SHR) listing of the item.

The intended outcome of the Planning Proposal is to preserve the heritage significance of the archaeological site, whilst reducing its extent to apply only to the area consistent with the SHR listing of the item. The Planning Proposal will continue to protect the heritage values and character of the subject site while enabling exempt and complying development to take place under State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 in the parts of the existing building that will be excluded from the listing without affecting the heritage significance of the archaeological remains.

The Planning Proposal seeks to achieve these intended outcomes through amendment to the *Parramatta Local Environmental Plan 2023* (PLEP 2023) to reduce the curtilage of the archaeological site identified as A16 on Schedule 5 of the PLEP 2023 (SP94346, SP94348 & SP94349) to be consistent with the SHR listing of the item. The Planning Proposed is accompanied by a technical study to support the proposed change (refer to **Appendix 1**).

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

PART 2 – EXPLANATION OF PROVISIONS

This Planning Proposal seeks to amend *Parramatta Local Environmental Plan 2023* in relation to Schedule 5 Environmental heritage, Part 3 Archaeological sites.

In order to achieve the desired objectives, the following amendment to the *PLEP 2023* would need to be made:

1. Amend the curtilage of the existing heritage item A16 “Archaeological site” to be consistent with the curtilage of item 02027 on the State Heritage Register. Refer to **Figure 20** in Part 4 of this Planning Proposal.

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

PART 3 – JUSTIFICATION OF STRATEGIC AND SITE-SPECIFIC MERIT

This part describes the reasons for the proposed outcomes and development standards in the Planning Proposal.

3.1 Section A - Need for the Planning Proposal

This section establishes the need for a Planning Proposal in achieving the key outcome and objectives. The set questions address the strategic origins of the proposal and whether amending the LEP is the best mechanism to achieve the aims on the proposal.

3.1.1 Is the Planning Proposal a result of an endorsed local strategic planning statement, strategic study or report?

Local Strategic Planning Statement (LSPS)

No. There are no strategic studies or reports that directly address the inconsistency of the heritage listing at the subject site. However, the Planning Proposal is generally consistent with the Local Strategic Planning Statement (LSPS). The LSPS provides strategic direction on how the City of Parramatta conserves heritage. It contains actions and priorities to help Council achieve the vision of the State Government's Greater Sydney Region Plan and Central City District Plan and highlights its important role as the Central River City.

The proposal is consistent with the LSPS as it is consistent with Planning Priority 9: *Enhance Parramatta's heritage and cultural assets to maintain our authentic identity and deliver infrastructure to meet community needs*. The proposal will not affect the heritage and cultural assets on the site, as there are no proposed physical changes to the site, with no archaeological remains existing beyond the SHR curtilage. The archaeological heritage will continue to be managed and protected under the existing arrangements.

3.1.2 Is the Planning Proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The Planning Proposal is the best and most appropriate means of achieving the amendment to the curtilage of the archaeological site in Schedule 5 of the PLEP 2023. The reduced extent will continue to provide ongoing protection and recognition of the heritage significance of the archaeological site.

3.2 Section B – Relationship to strategic planning framework

This section assesses the relevance of the Planning Proposal to the directions outlined in key strategic planning policy documents. Questions in this section consider state and local government plans including the NSW Government's Plan for Growing Sydney and subregional strategy, State Environmental Planning Policies, local strategic and community plans and applicable Ministerial Directions.

3.2.1 Will the Planning Proposal give effect to the objectives and actions of the applicable regional, or district plan or strategy (including any exhibited draft plans or strategies)?

A Metropolis of Three Cities

In March 2018, the NSW Government released the *Greater Sydney Region Plan: A Metropolis of Three Cities* ("the GSRP") a 20 year plan which outlines a three-city vision for metropolitan Sydney for to the year 2036.

The GSRP is structured under four themes: Infrastructure and Collaboration, Liveability, Productivity and Sustainability. Within these themes are 10 directions that each contain Potential Indicators and, generally, a suite of objective/s supported by a Strategy or Strategies. Those objectives and or strategies relevant to this Planning Proposal are discussed below.

Infrastructure and Collaboration

An assessment of the Planning Proposal's consistency with the GSRP's relevant Infrastructure and Collaboration objectives is provided in **Table 3a**, below.

Table 3a – Consistency of Planning Proposal with relevant GSRP Actions – Infrastructure and Collaboration

Infrastructure and Collaboration Direction	Relevant Objective	Comment
A city supported by infrastructure	O1: Infrastructure supports the three cities	N/A. This Planning Proposal does not impact infrastructure
	O2: Infrastructure aligns with forecast growth – growth infrastructure compact	
	O3: Infrastructure adapts to meet future need	
	O4: Infrastructure use is optimised	

Liveability

An assessment of the Planning Proposal's consistency with the GSRP's relevant Liveability objectives is provided in **Table 3b**, below.

Table 3b – Consistency of Planning Proposal with relevant GSRP Actions – Liveability

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

Liveability Direction	Relevant Objective	Comment
A city for people	O6: Services and infrastructure meet communities' changing needs	N/A This Planning Proposal is related to heritage only
	O7: Communities are healthy, resilient and socially connected	
	O8: Greater Sydney's communities are culturally rich with diverse neighbourhoods	
	O9: Greater Sydney celebrates the arts and supports creative industries and innovation	
Housing the city	O10: Greater housing supply	
	O11: Housing is more diverse and affordable	
A city of great places	O12: Great places that bring people together	The Planning Proposal is in keeping with this objective as the buildings on site were carefully designed to respectfully combine them with the history and heritage of the site, evident in the archaeological interpretation zone and permanent exhibition area that is accessible to the public
	O13: Environmental heritage is identified, conserved and enhanced	

Productivity

An assessment of the Planning Proposal's consistency with the GSRP's relevant Productivity objectives is provided in **Table 3c**, below.

Table 3c – Consistency of Planning Proposal with relevant GSRP Actions – Productivity

Productivity Direction	Relevant Objective	Comment
A well connected city	O14: The plan integrates land use and transport creates walkable and 30 minute cities	N/A This Planning Proposal is related to heritage only
	O15: The Eastern, GPOP and Western Economic Corridors are better connected and more competitive	
Jobs and skills for the city	O19: Greater Parramatta is stronger and better connected	
	O21: Internationally competitive health, education, research and innovation precincts	
	O22: Investment and business activity in centres	
	O23: Industrial and urban services land is planned, retained and	

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

	managed	
	O24: Economic sectors are targeted for success	

Sustainability

An assessment of the Planning Proposal's consistency with the GSRP's relevant Sustainability objectives is provided in **Table 3d**, below.

Table 3d – Consistency of Planning Proposal with relevant GSRP Actions – Sustainability

Sustainability Direction	Relevant Objective	Comment
A city in its landscape	O25: The coast and waterways are protected and healthier	N/A This Planning Proposal is related to heritage only
	O27: Biodiversity is protected, urban bushland and remnant vegetation is enhanced	
	O28: Scenic and cultural landscapes are protected	
	O29: Environmental, social and economic values in rural areas are protected and enhanced	
	O30: Urban tree canopy cover is increased	
	O31: Public open space is accessible, protected and enhanced	
	O32: The Green grid links Parks, open spaces, bushland and walking and cycling paths	
An efficient city	O33: A low-carbon city contributes to net-zero emissions by 2050 and mitigates climate change	
	O34: Energy and water flows are captured, used and re-used	
	O35: More waste is re-used and recycled to support the development of a circular economy	
A resilient city	O36: People and places adapt to climate change and future shocks and stresses	
	O37: Exposure to natural and urban hazards is reduced	
	O38: Heatwaves and extreme heat are managed	

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

Implementation

An assessment of the Planning Proposal's consistency with the GSRP's relevant Implementation objectives is provided in **Table 3d**, below.

Table 3d – Consistency of Planning Proposal with relevant GSRP Actions – Implementation

Implementation Direction	Relevant Objective	Comment
Implementation	O39: A collaborative approach to city planning	The Planning Proposal is consistent with the State Government's Planning Proposal process in accordance with the 'A Guide to Preparing Planning Proposals'. The Planning Proposal considers other strategic planning documents including the Central City District Plan and local strategies. This will be further discussed below.

Central City District Plan

In March 2018, the NSW Government released *Central City District Plan* which outlines a 20 year plan for the Central City District which comprises The Hills, Blacktown, Cumberland and Parramatta local government areas.

Taking its lead from the GSRP, the *Central City District Plan* ("CCDP") is also structured under four themes relating to Infrastructure and Collaboration, Liveability, Productivity and Sustainability. Within these themes are Planning Priorities that are each supported by corresponding Actions. Those Planning Priorities and Actions relevant to this Planning Proposal are discussed below.

Infrastructure and Collaboration

An assessment of the Planning Proposal's consistency with the CCDP's relevant Infrastructure and Collaboration Priorities and Actions is provided in **Table 4a**, below.

Table 4a – Consistency of Planning Proposal with relevant CCDP Actions – Infrastructure and Collaboration

Infrastructure and Collaboration Direction	Planning Priority/Action	Comment
A city supported by infrastructure O1: Infrastructure supports the three cities O2: Infrastructure aligns with forecast growth – growth infrastructure compact O3: Infrastructure adapts to meet future need O4: Infrastructure use is optimised	PP C1: Planning for a city supported by infrastructure <ul style="list-style-type: none"> A1: Prioritise infrastructure investments to support the vision of <i>A metropolis</i> A2: Sequence growth across the three cities to promote north-south and east-west connections A3: Align forecast growth with infrastructure A4: Sequence infrastructure provision using a place based approach A5: Consider the adaptability of infrastructure and its potential shared use when preparing infrastructure strategies and plans 	N/A This Planning Proposal does not impact infrastructure.

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

	<ul style="list-style-type: none"> • A6: Maximise the utility of existing infrastructure assets and consider strategies to influence behaviour changes to reduce the demand for new infrastructure, supporting the development of adaptive and flexible regulations to allow decentralised utilities 	
O5: Benefits of growth realized by collaboration of governments, community and business	PP C2: Working through collaboration <ul style="list-style-type: none"> • A7: Identify prioritise and delivery collaboration areas 	N/A This Planning Proposal does not relate to the collaboration areas.

Liveability

An assessment of the Planning Proposal's consistency with the CCDP's relevant Liveability Priorities and Actions is provided in **Table 4b**, below.

Table 4b – Consistency of Planning Proposal with relevant CCDP Actions – Liveability

Liveability Direction	Planning Priority/Action	Comment
A city for people O6: Services and infrastructure meet communities' changing needs	PP C3: Provide services and social infrastructure to meet people's changing needs <ul style="list-style-type: none"> • A8: Deliver social infrastructure that reflects the need of the community now and in the future • A9: Optimise the use of available public land for social infrastructure 	N/A This Planning Proposal is related to heritage only
O7: Communities are healthy, resilient and socially connected O8: Greater Sydney's communities are culturally rich with diverse neighbourhoods O9: Greater Sydney celebrates the arts and supports creative industries and innovation	PP C4: Working through collaboration <ul style="list-style-type: none"> • A10: Deliver healthy, safe and inclusive places for people of all ages and abilities that support active, resilient and socially connected communities by (a-d). • A11: Incorporate cultural and linguistic diversity in strategic planning and engagement. • A12: Consider the local infrastructure implications of areas that accommodate large migrant and refugee populations. 	

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

	<ul style="list-style-type: none"> • A13: Strengthen the economic self-determination of Aboriginal communities by engagement and consultation with Local Aboriginal Land Council's. • A14: Facilitate opportunities for creative and artistic expression and participation, wherever feasible with a minimum regulatory burden including (a-c). • A15: Strengthen social connections within and between communities through better understanding of the nature of social networks and supporting infrastructure in local places 	
Housing the city O10: Greater housing supply O11: Housing is more diverse and affordable	PP C5: Providing housing supply, choice and affordability, with access to jobs, services and public transport <ul style="list-style-type: none"> • A16: Prepare local or district housing strategies that address housing targets [abridged version] • A17: Prepare Affordable Rental housing Target Schemes 	
A city of great places O12: Great places that bring people together O13: Environmental heritage is identified, conserved and enhanced	PP C6: Creating and renewing great places and local centres, and respecting the District's heritage <ul style="list-style-type: none"> • A18: Using a place-based and collaborative approach throughout planning, design, development and management deliver great places by (a-e) • A19: Identify, conserve and enhance environmental heritage by (a-c) • A20: Use place-based planning to support the role of centres as a focus for connected neighbourhoods • A21: In Collaboration Areas, Planned Precincts and planning for centres (a-d) • A22: Use flexible and innovative approaches to revitalise high streets in decline. 	<p>The Planning Proposal is in keeping with priority O13 as the buildings on site were carefully designed to respectfully combine them with the history and heritage of the site, evident in the archaeological interpretation zone and permanent exhibition area that is accessible to the public.</p>

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Productivity

An assessment of the Planning Proposal's consistency with the CCDP's relevant Productivity Priorities and Actions is provided in Table 4c, below.

Table 4c – Consistency of Planning Proposal with relevant CCDP Actions – Productivity

Productivity Direction	Planning Priority/Action	Comment
A well-connected city O19: Greater Parramatta is stronger and better connected	PP C7: Growing a stronger and more competitive Greater Parramatta <ul style="list-style-type: none"> A23: Strengthen the economic competitiveness of Greater Parramatta and grow its vibrancy [abridged] A24: Revitalise Hawkesbury Road so that it becomes the civic, transport, commercial and community heart of Westmead A25: Support the emergency services transport, including helicopter access A26: Prioritise infrastructure investment [abridged] A27: Manage car parking and identify smart traffic management strategies A28: Investigate opportunities for renewal of Westmead East as a mixed use precinct 	N/A This Planning Proposal is related to heritage only
Jobs and skills for the city O15: The Eastern, GOPP and Western Economic Corridors are better connected and more competitive	PP C8: Delivering a more connected and competitive GOPP Economic Corridor <ul style="list-style-type: none"> A28: Investigate opportunities for renewal of Westmead East as a mixed use precinct PPC8 A29: Prioritise public transport investment to deliver the 30-minute city objective for strategic centres along the GOPP Economic Corridor A30: Prioritise transport investments that enhance access to the GOPP between centres within GOPP 	
O14: The plan integrates land use and transport creates walkable and 30 minute cities	PP C9: Delivering integrated land use and transport planning and a 30-minute city <ul style="list-style-type: none"> A32: Integrate land use and transport plans to deliver a 30-minute city A33: Investigate, plan and protect future transport and infrastructure corridors A34: Support innovative approaches to the operation of business, educational and institutional establishments to improve the performance of the transport network 	

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	<ul style="list-style-type: none"> • A35: Optimise the efficiency and effectiveness of the freight handling and logistics network by (a-d) • A36: Protect transport corridors as appropriate, including the Western Sydney Freight Line, North South train link from Schofields to WS Airport as well as Outer Sydney Orbital and Bells Line of Road-Castlereagh connections 	
O23: Industrial and urban services land is planned, retained and managed	PP C10: Growing investment, business opportunities and jobs in strategic centres <ul style="list-style-type: none"> • A37: Provide access to jobs, goods and services in centres [abridged] • A38: Create new centres in accordance with the principles for Greater Sydney's centres • A39: Prioritise strategic land use and infrastructure plans for growing centres, particularly those with capacity for additional floorspace 	N/A This Planning Proposal is related to heritage only
O23: Industrial and urban services land is planned, retained and managed	PP C11: Maximising opportunities to attract advanced manufacturing and innovation in industrial and urban services land <ul style="list-style-type: none"> • A49: Review and manage industrial and urban service land, in line with the principles for managing industrial and urban services land, in the identified local government area • A51: Facilitate the contemporary adaption of industrial and warehouse buildings through increased floor to ceiling heights • A52: Manage the interfaces of industrial areas, trade gateways and intermodal facilities by land use activities (a-e) and transport operations (f-g) [abridged] 	
O24: Economic sectors are targeted for success	PP C12: Supporting growth of targeted industry sectors <ul style="list-style-type: none"> • A53: Facilitate health and education precincts by (a-d) [abridged] • A54: Provide a regulatory environment that enables economic opportunities created by changing technologies • A55: Consider the barriers to the growth of internationally competitive trade sectors, including engaging with industry and assessing regulatory barriers 	

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	<ul style="list-style-type: none"> • A56: Protect and support agricultural production and mineral resources by preventing inappropriate dispersed urban activities • A57: Consider opportunities to implement place-based initiatives to attract more visitors, improve visitor experience and ensure connections to transport at key tourist attractions • A58: Consider opportunities to enhance the tourist and visitor economy in the district, including a coordinated approach to tourism activities, events and accommodation • A59: When preparing plans for tourism and visitation consider (a-g) [abridged] 	
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Sustainability

An assessment of the Planning Proposal's consistency with the CCDP's relevant Productivity Priorities and Actions is provided in **Table 4d**, below.

Table 4d – Consistency of Planning Proposal with relevant CCDP Actions – Sustainability

Sustainability Direction	Planning Priority/Action	Comment
A city in its landscape O25: The coast and waterways are protected and healthier	PP C13: Protecting and improving the health and enjoyment of the District's Waterways <ul style="list-style-type: none"> • A60: Protect environmentally sensitive areas of waterways • A61: Enhance sustainability and liveability by improving and managing access to waterways and foreshores for recreation, tourism, cultural events and water based transport • A62: Improve the health of catchments and waterways through a risk based approach to managing the cumulative impacts of development including coordinated monitoring of outcomes • A63: Work towards reinstating more natural conditions in highly modified urban waterways 	N/A This Planning Proposal is related to heritage only

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

<p>O26: The coast and waterways are protected and healthier</p>	<p>PP C14: Creating a Parkland City urban structure and identity, with South Creek as a defining spatial element</p> <ul style="list-style-type: none"> • A64: Implement South Creek Corridor Project and use the design principles for South Creek to deliver a cool and green Western Parkland City 	<p>N/A</p> <p>This Planning Proposal is related to heritage only</p>
<p>O27: Biodiversity is protected, urban bushland and remnant vegetation is enhanced</p> <p>O28: Scenic and cultural landscapes are protected</p>	<p>PP C15: Protecting and enhancing bushland, biodiversity and scenic and cultural landscapes</p> <ul style="list-style-type: none"> • A65: Protect and enhance biodiversity by (a-c) [abridged] • A66: Identify and protect scenic and cultural landscapes • A67: Enhance and protect views of scenic and cultural landscapes from the public realm 	
<p>O30: Urban tree canopy cover is increased</p> <p>O32: The Green grid links Parks, open spaces, bushland and walking and cycling paths</p>	<p>PP C16: PP C16: Increasing urban tree canopy cover and delivering Green grid connections</p> <ul style="list-style-type: none"> • A68: Expand urban tree canopy in the public realm • A69: progressively refine the detailed design and delivery of (a-c) [abridged] • A70: Create Greater Sydney green Grid connections to the Western Sydney Parklands 	
<p>O31: Public open space is accessible, protected and enhanced</p>	<p>PP C17: Delivering high quality open space</p> <ul style="list-style-type: none"> • A71: Maximise the use of existing open space and protect, enhance and expand public open space by (a-g) [abridged] 	
<p>An efficient city</p> <p>O33: A low-carbon city contributes to net-zero emissions by 2050 and mitigates climate change</p> <p>O34: Energy and water flows are captured, used and re-used</p>	<p>PP C19: Reducing carbon emissions and managing energy, water and waste efficiently</p> <ul style="list-style-type: none"> • A75: Support initiatives that contribute to the aspirational objectives of achieving net-zero emissions by 2050 • A76: Support precinct-based initiatives to increase renewable 	

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<p>O35: More waste is re-used and recycled to support the development of a circular economy</p>	<p>energy generation and energy and water efficiency</p> <ul style="list-style-type: none"> • A77: Protect existing and identify new locations for waste recycling and management • A78: Support innovative solutions to reduce the volume of waste and reduce waste transport requirements • A79: Encourage the preparation of low carbon, high efficiency strategies to reduce emissions, optimise the use of water, reduce waste and optimising car parking provisions where an increase in total floor in 100,000sqm 	
<p>O36: People and places adapt to climate change and future shocks and stresses</p> <p>O37: Exposure to natural and urban hazards is reduced</p> <p>O38: Heatwaves and extreme heat are managed</p>	<p>PP C20: Adapting to the impacts of urban and natural hazards and climate change</p> <ul style="list-style-type: none"> • A81: Support initiatives that respond to the impacts of climate change • A82: Avoid locating new urban development in areas exposed to natural and urban hazards and consider options to limit the intensification of development in existing areas most exposed to hazards • A83: Mitigate the urban heat island effect and reduce the vulnerability to extreme heat • A84: Respond to the direction for managing flood risk in Hawkesbury-Nepean Valley • A85: Consider strategies and measures to manage flash flooding and safe evacuation when planning for growth in Parramatta CBD 	

3.2.1 Will the Planning Proposal give effect to a council's endorsed local strategic planning statement, or another endorsed local strategy or strategic plan?

The following local strategic planning documents are relevant to the Planning Proposal.

Parramatta 2038 Community Strategic Plan

Parramatta 2038 is a long term Community Strategic Plan for the City of Parramatta and it links to the long-term future of Sydney. The plan formalises several big and transformational ideas for the City and the region.

The Planning Proposal is considered to meet the strategies and key objectives identified in the plan including:

- **Welcoming - 4.3 Respect, protect and celebrate our shared living histories of Parramatta and embrace our heritage.**

The Planning Proposal will continue to protect and recognise the heritage significance of the archaeological site. The proposal will continue to respect, conserve and celebrate Parramatta's heritage values.

Parramatta Local Strategic Planning Statement

Refer to Section 3.1.1 of this Planning Proposal.

Parramatta Local Housing Strategy

Refer to Section 3.1.1 of this Planning Proposal.

Parramatta CBD Planning Strategy

Council adopted the "Parramatta CBD Planning Strategy" at its meeting of 27 April 2015. The Strategy is the outcome of detailed technical studies which reviewed the current planning framework and also a significant program of consultation with stakeholders and the community. The objectives of the Strategy are as follows:

1. To set the vision for the growth of the Parramatta CBD as Australia's next great city.
2. To establish principles and actions to guide a new planning framework for the Parramatta CBD.
3. To provide a clear implementation plan for delivery of the new planning framework for the Parramatta CBD.

The Parramatta LEP 2023 delivered the vision of the Parramatta CBD Planning Strategy in terms of growth and expansion of the vibrant business community. This Planning Proposal is considered to be consistent in that it protects and recognises the heritage significance of the archaeological site without limiting the uses within the existing building.

3.2.2 Is the Planning Proposal consistent with any other applicable State and regional studies or strategies?

There are no State or regional studies or strategies which relate to the site for this Planning Proposal.

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

3.2.3 Is the Planning Proposal consistent with the applicable State Environmental Planning Policies?

The following State Environmental Planning Policies (SEPPs) are of relevance to the site (refer to **Table 5** below).

Table 5 – Consistency of Planning Proposal with relevant SEPPs

State Environmental Planning Policies (SEPPs)	Consistency: Yes = ✓ No = x N/A = Not applicable	Comment
SEPP No 1 Development Standards	N/A	This SEPP is not relevant to the proposed amendment.
SEPP No 65 Design Quality of Residential Flat Development	N/A	This SEPP is not relevant to the proposed amendment.
SEPP (BASIX) 2004	N/A	This SEPP is not relevant to the proposed amendment.
SEPP (Exempt and Complying Development Codes) 2008	✓	May apply to future development of the site. The Planning Proposal will have the effect of enabling consideration of the application against the provisions of this SEPP for works proposed to parts of the building outside of the curtilage of the State Heritage Listed area.
SEPP (Housing) 2021	N/A	This SEPP is not relevant to the proposed amendment.
SEPP (Resilience and Hazards) 2021	N/A	This SEPP is not relevant to the proposed amendment.
SEPP (Industry and Employment) 2021	N/A	This SEPP is not relevant to the proposed amendment.
SEPP (Transport and Infrastructure) 2021	N/A	This SEPP is not relevant to the proposed amendment.
SEPP (Biodiversity and Conservation) 2021	N/A	This SEPP is not relevant to the proposed amendment.
SEPP (Planning Systems) 2021	N/A	This SEPP is not relevant to the proposed amendment.
SEPP (Precincts – Central River City) 2021	N/A	N/A

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3.2.4 Is the Planning Proposal consistent with applicable Ministerial Directions (s.9.1 directions)

In accordance with Clause 9.1 of the *EP&A Act 1979* the Minister issues directions for the relevant planning authorities to follow when preparing Planning Proposals for new LEPs. The directions are listed under nine focus areas:

1. Planning Systems and Planning Systems – Place Based
2. Design and Place (This Focus Area was blank when the Directions were made)
3. Biodiversity and Conservation
4. Resilience and Hazards
5. Transport and Infrastructure
6. Housing
7. Industry and Employment
8. Resources and Energy
9. Primary production

The following directions are considered relevant to the subject Planning Proposal.

Table 6 – Consistency of Planning Proposal with relevant Section 9.1 Directions

Relevant Direction	Comment	Compliance
1. Planning Systems and Planning Systems – Place Based		
Direction 1.1 – Implementation of Regional Plans The objective of this direction is to give legal effect to the vision, land use strategy, goals, directions and actions contained in Regional Plans.	The Planning Proposal applies to land within Sydney's Central City. The Planning Proposal is consistent with the goals, directions and actions contained in the Greater Sydney Region Plan.	Yes
Direction 1.3 – Approval and Referral Requirements The objective of this direction is to ensure that LEP provisions encourage the efficient and appropriate assessment of development.	The Planning Proposal does not introduce any provisions that require any additional concurrence, consultation or referral.	Yes
Direction 1.4 – Site Specific Provisions The objective of this direction is to discourage unnecessarily restrictive site specific planning controls.	The Planning Proposal does not introduce any site specific provisions.	Yes
Direction 1.7 – Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan The objective of this direction is to ensure development within the Greater Parramatta Priority Growth Area is consistent with the Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan dated July 2017 (the Interim Plan)	The Planning Proposal achieves the overall intent of the Plan and does not undermine the achievement of its objectives, planning principles and priorities for the Greater Parramatta Priority Growth Area.	Yes

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2. Design and Place

This Focus Area was blank at the time the Directions were made.

3. Biodiversity and Conservation

Direction 3.1 – Conservation Zones	The Planning Proposal is consistent with this direction, in that it does not apply to environmentally sensitive areas or alter provisions for land in a conservation zone.	Yes
The objective of this direction is to protect and conserve environmentally sensitive areas.		

Direction 3.2 – Heritage Conservation	The Planning Proposal is consistent with this direction, in that it continues to protect and conserve the archaeological site.	Yes
The objective of this direction is to protect and conserve environmentally sensitive areas.		

Direction 3.5 – Recreation Vehicle Areas	The Planning Proposal is consistent with this direction, in that it is not proposing to enable land to be developed for the purpose of a recreation vehicle area.	Yes
The objective of this direction is to protect sensitive land or land with significant conservation values from adverse impacts from recreation vehicles.		

4. Resilience and Hazards

Direction 4.1 – Flooding	The Planning Proposal is consistent with this direction, in that existing flood prone land will not be altered by the planning proposal.	Yes
The objectives of this direction are to:		
(a) Ensure that development of flood prone land is consistent with the NSW Government's Flood Prone Land Policy and the principles of the Floodplain Development Manual 2005, and		
(b) Ensure that the provisions of an LEP that apply to flood prone land are commensurate with flood behaviour and includes consideration of the potential flood impacts both on and off the subject land.		

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<p>Direction 4.3 Planning for Bushfire Protection</p> <p>The objectives of this direction are to:</p> <ul style="list-style-type: none"> (a) Protect life, property and the environment from bush fire hazards, by discouraging the establishment of incompatible land uses in bush fire prone areas, and (b) Encourage sound management of bush fire prone areas. 	<p>The land is not identified as bush fire prone land under Section 10.3 of the Environmental Planning and Assessment Act.</p>	<p>Yes</p>
<p>Direction 4.4 – Remediation of Contaminated Land</p> <p>The objective of this direction is to reduce the risk of harm to human health and the environment by ensuring that contamination and remediation are considered by Planning Proposal authorities.</p>	<p>The land is not within an investigation area within the meaning of the Contaminated Land Management Act 1997 and has not been subject to development as described in Table 1 of the contaminated land planning guidelines.</p>	<p>Yes</p>
<p>Direction 4.1 - Acid Sulfate Soils</p> <p>The objective of this direction is to avoid significant adverse environmental impacts from the use of land that has a probability of containing acid sulfate soils.</p>	<p>The Planning Proposal is consistent with this direction, in that existing acid sulfate soils provisions will not be altered by the planning proposal</p>	<p>Yes</p>
<p>5. Transport and Infrastructure</p>		
<p>Direction 5.1 – Integrating Land Use and Transport</p> <p>The objective of this direction is to ensure that development reduces dependence on cars, increases the choice of available transport and improves access to housing, jobs and services by walking, cycling and public transport.</p>	<p>The Planning Proposal does not increase dependence on cars or impact the choice of available transport.</p>	<p>Yes</p>
<p>Direction 5.2 – Reserving Land for Public Purposes</p> <p>The objectives of this direction are to facilitate the provision of public services and facilities by reserving land for public purposes and facilitate the removal of reservations where the land is no longer required for acquisition.</p>	<p>The Planning Proposal does not include the identification of or removal of land required for acquisition.</p>	<p>Yes</p>
<p>Direction 6.3 - Site Specific Provisions</p>	<p>The Planning Proposal does not introduce any site specific provisions.</p>	<p>Yes</p>

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6. Housing		
Direction 6.1 – Residential Zones The objectives of this direction are to encourage a variety and choice of housing types, make efficient use of existing infrastructure and services and minimise the impact of residential development.	The Planning Proposal is consistent with this direction, in that it does not include any housing development.	Yes
7. Industry and Employment		
Direction 7.1 – Business and Industrial Zones The objectives of this direction are to: <ul style="list-style-type: none"> (a) Encourage employment growth in suitable locations, (b) Protect employment land in business and industrial zones; and (c) Support the viability of identified centres. 	The Planning Proposal is consistent with this direction, in that it does not apply to business or industrial zones or alter provisions for land in a business or industrial zone.	Yes

3.3 Section C – Environmental, social and economic impact

This section considers the potential environmental, social and economic impacts which may result from the Planning Proposal.

3.3.1 Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?

The Planning Proposal is related to heritage only, with the subject site already fully developed and containing existing buildings, including the public piazza and archaeological interpretation zone.

3.3.2 Are there any other likely environmental effects as a result of the Planning Proposal and how are they proposed to be managed?

The main potential environmental impacts to be examined in detail with any future development proposal for the site are:

Heritage

The subject site is identified as item A16 “archaeological site” on Schedule 5 of the PLEP 2023 (see **Figure 15**). The subject site is also identified as item 02027, “Archaeological Site and associated artefacts” on the NSW State Heritage Register (SHR).

The proposed reduction of the PLEP 2023 listing to align with the SHR curtilage will not impact the archaeological site, as all remaining extant State significant historical archaeology within the site is limited to the SHR listing curtilage, and no changes are proposed to the existing SHR listed item.

The Planning Proposal will have the effect of enabling consideration of the application of the provisions of the State Environmental Planning Policy (Exempt and Complying Development

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Codes) 2008 for works proposed to parts of the building outside of the curtilage of the State Heritage Listed area.

Any future development on the subject site within the vicinity of the item will still require a Statement of Heritage Impact to address any potential impacts on the archaeological site.

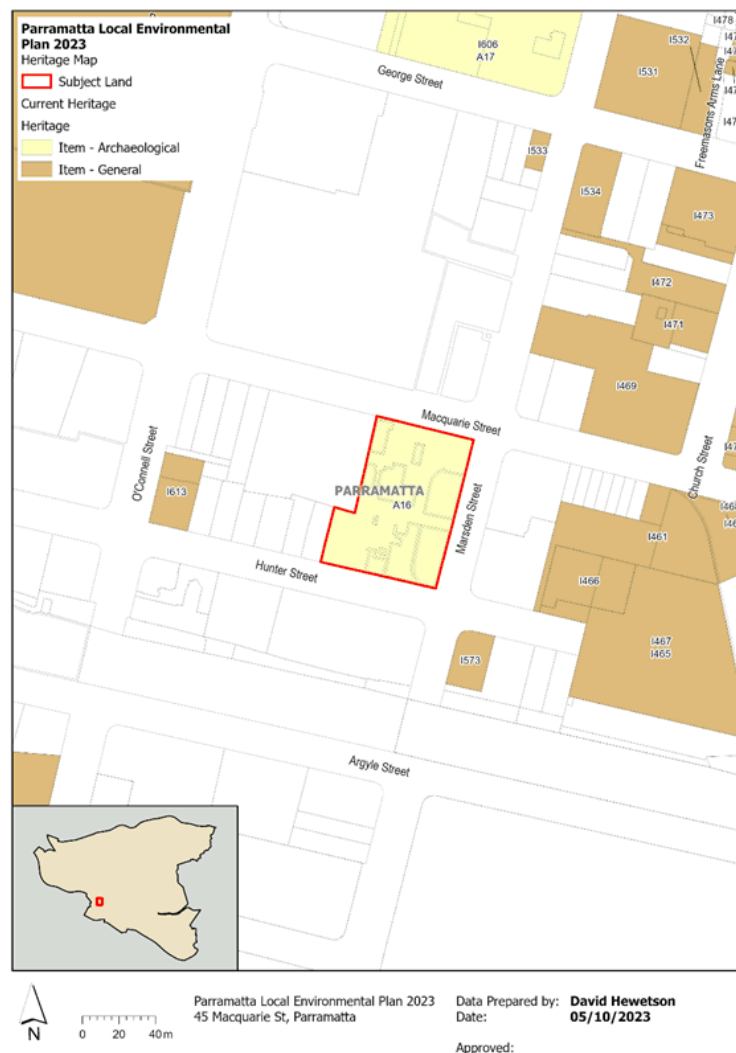


Figure 15 – Heritage item map, Parramatta LEP 2023 for the subject site at 45 Macquarie Street, Parramatta

3.3.3 Has the Planning Proposal adequately addressed any social and economic effects?

The Planning Proposal has considered the significance of the archaeological site and concludes that any social and economic effects have been adequately addressed. The Planning Proposal will continue to manage, protect and promote the heritage character of the archaeological site.

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3.4 Section D – State and Commonwealth Interests

3.4.1 Is there adequate public infrastructure for the Planning Proposal?

There are no potential impacts on public infrastructure as a result of this Planning Proposal.

3.4.2 What are the views of State and Commonwealth public authorities consulted in accordance with the gateway determination?

Consultation with the State and Commonwealth public authorities will be undertaken once the gateway determination has been issued.

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

PART 4 – MAPS

This section contains the mapping for this Planning Proposal in accordance with the DP&E's guidelines on LEPs and Planning Proposals. **Existing controls**

This section illustrates the current *Parramatta Local Environmental Plan 2023* controls which apply to the site. **Figure 16** illustrates the existing MU1 Mixed Use zone for the site at 45 Macquarie Street, Parramatta.

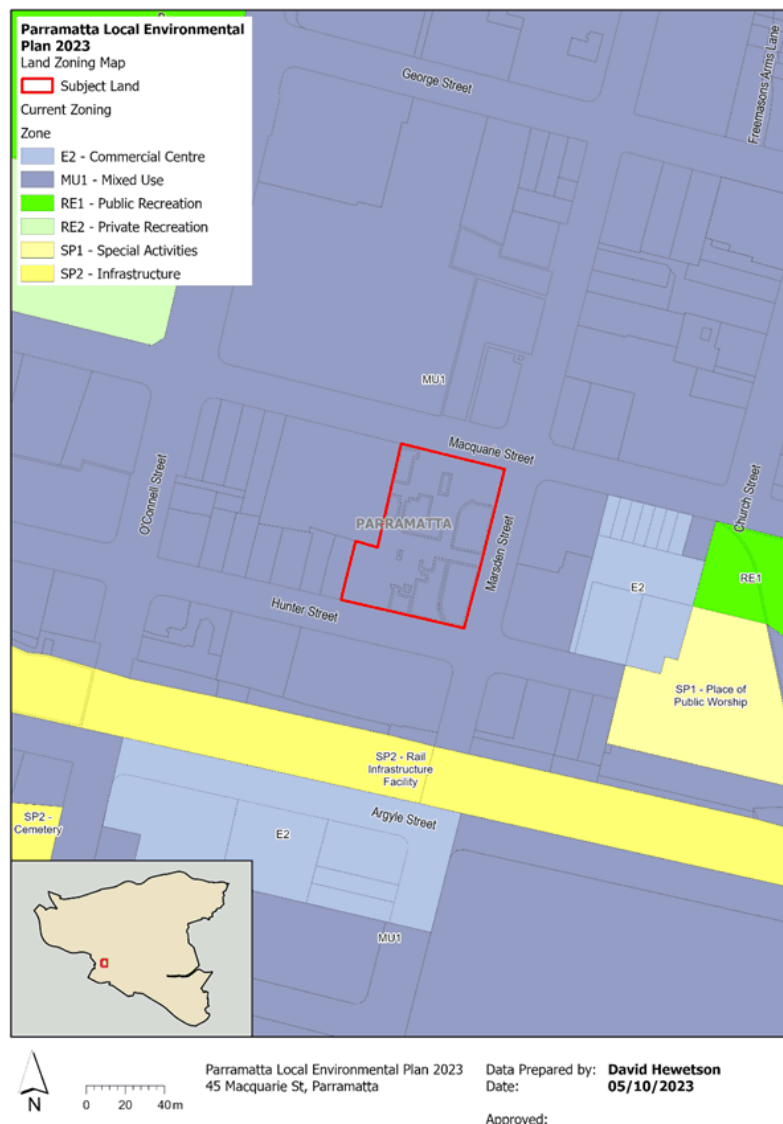


Figure 16 – Existing zoning extracted from *PLEP 2023* Land Zoning Map

Figure 17 illustrates the existing Height of Buildings controls for the site at 45 Macquarie Street, Parramatta.

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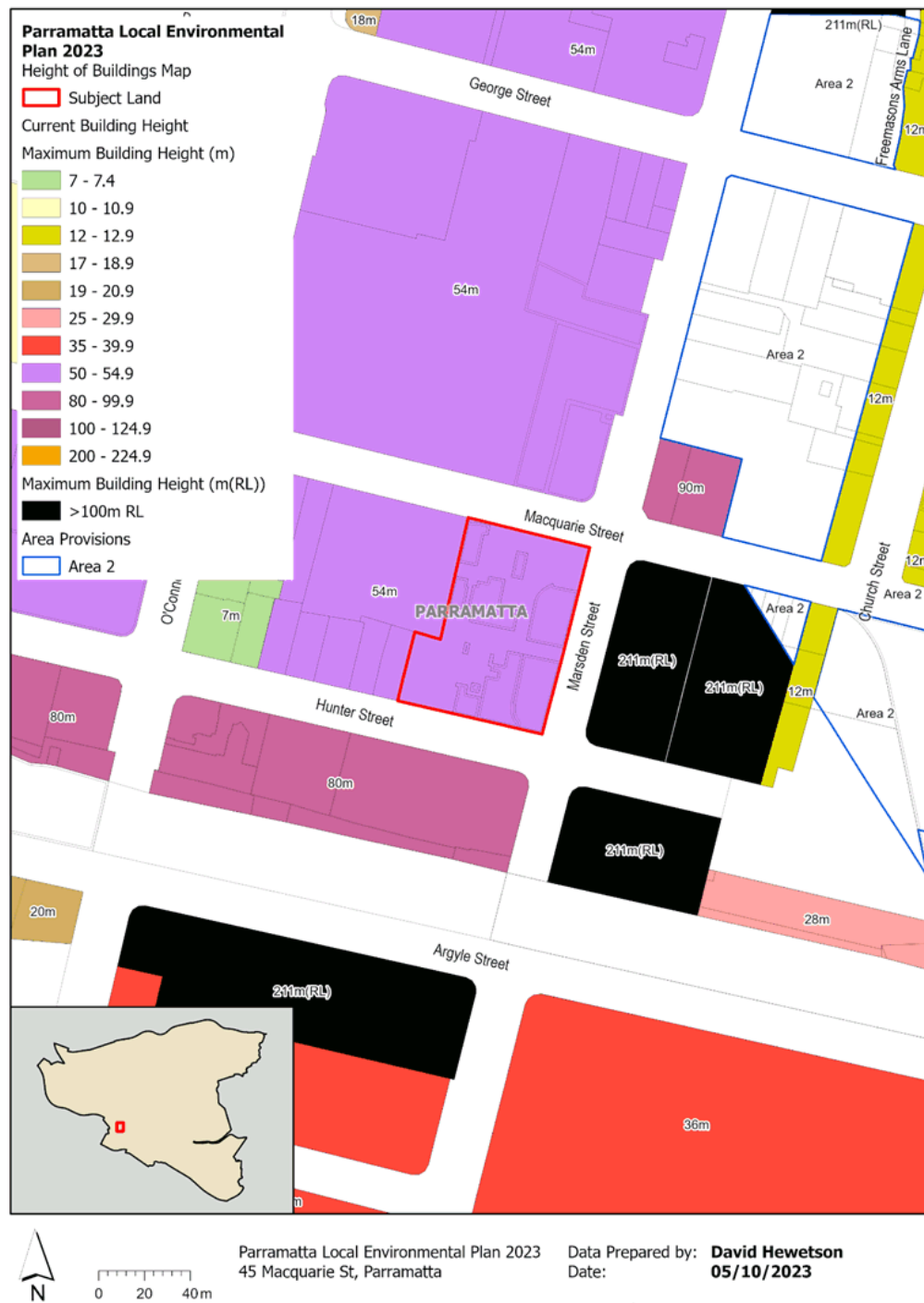


Figure 17 – Existing building heights extracted from the PLEP 2023 Height of Buildings Map

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Figure 18 illustrates the existing Floor Space Ratio controls for the site at 45 Macquarie Street, Parramatta



Figure 18 – Existing floor space ratio extracted from the *PLEP 2023* Floor Space Ratio Map

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Figure 19 illustrates the existing Heritage Item A16 “archaeological site”, for the site at 45 Macquarie Street, Parramatta

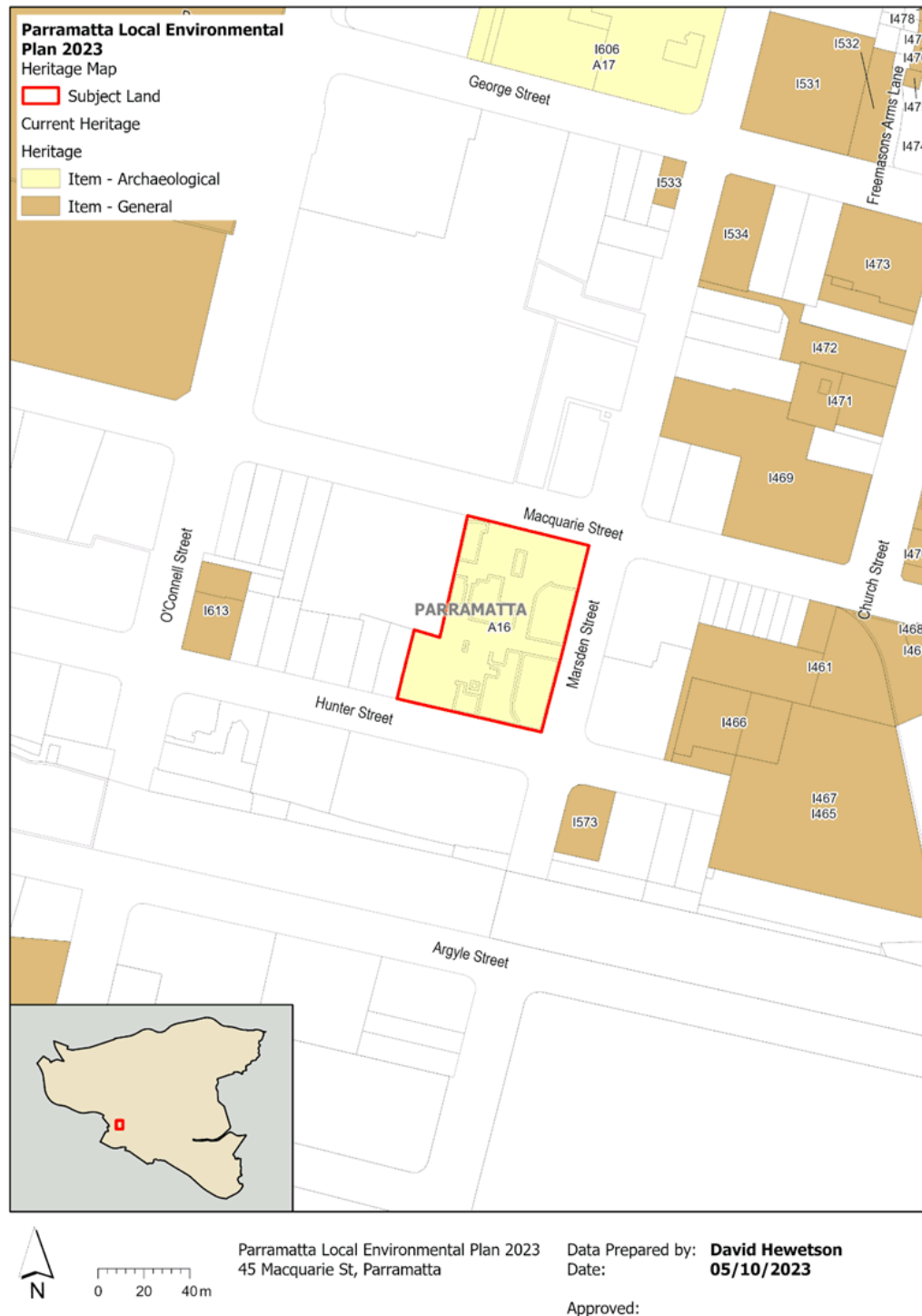


Figure 19 – Existing heritage items extracted from the *PLEP 2023* Heritage Map

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4.2 Proposed controls

The figures in this section illustrate the proposed Heritage map as a result of the assessment and recommendations for the Planning Proposal.

Figure 20 illustrates proposed Heritage map for the site at 45 Macquarie Street, Parramatta

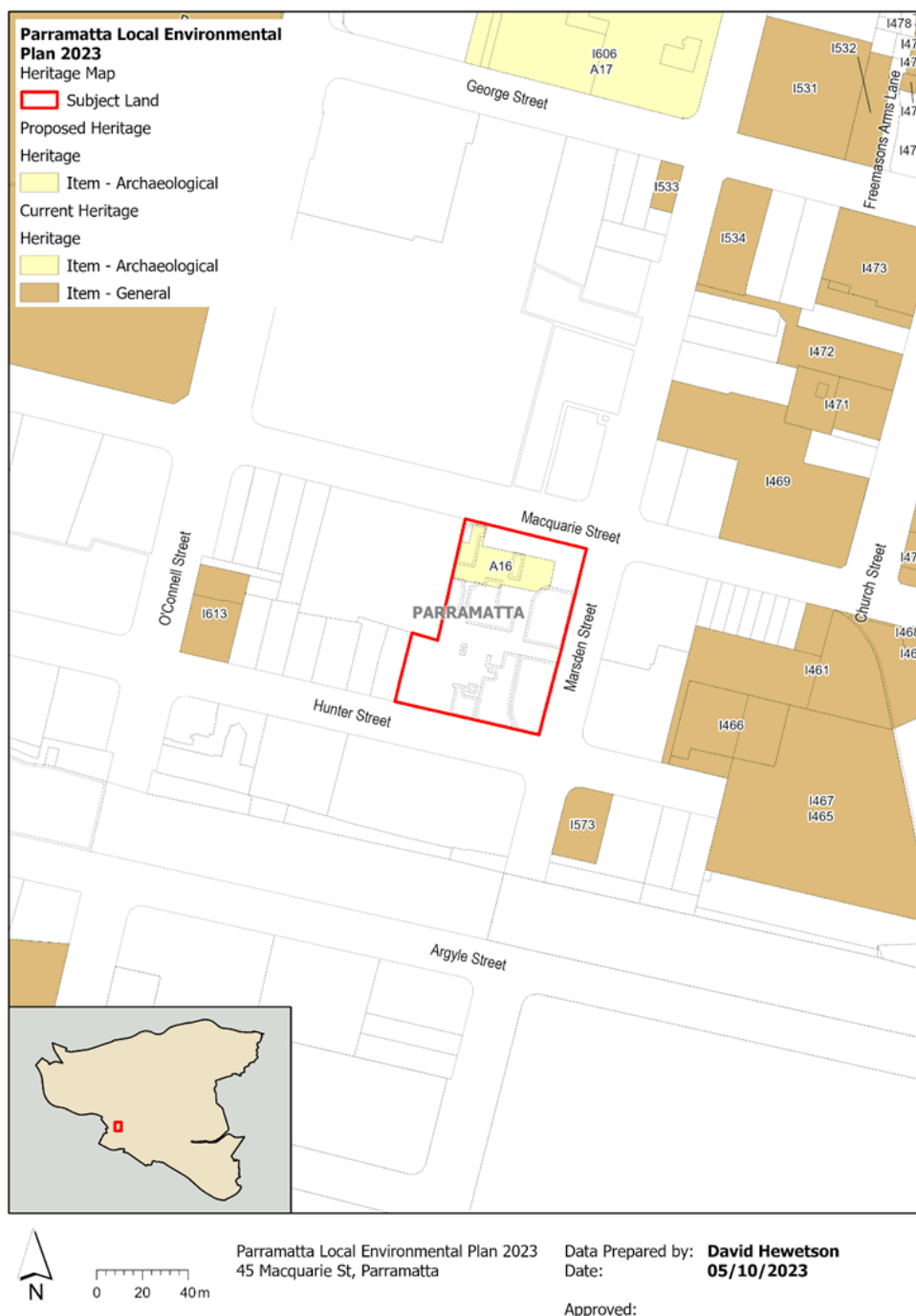


Figure 20 – Proposed amendment to the PLEP 2023 Heritage Map

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PART 5 – COMMUNITY CONSULTATION

The Planning Proposal (as revised to comply with the Gateway determination) is to be publicly available for community consultation.

Public exhibition is likely to include:

- display at Council's Customer Service centre
- display at Council's branch libraries across the LGA;
- display on the Council's web-site; and
- written notification to adjoining landowners.

The gateway determination will specify the level of public consultation that must be undertaken in relation to the Planning Proposal including those with government agencies.

Consistent with sections 3.34(4) and 3.34(8) of the *EP&A Act 1979*, where community consultation is required, an instrument cannot be made unless the community has been given an opportunity to make submissions and the submissions have been considered.

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PART 6 – PROJECT TIMELINE

Once the Planning Proposal has been referred to the Minister for review of the Gateway Determination and received a Gateway determination, the anticipated project timeline will be further refined, including at each major milestone throughout the Planning Proposal's process.

Table 7 below outlines the anticipated timeframe for the completion of the Planning Proposal.

Table 7 – Anticipated timeframe to Planning Proposal process

MILESTONE	ANTICIPATED TIMEFRAME
Report to LPP on the assessment of the PP	October 2023
Report to Council on the assessment of the PP	November 2023
Referral to Minister for review of Gateway determination	December 2023
Date of issue of the Gateway determination	February 2023
Date of issue or revised Gateway determination (if relevant)	Not Applicable
Commencement and completion dates for public exhibition period	June 2024
Commencement and completion dates for government agency notification	June 2024
Consideration of submissions	July 2024
Consideration of Planning Proposal post exhibition and associated report to Council	August 2024
Submission to the Department to finalise the LEP	September 2024
Notification of instrument	September 2024

PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

Appendix 1 – Heritage Assessment Report

[GBA Heritage 2021]

Planning Proposal LEP Archaeological Listing V by Crown

October 2021

The General Manager
City of Parramatta Council
PARRAMATTA NSW

Dear Sir

HERITAGE ASSESSMENT REPORT LEP ARCHAEOLOGICAL LISTING 45 MAQUARIE ST, PARRAMATTA

On behalf of the owners of the V by Crown mixed use development at 45 Macquarie Street, Parramatta we have pleasure in providing this Heritage Assessment Report in support of a Planning Proposal, prepared by Planning Ingenuity in relation to the State Listed Archaeological resources at the above property.

The Planning Proposal, which has been prepared by Planning Ingenuity and is attached to this letter, is described as follows:

To amend the Parramatta *Local Environmental Plan 2011* by reducing the extent of the archaeological site, identified as A11 at 45 Macquarie St Parramatta, listed on Schedule 5 of the LEP, (Lot 100, DP 12122216) and identified on the Heritage Map (HER10), to align with the extent of the recently gazetted listing of that archaeology on the *NSW State Heritage Register* as item 2027, "Archaeological Site and associated artefacts".

The subject archaeological site was revealed in c2015 as part of the preliminary excavations for a future multi-story tower to be erected on the western corner of Macquarie, Marsden and Hunter Streets. This whole site was subsequently listed as an archaeological site (Item A11) on Parramatta LEP 2011.

Subsequent discussions with the Director and Senior Archaeologist at Heritage NSW, (then OEH) determined that, while the relics identified along the northern portion of the site were likely to be of State Heritage significance, the process of designing and approving a high rise mixed use residential tower, required a degree of flexibility in the statutory definition of the most important relics prior to a formal listing on the NSW State Heritage Register.

As part of the recognition of the value and significance of the archaeology, the proponent and HNSW agreed that a full-scale Archaeological Display and Interpretation Centre for visiting members of the public and scholars, should be developed around the actual relics. The resultant basement level Archaeological Centre is readily identifiable from the large opening in the ground floor level northern plaza of the V by Crown building at 45 Macquarie Street.

The final physical configuration of the Display Centre was selected as the limit of the State Heritage Register listed site. This Planning Proposal seeks to align the extent of the PLEP listed site (A11) with the that SHR listing footprint. For consistency, it proposes to use identical information from the SHR Heritage Inventory for the site.

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Incorporated in NSW

ABN 56 073 802 730
ACN 073 802 730

THE STATE HERITAGE LISTING OF THE ARCHAEOLOGY

The formal listing of the site on the NSW State Heritage Register was gazetted on 5 July 2019 and is illustrated on SHR Plan 3220. It is also illustrated on the attached survey plan by Crown Landmark Developments Pty Ltd.

STATEMENT OF SIGNIFICANCE +

The formal **Statement of Significance** for the V by Crown Archaeological Site is:

The two in situ archaeological displays at 45 Macquarie Street, Parramatta are of state heritage significance for their historical values demonstrating the development of Parramatta, the second settlement in NSW, from a Goal Town to a Market Town between the years 1790 and 1823. The in situ remains and wealth of individual artefacts collected from the site, some of which are on permanent display, are compelling evidence of the important role of convicts, native born and free migrants in this transformation.

The archaeological site is of state significance as pollen samples from the site are evidence of the first crops, including cereal crops of barley sown in Parramatta from 1788 to 1790.

The site is of state heritage significance for its aesthetic values as examples of traditional building and construction technology and for the visual appeal or attractiveness of the in-situ retention of the archaeological remains.

The site and its treatment archaeologically as an in-situ museum, is of state significance for the esteem in which it is held in the community, including the community of archaeologists, heritage professionals and those with an interest in our colonial beginnings, not only in Parramatta, but also New South Wales and nationally.

The archaeological site is of state heritage significance for its research significance as the excavation has provided evidence relating to a number of research questions relating to the development of Parramatta, the colony's second settlement, from a Gaol Town to Market Town and the progress of settlement in New South Wales as a whole.

The Archaeological Site at 45 Macquarie Street, Parramatta is of state heritage significance as it contains a rare well-preserved example of a 'convict hut' in the second settlement in the colony of NSW.

It also has state level rarity values as, unlike other sites at Parramatta, it provides clear physical evidence of an early convict hut as well as later layers of the sites occupation as a bakery, wheel wrights workshop, masonry residence and evidence of the origins and expansion of the Shepherd and Flock Hotel. As such it clearly demonstrates the transformation of the settlement at Parramatta from a Gaol Town to a Market Town in the early decades of European occupation.

The site is of state heritage significance as a rare example of the management of an important archaeological site to be retained and conserved in situ rather than excavated and salvaged off site.

The archaeological site at 45 Macquarie St Parramatta is of state heritage significance as a fine example of a remnant 'convict hut' at one of the four original colonial settlements. It also represents the evolution and growth of Parramatta and the colony in its first 50 to 60 years.

DESCRIPTION AND PHYSICAL CONDITION

The formal **Description** on the SHR listing states:

The Main Display Area includes archaeological remains of the convict hut, built c. 1800 on Allotment 16, Section 12, Town of Parramatta. The archaeological excavations in 2005 revealed how the hut was extended and altered until the 1836-1844. The most significant addition was a wheelwright's workshop on the west side of the convict hut, built by John Walker after he leased the allotment from the Crown in 1823. Remains of a sandstone working floor, spattered with molten iron and also two forges were located in this area. Other important changes to the convict hut included the addition of a brick floor and two large fireplaces on the south wall, one of which may have been a bread oven.

The convict hut and its extensions were demolished between 1836 and 1844 to be replaced by a substantial brick cottage with sandstone foundations. There were two large front rooms, a central hallway, front verandah and rear skillion rooms. Above the main rooms were attic bedrooms with dormer windows. The back wall of the skillion had collapsed due to saturation of the soil during a period of heavy rain, coupled with poor drainage. A large timber outbuilding was built over these footings to extend the back of the house in the late nineteenth century. The cottage was finally demolished in the 1950s but the land remained vacant until the 1990s. A failed development resulted in a series of concrete piles being drilled through the archaeological remains, but left most of the site intact.

The second Display Area includes the cellar of the Shepherd and Flock Inn, licensed from 1825 to 1870. The stone-built cellar, with intact timber floor, was backfilled with demolition material and a layer of charcoal, indicating a large fire. The dating of the cellar could only be resolved during the archaeological investigations to open up the site for display in 2016. The cellar is now known to have straddled the boundary between Allotments 17 and 18. Allotment 18 was leased to John Graham on 1 January 1806. It was the site of the Wheatsheaf Hotel from 1801 to 1809, which was housed within a typical convict hut and its extensions. The allotment was leased to Thomas Reynolds in 1823, when he also bought the lease to Allotment 17.

The cellar was built over the site of the east wall of the former convict hut on Allotment 17, thus revealing the encroachment onto Allotment 17. Neither of the convict huts on Allotments 17 and 18 could be conserved in situ, since their remains were so poorly preserved.

The SHR listing provides Further Comments about the **stratigraphy** of the subject archaeology:

The depth of stratigraphy on the Macquarie Street frontage of Allotment 16 preserved intact the remains of the convict hut and its extensions, including the wheelwrights workshop. These were overlain by demolition layers and only partially cut through by the later brick cottage, built between 1836 and 1844. The demolition of the cottage in the 1950s also provided protection for the underlying archaeology. Initially it was thought that the concrete piers from the failed 1990s development had destroyed the archaeological remains, but excavation proved their intactness. Because the site had been in a low lying and poorly drained area, there was a historical tendency to build up the ground around the archaeological sites to the level of Macquarie Street, in order to avoid flooding. The preservation of the archaeological remains on Allotment 16 is therefore largely due to this accumulation of layers and to waterlogging of the lower soil profile.

The adjacent buildings on Allotment 17 and 18 were located on higher ground and did not therefore have a similar stratigraphic history. These sites tended to be cut down to the level of the adjacent streets. This resulted in the poor preservation of building remains except for the most recent, but did allow the deep cellar of the Shepherd Inn to survive.

The **Physical Condition** of the archaeological features, as described on the SHR listing states:

Of the sites on the Macquarie Street frontage, the remains on former Allotment 16 and the cellar on Allotment 17-18 were preserved in a condition that was suitable for conservation, interpretation and display. Both the cellar and the lower levels of the convict hut presented waterlogged or anaerobic conditions, allowing for the preservation of the timber floor of the cellar and some of the lower timbers of the convict hut. Not all the timbers could be conserved and, in some cases, modern timbers have been used to indicate the positions of original timbers in the displays.

One of the most unusual features was the depth of stratigraphy on Allotment 16, with over a metre from the original topsoil to the current kerb height on Macquarie Street. Pollen samples were taken from the soil profile,

revealing the changing environment over time and the presence of cereal pollen at the beginning of historical settlement, when Rose Hill was a government farm from 1788 to 1790. The depth of stratigraphy also allowed assemblages from each period of occupation to be treated separately, revealing the paucity of material comforts for the early convict occupants



Fig 1 The residential building at 45 Macquarie St, Parramatta, erected over the subject archaeology



Fig 2 The archaeology is now conserved and displayed below the Macquarie St Plaza



Fig 3 Interpretive information located on the plaza level balustrade



Fig 4.. The archaeological relics are now confined within the basement level walls of the Display Centre



Fig 5 The Display Centre is fitted with many interpretive panels and display cases



Fig 6 The basement Display and Interpretive Centre allows visitors to closely inspect the archaeology



Fig 7 A glazed insert in the plaza floor highlights the Wheelwright's Workshop section of the archaeology

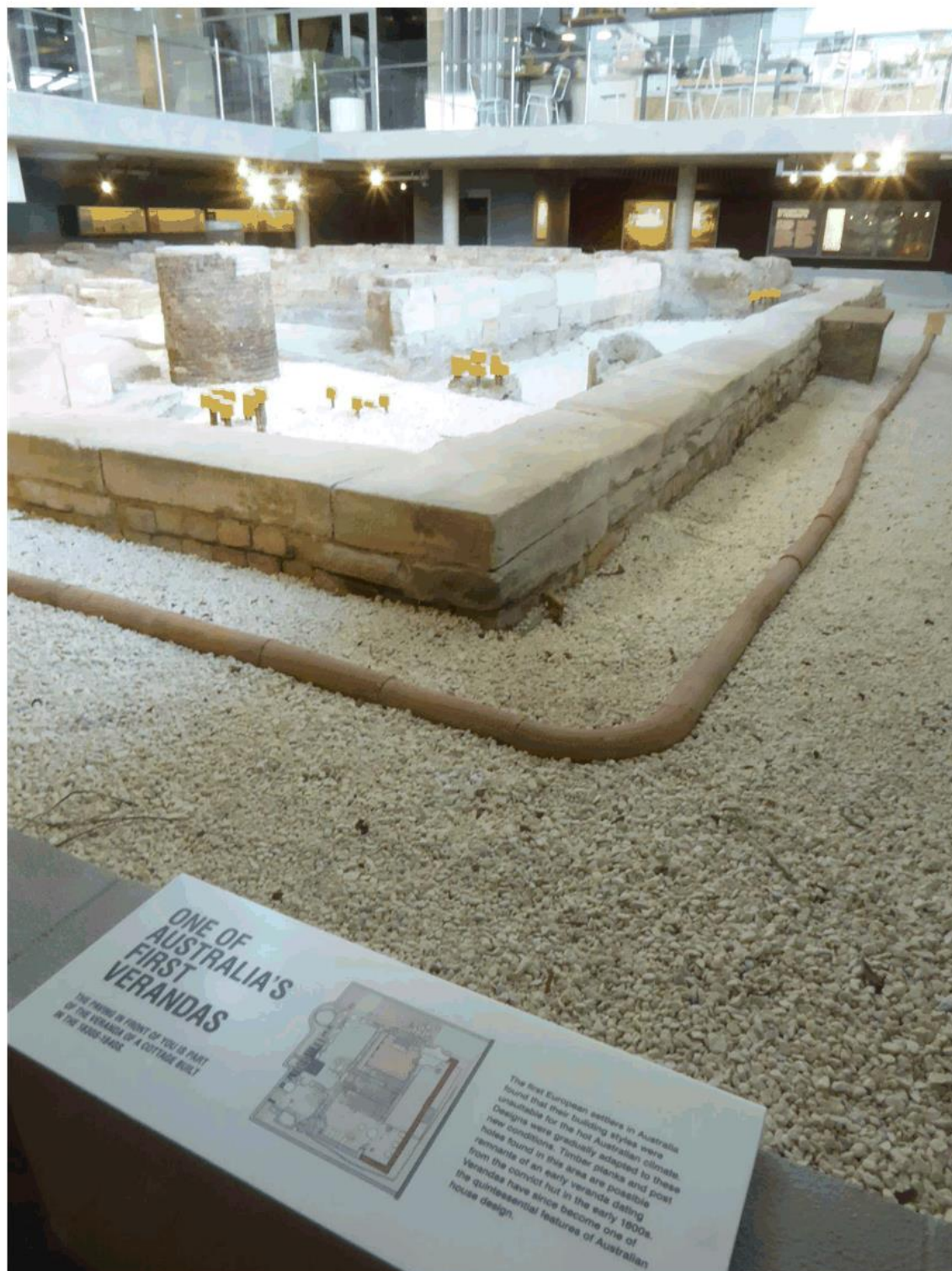


Fig 8 Interpretive panels inform visitors to the Display Centre of the different features



Fig 9 Visitors can get close to the archaeology to gain respect for its cultural heritage values



Fig 10 The eastern part of the archaeology illustrates the cellar of an old hotel

HISTORICAL NOTES

The SHR listing provided the following **Historical Notes**:

Aboriginal and first contact history

The land at Parramatta was the traditional home of the Burramatta people of the Darug language group who had lived there for some 60,000 years before the arrival of the English colonists. The Burramatta people were a coastal or salt-water people, a group bordering the area between the coast and the hinterland. Their traditional lands were a place where the hinterland and coastal groups met to trade and perform ceremonial battles and hold corroborees. (History of the Female Factory Precinct. <https://environment.gov.au/.../parramatta-female-factory-history.pdf>)

The word Burramatta means place of the eel and the eel was the totem symbol for the local people. Each year eels gathered at a particular place where the salt water meets the freshwater to 'lie down' and fatten up for their journey north to the Coral Sea to spawn. (Parramatta. Leanne Tobin and Bonny Djuric. <http://urbantheatre.com.au>) During this time the eels made a significant contribution to the Burramattagal diet. Women fished from boats and men speared fish from the riverbanks or hunted possum in the woodland areas and yam and fruits were gathered from the land. Grass seeds were collected and crushed on stones and later processed into a dough for cooking. Other stones found in the Parramatta area were large and rounded. (History of the Female Factory Precinct. <https://environment.gov.au/.../parramatta-female-factory-history.pdf>)

In April Captain Arthur Phillip sailed up the Parramatta river and declared the land around present day Parramatta to be suitable place for a 'gaol town and farm.'. By September Phillip declared a settlement at what was then called Rose Hill. Initially there was some bartering between the Burramattagal and the colonists but with increased settlement and the alienation of more and more land by the colonists relations soured. The farms destroyed the yam beds and settlement did not allow the local people to freely move through their lands. Facing the diminishing of traditional foods sources, the Burramattagal took to harvesting the new crops of corn which met with retaliation from the farmers. (Parramatta. Leanne Tobin and Bonny Djuric. <http://urbantheatre.com.au>)

In 1789 another blow to the indigenous population occurred when their population was decimated by the outbreak of smallpox. While the population was reduced the many indigenous people of western Sydney including the Burramattagal continued to resist the colonial settlers. From 1790, Pemulwuy was widely seen to be the leader of the conflict and resistance against settlers in outlying settlements including Parramatta, Toongabbie, Georges River and Brickfield Hill. In 1797 was severely wounded during a raid on the government farm at Toongabbie. He was taken to hospital where he subsequently recovered, escaped and continued to fight. Four years later in 1801, Governor King declared that Aboriginals near Parramatta, Georges River and Prospect could be shot on sight and in the following year Pemulwuy was shot by a group of settlers. (Pelmuway Australian Dictionary of Biography adb.anu.edu.au/biography/pemulwuy)

While first contact resulted in the reduction of the Aboriginal population all over NSW, many people of the western Sydney area including Parramatta, survived and their descendants still live in the area today.

History of the township of Parramatta

The following historical overview has been sourced and summarised primarily from the excavation report prepared by Edward Higgenbotham and Associates with historical research by Terry Kass, which provides a comprehensive historical background for the site.

The site is in an area of early European settlement in Parramatta, or Rose Hill as it was originally known, which began in late 1788 as a farm to provide much needed crops for the new colony. The Rose Hill farm was converted into a town in 1790 and renamed Parramatta in June 1791. Initial development in the town centred on what are now George, Macquarie and Church Streets, with the construction of several public and government buildings.

While some early town leases were granted to prominent free persons, such as civil servants or members of the NSW Corps, most of the town allotments were occupied by convict huts. The allotments on which these stood generally measured 100 feet by 200 feet and the convict huts were usually 24 feet by 12 feet, containing two rooms one slightly larger than the other to house between 10 and 14 convicts. The large allotment size was to allow for the convict residents to establish household gardens for fruit and vegetables. In November 1790, Watkin Tench described the town as containing 32 completed convict huts occupied by men on either side of the main street (now George Street), with an additional nine huts for women on what is now Church Street, and several other huts occupied by convict families. By the following year, there were approximately 100 convict huts in Parramatta.

While the town was primarily at this stage a goal town it was not long before town leases were occupied by free persons. In 1796 the first town lease in Parramatta was let to John McArthur for 14 years and was occupied by a former convict who was pardoned in 1794, James Larra. The number of town leases granted to free persons (both emancipists and free settlers) gradually increased between 1800 and 1809.

After his establishment as Governor of NSW, Macquarie escalated this trend. Macquarie took the view that the township of Parramatta and other towns should be the domain of the free settler and that convicts should be housed in a way that the government could keep a tight rein on the supervision and control of the convict population. To this end, by 1821, a new convict barracks was constructed at Parramatta, removing the need for convict huts on the allotments within the town.

Governor Brisbane granted new town leases in Parramatta in 1823, and on 30 June over 300 leases were made, with many of the town's inhabitants gaining secure title. With the increase in the free population and the laying out of several new streets, Parramatta soon grew from a penal, gaol town into a fully-fledged market town.

Site specific history

Allotment 16 - Remains of convict hut, brick cottage and Wheelwrights Workshop

The archaeological site at 45 Macquarie Street contains the remains of a convict hut which was built around 1800. This hut on Allotment 16 was inhabited by a John Paisley until 1823. In 1823 it was occupied by John Walker who was a wheelwright, an Australian born man who married an Australian born woman.

It seems he may have started his working life as a wheelwright working for a Hugh Taylor and later went on to run his own successful business. During the 1820s there is evidence the convict hut was used as a bakery and then in the late 1820s Walker added a wheelwrights workshop to the western side of the hut.

In 1839 the permissive occupancy for allotment 16 was converted to a Town Grant in John Walkers name and between the years of 1836 and 1844 the original convict hut was replaced by a brick cottage comprising two large rooms flanking a central hall way with a skillion at the rear and attic rooms above. Evidence of various extensions over the life of the house are revealed in the excavation.

After John Walker died in 1846 his wife continued to live in the house until 1875. At this time the wife sold the property to John Pratt, a local fruit dealer who soon subdivided the land into two parcels and sold the western parcel on and the western part sold for (Pounds)260, indicating that it already had a house on it. A weatherboard cottage had been erected, but was replaced in 1911 by a 'Federation' style house. The eastern parcel was later sold to a Coach Maker, who retained the cottage. Subsequent owners up to the early 1950s when it became the premises of three Dr Maloufs, retained the cottage.

Allotment 17 and 18 - Basement of the Shepherd and Flock Inn

Originally there were three convict huts in on the site facing Macquarie Street - on Allotments 16, as discussed above; on Allotment 17, where the basement and drain of the shepherd and Flock is located; and Allotment 18 on the corner of Marsden and Macquarie Streets. The hut on Allotment 18 was the site of the Wheatsheaf Hotel between 1801-1809, making it one of the earliest hotels in Parramatta. Unfortunately the evidence of convict huts on Lots 17 and 18 was so poorly preserved that they could not be preserved in situ and so the majority of the area of Allotment 18 is not included in the SHR listing.

Allotment 18 was, from at least 1823, leased to Thomas Reynolds which had become the Shepherd and Flock Inn by 1825. Reynolds was a convict transported to the colony in 1816 on the Ocean. Recommended for emancipation by Rowland Hassel he became a free man in 1820. He married a colonial born woman, Mary Reynolds in 1820 and by 1823 had leased the Allotment 18. Reynolds purchased the neighbouring property (Allotment 17) in 1823 from William Sully and extended the hotel into this area. The cellar is associated with this extension.

The Shepherd and Flock Inn closed in 1870.

Recent history

All buildings on the site had been demolished by the early 1950s, and the area was used as a carpark.

The area was identified as PHALMS AMU 3190. The site is included in the Parramatta Historical Archaeological Landscape Management Study (PHALMS) completed in 2001 as Archaeological Management Unit (AMU) 3190, likely to contain intact archaeological resources of State significance including the sites of convict huts.

The area was excavated in 2005.

In 2012 construction began on the 'V by Crown' development at 45 Macquarie Street, Parramatta. The innovatively designed residential/commercial development was completed in 2015.

In mid 2017 the 'V Heritage' Archaeology Display Centre was opened and celebrates the completion of the conservation and interpretive display of the archaeological relics.

HERITAGE ASSESSMENT**CRITERIA A – HISTORICAL SIGNIFICANCE**

The two in situ archaeological displays and associated artefacts are of state heritage significance for their historical values demonstrating the development of Parramatta, the second settlement in NSW, from a Goal Town to a Market Town between the years 1790 and 1823. There is compelling evidence on site of the important role of convicts, native born and free migrants in this transformation.

Allotment 16 was occupied by firstly by a convict named John Paisley and later a colonial born man John Walker who eventually established a wheel wrights workshop on the property. He prospered and replaced the convict hut with a brick cottage. The basement remains are of a hotel established by Thomas Reynolds, a convict who made good in the town of Parramatta in the decades from 1820s to the late 1840s. The Shepherd and Flock was established on the site of one of the earlier hotels in the area. The basement, located on adjacent land bought to extend the hotel premises, demonstrates the growth of the township and colonial society in the early to mid-19th century.

The Archaeological Site and associated artefacts are of state significance as pollen samples from the site have been analysed and shown to contain which contain pollens from cereal from the first crops sown in Parramatta from 1788 to 1790.

John Walker died in 1846, but his widow lived in the house until 1875.

The convict hut on the corner of Marsden Street (Allotment 18) was leased to John Graham on 1 January 1806. This lease is one of only two pre 1823 leases that can be located on the south side of Macquarie Street. It was the site of the Wheatsheaf Hotel from 1801 to 1809, one of the earlier hotels in Parramatta. The allotment was leased to Thomas Reynolds in 1823 and by 1825 had become the Shepherd and Flock Inn. Reynolds had purchased the neighbouring Allotment 17 in 1823, enabling him to extend the Hotel across this boundary. The cellar therefore represents an extension of the Wheatsheaf / later Shepherd Inn building, which closed in 1870. Both allotments are important examples of the trends of development from a gaol town to a market town, a process that had largely been completed by 1823.

CRITERIA C – AESTHETIC / TECHNICAL SIGNIFICANCE

The Archaeological Site and associated artefacts at 45 Macquarie Street are of state heritage significance as it is the first archaeological excavation in Parramatta that revealed remains of a convict hut. Most convict huts reveal only a pattern of post-holes. This convict hut retained waterlogged timber posts, but more importantly a brick floor, associated ovens and the adjacent wheelwrights workshop, showing how the building was extended and used for different purposes over time. The later walls of the overlying 1840s cottage reveal well-built sandstone and brick walls of a large cottage. The remains of buildings and the cellar possess aesthetic significance as examples of traditional building technology and for visual appeal or attractiveness of the in-situ retention of the remains.

CRITERIA D – SOCIAL / CULTURAL SIGNIFICANCE

The site and collection are of state significance as the investigation, conservation and management of the heritage values of the subject site is deemed of interest and concern to a broader community, including the community of archaeologists, heritage professionals and those with an interest in our colonial beginnings, not only in Parramatta, but also New South Wales and nationally.

CRITERIA E - RESEARCH POTENTIAL

The Archaeological Site and associated artefacts, 45 Macquarie Street, Parramatta, is of state heritage significance for its research significance as the excavation has provided evidence relating to a number of research questions about the foundation of the colony of NSW. The findings contribute to our understanding of the site, the development of Parramatta, the colony's second settlement, from a Gaol Town to Market Town and the progress of settlement in New South Wales as a whole.

CRITERIA F - RARITY

The Archaeological Site and associated artefacts at 45 Macquarie Street, Parramatta are of state heritage significance as it contains a rare, well preserved example of a convict hut in the second settlement in the colony of NSW. While other huts in Parramatta and the other first four settlements in NSW have evidence of convict huts, this site is unique in that there are significant samples of timber surviving in the post holes for the hut on allotment 16. There is also evidence of convict hut at allotment 18 although this is not so well preserved.

The site also demonstrates the transformation of the settlement at Parramatta from a Gaol Town to a Market Town through evidence of the transformation of the convict hut on allotment 16 is firstly adapted to a residence and then replaced with a timber and masonry house as the occupant, John Walker, established his business as a Wheelwright and prospered. The basement of the Shepherd and Flock Hotel demonstrates the evolution of the site at Allotment 18 from convict hut to hotel and the further expansion of the hotel as the proprietor, Thomas Reynolds improves his business through the early to mid-1800s.

The site had a substantial depth of stratigraphy, enabling separation of the artefact assemblage into several datable phases, from convict occupation, through to the 1880s and later.

The site is also be of state heritage significance as a rare example of the management of an important archaeological site to be retained and conserved in situ rather than excavated and salvaged off site. Of the 48 terrestrial -archaeological sites listed on the SHR this is one of only five sites of excavated archaeology dating from the early colonial years which has been retained, conserved and interpreted in situ.

CRITERIA G – REPRESENTATIVE

The Archaeological Site and associated artefacts at 45 Macquarie Street is of state heritage significance as a fine example of a convict hut at one of the four original colonial settlements. It also represents the evolution and growth of Parramatta and the colony in its first 50 to 60 years.

The information that has been gained from the study of the assemblages from this site provide representative examples of the information that can be gained from artefact analysis.

THE PLANNING PROPOSAL

The final physical configuration of the Display Centre was selected as the limit of the State Heritage Register listed site.

The Planning Proposal seeks to align the extent of the PLEP listed site (A11) with the that SHR listing footprint. For consistency, it proposes to use identical information from the SHR Heritage Inventory for the site.

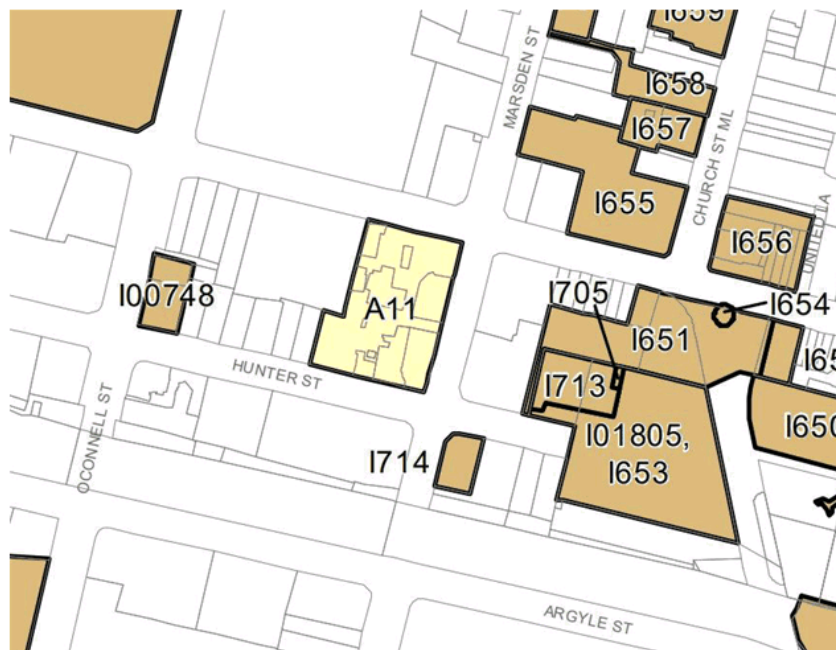


Fig 11 Extract from Parramatta LEP 2011 Heritage Plan showing extent of Item A11

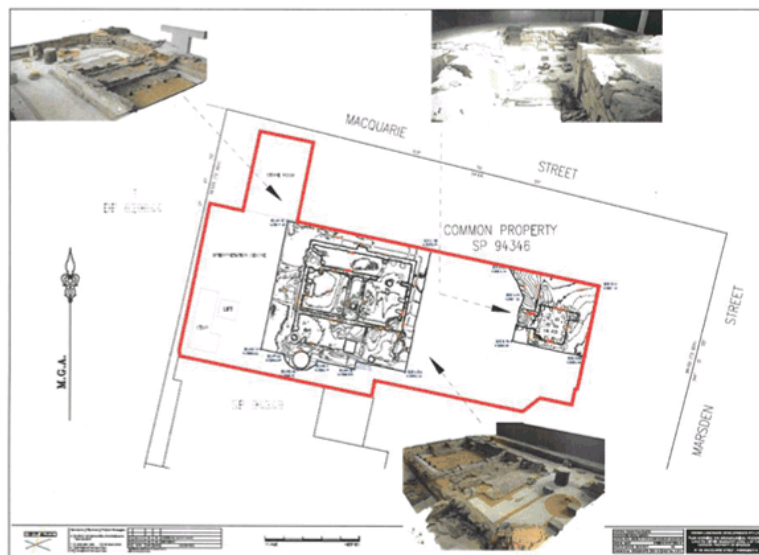


Fig 12 Plan of the existing State Heritage listing, which the Planning Proposal seeks to match for the amended LEP listing to be confined to the northern, Macquarie St frontage of the overall site

RECOMMENDATION

On the basis that the subject Planning Proposal seeks to amend the current LEP boundaries and listing information of the surviving archaeological relics at 45 Macquarie St, Parramatta to match those recently gazetted for the State Heritage Register listing, Parramatta Council and the NSW Department of Environment and Planning should have no hesitation on heritage grounds in approving this change.

- The retained archaeological relics have already been reduced in extent by the construction of the high-rise residential building, as approved by HNSW and PCC.
- The reduced archaeological area is now defined and enclosed by the concrete basement walls that surround the Archaeological Display Centre.
- The retained archaeological relics are protected and conserved under the relevant provisions of the Heritage Act NSW, 1977.
- The ownership of the archaeological relics and the Display Centre fall within the strata title framework of the remainder of the building and site.
- The clarification of the confined extent of the heritage listed archaeological relics will enable changes and upgrades to the remainder of the high-rise building at 45 Macquarie Street to be approved by the relevant consent authority without any need to consider potential heritage impacts on the archaeology.

Yours faithfully
GBA HERITAGE PTY LTD



Graham Brooks
Director
grahambrooks@gbaheritage.com



GRAHAM BROOKS

Managing Director, GBA Heritage Pty Ltd

Positions Held

Managing Director, GBA Heritage Pty Ltd, 2015 -
 Managing Director, Graham Brooks & Associates Pty Ltd, 1996 – 2015
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 Former Heritage Adviser, Liverpool City Council c1995-2005
 Member, Senior Advisory Panel, Global Heritage Fund 2010-
 Member, National Trust of Australia (NSW) 1973-
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 World Heritage Centre Monitoring Mission to Ajanta & Ellora Caves, India, 2004-2010
 Visiting Professor, Institute of Tourism Studies, Macao, 2006
 Former Executive Committee Member, Australia ICOMOS, 1990-1992
 Former Member Heritage Council Technical Advisory Committee on Materials Conservation, RAIA Heritage Committee & RAHS Historic Buildings Committee

CAREER SUMMARY

I have worked in the fields of Architectural Design, Heritage Conservation and Cultural Tourism Management for some 40 years, in Australia, the United Kingdom and more recently for UNESCO in Asia. During that period I have conducted heritage assessments and developed heritage management protocols for hundreds of historic buildings and places. My office has conducted hundreds more under my supervision.

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PLANNING PROPOSAL – 45 Macquarie Street, Parramatta

Appendix 2 – Supplementary Heritage Information

[GBA Heritage 2023]

14 March 2023

The General Manager
City of Parramatta
Attn: Rachel Machkevitch
Senior Project Officer
Major Projects and Precincts

Email kkirk-torresan@cityofparramatta.nsw.gov.au

Dear Rachel

**DRAFT PLANNING PROPOSAL
45 MACQUARIE ST, PARRAMATTA
ADDITIONAL REQUESTED INFORMATION
REF RZ/7/2022**

Please forgive the long delay in responding to your request to Stratplus, dated 21 December 2022, with regards to a request for further information regarding the Draft Planning Proposal to reduce the extent of the LEP Listed Archaeological Site (A11) at 45 Macquarie St, Parramatta. The site is now commonly known as "V by Crown".

Unfortunately your request, dated 21 December 2022, arrived after the Stratplus' office had closed for the Christmas and New Year period. The request was forwarded to the V by Crown Archaeological Advisory Committee, of which Graham Brooks is a founding and continuing member. Our first reaction has been to refer the request to Dr Edward Higginbotham, the Archaeologist for all the documentary and physical investigations, report preparations, repair and presentation of the remnant archaeology and submissions to Heritage NSW to formally complete the long intended SHR listing. Unfortunately, Dr Higginbotham retired in mid 2021 and confirmed that he was unable to assist in progressing the Draft Planning Proposal.

Consequently, Graham Brooks was requested to respond to the Committee's request. Graham had been the Heritage Adviser on the V by Crown project since its inception, and was familiar with the agreement struck with Heritage NSW to delay a formal SHR gazettal until such time as the retained archaeology was secured and displayed in a defined and completed concrete-walled enclosure at the northern (Macquarie St frontage) of the multilevel basement for the new residential tower.

The extent of the current LEP Listing for A11 is illustrated on LEP Map HER 10. The Draft Planning Proposal seeks to align the LEP mapped area with the now gazetted NSW State heritage Registered Item 2027, "Archaeological site and associated artefacts".

Your letter indicated that the Draft Planning Proposal was reviewed by the City of Parramatta's Heritage Advisory Committee who requested the following information to be referred back to the Committee, when answers could be provided.

The three requests sought by the Heritage Committee were:

1. Provide reasoning to why it is necessary to reduce the existing LEP listing, and additionally, confirm what physical deposits, and what value exists outside the area of the proposed reduced listing



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Nominated Architect
Graham Leslie Brooks
NSW A.R.B. 3836

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Incorporated in NSW

ACN 073 802 730
ABN 56 073 802 730

2. Further details are sought to understand the archaeological significance of the remainder of the site with regard to the threshold for local significance as well as State significance.
3. Demonstrate how existing stratification of the site impacts the proposed listing and vice versa.

BACKGROUND TO THE FORMATION OF THE EXISTING ARCHAEOLOGICAL CENTRE

The agreement with Heritage NSW, made before any development permits were issued for the project, that the gazettal could be delayed, was based on a number of factors:

The research undertaken by Dr Higginbotham from at least 2005, had identified and mapped the survival of two major archaeological sites at the northern frontage to Macquarie Street – extensive evidence of an early convict hut with a later overlay of an early 19th century cottage, and the remains of a cellar, known to belong to an early 19th century pub. The extent and condition of these remains made them very rare and without doubt, of State Significance. The only other archaeological relic on the entire V by Crown site was the remains of a well near the south eastern corner of the overall site.

The Heritage NSW Senior Archaeologist and the then Director were fully aware that the archaeological sites were within the footprint of a major new development, and had been aware of the archaeology for some years, when the site was owned by another developer. Heritage NSW had, during that time, negotiated with that developer for a reduced footprint and additional height bonus for the ten proposed development, provided that any tower was set back in a manner that protected the archaeology at the northern end of the site. Thus, Heritage NSW were prepared to negotiate with the new owner, Crown Developments, to facilitate the overall project on the same proviso – the protection and display of the northern archaeology.

The final design of the existing tower was permitted to be above the northern archaeology on the new proviso that the number of major columns potentially likely to impact the archaeology be reduced by 50%. It was this directive that resulted in pairs of the northern façade columns being paired before they hit the ground – hence the V shaped expression that led to the naming identification of the project as “V by Crown”.

The additional requirement of Heritage NSW was that the archaeology remain sitting on virgin ground and be made available for exhibition to the public. From the outset of these discussions, it was realised that areas of the site without archaeological relics of similar significance, could be totally excavated for the required basements.

Heritage NSW also realised that a lot of construction work would required before the full extent of the retained archaeology could be listed on the NSW SHR. The agreement was eventually completed with the gazetted SHR boundary surrounding the defined archaeology of the two adjacent site, supported by sufficient space for a research workshop, store and public interpretation facilities.

Heritage NSW also agreed with a recommendation from Dr Higginbotham that the remnant well on the south east corner of the overall site was of insufficient value to be retained in-situ.

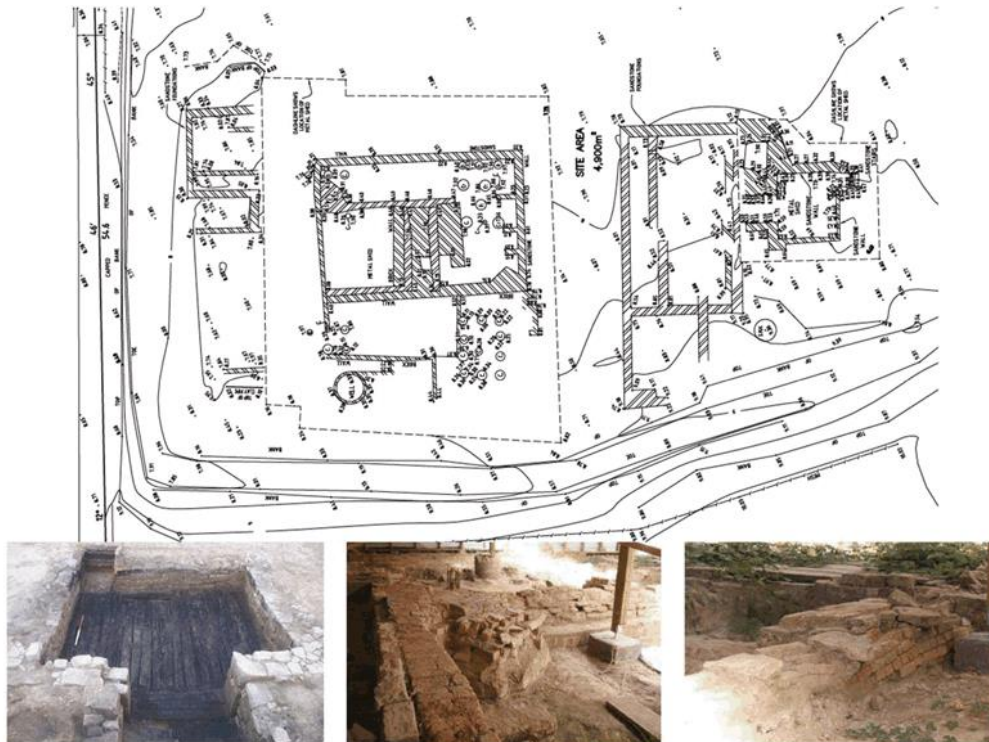
Relevant information to support the above summary is contained overleaf.

EXTRACTS FROM PROJECT DOCUMENTATION THAT DEFINED THE ESHR ARCHAEOLOGY



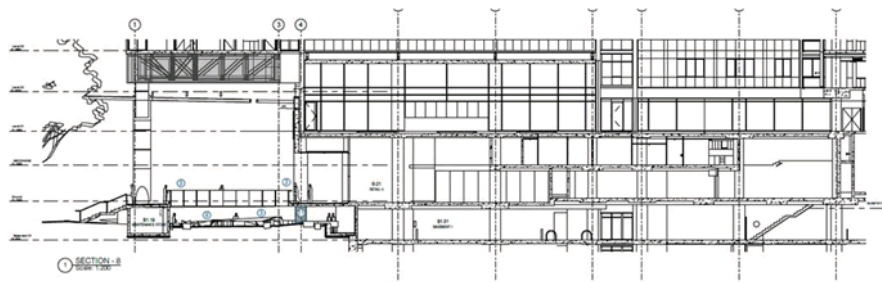
Edward Higginbotham & Associates Pty Ltd, 2005.

2055 photo of the initial archaeological excavation that revealed the archaeological evidence

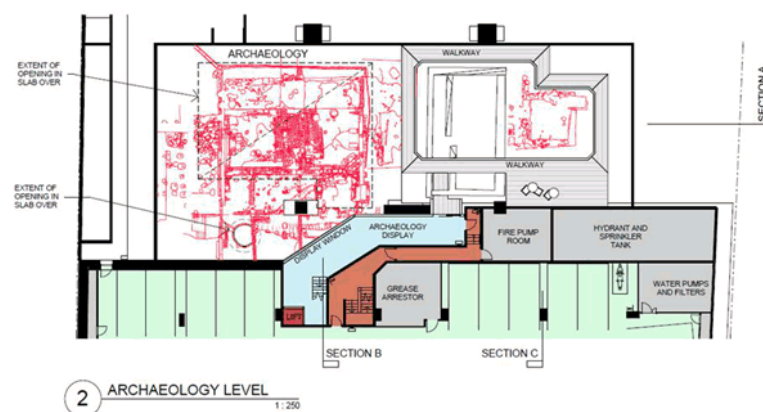


Mapping and detailed photography of archaeological evidence before long term protection when the final development proponent and final proposal were being negotiated.

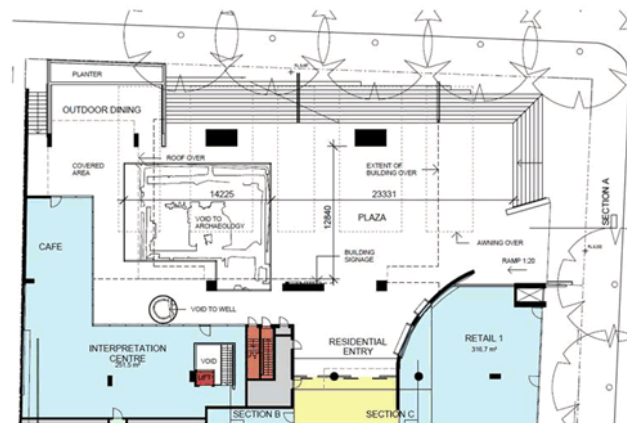
Material on this page drawn from documentation by Edward Higginbotham & Associates



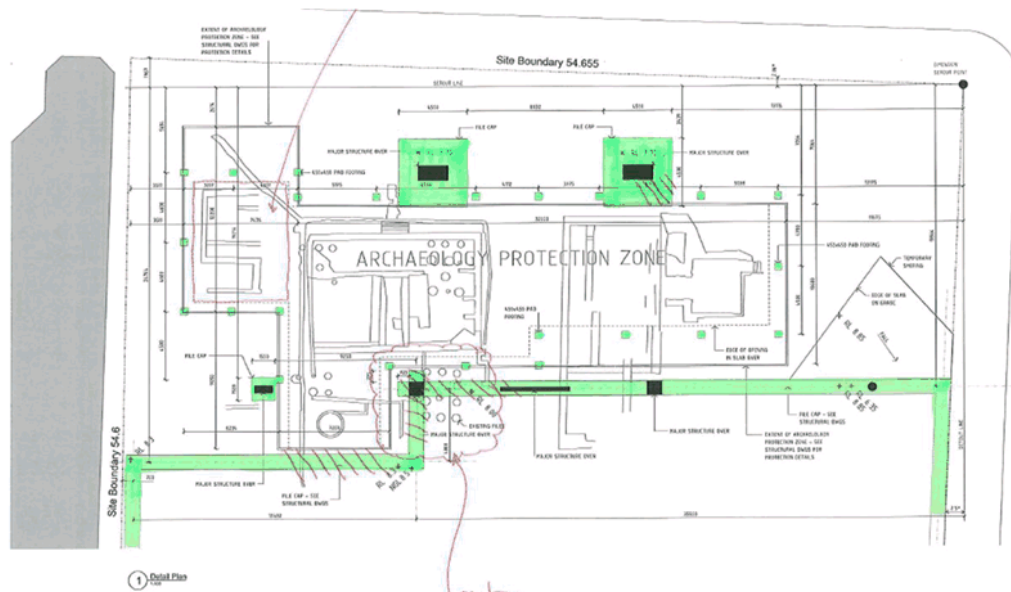
Architectural section with detailed archaeological display proposal by FRD
 Note the excavated depth to accommodate the upper basement level.
 Additional basement levels to the right of the retained archaeology are not shown in this extract



Initial plan of the Archaeological level.
 This layout was ultimately increased to include a conservation workshop plus lift and stair access



Plan of Macquarie St Plaza level with opening above the major archaeological display



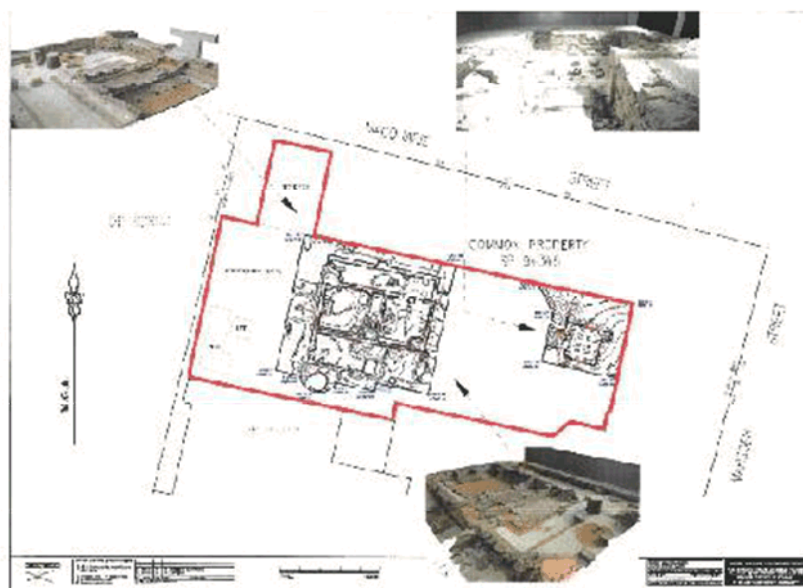
Exploratory architectural plan that led to the reduction of main column footings near the archaeology from four to two, resulting in the V profile of the architectural expression



Indicative sketch of how the basement archaeological display centre would work, with an opening in the Macquarie St plaza



Photos of the completed Archaeological Display Centre



The final SHR boundary to legally and physically protect the state significant archaeology

RESPONSES TO THE REQUESTS FOR MORE INFORMATION

Provide reasoning to why it is necessary to reduce the existing LEP listing, and additionally, confirm what physical deposits, and what value exists outside the area of the proposed reduced listing

Response

The reasoning for reducing the LEP listed area to match the SHR listed area comprises:

- There is no surviving archaeology on the site beyond that now delineated in the SHR curtilage, therefore the additional area of LEP listing is incorrect to the extent that it is now redundant.
- Sound Heritage Management processes need to be based on correct and up to date information.
- The Archaeological Management implications arising from the relevant provisions of the LEP and the NSW Heritage Act, must rely on accurate information.
- The long term management of the building above, with its various common and privately owned strata lots, should be facilitated in a manner that is unencumbered by specific, but potentially redundant and unnecessary development control restrictions that would be generated if the LEP archaeology was not accurately defined.

With regard to the presence and value of any physical archaeological relics outside the SHR listed area, there is no such archaeology surviving, having been removed during the approved excavation for the now existing basements.

Further details are sought to understand the archaeological significance of the remainder of the site with regard to the threshold for local significance as well as State significance.

Response

As discussed above, there is no archaeological significance associated with the remainder of the site.

This fact is confirmed by the location and coverage of the SHR listed area.

Demonstrate how existing stratification of the site impacts the proposed listing and vice versa.

Response

There is no existing stratification remaining on the remainder of the site outside of the SHR listed area.

All of the very important, State Significant Archaeology on the overall V by Crown site at 45 Macquarie St, Parramatta, is contained within the boundary of the SHR listed area. The existing stratification below the retained archaeology has not been disturbed.

Yours faithfully
GBA HERITAGE PTY LTD



Graham Brooks
Director
grahambrooks@gbaheritage.com



GRAHAM BROOKS

Managing Director, GBA Heritage Pty Ltd

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City of Parramatta Council – Minutes of Local Planning Panel – Tuesday, 17 October 2023

6. REPORTS - PLANNING PROPOSALS

6.1 **SUBJECT** Pre-Gateway Planning Proposal for land at 45 Macquarie Street, Parramatta

REFERENCE RZ/7/2022 -

APPLICANT/S Strata Plus Pty Ltd

OWNERS Multiple Strata Title Owners of 30-32 Hunter Street, 140 Marsden Street and 45 Macquarie Street

RECOMMENDATION TO COUNCIL

The Local Planning Panel resolved to make the following recommendations to Council:

- (a) That Council approve the Planning Proposal for land at 45 Macquarie Street, Parramatta, which seeks to reduce the curtilage of the archaeological site identified on Schedule 5 of the PLEP 2023 (SP94346, SP94348 & SP94349) to be consistent with the State Heritage Register (SHR) listing of the item, for the purposes of seeking a Gateway Determination from the Department of Planning and Environment (DPE).
- (b) That the Planning Proposal be forwarded to the DPE for a Gateway Determination.
- (c) That Council requests the DPE that Council be authorised to exercise its plan-making delegations for this Planning Proposal.
- (d) Further, that Council authorise the CEO to correct any minor anomalies of a non-policy and administrative nature that may arise during the plan-making process.

Record of Voting:

The Panel's decision was unanimous.

Note The Panel carried out an inspection on the site and nearby locality.

The meeting concluded at 4.40pm.



Chairperson

Local Planning Panel 17 October 2023

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PLANNING PROPOSAL

ITEM NUMBER	6.1
SUBJECT	Pre-Gateway Planning Proposal for land at 45 Macquarie Street, Parramatta
REFERENCE	RZ/7/2022 -
APPLICANT/S	Strata Plus Pty Ltd
OWNERS	Multiple Strata Title Owners of 30-32 Hunter Street, 140 Marsden Street and 45 Macquarie Street
REPORT OF	Project Officer

DEVELOPMENT APPLICATIONS CONSIDERED BY SYDNEY CENTRAL CITY PLANNING PANEL Nil**PURPOSE**

To seek Local Planning Panel (LPP) advice on a Planning Proposal for land at 45 Macquarie Street, Parramatta for the purposes of seeking a Gateway Determination from the Department of Planning and Environment (DPE).

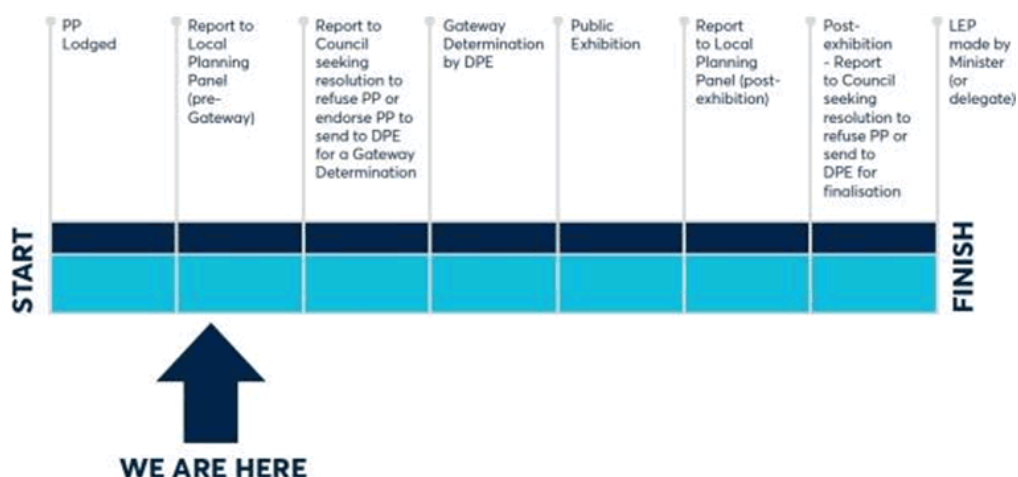
RECOMMENDATION

That the Local Planning Panel consider the following Council officer recommendation in its advice to Council:

- (a) **That** Council approve the Planning Proposal for land at 45 Macquarie Street, Parramatta, which seeks to reduce the curtilage of the archaeological site identified on Schedule 5 of the PLEP 2023 (SP94346, SP94348 & SP94349) to be consistent with the State Heritage Register (SHR) listing of the item, for the purposes of seeking a Gateway Determination from the Department of Planning and Environment (DPE).
- (b) **That** the Planning Proposal be forwarded to the DPE for a Gateway Determination.
- (c) **That** Council requests the DPE that Council be authorised to exercise its plan-making delegations for this Planning Proposal.
- (d) **Further, that** Council authorise the CEO to correct any minor anomalies of a non-policy and administrative nature that may arise during the plan-making process.

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PLANNING PROPOSAL TIMELINE**SUMMARY**

1. This report seeks the advice of the LPP on a Planning Proposal for land at 45 Macquarie Street, Parramatta for the purposes of seeking a Gateway Determination from the Department of Planning and Environment (DPE).
2. The Planning Proposal seeks to amend the Parramatta Local Environmental Plan 2023 (PLEP 2023) to reduce the curtilage of the archaeological site identified on Schedule 5 of the PLEP 2023 (SP94346, SP94348 & SP94349) to be consistent with the State Heritage Register (SHR) listing of the item.

SITE DESCRIPTION

3. The site has a primary street address of 45 Macquarie Street, Parramatta and is also identified as 30–32 Hunter Street and 140 Marsden Street, Parramatta (see **Figure 1**) (subject site).

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Figure 1 – Item 02027 at 45 Macquarie Street, Parramatta, listed on the NSW State Heritage Register (SHR) as “Archaeological Site and associated artefacts” (highlighted in blue).

Note: Local Heritage listing outlined in yellow.

4. The site is a corner lot bounded by Marsden Street to the east, Hunter Street to the south and Macquarie Street to the north and has an area of approximately 4,900m². The site contains an existing high density mixed-use retail and commercial building, ground level retail with public piazza, six level commercial podium building, 16 level commercial tower, as well as an archaeological interpretation zone (consisting of the Phillip Ruddock Heritage Centre, exposed archaeological site and museum) and through site link.
5. The building located on the site has been strata subdivided to create the following strata lots (see maps at **Attachment 1**):
 - SP 94346 known as 45 Macquarie Street, Parramatta
 - SP 94347 known as 32 Hunter Street, Parramatta
 - SP 94348 known as 30 Hunter Street, Parramatta
 - SP 94349 known as 140 Marsden Street, Parramatta.
6. Parramatta Local Environmental Plan (PLEP) 2023 has identified the site as containing an archaeological item of local significance (A16). The PLEP listing of the archaeological item is limited to three of the strata titles: 45 Macquarie Street, Parramatta (SP 94346), 30 Hunter Street, Parramatta (SP 94348) and 140 Marsden Street, Parramatta (SP 94349).
7. The archaeological item is listed on the State Heritage Register as item 02027 “Archaeological Site and associated artefacts”.

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BACKGROUND

8. On 1 March 2005 Council approved DA/1918/2003 for the demolition of an existing structure on site and construction of a nine storey mixed use building containing 137 residential units, 5,370sqm of commercial office space and 1,295sqm of retail space above three levels of basement car parking and strata subdivision.
9. An excavation permit (2004/S140/068) and modification of the original permit (2005/S144/014) were approved by Heritage NSW on 2 February 2005 and 5 August 2005 respectively. Archaeological investigations were carried out on the site between May and August 2005, which led to several discoveries on the site:
 - evidence of the footings of a convict hut;
 - evidence of occupation by a wheelwright;
 - evidence of the cellar of the Wheatsheaf Hotel, one of the earliest remnants of a hotel building; and
 - the footings of a larger colonial period cottage with a deep well.
10. After this discovery, Heritage NSW requested that the owners consider an opportunity for in situ conservation of the significant finds. Further investigations were undertaken to consider development options for the site that could accommodate an in-situ conservation.
11. Interim Heritage Order (IHO) No 101 under Section 24 of the Heritage Act 1977 (the Heritage Act) was applied to the site and was gazetted on 22 March 2006.
12. On 11 September 2006 Council approved DA/470/2006 for the construction of a mixed-use retail and commercial building, ground level retail with public piazza, six level commercial podium building, 16 level commercial tower, heritage interpretation space and strata subdivision, and an archaeological interpretation zone and through site link.
13. In 2009 Crown International Holdings Pty Ltd purchased the site. A State Significant Development application was submitted in 2010 to the then Department of Planning, Industry and Environment. It sought the redevelopment of the site for a 26 storey mixed use scheme consisting of 367 residential units, commercial and retail floor space, 6 levels of basement car parking, an archaeological display area and public plaza. This project was subject to a review by an independent Design Review Panel.
14. The proposed State Significant Development application was considered by the Independent Planning Commission and approved by the then Minister for Planning and Infrastructure on 28 October 2011.
15. On 21 March 2014 the subject site, then known as 134–140 Marsden Street, was listed as a local item of significance in the Parramatta City Centre Local Environmental Plan 2007 as Item 135 “Archaeological site” (see **Figure 2**), to replace the Interim Heritage Order.

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Figure 2 - Subject site identified as Item 135 at 134-140 Marsden Street, Parramatta, listed on Schedule 5 of the Parramatta City Centre Local Environmental Plan 2007

16. The subject site was developed per the approved State Significant Development application. As part of this development, the Philip Ruddock Heritage Centre (see **Figures 3 and 4**) was opened on the site in December 2017 and is accessible to the public to walk through and view the exposed archaeological site and museum.



Figures 3 and 4 – Phillip Ruddock Heritage Centre interior (atparramatta.com)

17. On 5 July 2019, 45 Macquarie Street, Parramatta was listed on the NSW State Heritage Register (SHR) as item 02027, "Archaeological Site and associated artefacts" (see **Figure 1**). This State Heritage Listing was of a smaller footprint than the Local Heritage Listing.

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18. The statement of significance for the State Heritage Listing highlights that two in situ archaeological displays at 45 Macquarie Street, Parramatta that form part of the Heritage Centre are of State heritage significance for their historical values demonstrating the development of Parramatta. The archaeological site contains a rare, well-preserved example of a 'convict hut', as well as later layers of the site's occupation as a bakery, wheel wrights workshop, masonry residence and evidence of the origins and expansion of the Shepherd and Flock Hotel.

CURRENT PLANNING CONTROLS

19. The Planning Proposal seeks to amend the curtilage of the archaeological site identified in the LEP to be consistent with the gazetted State Heritage Register listing. It does not seek to change the current zoning, height of building, floor space ratio or any other controls for the site. Under the provisions of the *Parramatta Local Environmental Plan 2023*, the following planning controls apply to the subject site:

- Heritage: Local (**Figure 5**)
- MU1 - Mixed Use zone (**Figure 6**)
- Maximum Height of Building (HOB) control of 54m (**Figure 7**)
- Floor Space Ratio (FSR) 6:1 (**Figure 8**).

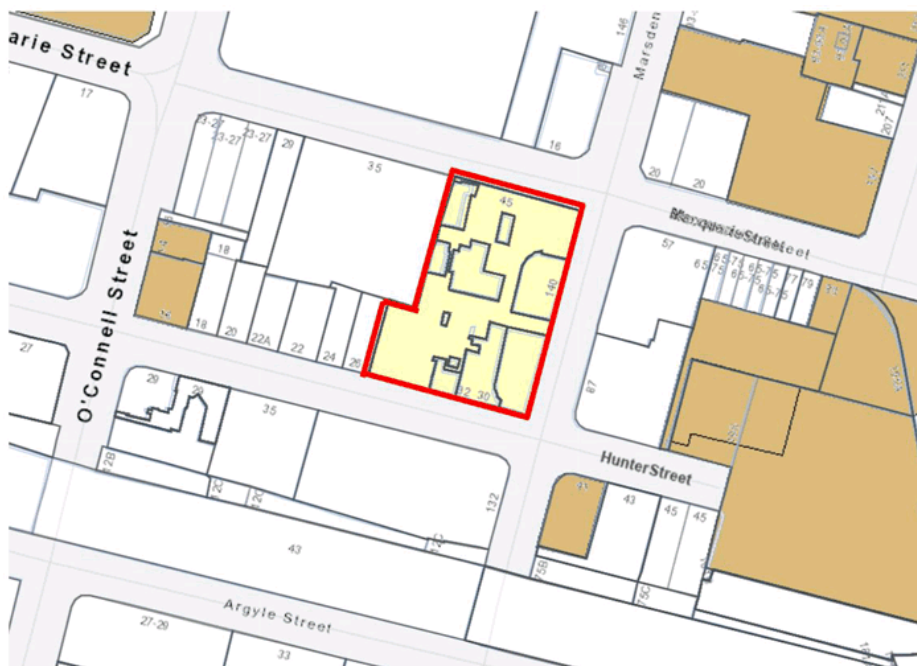


Figure 5 – Heritage (Local), Parramatta Local Environmental Plan 2023

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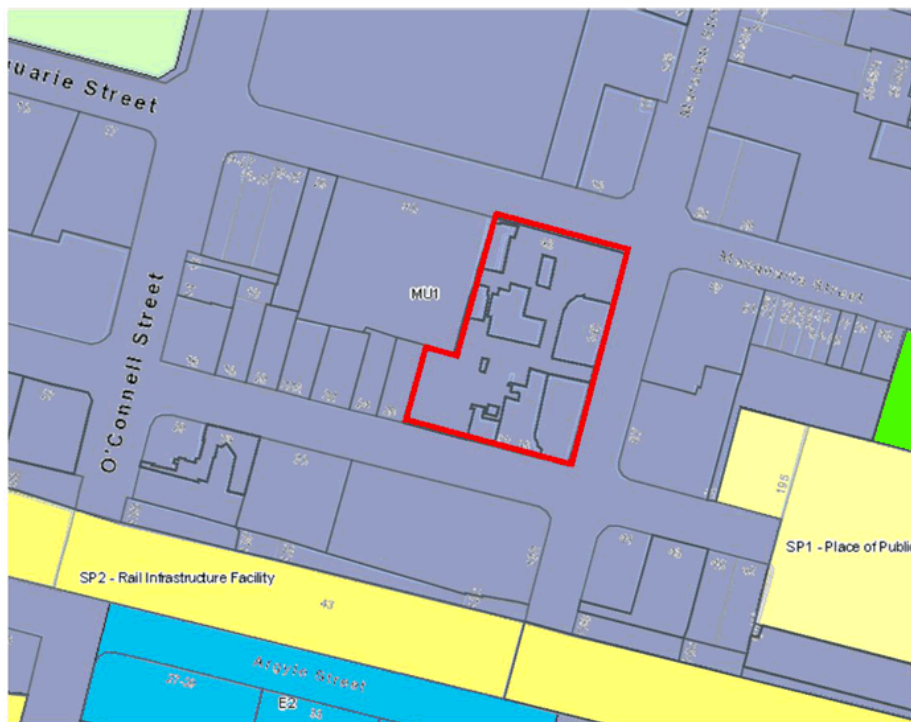


Figure 6 – Land Zoning Map, Parramatta Local Environmental Plan 2023



Figure 7 – Maximum Height of Building, Parramatta Local Environmental Plan 2023

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Figure 8 – Floor Space Ratio, Parramatta Local Environmental Plan 2023

PLANNING PROPOSAL

20. On 2 August 2022 Council received a Planning Proposal (**Attachment 2**) for land at 45 Macquarie St, Parramatta seeking to amend the provisions of the Parramatta Local Environmental Plan 2011 (PLEP 2011) (now Parramatta Local Environmental Plan 2023) to modify the extent of the mapped archaeological site at the subject site.
21. Specifically, the proposal seeks to reduce the extent of the archaeological site A11 at 45 Macquarie Street, Parramatta listed on Schedule 5 of the PLEP 2011 which is now identified as A16 on Schedule 5 of the PLEP 2023 (see **Figure 9**). The Proposal seeks to align with the extent of the gazetted listing on the NSW State Heritage Register (SHR) of item 02027 (see **Figure 10**), "Archaeological Site and associated artefacts".

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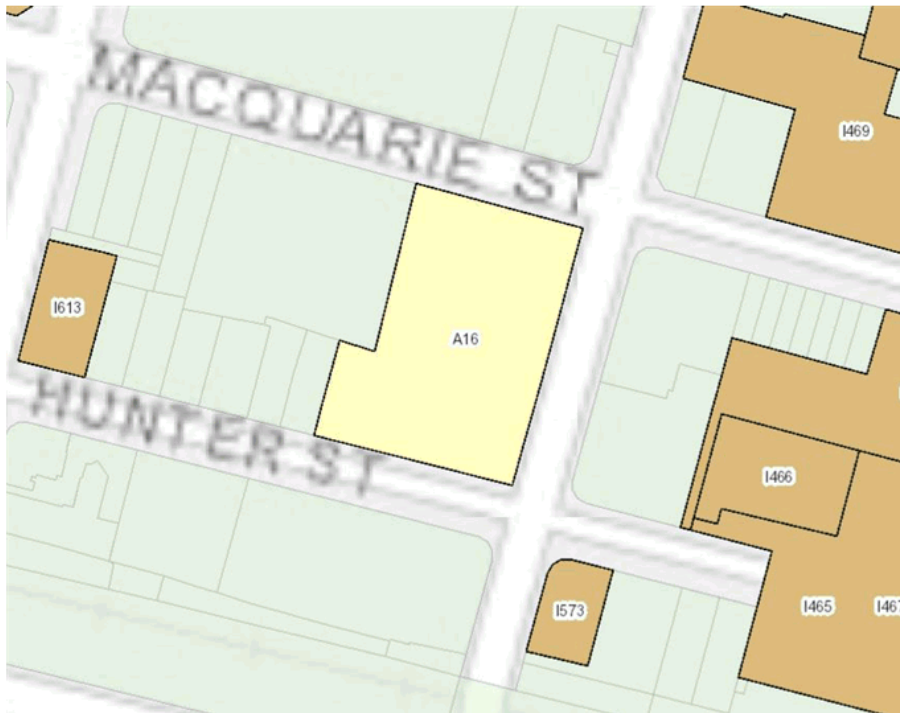


Figure 9 – Subject site identified as A16 at 45 Macquarie Street, Parramatta, listed on Schedule 5 of the PLEP 2023

22. The Proposal specifies that the extent of the archaeological site is to be limited to only the common area located on Basement Level 1, which is consistent with the NSW State Heritage Register plan (refer to **Figure 10** below).

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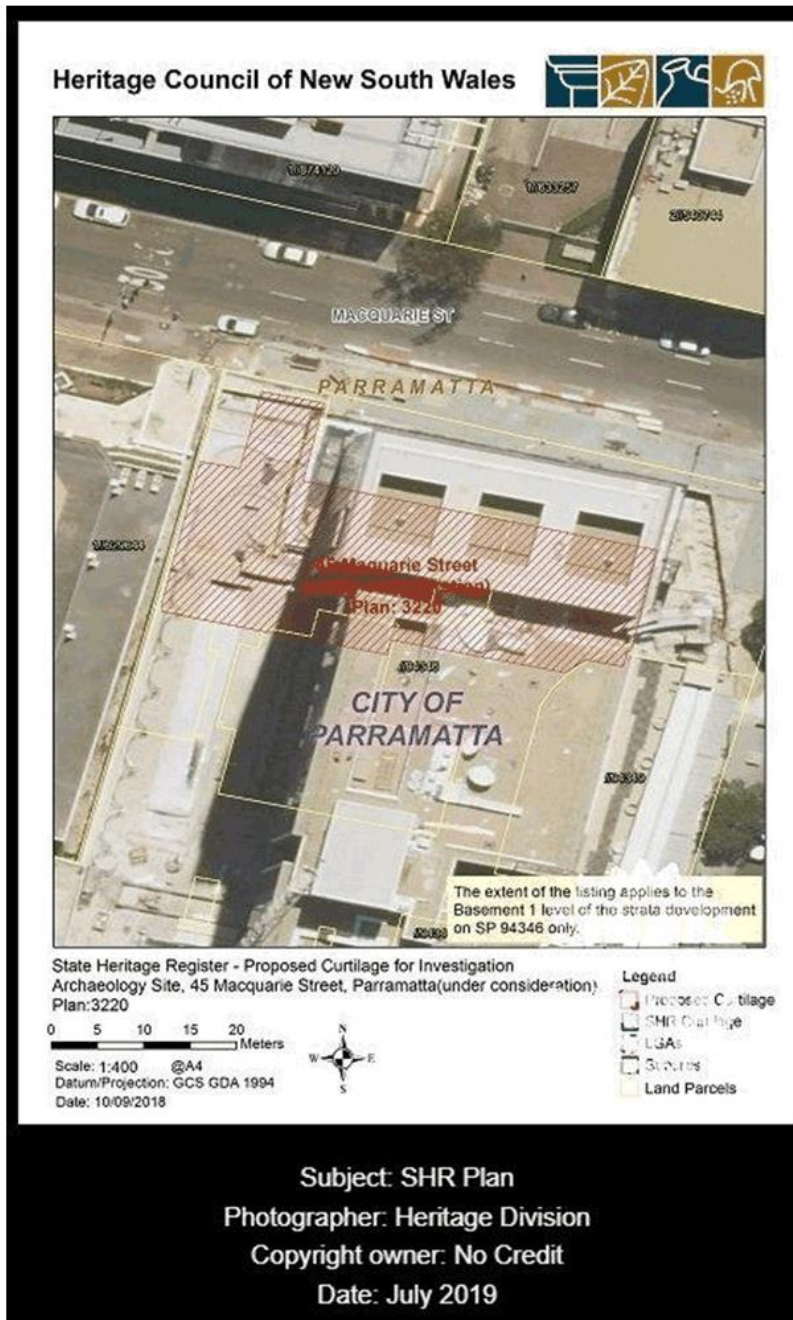


Figure 10 – NSW State Heritage Register Plan of item 02027 “Archaeological Site and associated artefacts”. Extent of the listing is shown hatched in red.

23. The Planning Proposal will enable exempt and complying development to take place under State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 in the parts of the existing building that will be excluded from the listing without affecting the heritage significance of the archaeological remains, thus enabling minor types of development to take place without a requirement for a development application.
24. A copy of the Planning Proposal is provided at **Attachment 2**.

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LOCAL & STRATEGIC CONTEXT*State Planning Policies*

25. The Planning Proposal is generally consistent with the relevant state policies and planning strategies including the Greater Sydney Region Plan, Central City District Plan, and Ministerial Directions under Clause 9.1 of the Environmental Planning and Assessment Act 1979.
26. The Greater Sydney Region Plan: A Metropolis of Three Cities aims to create and renew great places and local centres, with respect to each District's heritage. Under Direction 4 - Liveability: A City of Great Places, Objective 13 states "*Environmental heritage is identified, conserved and enhanced*". This objective acknowledges that respectfully combining history and heritage with modern design achieves an urban environment that demonstrates shared values and contributes to a sense of place and identity. It highlights that this is particularly important for transitional areas, places experiencing significant urban renewal and where it is necessary to take account of the cumulative impacts of development on heritage values.
27. The Planning Proposal is in keeping with this objective as the buildings on site were carefully designed to respectfully combine them with the history and heritage of the site, evident in the archaeological interpretation zone and permanent exhibition area that is accessible to the public.
28. The Central City District Plan (CCDP) identifies Direction 3 - Liveability, Objective 13, Action 2c as the need to manage and monitor the cumulative impact of development on the heritage values and character of places. This Planning Proposal is consistent with this action, as it will align the local heritage listing of the site with the gazetted SHR listing whilst protecting the heritage values and character of the subject site if any future development is proposed.

Local Strategies

29. Councils are required to prepare a Local Strategic Planning Statement (LSPS) to set out the long-term vision for land use planning and respond to broader priorities identified in the District Plans and integrate with Council's Community Strategic Plan. The LSPS provides the local strategic planning framework, and any new planning proposal must justify any inconsistency with this framework, and the supporting Local Housing Strategy (LHS) and Employment Lands Strategy (ELS). Council's LSPS was published on 31 March 2020.
30. The proposal is consistent with the LSPS as it is consistent with Planning Priority 9: *Enhance Parramatta's heritage and cultural assets to maintain our authentic identity and deliver infrastructure to meet community needs*. The proposal will not affect the heritage and cultural assets on the site, as there are no proposed physical changes to the site, with no archaeological remains existing beyond the SHR curtilage. The archaeological heritage will continue to be managed and protected under the existing arrangements.

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ASSESSMENT OF KEY ISSUES*Heritage Considerations*

31. A Heritage Assessment Report has been prepared by the applicant's heritage consultant GBA Heritage in support of the Planning Proposal. A copy of the heritage report is provided at **Attachment 3**.
32. The Heritage Assessment Report concludes that the Planning Proposal should be supported given that the current LEP boundaries and listing information of the surviving archaeological relics at the subject site should match those gazetted for the State Heritage Register listing. It notes that the reduced archaeological area is defined and enclosed by the concrete basement walls that surround the Philip Ruddock Heritage Centre.
33. On 1 November 2022 Parramatta's Heritage Advisory Committee (HAC) met to review the Planning Proposal. The Committee requested additional information to justify the need for the planning proposal, confirm what heritage value exists outside the area of the proposed reduced listing, and confirm any impacts of existing stratification on the proposed reduced listing. The HAC requested the additional information be reported back to the HAC for consideration.
34. On 15 March 2023 the applicant provided a written response to the request for additional information. The applicant's response detailed the need for the reduced listing as follows:
 - There is no surviving archaeology on the site beyond that now delineated in the SHR curtilage, therefore the additional area of LEP listing is incorrect to the extent that it is now redundant.
 - Sound heritage management processes need to be based on correct and up to date information.
 - The archaeological management implications arising from the relevant provisions of the LEP and the NSW Heritage Act must rely on accurate information.
 - The long term management of the building above the listed area, with its various common and privately owned strata lots, should be facilitated in a manner that is unencumbered by specific, but potentially redundant and unnecessary development control restrictions that would be generated if the LEP archaeology was not accurately defined.
35. The response stated that there was no archaeological significance associated with the remainder of the site outside of the proposed reduced listing. The reduced listing will contain the items of heritage value within one existing strata title and will not impact on their protection.

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36. On 2 May 2023 the HAC met to review the additional information provided by the applicant and Council's internal heritage review.
37. The HAC resolved that the reduction of the LEP listing to align with the SHR curtilage is appropriate, as all remaining extant State significant historical archaeology within the site is limited to the SHR listing curtilage, and no changes are proposed to the existing SHR listed item including its mapped curtilage.
38. An examination of the State Heritage Listing has established that the location of the item within the building is described as being within the common property area of basement level 1 of SP 94346.
39. Council's Heritage Officer has reviewed the applicant's Heritage Assessment Report prepared by GBA Heritage along with additional information provided by the applicant. The Heritage Officer assessment concludes that the changes under the Planning Proposal are supported, noting that with regards to the presence and value of any physical archaeological relics outside the SHR listed area, there is no such archaeology surviving, with any other archaeology having been removed during the approved excavation for the now existing basements.
40. The Planning Proposal was referred to Heritage NSW for comment. Heritage NSW did not raise any objections, stating that amendments to LEPs for greater accuracy and better protection of local heritage are encouraged. Heritage NSW acknowledged that all remaining extant State significant historical archaeology within the site is limited to the SHR listing curtilage, and no changes are proposed to the existing SHR listed item including its mapped curtilage.
41. The Planning Proposal was also referred to the Dharug Ngurra Aboriginal Corporation and Deerubbin Local Aboriginal Land Council for comment, however no comments were received.
42. It is considered that the Planning Proposal has appropriately considered any heritage impacts.

Application of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

43. The applicant states in the Planning Proposal that it seeks to "permit ease of development modification to the contemporary building on the subject site".
44. The Planning Proposal will have the effect of enabling consideration of the application of the provisions of the *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008* for works proposed to parts of the building outside of the curtilage of the State Heritage Listed area.

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PLAN MAKING DELEGATIONS

45. Revised delegations were announced in October 2012 by the then Minister for Planning and Infrastructure, allowing councils to make LEPs of local significance. On 26 November 2012, Council resolved to accept the delegation for plan-making functions. Council has resolved that these functions be delegated to the CEO.
46. Should Council resolve to endorse the Planning Proposal to proceed, it is recommended that Council request that it exercise its plan-making delegations. This means that once the Planning Proposal has been to Gateway, undergone public exhibition and been adopted by Council, Council officers will deal directly with the Parliamentary Counsel Office on the legal drafting and mapping of the amendment. The LEP amendment is then signed by the CEO before being notified on the NSW Legislation website.

CONSULTATION & TIMING

47. The Planning Proposal and supporting documents were referred internally to Council's Heritage Officer, Legal Services Unit and Council's Heritage Advisory Committee (HAC).
48. As noted earlier the Planning Proposal was referred to Heritage NSW for comment. Heritage NSW did not raise any objections, stating that amendments to LEPs for greater accuracy and better protection of local heritage are encouraged.
49. The Planning Proposal and supporting documents were also referred to Dharug Ngurra Aboriginal Corporation and Deerubbin Local Aboriginal Land Council, however no comments were received.
50. No public consultation has yet been undertaken relating to this Planning Proposal. Should Council resolve to proceed with the Planning Proposal, it (and all related information) will be submitted to the DPE for Gateway Determination. Community consultation will be undertaken in accordance with the Gateway Determination.

FINANCIAL IMPLICATIONS FOR COUNCIL

51. Should Council resolve to proceed with the Planning Proposal, the costs incurred in conducting the public exhibition will be covered by the Planning Proposal fees.

CONCLUSION AND NEXT STEPS

52. This report seeks the advice of the LPP to Council on the consideration of the Planning Proposal for 45 Macquarie Street, Parramatta to DPE for Gateway assessment. The Council officer recommendation is that the Planning Proposal be forwarded to the DPE for a Gateway Determination.
53. Following the Local Planning Panel's consideration of the proposal, the Planning Proposal will be considered by Council. Should the proposal be supported by

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Council it will be forwarded to DPE for consideration for a Gateway Determination.




Rachel Machkevitch
Project Officer

Belinda Borg
Team Leader Land Use Planning

David Birds
Group Manager, Major Projects and Precincts

Jennifer Concato
Executive Director City Planning and Design

ATTACHMENTS:

- | | | | |
|---|---|-------------------------------------|----------|
| 1 |  | Maps of Strata Lots at Subject Site | 2 Pages |
| 2 |  | Planning Proposal | 33 Pages |
| 3 |  | Heritage Report | 17 Pages |

REFERENCE MATERIAL

ATTACHMENT 1 – MAPS OF STRATA LOTS AT SUBJECT SITE



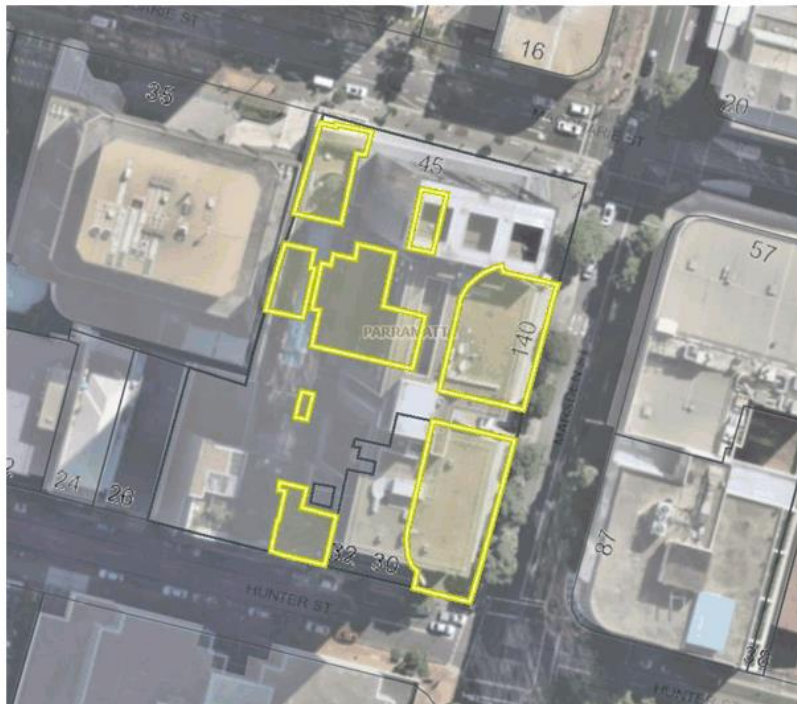
Land at subject site SP 94346 known as 45 Macquarie Street, Parramatta



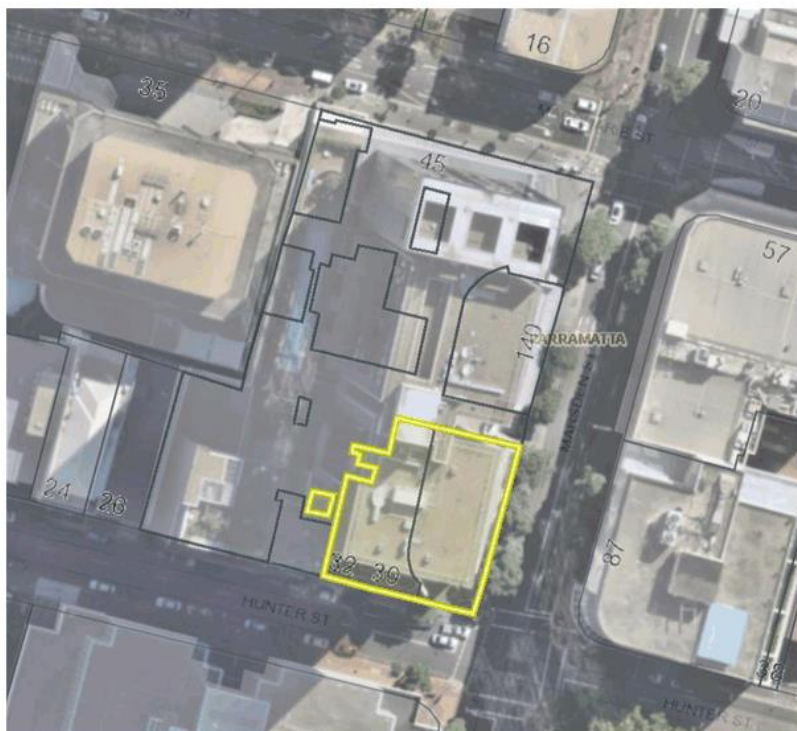
Land at subject site SP 94348 known as 30 Hunter Street, Parramatta

Item 6.1 - Attachment 1

Maps of Strata Lots at Subject Site



Land at subject site SP 94349 known as 140 Marsden Street, Parramatta



Land at subject site SP 94347 known as 32 Hunter Street, Parramatta



PLANNING PROPOSAL

To amend the *Parramatta Local Environmental Plan 2011* by reducing the extent of the archaeological site identified as A11 at 45 Macquarie St Parramatta, listed on Schedule 5 of the LEP, (Lot 100, DP 12122216) and identified on the Heritage Map (HER10), to align with the extent of the recently gazetted listing of that archaeology on the *NSW State Heritage Register* as item 2027, "Archaeological Site and associated artefacts"

45 Macquarie Street, Parramatta

Prepared for: Owners of DP 1224002

REF: M210146

Date: 9 March 2022





PLANNING PROPOSAL

Prepared for: Owners of DP 1224002
REF: M210146
Date: 9 March 2022





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Planning Ingenuity Pty Ltd

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Item 6.1 - Attachment 2

Planning Proposal



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Planning Ingenuity Pty Ltd

PLANNING PROPOSAL
REF: M210146



Executive Summary

This Planning Proposal seeks to amend the provisions of the *Parramatta Local Environmental Plan 2011* (PLEP 2011) for land at No. 45 Macquarie Street, Parramatta. Specifically, the Planning Proposal seeks to reduce the extent of the archaeological site identified as A11 at 45 Macquarie St Parramatta, listed on Schedule 5 of the LEP, (Lot 100, DP 12122216) and identified on the Heritage Map (HER10), to align with the extent of the recently gazetted listing of that archaeology on the *NSW State Heritage Register* (SHR) as item 2027, "Archaeological Site and associated artefacts".

The Planning Proposal will seek to apply the heritage listing to the SP 94346 common area located at Basement level 1. This is currently identified as occupying the entirety of the site at Nos. 134-140 Marsden Street (including 45 Macquarie Street), Parramatta under Schedule 5 and the PLEP 2011 Heritage Map (Sheet HER_010). This Planning Proposal is to only apply to the interior face of retaining walls around the archaeological sites including the Convict Hut, Wheelwright's Workshop and 1836 – 1844 Cottage and Cellar and Cellar Drain of Shepherd Inn.

This Planning Proposal applies to the land which contains the archaeological site at No. 45 Macquarie Street, Parramatta. The Planning Proposal seeks to preserve the heritage significance of the archaeological site, however reduce its extent to apply only to the common area located on Basement level 1. This is supported by a Heritage Assessment Report and Heritage Inventory Sheet which has evaluated the heritage significance of the archaeological site and the proposed reduction of extents.

The Heritage Assessment Report prepared by *GBA Heritage* outlines the historical importance of the archaeological site and provides a description of its physical condition and an assessment of its heritage significance. The assessment has been undertaken following the guidelines in the NSW Heritage Manual which have provided guidance on the substance, structure and methodology for determining the existing heritage significance of the archaeological site. The heritage assessment has identified that the archaeological site, which is already identified as prominent and significant, will not be altered and will be conserved despite the proposed changes. The heritage assessment has considered the cultural significance of the site in accordance with *The Australia ICOMOS Burra Charter* and Heritage NSW criteria to ensure the reduced extent of the archaeological site will protect significance as is existing.

The Planning Proposal has been prepared in accordance with the NSW Department of Planning & Environment's *Guide to Preparing Planning Proposals* and has adequately addressed the relevant strategic and statutory planning considerations.

The proposed modification to reduce the extent of the archaeological site identified in the PLEP is considered to satisfy the requirements to enable the amendment of the PLEP and is submitted to Parramatta City Council for endorsement and submission to the Department of Planning, Industry and Environment for Gateway determination.





1. Introduction

This Planning Proposal has been prepared for the Owners of DP 1224002, at No. 45 Macquarie Street, Parramatta. It is submitted in support of an application to request that Council seek a Gateway Determination under the provisions of Section 3.34 of the *Environmental Planning & Assessment Act 1979* (EP&A Act). The Planning Proposal submitted with this report has been prepared in accordance with Section 3.33 of the EP&A Act as well as the NSW Department of Planning & Environment's publications "A Guide to Preparing Planning Proposals" and "A Guide to Preparing Local Environmental Plans".

The primary intent of this submission is to initiate the Planning Proposal process to amend the *Parramatta Local Environmental Plan 2011* (PLEP) by seeking to reduce the extent of the archaeological site identified in Schedule 5 (A11) to only apply to the SP 94346 common area located at Basement level 1 at No. 45 Macquarie Street, Parramatta. This is to align with the extent of the recently gazetted listing of that archaeology on the *NSW State Heritage Register* as item 2027, "Archaeological Site and associated artefacts".

This Planning Proposal will subsequently modify the extent of the archaeological site as shown on the PLEP Heritage Map. The proposal will seek to only apply to the interior face of retaining walls around the archaeological sites including the Convict Hut, Wheelwright's Workshop and 1836 – 1844 Cottage and Cellar and Cellar Drain of Shepherd Inn. Currently, Schedule 5 identifies A11 as occupying the entirety of the site at Nos. 134-140 Marsden Street, Parramatta. As detailed, this Planning Proposal seeks to align the extent of the PLEP listed site (A11) with the SHR listing footprint. Of relevance, the formal listing of the site on the NSW SHR was gazetted on 5 July 2019 as is illustrated on SHR Plan 3220.

Submitted in support of this Planning Proposal application is a Heritage Assessment Report prepared by *GBA Heritage* that has evaluated the heritage characteristics of the archaeological site. The proposal will not seek to alter the heritage significance of the archaeological site and is consistent with local and state government planning strategies and will protect the heritage of the existing site within the Parramatta LGA.

This application for a Planning Proposal has been informed by the following documents:

Table 1 Supporting Documents with this Planning Proposal

Document	Author
Heritage Assessment Report	GBA Heritage
Heritage Inventory Sheet	GBA Heritage

This report is divided into six sections including a locality and site analysis, existing planning provisions, draft planning provisions, the Planning Proposal and a conclusion.



2. Locality and Site Analysis

2.1 THE CONTEXT

2.1.1 Metropolitan Context

The subject site is located in Parramatta. The site is within the urbanised area under the Central River City Plan.

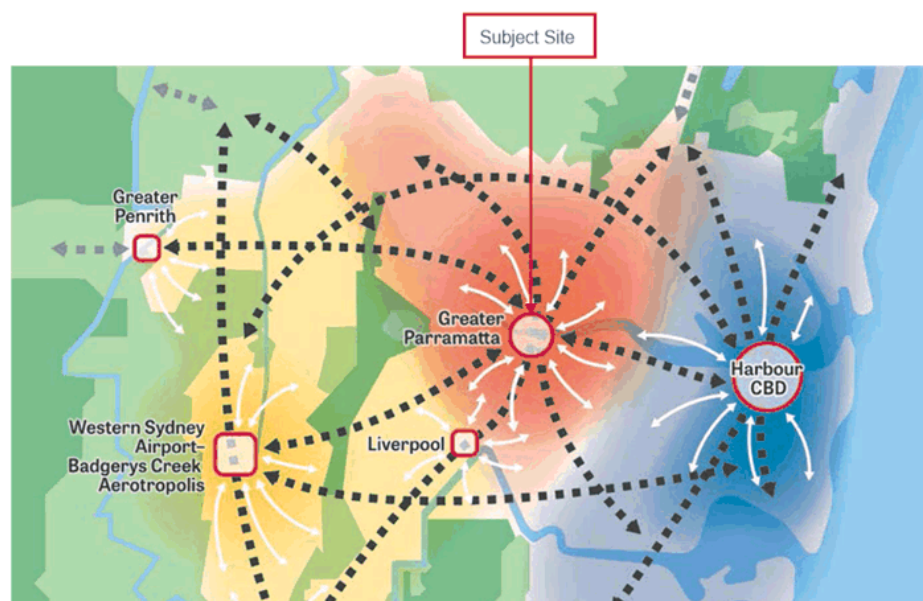


Figure 1 Context Map from Metropolis of 3 Cities

2.1.2 Local Context

The subject site is located within the dense urbanised area of the Parramatta CBD. The subject site contains frontages to Hunter, Marsden and Macquarie Street. The site contains an existing high density mixed use development and is characteristic of the dominant built form in the locality, being medium to high rise structures. The local character is characterised by a range of development and architectural styles. The site and its context within the Parramatta CBD locality is illustrated on the zoning map extract in **Figure 2**.

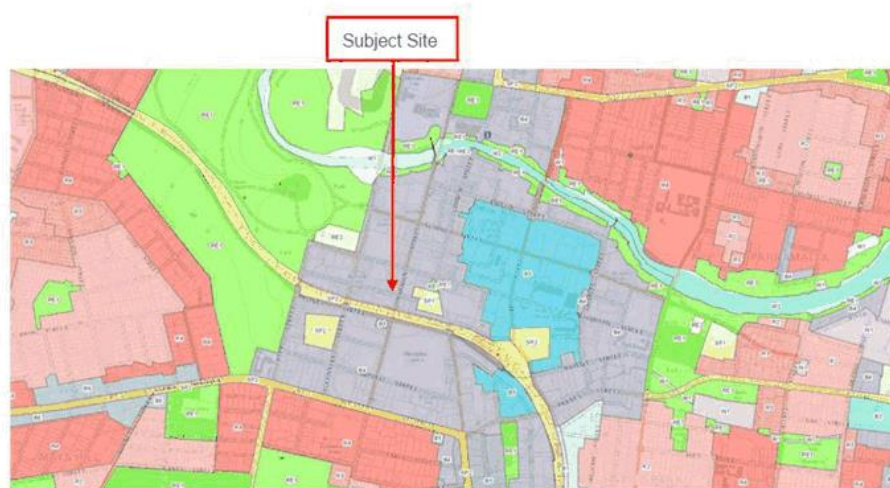


Figure 2 Context within the wider Parramatta locality (Source: NSW Planning Portal)

2.2 THE SITE

The subject site comprises a corner lot with an area of approximately 4,900m² having a legal description of Lot 100 in DP 1212216. The site is identified as No. 45 Macquarie Street, Parramatta. The location of the subject site is shown edged red in the aerial image provided at Figure 3.



Figure 3 Aerial image (Source: NSW Government SIX Maps)

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Pedestrian access to the site is from the corner of Macquarie and Marsden Street with vehicular access provided from Hunter Street. The site is occupied by a high density, contemporary mixed use development with the archaeological site located within the common property on basement level 1. The archaeological items include the 'Site of Convict Hut', 'Wheelwrights Workshop' and 'Hotel Cellar and Associated Archaeological Remains'. As detailed, the formal listing of the archaeological items on the NSW SHR was gazetted on 5 July 2019 per SHR Plan 3220.

Photographs of the subject site depicting existing conditions and archaeological site are provided in the following figures. Further photographic imagery of the site and its heritage and local context are included in the Heritage Assessment Report provided with the submission.



Figure 4 Contemporary mixed use development on site

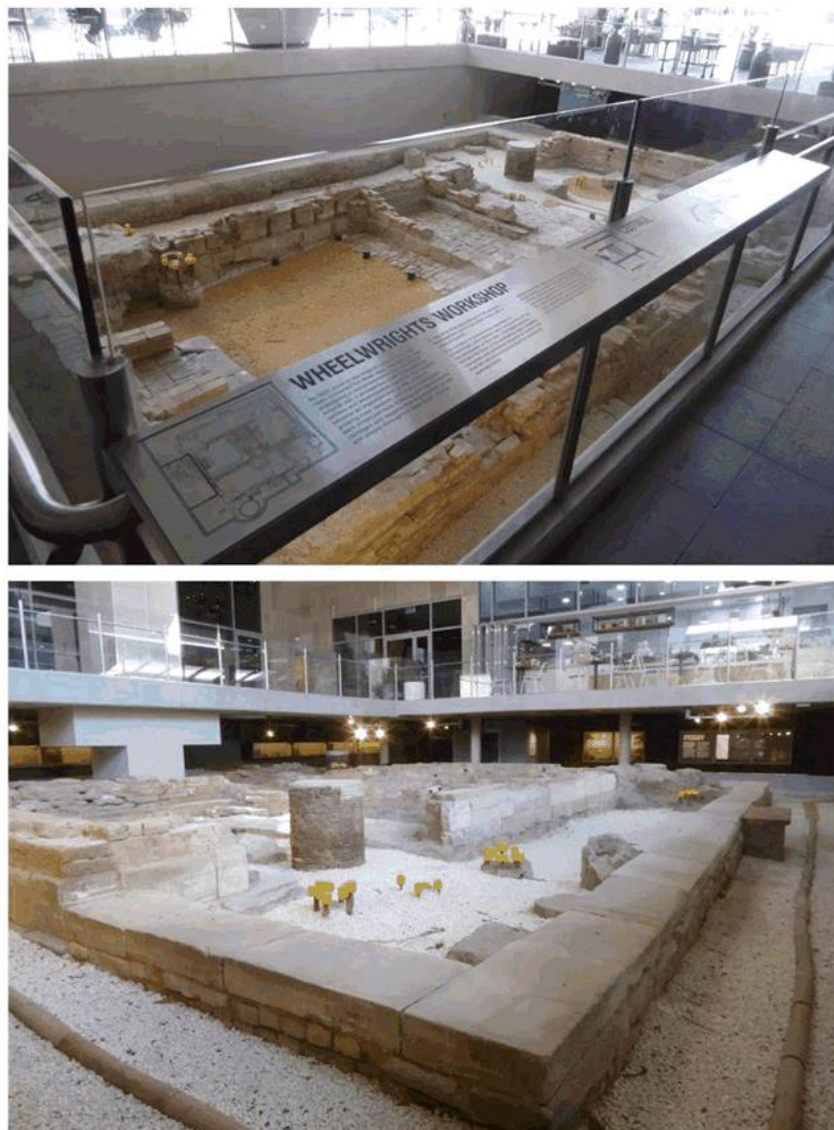


Figure 5 Wheelwrights Workshop and Convicts Hut



Figure 6 Hotel Cellar

2.3 SURROUNDING DEVELOPMENT

The site is located within the Parramatta CBD that comprises of medium to high density developments with differing architectural characters reflecting various eras of development. The subject site is directly adjoined by the B4 Mixed Use zone which contains a variety of commercial, community, religious and residential uses.

The aerial image provided at **Figure 7** indicates key features of the immediate area.



Figure 7 Key features in proximity to the subject site

3. Existing Planning Provisions

3.1 Parramatta Local Environmental Plan 2011 (PLEP 2011)

The land is zoned B4 Mixed Use under the PLEP 2011. The objectives of the B4 Mixed Use zone are as follows:

- To provide a mixture of compatible land uses.
- To integrate suitable business, office, residential, retail and other development in accessible locations so as to maximise public transport patronage and encourage walking and cycling.
- To encourage development that contributes to an active, vibrant and sustainable neighbourhood.
- To create opportunities to improve the public domain and pedestrian links.
- To support the higher order Zone B3 Commercial Core while providing for the daily commercial needs of the locality.
- To protect and enhance the unique qualities and character of special areas within the Parramatta City Centre.

No changes to the zoning of the land are proposed in this application for a Planning Proposal. An extract of the PLEP Land Zoning Map is provided in **Figure 8** below.

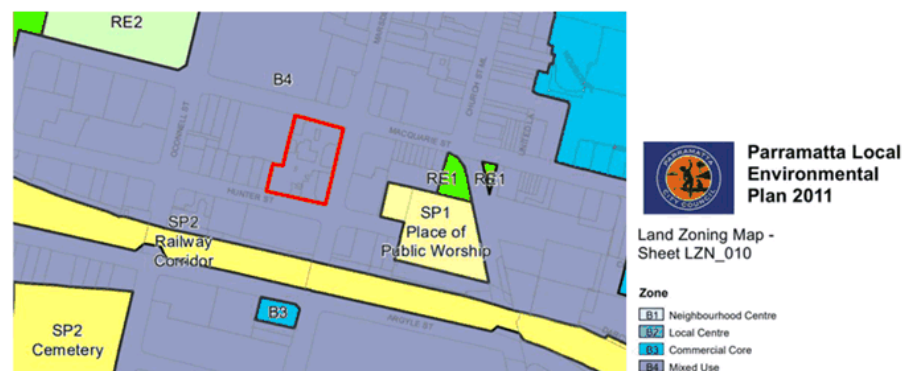


Figure 8 Extract from PLEP Land Zoning Map (LZN_010) with the subject site edged in red

The entirety of the site is identified as a heritage item, A11 ('Archaeological Site') being Nos. 134-140 Marsden Street (Lot 1, DP 953138; Lot 1, DP 1079113; Lots 1 and 2, DP 213184; Lot 1, DP 61073; Lot 1, DP 539968; Lots 101, 102 and 103, DP 785428; Lots A, B and C, DP 82967). As discussed in this Planning Proposal, it is sought to reduce the extent of this *Archaeological Site* to only apply to the common areas in basement level 1 per Strata Plan 94346 in accordance with the NSW SHR Plan 3320. An extract of the PLEP Heritage Map is provided in **Figure 9** below.

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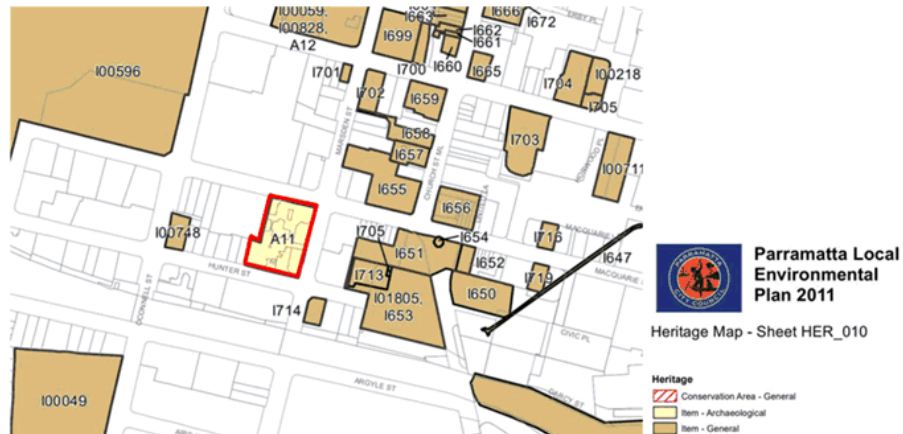


Figure 9 Extract from PLEP Heritage Map (HER_010) with the subject site edged in red

The current development standards that apply to the land under the PLEP are summarised as follows:

Table 2 Summary of Current Development Standards		
Control	Existing Requirement	Figure
Height of Buildings	54m	10
Floor Space Ratio	6.0:1	11
Acid Sulfate Soils	Class 4 and 5	12
Land Reservation Acquisition	B4 – Local Road Widening	13
Additional Local Provisions	-	14

No changes to the principal development standards currently applicable to the site under PLEP are proposed to change under this Planning Proposal request.



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Figure 10 Extract from PLEP Height of Building (HOB_010) with the subject site edged in red



Figure 11 Extract from PLEP Floor Space Ratio Map (FSR_010) with the subject site in red



Figure 12 Extract from PLEP Acid Sulfate Soils Map (ASS_010) with the subject site in red

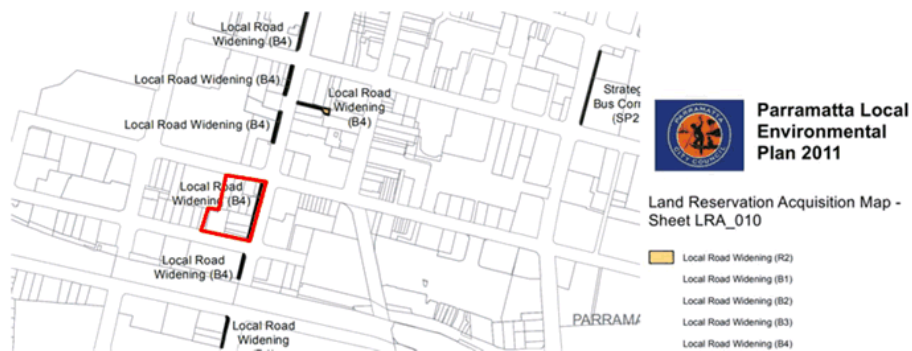


Figure 13 Extract from PLEP Land Reservation Acquisition Map (LRA_010) with the subject site in red



Figure 14 Extract from PLEP Additional Local Provisions Map (ALP_010) with the subject site in red

The land is not known to be subject to any other environmental constraints.

3.2 Parramatta Development Control Plan 2011

The Parramatta Development Control Plan (PDCP) 2011 applies to the subject site and its surrounds. Any development proposals either on the site or on adjoining sites are required to address any relevant PDCP controls.

The site is within the Parramatta City Centre as identified in Part 4, Section 4.3.3 of the PDCP which specifies objectives for the precinct and outlines the various controls that any new development proposals are required to address. The proposed reduction to the extent of area identified as part of the archaeological site is consistent with the objectives and controls of the Parramatta City Centre and will not impact on its continued application.

4. Draft Planning Provisions

4.1 Proposed Amendments

This Planning Proposal request seeks to reduce the extent of the land included in Schedule 5 of the PLEP as an archaeological site and as a result, it will require an amendment to the Heritage Map to identify the land. This will only include select portions of the land identified within the common area of Basement level 1 under SP 94356 at No. 45 Macquarie Street, Parramatta. This is to align with the extent of the recently gazetted listing of that archaeology on the NSW State Heritage Register as item 2027, "Archaeological Site and associated artefacts".

An extract of the current Heritage Map is provided in **Figure 15**.



Figure 15 Extract from PLEP Heritage Map (HER_010) with the subject site in red

The revised Heritage Map will be prepared by Parramatta City Council.



5. Planning Proposal

5.1 Objectives or Intended Outcomes – Part 1 of The Guide

5.1.1 Objectives

The objective of this Planning Proposal is to reduce the extent of the archaeological area to only apply to the common area of SP 94346 located in Basement Level 1 at No. 45 Macquarie Street, Parramatta. This is to only apply to the interior face of retaining walls around the archaeological sites including the Convict Hut, Wheelwright's Workshop and 1836 – 1844 Cottage and Cellar and Cellar Drain of Shepherd Inn. This will align with the extent of the recently gazetted listing of that archaeology on the *NSW State Heritage Register* as item 2027, "Archaeological Site and associated artefacts".

5.1.2 Intended Outcomes

The Planning Proposal will amend Schedule 5 and the Heritage Map of the PLEP 2011 to modify the area and reference of the archaeological area currently identified as A11 at Nos. 134-140 Marsden Street, specifically, Lot 1, DP 953138; Lot 1, DP 1079113; Lots 1 and 2, DP 213184; Lot 1, DP 61073; Lot 1, DP 539968; Lots 101, 102 and 103, DP 785428; Lots A, B and C, DP 82967. The proposal will seek to reduce the extent of this area to the common area under SP 94346 within Basement Level 1 and apply to the interior face of retaining walls around the archaeological sites including the Convict Hut, Wheelwright's Workshop and 1836 – 1844 Cottage and Cellar and Cellar Drain of Shepherd Inn in accordance with the NSW SHR.

The modification to the extent of this archaeological site in Schedule 5 of PLEP 2011 will mean that any future exempt and complying development pertaining to the mixed use development will not be affected by the heritage item. As existing, any future development applications either on the subject site or on any land within its vicinity will need to consider the provisions of Clause 5.10 of PLEP 2011. This will maintain the statutory requirement for development proposals to consider the effects of proposed development on the heritage significance of the archaeological site.

5.2 Explanation of Provisions – Part 2 of The Guide

The proposed outcome will be achieved by amending the PLEP to:

- Modify the heritage listing for the archaeological site to only include the common area under SP 94346 of Basement Level 1 at No. 45 Macquarie Street, Parramatta in Part 3 (Archaeological Sites) of Schedule 5 Environmental Heritage, and
- Amend the Heritage Map (Sheet HER_010) of the PLEP to modify the land containing the archaeological site (SP 94346) to align with the NSW SHR.

5.3 Justification – Part 3 of The Guide

This section details the reasons for the proposed LEP amendments and is based on a series of questions as outlined in the Department of Planning and Environment's 'A Guide to Preparing Planning Proposals'. The matters to be addressed include the strategic planning context of the amendments, potential State and Commonwealth agency interests, environmental, social and economic impacts.

The planning proposal has strategic merit. The heritage significance of the archaeological site which has been previously established will not be affected by the proposal. This Planning Proposal will seek to modify the extent to which this heritage item applies and will permit the ease of development (namely, exempt and complying development



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under *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008* at the subject site without affecting heritage significance. This is established by the assessment undertaken by GBA Heritage. As detailed, the proposal will align with the recently gazetted NSW SHR listing.

These matters are further discussed below in Parts 5.3.1 to 5.3.3 of this report.

Questions for consideration in demonstrating justification

5.3.1 Section A - The Need for the Planning Proposal

Q1: Is the planning proposal a result of an endorsed local strategic planning statement, strategic study or report?

No. There are no strategic studies or reports that directly address the subject site. However, the continued conservation of the archaeological site is consistent with the Local Strategic Planning Statement (City Plan 2036) in relation to conservation of heritage.

The planning proposal is the result of requirements of the owners of DP 1224002 and the recommendations of the Heritage Assessment Report prepared by *GBA Heritage*. The report concludes that the reduction of extent pertaining to the archaeological site pertaining to the Basement Level 1 under SP 94346 will continue meet criteria for listing as a heritage item. The report concludes the following:

- The retained archaeological relics have already been reduced in extent by the construction of the high-rise residential building, as approved by HNSW and PCC.
- The reduced archaeological area is now defined and enclosed by the concrete basement walls that surround the Archaeological Display Centre.
- The retained archaeological relics are protected and conserved under the relevant provisions of the Heritage Act NSW, 1977.
- The ownership of the archaeological relics and the Display Centre fall within the strata title framework of the remainder of the building and site.
- The clarification of the confined extent of the heritage listed archaeological relics will enable changes and upgrades to the remainder of the high-rise building at 45 Macquarie Street to be approved by the relevant consent authority without any need to consider potential heritage impacts on the archaeology.

Q2: Is the planning proposal the best means of achieving the objectives or intended outcomes or is there a better way?

Yes. The objective of this planning proposal is to amend the extent of the archaeological site in Schedule 5 of the PLEP and Heritage Map (HER_010). The best, and only, means of achieving this objective is through the planning proposal process.

The reduced extent will continue to provide ongoing protection and recognition of the heritage significance of the archaeological site. There are no other options, such as adding site-specific objectives and controls to the Parramatta DCP, which will reduce the extent to which the PLEP applies which providing a high level of heritage protection and recognition.

5.3.2 Section B - Relationship to the Strategic Planning Framework

Q3: Will the planning proposal give effect to the objectives and actions of the applicable regional, or district plan or strategy (including any exhibited draft plans or strategies)?

Yes. The planning proposal is consistent with the relevant objectives and actions of the Greater Sydney Region Plan: A Metropolis of Three Cities and the Central River City Plan, as discussed below.



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A Metropolis of 3 Cities: The Greater Sydney Region Plan (March 2018)

On 23 March 2018, the Greater Sydney Commission released *A Metropolis of 3 Cities: The Greater Sydney Region Plan*. The new Regional Plan contains a revised ten directions for the Greater Sydney Metropolitan Area. The Directions include the following:

1. A city supported by infrastructure;
2. A collaborative city;
3. A city for people;
4. Housing the city;
5. A city of great places;
6. A well connected city;
7. Jobs and skills for the city;
8. A city in its landscape;
9. An efficient city;
10. A resilient city.

The Metropolitan Strategy identifies the site as being located within the "Central River City" as detailed in **Figure 16**.

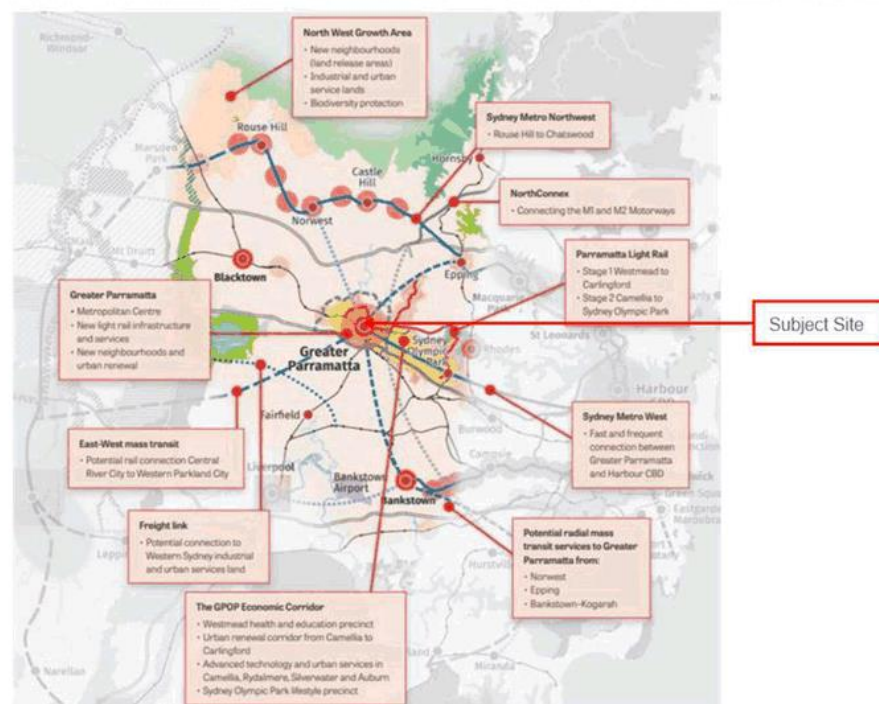


Figure 16 The Central River City (Source: A Metropolis of 3 Cities: The Greater Sydney Region Plan)

An assessment against the relevant directions and their objectives is provided in the table below.

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Table 3 Greater Sydney Region Plan: A Metropolis of Three Cities Directions**Direction 4 – Liveability****Objective 13: Environmental heritage is identified, conserved and enhanced**

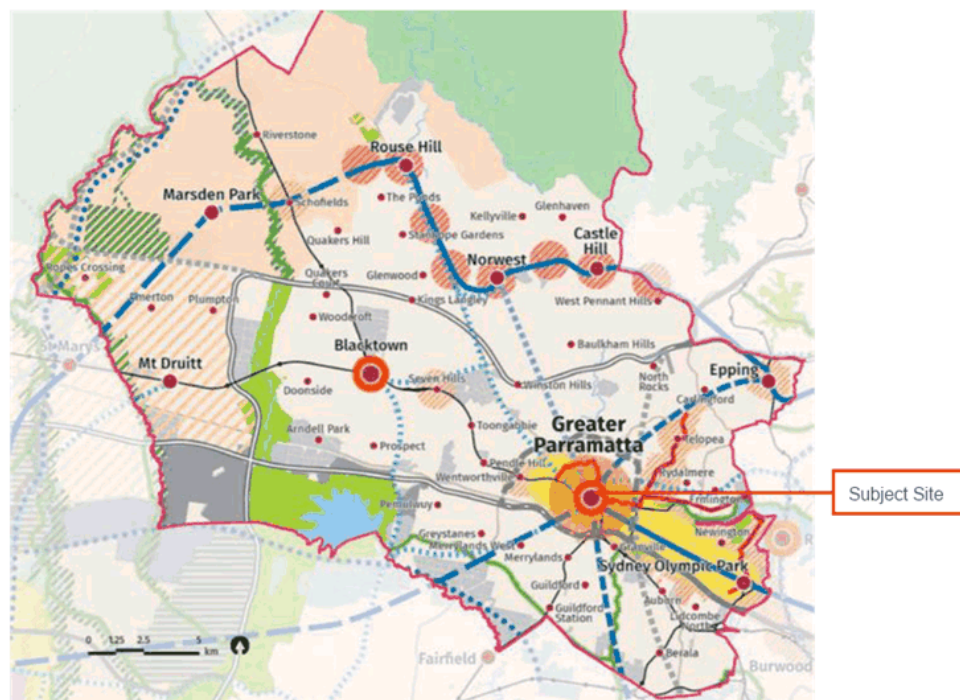
This planning proposal seeks to reduce the extent of the archaeological site in Schedule 5 (A11) to only apply to the SP 94346 common area located at Basement level 1. This Planning Proposal will not alter the heritage protection and recognition of the archaeological site and is therefore consistent with Objective 13.

Central City District Plan

In March 2018, the Greater Sydney Commission released the Central City District Plan. The Central City District Plan is a guide to implementing the Greater Sydney Region Plan at a District level. It provides a 20-year plan to manage growth and achieve the 40 year vision.

The Central City District Plan establishes a number of priorities and actions to guide growth, development and change, relating to productivity, liveability and sustainability. Additional housing to improve diversity and affordability co-ordinated with transport, centres and services is required in response to population growth. As such, the local area will require more dwellings, jobs and infrastructure in order to accommodate the needs of the growing population.

The District Plan outlines actions for how the Central City District will work towards meeting the priorities and objectives of the Regional Plan. **Figure 17** details the land within the Central City District Plan.



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Figure 17 The Central City District Plan locality (Source: Central City District Plan)

The Proposal supports a number of the actions outlined in the plan as outlined in the following table:

Table 4 Central City District Plan
Direction 3 – Liveability
Planning Priority C6: Creating and renewing great places and local centres, and respecting the District's heritage
This Planning Proposal seeks to reduce the extent to which the archaeological site applies to only the physical area as identified in this Report. The proposal will continue to conserve the environmental heritage of the archaeological site within the Parramatta LGA. The proposal will continue to identify, conserve, interpret and celebrate Parramatta's heritage values as is currently existing whilst improving the potential of owners of the building on-site.

Q4: Will the planning proposal give effect to a council's endorsed local strategic planning statement, or another endorsed local strategy or strategic plan?

Yes. The planning proposal is consistent with the Parramatta Local Strategic Planning Statement (City Plan 2036) and Parramatta Community Strategic Plan, 2018-2038.

Parramatta Community Strategic Plan, 2018-2038

The Parramatta Community Strategic Plan, 2018-2038, was adopted by Council after extensive community engagement. The Plan has been prepared by Council through a series of community consultations. This Plan sets out the community's vision to 2038 and sets out six long term community goals to deliver that vision:

- Goal One: Fair - 'We can all benefit from the opportunities our city offers'.
- Goal Two: Accessible – 'We can all get to where we want to go'.
- Goal Three: Green – 'We care for and enjoy our environment'.
- Goal Four: Welcoming – 'We celebrate culture and diversity - past, present and future'.
- Goal Five: Thriving – 'We benefit from having a thriving CBD and local centres'.
- Goal Six: Innovative – 'We collaborate and champion new ideas to create a better future'.

The following table details how the Planning Proposal is consistent with the relevant vision and strategic goals of the Parramatta Community Strategic Plan:

Table 5 Parramatta Community Strategic Plan 2018-2038
Goal 4 – Welcoming
4.3 Respect, protect and celebrate our shared living histories of Parramatta and embrace our heritage
This planning proposal will continue to protect and recognise the heritage significant of the archaeological site within the Parramatta LGA. The proposal will continue respect, conserve and celebrate Parramatta's heritage values and will maintain understanding of history.

Parramatta Local Strategic Planning Statement

The Parramatta Local Strategic Planning Statement commenced in March 2020.

Local Strategic Planning Statements (LSPS) are a new legislative requirement for Councils, requiring a 20-year vision for land use, as well as outlining strategies for managing change and preserving the unique character of their areas. The LSPS will provide Council with strategic direction for planning and help facilitate a coordinated approach to managing growth and development in the Parramatta area. The LSPS will align with the Community Strategic Plan and Central City District Plan.



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The following table details how the Planning Proposal is consistent with the relevant vision and strategic goals of the Parramatta LSPS:

Table 6 Parramatta Local Strategic Planning Statement

Planning Priority 9: Enhance Parramatta's heritage and cultural assets to maintain our authentic identity and deliver infrastructure to meet community needs

Actions 52 to 54 of this planning priority seek to ensure that heritage is conserved:

A52 Complete the Integrated Heritage Strategy project for community consultation and implementation to better manage and promote the City of Parramatta's Indigenous and European heritage.

A53 Investigate potential development controls to guide the adaptive re-use of heritage items in the Parramatta North Precinct, noting its National heritage significance.

A54 Investigate ways to enhance, embellish and revitalise our Heritage Conservation Areas.

This planning proposal will only seek to reduce the area to which the archaeological site applies and will continue to conserve the environmental heritage of Parramatta LGA. The proposal will continue to manage, protect and promote the heritage character of the archaeological site. The proposal will satisfy the above actions.

Q5: Is the Planning Proposal consistent with the applicable State Environmental Planning Policies?

Yes. The planning proposal is consistent with the Standard Instrument – Principal Local Environmental Plan and all other applicable State Environmental Planning Policies (refer to Tables 8 & 9 below).

Table 7 Relevant State Environmental Planning Policies

SEPP	Application and Consistency
SEPP No. 19- Bushland in Urban Areas	Applicable Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP No. 21- Caravan Parks	Applicable Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP No. 33- Hazardous and Offensive Development	Applicable Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP No. 36- Manufactured Home Estates	Not Applicable.
SEPP No. 47-Moore Park Showground	Not Applicable.
SEPP No. 50- Canal Estate Development	Applicable Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP No. 55- Remediation of Land	Applicable

Table 7 Relevant State Environmental Planning Policies	
SEPP	Application and Consistency
	Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP No. 64 – Advertising and Signage	Applicable Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP No. 65 Design Quality of Residential Apartment Development	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP No 70- Affordable Housing (Revised Scheme)	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (Aboriginal Land) 2019	Not applicable. There is no land in the Parramatta LGA currently identified on the Land Application Map of SEPP (Aboriginal Land) 2019.
SEPP (Activation Precincts) 2020	Not applicable. There are no activation precincts identified in the Parramatta LGA.
SEPP (Affordable Rental Housing) 2009	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (Building Sustainability Index: BASIX) 2004	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (Coastal Management) 2018	Applicable. Consistent, however, the site is not identified within any of the coastal areas. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (Concurrences and Consents) 2018	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (Education Establishments and Child Care Facilities) 2017	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (Exempt and Complying Development Codes) 2008	Applicable.

Table 7 Relevant State Environmental Planning Policies	
SEPP	Application and Consistency
	Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy. Modification to the land as an archaeological site will have the effect on certain works being carried out as either exempt or complying development.
SEPP (Gosford City Centre) 2018	Not Applicable.
SEPP (Housing for Seniors or People with a Disability) 2004	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (Infrastructure) 2007	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (Koala Habitat Protection) 2020	Not Applicable.
SEPP (Koala Habitat Protection) 2021	Not Applicable.
SEPP (Kosciuszko National Park – Alpine Resorts) 2007	Not Applicable.
SEPP (Kurnell Peninsula) 1989	Not Applicable.
SEPP (Mining, Petroleum Production and Extractive Industries) 2007	Not Applicable.
SEPP (Major Infrastructure Corridors) 2020	Not applicable. The planning proposal does not apply to land within a future infrastructure corridor or the adjacent land.
SEPP (Penrith Lakes Scheme) 1989	Not Applicable.
SEPP (Primary Production and Rural Development) 2019	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (State and Regional Development) 2011	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (State Significant Precincts) 2005	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (Sydney Drinking Water Catchment) 2011	Not Applicable.

Table 7 Relevant State Environmental Planning Policies

SEPP	Application and Consistency
SEPP (Sydney Region Growth Centres) 2006	Not Applicable.
SEPP (Three Ports) 2013	Not Applicable.
SEPP (Urban Renewal) 2010	The site is not identified in the SEPP.
SEPP (Vegetation in Non-Rural Areas) 2017	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this policy.
SEPP (Western Sydney Aerotropolis) 2020	Not Applicable.
SEPP (Western Sydney Employment Area) 2009	Not Applicable.
SEPP (Western Sydney Parklands) 2009	Not Applicable.

Table 8 Relevant Deemed State Environmental Planning Policies

Sydney Regional Environmental Plans (deemed State Environmental Planning Policies)	Application and Consistency
SREP No. 8 (Central Coast Plateau Areas)	Not applicable.
SREP No. 9 – Extractive Industry (No. 2 – 1995)	Not applicable.
SREP No. 16 – Walsh Bay	Not applicable.
SREP No.20 – Hawkesbury-Nepean River (No. 2 – 1997)	Not applicable.
SREP No. 24 – Homebush Bay Area	Not applicable.
SREP No. 26 – City West	Not applicable.
SREP No. 30 – St Marys	Not applicable.
SREP No. 33 – Cooks Cove	Not applicable.
SREP (Sydney Harbour Catchment) 2005	Applicable. Consistent. The planning proposal applies to land within the Sydney Harbour Catchment. Therefore the planning principles under Part 2, clause 13 Sydney Harbour Catchment of the SREP have been considered during its preparation. The planning proposal is consistent with the principles. The site is not land in the Foreshores and Waterways Area, therefore the principles of clause 13 Foreshores and Waterways Area are not applicable to this planning proposal.

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Q6: Is the planning proposal consistent with applicable Ministerial Directions (s.9.1 directions)?

The consistency of the Planning Proposal with the relevant Ministerial Directions is demonstrated in Table 10 below.

Table 9 Section 9.1 Ministerial Directions	
Ministerial Direction	Applicability and Comments
1. Employment and Resources	
1.1 Business and Industrial Zones	The proposal will not impacted the objectives or operation of the B4 Mixed Use zone.
1.2 Rural Zones	Not applicable.
1.3 Mining, Petroleum and Extractive Industries	Not applicable.
1.4 Oyster Aquaculture	Not applicable.
1.5 Rural Lands	Not applicable.
2. Environment and Heritage	
2.1 Environment Protection Zones	Not applicable. The planning proposal does not apply to land within an environmental protection zone or land identified for environmental protection.
2.2 Coastal Management	Not applicable. The planning proposal does not apply to land within the coastal zone.
2.3 Heritage Conservation	Applicable. Consistent. The archaeological site will continue to be protected and recognised of its heritage significance and is therefore consistent with this direction.
2.4 Recreation Vehicle Areas	Not applicable. The planning proposal does not apply to sensitive land or land with significant conservation values. It will not allow land to be developed for a recreation vehicle area.
2.5 Application of E2 and E3 Zones and Environmental Overlays in Far North Coast LEPs	Not applicable.
2.6 Remediation of Contaminated Land	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the objective of this direction.
3. Housing, Infrastructure and Urban Development	
3.1 Residential Zones	Applicable. Consistent. The subject land is zoned for mixed use purposes which permits significant residential development. The planning proposal does not contain any provision which is contrary to the operation of this direction.
3.2 Caravan Parks and Manufactured Home Estates	Not applicable.
3.3 Home Occupations (Revoked 9 November 2020)	Not applicable.
3.4 Integrating Land Use and Transport	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this direction.

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Table 9 Section 9.1 Ministerial Directions	
Ministerial Direction	Applicability and Comments
3.5 Development Near Regulated Airports and Defence Airfields	Not applicable.
3.6 Shooting Ranges	Not applicable.
3.7 Reduction in non-hosted short term rental accommodation period	Not applicable.
4. Hazard and Risk	
4.1 Acid Sulfate Soils	Applicable. Consistent. Existing acid sulfate soils provisions will not be altered by the planning proposal.
4.2 Mine Subsidence and Unstable Land	Not applicable.
4.3 Flood Prone Land	Applicable. Consistent. Existing flood prone land will not be altered by the planning proposal.
4.4 Planning for Bushfire Protection	Not applicable.
5. Regional Planning	
5.1 Implementation of Regional Strategies (Revoked 17 October 2017)	Not applicable.
5.2 Sydney Drinking Water Catchments	Not applicable.
5.3 Farmland of State and Regional Significance on the NSW Far North Coast	Not applicable.
5.4 Commercial and Retail development along the Pacific Highway, North Coast	Not applicable.
5.5 Development in the vicinity of Ellalong, Paxton and Millfield (Cessnock LGA)(Revoked 18 June 2010)	Not applicable.
5.6 Sydney to Canberra Rail Corridor (Revoked 10 July 2008)	Not applicable.
5.7 Central Coast (Revoked 10 July 2008)	Not applicable.
5.8 Second Sydney Airport: Badgerys Creek (Revoked 20 August 2018)	Not applicable.
5.9 North West Rail Link Corridor Strategy	Not applicable.
5.10 Implementation of Regional Plans	Applicable. The planning proposal is consistent with the objectives of the Greater Sydney Regional Plan: A Metropolis of Three Cities, particularly Objective 13 'Environmental heritage is identified, conserved and enhanced.' The proposal will continue to provide ongoing protection and recognition of the heritage significance of the archaeological site.
5.11 Development of Aboriginal Land Council land	Not applicable.
6. Local Plan Making	
6.1 Approval and Referral Requirements	Applicable.

Table 9 Section 9.1 Ministerial Directions	
Ministerial Direction	Applicability and Comments
	Consistent. The planning proposal does not contain a provision which is contrary to the operation of this direction.
6.2 Reserving Land for Public Purposes	Not applicable. The planning proposal does not create, alter or reduce existing zonings or reservations of land for public purposes.
6.3 Site Specific Provisions	Not applicable. The planning proposal does not allow a particular development to be carried out.
7. Metropolitan Planning	
7.1 Implementation of A Plan for Growing Sydney (Revoked 9 November 2020)	Not applicable.
7.2 Implementation of Greater Macarthur Land Release Investigation (Revoked 28 November 2019)	Not applicable.
7.3 Parramatta Road Corridor Urban Transformation Strategy	Not applicable.
7.4 Implementation of North West Priority Growth Area Land Use and Infrastructure Implementation Plan	Not applicable.
7.5 Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	Applicable. Consistent. The planning proposal does not contain a provision which is contrary to the operation of this direction.
7.6 Implementation of Wilton Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	Not applicable.
7.7 Implementation of Glenfield to Macarthur Urban Renewal Corridor	Not applicable.
7.8 Implementation of the Western Sydney Aerotropolis Plan	Not applicable.
7.9 Implementation of Bayside West Precincts 2036 Plan	Not applicable.
7.10 Implementation of Planning Principles for the Cooks Cove Precinct	Not applicable.
7.11 Implementation of St Leonards and Crows Nest 2036 Plan	Not applicable.
7.12 Implementation of Greater Macarthur 2040	Not applicable.
7.13 Implementation of the Pyrmont Peninsula Place Strategy	Not applicable.

5.3.3 Section C - Environmental, Social and Economic Impacts

Q7: Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?

No. The site is part of an urban environment and does not contain habitat for threatened species, populations or ecological communities.

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Q8: Are there any other likely environmental effects as a result of the Planning Proposal and how are they proposed to be managed?

No. There are no other likely environmental effects expected to arise as a result of the planning proposal. The continual conservation of the archaeological site is unlikely to result in environmental harm and will be managed through any future development assessment process.

Q9: Has the planning proposal adequately addressed any social and economic effects?

Yes. The heritage assessment undertaken by GBA Heritage has considered that the significance of the archaeological site will be retained despite the reducing the extent to which this applies. The archaeological site is acceptable against the criteria for 'cultural significance' as defined in the *Australia ICOMOS Burra Charter*, being the aesthetic, historic, scientific, social or spiritual value for past, present or future generations. The planning proposal will continue to ensure the archaeological site meets the historic, aesthetic, research potential, rarity and representativeness criteria at local level.

The proposal to reduce the extent to which the archaeological site applies will still require any future development applications on the site or nearby to be considered against the heritage conservation provisions in Clause 5.10 of PLEP 2011. However, this proposal will improve the ability of the owners on-site to undertake minor exempt and complying works as the area to which the archaeological site applies will only apply to the common area of basement level 1 under SP 94346. With respect of development proposed carried out on any site that is within the vicinity of the item, the council will still have the power to require that an assessment be undertaken of the extent to which the carrying out of that development would affect the heritage significance of the item.

As is existing, to facilitate the assessment process, any future DA on the site will need to be accompanied by a heritage impact statement prepared by a suitably qualified professional. Any future DA on land in the vicinity of the item will also need to address and have regard for potential impacts on the heritage character. Accordingly, this will be unchanged in the preparation of an application on or adjoining a site which is listed as an archaeological site.

As detailed above, alteration to the area which the archaeological site applies will allow certain works to be carried out as either exempt or complying development.

5.3.4 Section D - State and Commonwealth Interests

Q10: Is there adequate public infrastructure for the Planning Proposal?

Yes. The planning proposal does not involve any amendments to the planning controls that will facilitate intensified development.

Currently, the existing mixed use development on the site has access to adequate public infrastructure such as water, sewer, electricity and telephone services. The alteration to area which the archaeological site applies will have no bearing on this. The site has three frontages which provides adequate vehicular and pedestrian access. The locality is also serviced by regular public transport.

There is no significant infrastructure demand that will result from the planning proposal. The existing services that are available to the site are suitable for the proposal.

Q11: What are the views of State and Commonwealth public authorities consulted in accordance with the Gateway determination?

If this planning proposal is supported by Council and a Gateway determination is issued, this will specify the list of agencies and public authorities required to be consulted and the methods and timing of such consultation. The Gateway



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determination may identify additional agencies to be consulted.

5.4 STRATEGIC MERIT TEST

The Department of Planning in Circular PS 18-012 issued 14 December 2018 released updated criteria relating to strategic merit. They include:

The key factor in determining whether a proposal should proceed to a Gateway determination should be its strategic merit. The Department has strengthened the Strategic Merit Test and proposals will now be assessed to determine if they are:

- *consistent with the relevant regional plan outside of the Greater Sydney Region, the relevant district plan within the Greater Sydney Region, or corridor/precinct plans applying to the site, including any draft regional, district or corridor/precinct plans released for public comment; or*
- *consistent with a relevant local strategy that has been endorsed by the Department; or*
- *responding to a change in circumstances, such as the investment in new infrastructure or changing demographic trends that have not been recognized by existing planning controls.*

A proposal that seeks to amend controls that are less than 5 years old will only be considered where it clearly meets the Strategic Merit Test.

As outlined at Section 5.3.2 of this Report, the proposal is consistent with the strategic planning documents prepared by the Greater Sydney Commission, including *A Metropolis of 3 Cities: The Greater Sydney Region Plan* and the *Eastern City District Plan*. The proposal is also consistent with the strategic planning documents prepared by Parramatta Council, including the *Parramatta Community Strategic Plan 2018-2038* and the *Parramatta Local Strategic Planning Statement (City Plan 2036)*. The proposal is consistent with these documents since it maintains the conservation of archaeological site of heritage significance.

Once satisfied that sufficient strategic merit exists for the development, the Department will then consider the site specific merit and have regard to the following:

- *the natural environment (including known significant environmental values, resources or hazards);*
- *the existing uses, approved uses and likely future uses of land in the vicinity of the land subject to the proposal; and*
- *the services and infrastructure that are or will be available to meet the demands arising from the proposal and any proposed financial arrangements for infrastructure provision.*

The site is not subject to known significant environmental hazards, values or resources. Furthermore, the proposal is not anticipated to alter the demand for infrastructure, utilities and services to support the day to day demands of future land uses.

Based on the existing and likely future uses of land in the vicinity of the land subject to the proposal, the alteration to the extent of which the archaeological site applies will improve the ability for minor exempt and complying future development, however development applications will still be required to consider Clause 5.10 of the PLEP 2011.

5.5 Mapping – Part 4 of The Guide

The planning proposal will necessitate the amendment of the PLEP Heritage Map (Sheet HER_010) to reduce the extent of the land identified as containing the "archaeological site" within the common area of Basement Level 1 under SP 94346 at No. 45 Macquarie Street, Parramatta. The site is outlined in red on the Heritage Map extract below.



Figure 18: Extract from PLEP Heritage Map (HER_010) with the subject site in red

5.6 Community Consultation – Part 5 of The Guide

It is anticipated that a draft Planning Proposal would be publicly exhibited for a period of at least 28 days. The exhibition material will include documents as specified in the Gateway determination and will include a copy of the Planning Proposal, an explanation of provisions, draft LEP maps and an indication of the timeframes for completion of the process as estimated by Council.

The Community Consultation methods may include forwarding copies of relevant documents to appropriate State and Commonwealth agencies, notice of public exhibition in local media outlets and on Parramatta City Council's website, providing copies of exhibition material in electronic and hard copy form at relevant local government premises and letters of notification to nearby and potentially affected land owners.

5.6.1 Project Timeline

The estimation of the project timeline is provided below with the intention of optimising efficiency in the process:

Phase	Timing
Gateway determination date	TBD (by Department of Planning, Industry & Environment)
Completion of required technical information	No additional supporting studies required at this stage
Government agency consultation (pre-exhibition)	Not required
Government agency consultation (during exhibition)	Concurrent with public exhibition (28 days)

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Commencement and completion dates for public exhibition period	TBD
Consideration of submissions	Two weeks from close of public exhibition
Post-exhibition consideration of the application	Four weeks from close of public exhibition
Date of submission to the Department to finalise the LEP / anticipated date RPA will make the plan (if delegated)	Six weeks from close of public exhibition



Planning Ingenuity Pty Ltd

PLANNING PROPOSAL
REF: M210146

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6. Conclusion

This Planning Proposal has been prepared for the Owners of DP 1224002, at No. 45 Macquarie Street, Parramatta. It has been prepared as part of an application to seek Council's support for the proposal and consequently seek a Gateway Determination under the provisions of Section 3.34 of the *Environmental Planning & Assessment Act, 1979*. The Planning Proposal has been prepared in accordance with Section 3.33 of the *Environmental Planning and Assessment Act 1979* as well as the NSW Department of Planning publication "A Guide to Preparing Planning Proposals" and "A Guide to Preparing Local Environmental Plans".

The intent of the application is to initiate the Planning Proposal process to amend the provisions of PLEP 2011 seeking to reduce the extent of the archaeological site in Schedule 5 (A11) to only apply to the SP 94346 common area located at Basement level 1 at No. 45 Macquarie Street, Parramatta. This Planning Proposal will subsequently modify the extent of the archaeological site as shown on the PLEP Heritage Map. As detailed, this is to align with the extent of the recently gazetted listing of that archaeology on the *NSW State Heritage Register* as item 2027, "Archaeological Site and associated artefacts".

The Planning Proposal is consistent with local, regional and state planning strategies for the Parramatta LGA and the Central River City Plan within the Sydney Metropolitan Area. The Planning Proposal continues to protect and conserve the heritage significance and cultural values of the archaeological site and permit ease of development modification to the contemporary building on the subject site. As such, given the minimal impact it is considered worthy of Council's support.



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Heritage Report

Planning Proposal LEP Archaeological Listing V by Crown

October 2021

The General Manager
City of Parramatta Council
PARRAMATTA NSW

Dear Sir

HERITAGE ASSESSMENT REPORT LEP ARCHAEOLOGICAL LISTING 45 MACQUARIE ST, PARRAMATTA

On behalf of the owners of the V by Crown mixed use development at 45 Macquarie Street, Parramatta we have pleasure in providing this Heritage Assessment Report in support of a Planning Proposal, prepared by Planning Ingenuity in relation to the State Listed Archaeological resources at the above property.

The Planning Proposal, which has been prepared by Planning Ingenuity and is attached to this letter, is described as follows:

To amend the Parramatta *Local Environmental Plan 2011* by reducing the extent of the archaeological site, identified as A11 at 45 Macquarie St Parramatta, listed on Schedule 5 of the LEP, (Lot 100, DP 12122216) and identified on the Heritage Map (HER10), to align with the extent of the recently gazetted listing of that archaeology on the *NSW State Heritage Register* as item 2027, "Archaeological Site and associated artefacts".

The subject archaeological site was revealed in c2015 as part of the preliminary excavations for a future multi-story tower to be erected on the western corner of Macquarie, Marsden and Hunter Streets. This whole site was subsequently listed as an archaeological site (Item A11) on Parramatta LEP 2011.

Subsequent discussions with the Director and Senior Archaeologist at Heritage NSW, (then OEH) determined that, while the relics identified along the northern portion of the site were likely to be of State Heritage significance, the process of designing and approving a high rise mixed use residential tower, required a degree of flexibility in the statutory definition of the most important relics prior to a formal listing on the NSW State Heritage Register.

As part of the recognition of the value and significance of the archaeology, the proponent and HNSW agreed that a full-scale Archaeological Display and Interpretation Centre for visiting members of the public and scholars, should be developed around the actual relics. The resultant basement level Archaeological Centre is readily identifiable from the large opening in the ground floor level northern plaza of the V by Crown building at 45 Macquarie Street.

The final physical configuration of the Display Centre was selected as the limit of the State Heritage Register listed site. This Planning Proposal seeks to align the extent of the PLEP listed site (A11) with the that SHR listing footprint. For consistency, it proposes to use identical information from the SHR Heritage Inventory for the site.



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THE STATE HERITAGE LISTING OF THE ARCHAEOLOGY

The formal listing of the site on the NSW State Heritage Register was gazetted on 5 July 2019 and is illustrated on SHR Plan 3220. It is also illustrated on the attached survey plan by Crown Landmark Developments Pty Ltd.

STATEMENT OF SIGNIFICANCE +

The formal **Statement of Significance** for the V by Crown Archaeological Site is:

The two in situ archaeological displays at 45 Macquarie Street, Parramatta are of state heritage significance for their historical values demonstrating the development of Parramatta, the second settlement in NSW, from a Goal Town to a Market Town between the years 1790 and 1823. The in situ remains and wealth of individual artefacts collected from the site, some of which are on permanent display, are compelling evidence of the important role of convicts, native born and free migrants in this transformation.

The archaeological site is of state significance as pollen samples from the site are evidence of the first crops, including cereal crops of barley sown in Parramatta from 1788 to 1790.

The site is of state heritage significance for its aesthetic values as examples of traditional building and construction technology and for the visual appeal or attractiveness of the in-situ retention of the archaeological remains.

The site and its treatment archaeologically as an in-situ museum, is of state significance for the esteem in which it is held in the community, including the community of archaeologists, heritage professionals and those with an interest in our colonial beginnings, not only in Parramatta, but also New South Wales and nationally.

The archaeological site is of state heritage significance for its research significance as the excavation has provided evidence relating to a number of research questions relating to the development of Parramatta, the colony's second settlement, from a Gaol Town to Market Town and the progress of settlement in New South Wales as a whole.

The Archaeological Site at 45 Macquarie Street, Parramatta is of state heritage significance as it contains a rare well-preserved example of a 'convict hut' in the second settlement in the colony of NSW.

It also has state level rarity values as, unlike other sites at Parramatta, it provides clear physical evidence of an early convict hut as well as later layers of the sites occupation as a bakery, wheel wrights workshop, masonry residence and evidence of the origins and expansion of the Shepherd and Flock Hotel. As such it clearly demonstrates the transformation of the settlement at Parramatta from a Gaol Town to a Market Town in the early decades of European occupation.

The site is of state heritage significance as a rare example of the management of an important archaeological site to be retained and conserved in situ rather than excavated and salvaged off site.

The archaeological site at 45 Macquarie St Parramatta is of state heritage significance as a fine example of a remnant 'convict hut' at one of the four original colonial settlements. It also represents the evolution and growth of Parramatta and the colony in its first 50 to 60 years.

DESCRIPTION AND PHYSICAL CONDITION

The formal **Description** on the SHR listing states:

The Main Display Area includes archaeological remains of the convict hut, built c. 1800 on Allotment 16, Section 12, Town of Parramatta. The archaeological excavations in 2005 revealed how the hut was extended and altered until the 1836-1844. The most significant addition was a wheelwright's workshop on the west side of the convict hut, built by John Walker after he leased the allotment from the Crown in 1823. Remains of a sandstone working floor, spattered with molten iron and also two forges were located in this area. Other important changes to the convict hut included the addition of a brick floor and two large fireplaces on the south wall, one of which may have been a bread oven.

The convict hut and its extensions were demolished between 1836 and 1844 to be replaced by a substantial brick cottage with sandstone foundations. There were two large front rooms, a central hallway, front verandah and rear skillion rooms. Above the main rooms were attic bedrooms with dormer windows. The back wall of the skillion had collapsed due to saturation of the soil during a period of heavy rain, coupled with poor drainage. A large timber outbuilding was built over these footings to extend the back of the house in the late nineteenth century. The cottage was finally demolished in the 1950s but the land remained vacant until the 1990s. A failed development resulted in a series of concrete piles being drilled through the archaeological remains, but left most of the site intact.

The second Display Area includes the cellar of the Shepherd and Flock Inn, licensed from 1825 to 1870. The stone-built cellar, with intact timber floor, was backfilled with demolition material and a layer of charcoal, indicating a large fire. The dating of the cellar could only be resolved during the archaeological investigations to open up the site for display in 2016. The cellar is now known to have straddled the boundary between Allotments 17 and 18. Allotment 18 was leased to John Graham on 1 January 1806. It was the site of the Wheatsheaf Hotel from 1801 to 1809, which was housed within a typical convict hut and its extensions. The allotment was leased to Thomas Reynolds in 1823, when he also bought the lease to Allotment 17.

The cellar was built over the site of the east wall of the former convict hut on Allotment 17, thus revealing the encroachment onto Allotment 17. Neither of the convict huts on Allotments 17 and 18 could be conserved in situ, since their remains were so poorly preserved.

The SHR listing provides Further Comments about the **stratigraphy** of the subject archaeology:

The depth of stratigraphy on the Macquarie Street frontage of Allotment 16 preserved intact the remains of the convict hut and its extensions, including the wheelwrights workshop. These were overlain by demolition layers and only partially cut through by the later brick cottage, built between 1836 and 1844. The demolition of the cottage in the 1950s also provided protection for the underlying archaeology. Initially it was thought that the concrete piers from the failed 1990s development had destroyed the archaeological remains, but excavation proved their intactness. Because the site had been in a low lying and poorly drained area, there was a historical tendency to build up the ground around the archaeological sites to the level of Macquarie Street, in order to avoid flooding. The preservation of the archaeological remains on Allotment 16 is therefore largely due to this accumulation of layers and to waterlogging of the lower soil profile.

The adjacent buildings on Allotment 17 and 18 were located on higher ground and did not therefore have a similar stratigraphic history. These sites tended to be cut down to the level of the adjacent streets. This resulted in the poor preservation of building remains except for the most recent, but did allow the deep cellar of the Shepherd Inn to survive.

The **Physical Condition** of the archaeological features, as described on the SHR listing states:

Of the sites on the Macquarie Street frontage, the remains on former Allotment 16 and the cellar on Allotment 17-18 were preserved in a condition that was suitable for conservation, interpretation and display. Both the cellar and the lower levels of the convict hut presented waterlogged or anaerobic conditions, allowing for the preservation of the timber floor of the cellar and some of the lower timbers of the convict hut. Not all the timbers could be conserved and, in some cases, modern timbers have been used to indicate the positions of original timbers in the displays.

One of the most unusual features was the depth of stratigraphy on Allotment 16, with over a metre from the original topsoil to the current kerb height on Macquarie Street. Pollen samples were taken from the soil profile,

revealing the changing environment over time and the presence of cereal pollen at the beginning of historical settlement, when Rose Hill was a government farm from 1788 to 1790. The depth of stratigraphy also allowed assemblages from each period of occupation to be treated separately, revealing the paucity of material comforts for the early convict occupants



Fig 1 The residential building at 45 Macquarie St, Parramatta, erected over the subject archaeology



Fig 2 The archaeology is now conserved and displayed below the Macquarie St Plaza



Fig 3 Interpretive information located on the plaza level balustrade



Fig 4.. The archaeological relics are now confined within the basement level walls of the Display Centre



Fig 5 The Display Centre is fitted with many interpretive panels and display cases



Fig 6 The basement Display and Interpretive Centre allows visitors to closely inspect the archaeology



Fig 7 A glazed insert in the plaza floor highlights the Wheelwright's Workshop section of the archaeology

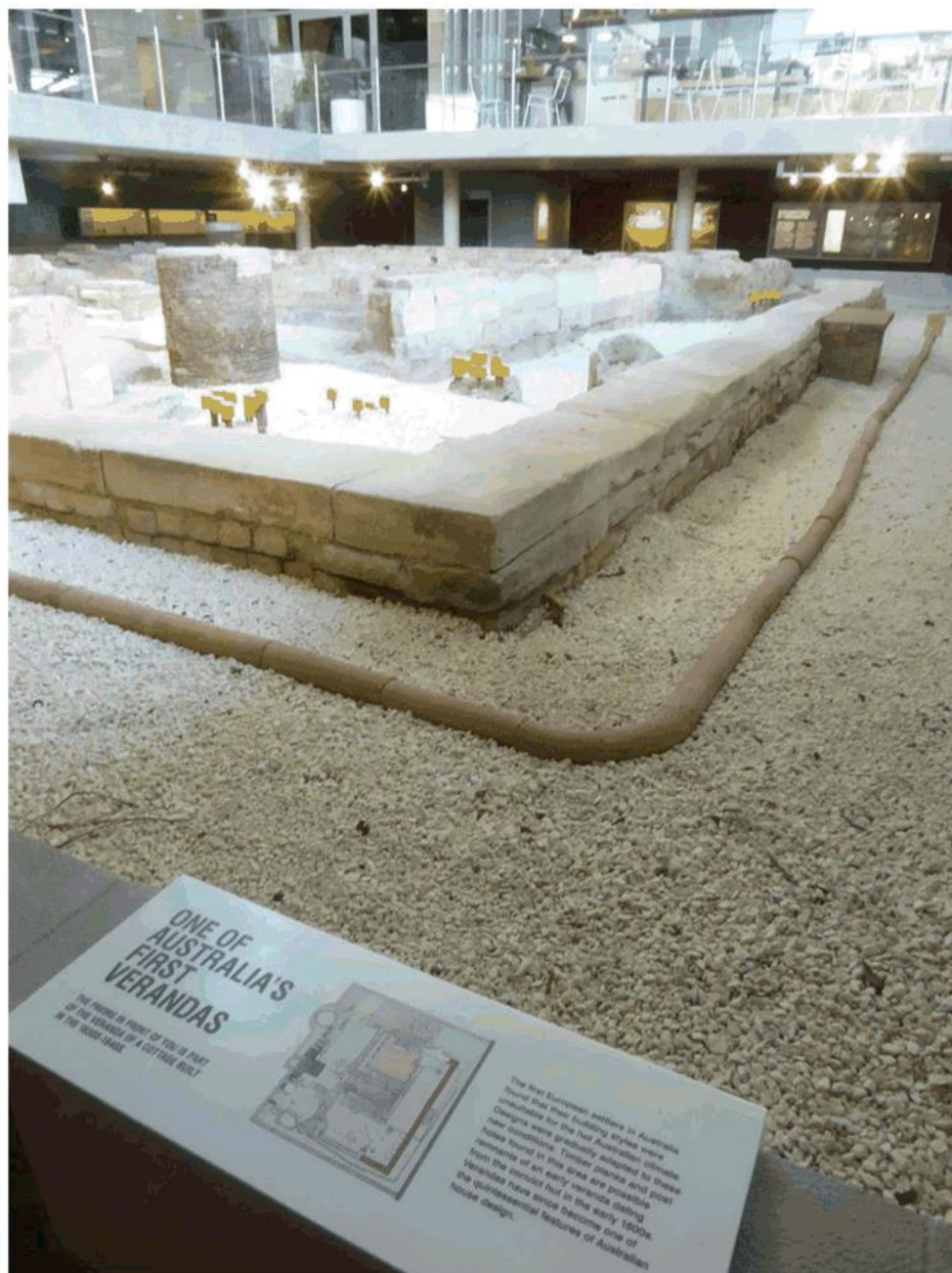


Fig 8 Interpretive panels inform visitors to the Display Centre of the different features



Fig 9 Visitors can get close to the archaeology to gain respect for its cultural heritage values



Fig 10 The eastern part of the archaeology illustrates the cellar of an old hotel

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HISTORICAL NOTES

The SHR listing provided the following **Historical Notes**:

Aboriginal and first contact history

The land at Parramatta was the traditional home of the Burramatta people of the Darug language group who had lived there for some 60,000 years before the arrival of the English colonists. The Burramatta people were a coastal or salt-water people, a group bordering the area between the coast and the hinterland. Their traditional lands were a place where the hinterland and coastal groups met to trade and perform ceremonial battles and hold corroborees. (History of the Female Factory Precinct. <https://environment.gov.au/.../parramatta-female-factory-history.pdf>)

The word Burramatta means place of the eel and the eel was the totem symbol for the local people. Each year eels gathered at a particular place where the salt water meets the freshwater to 'lie down' and fatten up for their journey north to the Coral Sea to spawn. (Parramatta. Leanne Tobin and Bonny Djuric. <http://urbantheatre.com.au>) During this time the eels made a significant contribution to the Burramattagal diet. Women fished from boats and men speared fish from the riverbanks or hunted possum in the woodland areas and yam and fruits were gathered from the land. Grass seeds were collected and crushed on stones and later processed into a dough for cooking. Other stones found in the Parramatta area were large and rounded. (History of the Female Factory Precinct. <https://environment.gov.au/.../parramatta-female-factory-history.pdf>)

In April Captain Arthur Phillip sailed up the Parramatta river and declared the land around present day Parramatta to be suitable place for a 'gaol town and farm.'. By September Phillip declared a settlement at what was then called Rose Hill. Initially there was some bartering between the Burramattagal and the colonists but with increased settlement and the alienation of more and more land by the colonists relations soured. The farms destroyed the yam beds and settlement did not allow the local people to freely move through their lands. Facing the diminishing of traditional foods sources, the Burramattagal took to harvesting the new crops of corn which met with retaliation from the farmers. (Parramatta. Leanne Tobin and Bonny Djuric. <http://urbantheatre.com.au>)

In 1789 another blow to the indigenous population occurred when their population was decimated by the outbreak of smallpox. While the population was reduced the many indigenous people of western Sydney including the Burramattagal continued to resist the colonial settlers. From 1790, Pemulwuy was widely seen to be the leader of the conflict and resistance against settlers in outlying settlements including Parramatta, Toongabbie, Georges River and Brickfield Hill. In 1797 was severely wounded during a raid on the government farm at Toongabbie. He was taken to hospital where he subsequently recovered, escaped and continued to fight. Four years later in 1801, Governor King declared that Aboriginals near Parramatta, Georges River and Prospect could be shot on sight and in the following year Pemulwuy was shot by a group of settlers. (Pelmuway Australian Dictionary of Biography adb.anu.edu.au/biography/pemulwuy)

While first contact resulted in the reduction of the Aboriginal population all over NSW, many people of the western Sydney area including Parramatta, survived and their descendants still live in the area today.

History of the township of Parramatta

The following historical overview has been sourced and summarised primarily from the excavation report prepared by Edward Higgenbotham and Associates with historical research by Terry Kass, which provides a comprehensive historical background for the site.

The site is in an area of early European settlement in Parramatta, or Rose Hill as it was originally known, which began in late 1788 as a farm to provide much needed crops for the new colony. The Rose Hill farm was converted into a town in 1790 and renamed Parramatta in June 1791. Initial development in the town centred on what are now George, Macquarie and Church Streets, with the construction of several public and government buildings.

While some early town leases were granted to prominent free persons, such as civil servants or members of the NSW Corps, most of the town allotments were occupied by convict huts. The allotments on which these stood generally measured 100 feet by 200 feet and the convict huts were usually 24 feet by 12 feet, containing two rooms one slightly larger than the other to house between 10 and 14 convicts. The large allotment size was to allow for the convict residents to establish household gardens for fruit and vegetables. In November 1790, Watkin Tench described the town has containing 32 completed convict huts occupied by men on either side of the main street (now George Street), with an additional nine huts for women on what is now Church Street, and several other huts occupied by convict families. By the following year, there were approximately 100 convict huts in Parramatta.

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While the town was primarily at this stage a goal town it was not long before town leases were occupied by free persons. In 1796 the first town lease in Parramatta was let to John McArthur for 14 years and was occupied by a former convict who was pardoned in 1794, James Larra. The number of town leases granted to free persons (both emancipists and free settlers) gradually increased between 1800 and 1809.

After his establishment as Governor of NSW, Macquarie escalated this trend. Macquarie took the view that the township of Parramatta and other towns should be the domain of the free settler and that convicts should be housed in a way that the government could keep a tight rein on the supervision and control of the convict population. To this end, by 1821, a new convict barracks was constructed at Parramatta, removing the need for convict huts on the allotments within the town.

Governor Brisbane granted new town leases in Parramatta in 1823, and on 30 June over 300 leases were made, with many of the town's inhabitants gaining secure title. With the increase in the free population and the laying out of several new streets, Parramatta soon grew from a penal, gaol town into a fully-fledged market town.

Site specific history

Allotment 16 - Remains of convict hut, brick cottage and Wheelwrights Workshop

The archaeological site at 45 Macquarie Street contains the remains of a convict hut which was built around 1800. This hut on Allotment 16 was inhabited by a John Paisley until 1823. In 1823 it was occupied by John Walker who was a wheelwright, an Australian born man who married an Australian born woman.

It seems he may have started his working life as a wheelwright working for a Hugh Taylor and later went on to run his own successful business. During the 1820s there is evidence the convict hut was used as a bakery and then in the late 1820s Walker added a wheelwrights workshop to the western side of the hut.

In 1839 the permissive occupancy for allotment 16 was converted to a Town Grant in John Walkers name and between the years of 1836 and 1844 the original convict hut was replaced by a brick cottage comprising two large rooms flanking a central hall way with a skillion at the rear and attic rooms above. Evidence of various extensions over the life of the house are revealed in the excavation.

After John Walker died in 1846 his wife continued to live in the house until 1875. At this time the wife sold the property to John Pratt, a local fruit dealer who soon subdivided the land into two parcels and sold the western parcel on and the western part sold for (Pounds)260, indicating that it already had a house on it. A weatherboard cottage had been erected, but was replaced in 1911 by a 'Federation' style house. The eastern parcel was later sold to a Coach Maker, who retained the cottage. Subsequent owners up to the early 1950s when it became the premises of three Dr Maloufs, retained the cottage.

Allotment 17 and 18 - Basement of the Shepherd and Flock Inn

Originally there were three convict huts in on the site facing Macquarie Street - on Allotments 16, as discussed above; on Allotment 17, where the basement and drain of the shepherd and Flock is located; and Allotment 18 on the corner of Marsden and Macquarie Streets. The hut on Allotment 18 was the site of the Wheatsheaf Hotel between 1801-1809, making it one of the earliest hotels in Parramatta. Unfortunately the evidence of convict huts on Lots 17 and 18 was so poorly preserved that they could not be preserved in situ and so the majority of the area of Allotment 18 is not included in the SHR listing.

Allotment 18 was, from at least 1823, leased to Thomas Reynolds which had become the Shepherd and Flock Inn by 1825. Reynolds was a convict transported to the colony in 1816 on the Ocean. Recommended for emancipation by Rowland Hassel he became a free man in 1820. He married a colonial born woman, Mary Reynolds in 1820 and by 1823 had leased the Allotment 18. Reynolds purchased the neighbouring property (Allotment 17) in 1823 from William Sully and extended the hotel into this area. The cellar is associated with this extension.

The Shepherd and Flock Inn closed in 1870.

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Recent history

All buildings on the site had been demolished by the early 1950s, and the area was used as a carpark.

The area was identified as PHALMS AMU 3190. The site is included in the Parramatta Historical Archaeological Landscape Management Study (PHALMS) completed in 2001 as Archaeological Management Unit (AMU) 3190, likely to contain intact archaeological resources of State significance including the sites of convict huts.

The area was excavated in 2005.

In 2012 construction began on the 'V by Crown' development at 45 Macquarie Street, Parramatta. The innovatively designed residential/commercial development was completed in 2015.

In mid 2017 the 'V Heritage' Archaeology Display Centre was opened and celebrates the completion of the conservation and interpretive display of the archaeological relics.

HERITAGE ASSESSMENT**CRITERIA A – HISTORICAL SIGNIFICANCE**

The two in situ archaeological displays and associated artefacts are of state heritage significance for their historical values demonstrating the development of Parramatta, the second settlement in NSW, from a Goal Town to a Market Town between the years 1790 and 1823. There is compelling evidence on site of the important role of convicts, native born and free migrants in this transformation.

Allotment 16 was occupied by firstly by a convict named John Paisley and later a colonial born man John Walker who eventually established a wheel wrights workshop on the property. He prospered and replaced the convict hut with a brick cottage. The basement remains are of a hotel established by Thomas Reynolds, a convict who made good in the town of Parramatta in the decades from 1820s to the late 1840s. The Shepherd and Flock was established on the site of one of the earlier hotels in the area. The basement, located on adjacent land bought to extend the hotel premises, demonstrates the growth of the township and colonial society in the early to mid-19th century.

The Archaeological Site and associated artefacts are of state significance as pollen samples from the site have been analysed and shown to contain which contain pollens from cereal from the first crops sown in Parramatta from 1788 to 1790.

John Walker died in 1846, but his widow lived in the house until 1875.

The convict hut on the corner of Marsden Street (Allotment 18) was leased to John Graham on 1 January 1806. This lease is one of only two pre 1823 leases that can be located on the south side of Macquarie Street. It was the site of the Wheatsheaf Hotel from 1801 to 1809, one of the earlier hotels in Parramatta. The allotment was leased to Thomas Reynolds in 1823 and by 1825 had become the Shepherd and Flock Inn. Reynolds had purchased the neighbouring Allotment 17 in 1823, enabling him to extend the Hotel across this boundary. The cellar therefore represents an extension of the Wheatsheaf / later Shepherd Inn building, which closed in 1870. Both allotments are important examples of the trends of development from a gaol town to a market town, a process that had largely been completed by 1823.

CRITERIA C – AESTHETIC / TECHNICAL SIGNIFICANCE

The Archaeological Site and associated artefacts at 45 Macquarie Street are of state heritage significance as it is the first archaeological excavation in Parramatta that revealed remains of a convict hut. Most convict huts reveal only a pattern of post-holes. This convict hut retained waterlogged timber posts, but more importantly a brick floor, associated ovens and the adjacent wheelwrights workshop, showing how the building was extended and used for different purposes over time. The later walls of the overlying 1840s cottage reveal well-built sandstone and brick walls of a large cottage. The remains of buildings and the cellar possess aesthetic significance as examples of traditional building technology and for visual appeal or attractiveness of the in-situ retention of the remains.

Item 6.1 - Attachment 3

Heritage Report

CRITERIA D – SOCIAL / CULTURAL SIGNIFICANCE

The site and collection are of state significance as the investigation, conservation and management of the heritage values of the subject site is deemed of interest and concern to a broader community, including the community of archaeologists, heritage professionals and those with an interest in our colonial beginnings, not only in Parramatta, but also New South Wales and nationally.

CRITERIA E - RESEARCH POTENTIAL

The Archaeological Site and associated artefacts, 45 Macquarie Street, Parramatta, is of state heritage significance for its research significance as the excavation has provided evidence relating to a number of research questions about the foundation of the colony of NSW. The findings contribute to our understanding of the site, the development of Parramatta, the colony's second settlement, from a Gaol Town to Market Town and the progress of settlement in New South Wales as a whole.

CRITERIA F - RARITY

The Archaeological Site and associated artefacts at 45 Macquarie Street, Parramatta are of state heritage significance as it contains a rare, well preserved example of a convict hut in the second settlement in the colony of NSW. While other huts in Parramatta and the other first four settlements in NSW have evidence of convict huts, this site is unique in that there are significant samples of timber surviving in the post holes for the hut on allotment 16. There is also evidence of convict hut at allotment 18 although this is not so well preserved.

The site also demonstrates the transformation of the settlement at Parramatta from a Gaol Town to a Market Town through evidence of the transformation of the convict hut on allotment 16 is firstly adapted to a residence and then replaced with a timber and masonry house as the occupant, John Walker, established his business as a Wheelwright and prospered. The basement of the Shepherd and Flock Hotel demonstrates the evolution of the site at Allotment 18 from convict hut to hotel and the further expansion of the hotel as the proprietor, Thomas Reynolds improves his business through the early to mid-1800s.

The site had a substantial depth of stratigraphy, enabling separation of the artefact assemblage into several datable phases, from convict occupation, through to the 1880s and later.

The site is also be of state heritage significance as a rare example of the management of an important archaeological site to be retained and conserved in situ rather than excavated and salvaged off site. Of the 48 terrestrial -archaeological sites listed on the SHR this is one of only five sites of excavated archaeology dating from the early colonial years which has been retained, conserved and interpreted in situ.

CRITERIA G – REPRESENTATIVE

The Archaeological Site and associated artefacts at 45 Macquarie Street is of state heritage significance as a fine example of a convict hut at one of the four original colonial settlements. It also represents the evolution and growth of Parramatta and the colony in its first 50 to 60 years.

The information that has been gained from the study of the assemblages from this site provide representative examples of the information that can be gained from artefact analysis.

THE PLANNING PROPOSAL

The final physical configuration of the Display Centre was selected as the limit of the State Heritage Register listed site.

The Planning Proposal seeks to align the extent of the PLEP listed site (A11) with the that SHR listing footprint. For consistency, it proposes to use identical information from the SHR Heritage Inventory for the site.



Fig 11 Extract from Parramatta LEP 2011 Heritage Plan showing extent of Item A11

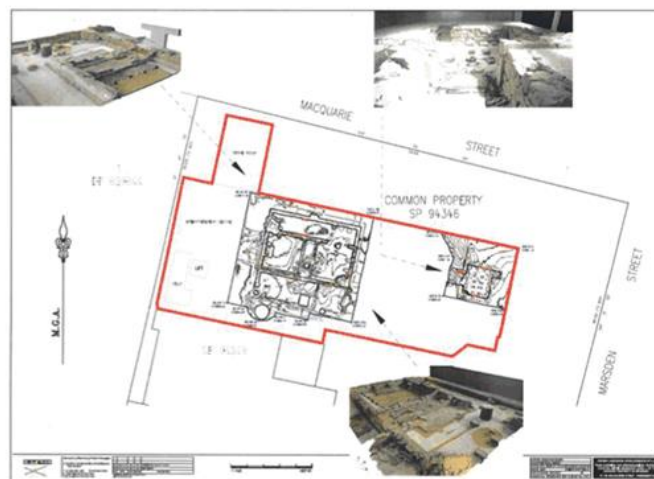


Fig 12 Plan of the existing State Heritage listing, which the Planning Proposal seeks to match for the amended LEP listing to be confined to the northern, Macquarie St frontage of the overall site

RECOMMENDATION

On the basis that the subject Planning Proposal seeks to amend the current LEP boundaries and listing information of the surviving archaeological relics at 45 Macquarie St, Parramatta to match those recently gazetted for the State Heritage Register listing, Parramatta Council and the NSW Department of Environment and Planning should have no hesitation on heritage grounds in approving this change.

- The retained archaeological relics have already been reduced in extent by the construction of the high-rise residential building, as approved by HNSW and PCC.
- The reduced archaeological area is now defined and enclosed by the concrete basement walls that surround the Archaeological Display Centre.
- The retained archaeological relics are protected and conserved under the relevant provisions of the Heritage Act NSW, 1977.
- The ownership of the archaeological relics and the Display Centre fall within the strata title framework of the remainder of the building and site.
- The clarification of the confined extent of the heritage listed archaeological relics will enable changes and upgrades to the remainder of the high-rise building at 45 Macquarie Street to be approved by the relevant consent authority without any need to consider potential heritage impacts on the archaeology.

Yours faithfully
GBA HERITAGE PTY LTD



Graham Brooks
Director
grahambrooks@gbaheritage.com



GRAHAM BROOKS

Managing Director, GBA Heritage Pty Ltd

Positions Held

Managing Director, GBA Heritage Pty Ltd, 2015 -
Managing Director, Graham Brooks & Associates Pty Ltd, 1996 – 2015
Director, Schwager Brooks and Associates Pty Ltd, 1984 – 1996
Associate Director, Travis Partners, 1977 – 1984
Architect, Pollard Thomas & Edwards, London, 1975 – 1977
Architect, Commonwealth Department of Works, 1972 – 1975

Professional Qualifications

Bachelor of Architecture (Hons), Sydney University, 1972
Master of the Built Environment (B Cons) UNSW 1984
Australian Institute of Architects, 1974
Associate Royal Institute of British Architects, 1975
Registered Architect, New South Wales
Member, Australia ICOMOS

Professional Associations

President ICOMOS International Committee on Cultural Tourism, 2001 – 2011
Chairman, AusHeritage Ltd, 1999-2001
Chairman, National Trust (NSW) Historic Buildings Committee, 1996-1999
Former Heritage Adviser, Liverpool City Council c1995-2005
Member, Senior Advisory Panel, Global Heritage Fund 2010-
Member, National Trust of Australia (NSW) 1973-
Member Australia ICOMOS, 1980-
UNESCO Monitoring Mission to World Heritage Site of Borobudur, 2003, 2006, 2007
World Heritage Centre Monitoring Mission to Ajanta & Ellora Caves, India, 2004-2010
Visiting Professor, Institute of Tourism Studies, Macao, 2006
Former Executive Committee Member, Australia ICOMOS, 1990-1992
Former Member Heritage Council Technical Advisory Committee on Materials Conservation, RAIH Heritage Committee & RAHS Historic Buildings Committee

CAREER SUMMARY

I have worked in the fields of Architectural Design, Heritage Conservation and Cultural Tourism Management for some 40 years, in Australia, the United Kingdom and more recently for UNESCO in Asia. During that period I have conducted heritage assessments and developed heritage management protocols for hundreds of historic buildings and places. My office has conducted hundreds more under my supervision.

I have lectured widely to business, heritage, professional and student groups on heritage assessments, heritage management, conservation practice, preparing heritage sites for cultural tourism and the methodologies of heritage asset management. I have participated in many appeals before the Land & Environment Court, acting on behalf of both Respondents and Applicants, and have also acted as a Court Appointed Heritage Expert.

REPORTS TO COUNCIL - FOR COUNCIL DECISION

ITEM NUMBER	13.7
SUBJECT	Expression of Interest - Selection of Citizen Representatives - Citizen of the Year Awards Judging Panel
REFERENCE	F2022/03176 - D09191017
REPORT OF	Team Leader Civic Program and Protocol

CSP THEME: Welcoming

WORKSHOP/BRIEFING DATE: Nil

PURPOSE:

This report provides Council with recommendations for membership to the Citizen of the Year Awards Judging Panel for consideration by Council.

RECOMMENDATION

- (a) That Council appoint the following persons to the 2024 Citizen of the Year Awards Judging Panel:
 - Suzanne Fawcus
 - Shant Ohannessian
- (b) That Omar Saeed Khan be appointed on an eligibility list in the event a member resigns or withdraws their application.
- (c) That Council extend its appreciation to unsuccessful applicants, thanking them for their time they taken to submit their application and their interest in supporting the work of Council through membership of the relevant Committee.

BACKGROUND

1. The Citizen of the Year program is an annual awards program that recognises the outstanding achievement and excellence of local community members and highlights the importance of service to the Australia Nation. The Awards are announced at a special Civic ceremony, hosted by the Lord Mayor, as part of the City of Parramatta Australia Day Program.
2. Under the City of Parramatta Citizen of the Year Policy, the 2024 Judging Panel is confirmed to proceed as follows:
 - The Lord Mayor of Parramatta, Councillor Pierre Esber or their appointed delegate
 - The Deputy Lord Mayor, Councillor Dr Patricia Prociv or their appointed delegate
 - 2023 Citizen of the Year recipient - Julia Strykowski
 - 2 x Citizen Representatives
3. Council officers ran an Expression of Interest (EOI) to attract community nominations, supported by a marketing plan that were required to meet the criteria set out in the Policy.

4. The EOI was assessed by Council officers, against a set selection criterion which considered a broad and diverse representation including age, gender, cultural background and community expertise.
5. The Judging Panel will be required to complete the award assessment in December 2023 and will be invited as guests at the award ceremony.
6. The Citizen of the Year award recipients are announced each January as part of the broader Australia Day Program.

ISSUES/OPTIONS/CONSEQUENCES

7. The Judging Panel is responsible for the review, assessment, selection and recommendation of award recipients Citizen of the Year Awards.

CONSULTATION & TIMING

LEGAL IMPLICATIONS FOR COUNCIL

8. The City of Parramatta [Citizen of the Year Awards Policy](#) are administered, ensuring compliance with Council's [Privacy Management Plan](#), [Privacy Policy](#), [Gifts & Benefits Policy](#), [Code of Conduct Policy and Procedure](#), and [Code of Meeting Practice](#). These policies are referenced in the Citizen of the Year Awards Policy.

FINANCIAL IMPLICATIONS FOR COUNCIL

9. Judging Panel members will not receive remuneration and all current year members will be invited to attend the Citizen of the Year Awards ceremony as a guest.
10. There are no financial impacts associated with this report.

Keith Hong
Team Leader Civic Program and Protocol

Angela Jones-Blayney
Executive Director City Engagement & Experience

Gail Connolly
Chief Executive Officer

ATTACHMENTS:

1   Citizen of the Year Policy 13 Pages

REFERENCE MATERIAL



Citizen of the Year Awards

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1. Scope

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This policy applies to Councillors and City of Parramatta Council (Council) employees, including contract and casual employees engaged by Council, and members of Council Committees.

All City of Parramatta residents are invited to nominate a member of the community whose exemplary contribution is deserving of recognition. Residents outside of the City of Parramatta local government area (LGA) and Council staff are also encouraged to nominate.

2. Purpose

To provide an overview of City of Parramatta's Local Citizen of the Year Awards Program, and to detail how the awards are administered, including the selection of award nominees, recipients and Citizen of the Year Judging Panel (the Judging Panel) members.

3. Policy

3.1 Australian of the Year Awards

Each year, the National Australia Day Council delivers the Australian of the Year Awards, recognising the high achievement and contribution of eminent Australians and leading citizens.

3.2 Local Citizen of the Year Awards

The Local Citizen of the Year Awards are administered by local government authorities throughout the country, and support is provided by the Australia Day Council of New South Wales through the provision of certificates for presentation and a delivery outline.

Council has participated in the Citizen of the Year Awards program since their inception as they provide the opportunity to recognise and honour outstanding achievement and excellence in the local community and highlight the importance of service to the Australian nation.

The City of Parramatta Citizen of the Year Awards are part of Council's broader Australia Day program, with awards to be presented on or around Australia Day each year.

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3.3 Delegation

The Judging Panel is appointed under S377 of the Local Government Act as a decision-making body to select recipients of City of Parramatta Citizen of the Year Awards.

4. Procedure

4.1 The Role of Citizen of the Year

The Citizen of the Year will be encouraged to be involved in a number of Council initiatives such as:

- Judging of the Citizen of the Year Awards program
- Council's civic and community functions and events
- Other Council programs and activities as appropriate

Any involvement by the Citizen of the Year in Council initiatives in on a voluntary basis and remuneration will not be made.

It is recommended that all award recipients consider making a nomination for national awards including, but not limited to, the Australian of the Year Awards and Australian Honours and Awards (E.g., the Order of Australia). Council will support all Citizen of the Year Award recipients by providing a letter of support, if required. Support should be considered within the 12-month appointment of the Citizen of the Year.

4.2 Award Categories

There are two award categories (Citizen of the Year and Community Group Award) with a total of four (4) awards. They are:

Citizen of the Year

A person who has made a noteworthy contribution to the City of Parramatta in one of three subcategory age groups that are:

- Young Citizen of the Year: 16 – 30 years
- Citizen of the Year: 31 – 64 years
- Senior Citizen of the Year: 65 years and over

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Note: the age of the nominee must fall into the applicable category as of 26 January of the ceremony year. Selection of Citizen of the Year Award recipients will take into consideration activities in the year prior to January of the ceremony year, in addition to past and future activities.

Community Group Award

A local group or organisation, which has provided an outstanding contribution to the City of Parramatta community. This includes projects and events.

Note: The Community Group Award must be for a group, project or activity which has contributed to the City of Parramatta in the 24 months prior to January of the ceremony year.

4.3 Eligibility, Conditions of Entry & Assessment Criteria

Nominations will be open to the public and advertised throughout the LGA for a minimum of 4 weeks.

Nominations will be reviewed by Council's Civic Program and Protocol staff to ensure eligibility requirements and conditions of entry have been met.

Illegible nominations received before the advertised closing date will be provided the opportunity to reapply. Illegible nominations received after the closing date will be deemed ineligible for the current year and nominator will be provided the opportunity to reapply in the following year.

All eligible nominees will be considered for an award and invited to the Citizen of the Year Awards ceremony and announced as a 'Nominee' at the presentation. There will be no finalists in any categories or subcategories.

Council's Civic Program and Protocol staff must not discuss applications with nominators or potential recipients without the express permission of the Lord Mayor or their delegate as chair of the Judging Panel.

4.3.1 Citizen of the Year Category

Eligibility Criteria

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The eligibility criteria for Young Citizen of the Year, Citizen of the Year and Senior Citizen of the Year are as follows:

- Nominees must be an Australian Citizen at the time of nomination.
- Nominees must have resided or worked in the City of Parramatta LGA within the past 12 months at the time of nomination. This includes work of a voluntary nature.
- Nominees must not be a sitting local, state or federal politician, or have immediately left office.
- Nominees must be of good fame and character.

Conditions of Entry

The following conditions of entry apply to all individual nominations:

- Nominations must be made on the official nomination form and submitted online or via email with any supporting documents. Assistance may be provided by Council staff.
- Nominations must be received by Council by the published closing date. Late applications and material will not be accepted and nominators will be provided the opportunity to reapply in the following year.
- Nominators can make submissions for more than one individual, but a separate form must be used for each nomination.
- Nominators can make a submission for a 'couple' or a 'partnership' to be considered for a single individual award if both are within the same subcategory.
- Individuals cannot self-nominate.
- Awards will not be granted posthumously.
- All nominees will be provided with the opportunity to accept their nomination and submit further supporting information within a specified period to be considered as part of their nomination. Late material will not be accepted.
- Past award recipients (award category or subcategory winners) will not be considered in the same category again.
- No weight is given to the number of times a person is nominated.
- Information provided in the nomination submission, and by the nominee, may be included in the event program and media release. Nominees should note, this could be a summary of the information provided and all information may not be included.

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- All nomination information and materials submitted remain the property of Council.

Submissions should:

- address the assessment criteria by outlining the nominee's background, achievements, and reasons for nomination in 200 words or more
- include supporting documents such as character reference/s and photograph/s

Assessment Criteria

Recipients will be selected by the Judging Panel according to the following criteria and scoring structure:

- Undertaken activities which have a positive purpose and benefit to the community. Impact of these activities, by either an individual or group on the community is lasting and enduring. 30%
- Showed outstanding achievement in a specific field, including but not limited to academic, sporting, environmental, community engagement, business, welfare, arts and culture, leadership and civic responsibility. 30%
- Provide positive role model to others. 20%

Further that, higher consideration for award selection should be given to:

- Nominations located in the Parramatta LGA which also delivers the service to the City of Parramatta community. 10%
- Nominations of a volunteer nature, in kind service or contribution which is not in a paid capacity. 10%

4.3.2 Community Group Award Category

Eligibility Criteria

The eligibility criteria for the Community Group Award is as follows:

- Community groups must be based, operating in or servicing the City of Parramatta LGA at the time of nomination.
- Community groups, projects and activities must have been held and largely contribute or significantly benefit the City of Parramatta LGA within 24 months of the nomination date.

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- Community groups must be of good fame and character.

Conditions of Entry

The following conditions of entry apply to all group nominations:

- Nominations must be made on the official nomination form and submitted online or via email with any supporting documents. Assistance may be provided by Council staff.
- Nominations must be received by Council by the published closing date. Late applications and material will not be accepted and nominators will be provided the opportunity to reapply in the following year.
- Nominators can make submissions for more than one group, but a separate form must be used for each nomination.
- Community groups may self-nominate.
- All nominees (excluding self-nominators) will be provided with the opportunity to accept their nomination and submit further supporting information within a specified period to be considered as part of their nomination. Late material will not be accepted.
- Past award recipients (award category or subcategory winners) will not be considered in the same category again.
- No weight is given to the number of times a group is nominated.
- Information provided in the nomination submission, and by the nominee, may be included in the event program and media release. Nominees should note, this could be a summary of the information provided and all information may not be included.
- All nomination information and materials submitted remain the property of Council.

Submissions should:

- address the assessment criteria by outlining the nominee's background, achievements, and reasons for nomination in 200 words or more
- include supporting documents such as character reference/s and photograph/s

Assessment Criteria

Recipients will be selected by the Judging Panel according to the following criteria and scoring structure:

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- Undertaken activities which have a positive purpose and benefit to the community. Impact of these activities, by either an individual or group on the community is lasting and enduring. 30%
- Showed outstanding achievement in a specific field, including but not limited to academic, sporting, environmental, community engagement, business, welfare, arts and culture, leadership and civic responsibility. 30%
- Provide positive role model to others. 20%

Further that, higher consideration for award selection should be given to:

- Nominations located in the Parramatta LGA which also delivers the service to the City of Parramatta community. 10%
- Nominations of a volunteer nature, in kind service or contribution which is not in a paid capacity. 10%

4.4 Selection Process

Recipients will be selected by the Judging Panel according to the assessment criteria. Selections will be recommended to the Lord Mayor for final approval.

The Judging Panel:

- can award up to two 'Highly Commended' certificates for each award. 'Highly Commended' certificates are not a requirement and should only be utilised when there is an exceptional candidate to be recognised.
- cannot select joint recipients in any award category or subcategory.
- cannot allocate more than one award or certificate per year to a recipient.
- cannot create additional categories or subcategories for assessment.

Selection is to be based on the information that is provided in the nomination form and supporting documents by the specified time allocated. It is the responsibility of the Nominator and Nominee to supply all nomination information for assessment.

The Judging Panel will be provided with nomination information prior to the first meeting taking place to conduct a preliminary assessment.

All nomination information:

- is to be treated as confidential

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- is not to be copied, and must not be discussed or shared with any person outside the Judging Panel or appropriate Council staff at any time
- must be returned to Council at the conclusion of the final Judging Panel meeting, and must not be retained by Judging Panel Members
- is to be handled in accordance with Council's Privacy Management Plan and Privacy Policy

Judging Panel members will be required to attend 1 to 3 meetings, where they must achieve consensus through discussion and further consideration of Nominees. All panel members will have equal votes.

There is no obligation for the Judging Panel or Council to allocate an award each year if it is the opinion of the panel or Council that there is no nomination satisfactory to meet the criteria. The Judging Panel's decision is final.

Council staff can provide support and advice to the panel only and have no voting rights.

4.5 Judging Panel

The Judging Panel is responsible for the review, assessment and selection of award recipients.

4.5.1 Membership

The Judging Panel must be an odd number and not exceed a total of five (5) members. The Panel shall consist of:

- The Lord Mayor (or their Councillor appointed delegate)
- The Deputy Lord Mayor (or their Councillor appointed delegate)
- The current Parramatta Adult Citizen of the Year
- Two (2) citizen representatives

No Judging Panel member (excluding the Lord Mayor and Deputy Lord Mayor) can serve more than 2 consecutive years in any role, to ensure the opportunity for a broad range of community representation.

All panel members must reside, study or work permanently in the City of Parramatta LGA.

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Judging Panel members will not receive remuneration and all current year members will be invited to attend the Citizen of the Year Awards ceremony as a guest. Members may also feature in the event program at the ceremony.

Panel members must comply with Council's Citizen of the Year Awards Policy, Privacy Management Plan, Privacy Policy, Gifts & Benefits Policy and Code of Conduct Policy and Procedure. Panel members cannot publicly comment on behalf of the Judging Panel or Council at any time.

4.5.2 Appointment

Two citizen representatives of the Judging Panel will be selected through a public and transparent Expression of Interest process.

Representatives will be selected based on their stated experiences, skills and interests of relevance to the panel and the following guiding principles:

- Inclusive membership to ensure a diversity of views
- Experience track record of engagement with the local community, and
- Principal place of residence, educational institution or employment is within the City of Parramatta LGA.

Should an election period inhibit the participation of the Lord Mayor and Deputy Lord Mayor, the Chief Executive Officer and/or their chosen alternative/s will act as their substitute.

Further, if the current Parramatta Adult Citizen of the Year is unable to participate in the Judging Panel, this role will be deferred firstly to the current Senior Citizen of the Year and secondly, a third Citizen representative.

Should a member of the Judging Panel resign, an alternative representative will be selected from the expressions of interest received.

Council's Civic Program and Protocol staff will assess expressions of interest against the guiding principles and prepare a written report for the approval of the Lord Mayor (or delegate).

Council will strive to obtain broad representation and diversity from the community including age, gender, cultural background, and community areas.

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4.5.3 Meetings

Meetings will be held in person at Council's Administration Office in December. Alternative arrangements will be made if deemed more appropriate.

In the event a resolution for each category is not achieved in the first meeting, subsequent meetings will be scheduled until the Judging Panel determine an agreeable result across all categories.

4.5.4 Chair

The Lord Mayor (or delegate) is the appointed Chairperson for all meetings. In their absence the Deputy Lord Mayor (or delegate) will be appointed as Chairperson for the purpose of conducting the meeting.

Should an election period inhibit the participation of the Lord Mayor and Deputy Lord Mayor, the Chief Executive Officer and/or their chosen alternative/s will act as their substitute.

4.5.5 Agendas and Minutes

Agendas and minutes must be prepared for each meeting. The agenda must be provided to the Judging Panel not less than 7 days before the fixed time to hold the meeting. Due to the nature of this panel, minutes shall remain confidential and must not be shared outside of the Judging Panel members and Council support staff.

The minutes must:

- contain details of the proceedings and recommendations made.
- be clearly expressed.
- be self-explanatory.
- contain reports or summary information considered in the decision-making process.
- be distributed to Panel Members within 7 days of the meeting taking place.

4.5.6 Conflicts of Interest

All members of the Judging Panel must declare and manage any conflicts of interest they may have in matters being considered at meetings in accordance with the Council's Code of Conduct. All declarations of conflicts of interest and how the

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conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.

4.5.7 Administration Support

Administration support is provided to the Judging Panel through the Civic Program and Protocol Unit, with meeting support provided as required by the Governance.

4.6 Citizen of the Year Awards Ceremony

It is intended that the awards recipient's presentation (Awards Ceremony) be presented on Australia Day (26 January), or an appropriate date leading up to Australia Day each year with a direct connection to Australia's national day.

The Lord Mayor (or delegate) will host the Awards Ceremony and make presentations to the recipients at the event. The Lord Mayor on occasion may approve and invite other delegates to join them to assist with the presentation of an award and attend the ceremony.

Consideration will be provided for previous Citizen of the Year recipients to attend the event each year.

5. Definitions

<i>Nominee</i>	An individual or group who meets all eligibility criteria and conditions of entry. All nominees will be considered for an award and invited to the Citizen of the Year Awards ceremony and announced as a 'Nominee' at the presentation.
<i>Nominator</i>	An individual or group who has submitted a nomination form to recommend a nominee for a Citizen of the Year award.
<i>Recipient</i>	Winner of a Citizen of the Year Award as selected by the Judging Panel.

6. History

Citizen of the Year Awards		
Owner: City Engagement and Experience	Area: Events & Festivals	POL No: 395
Date of Commencement: 27 September 2021	Approval Authority: Council	Date Approved: 27 September 2021
Amendment 1	Date of Next Review: September 2024	Review: Term of Council

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This policy replaces Terms of Reference previously established.

REFERENCES	No references
POLICIES	Gifts & Benefits Policy Code of Conduct Policy and Procedure Privacy Policy Privacy Management Plan Code of Meeting Practice
ATTACHMENTS	No attachments

Citizen of the Year Awards		
Owner: City Engagement and Experience	Area: Events & Festivals	POL No: 395
Date of Commencement: 27 September 2021	Approval Authority: Council	Date Approved: 27 September 2021
Amendment 1	Date of Next Review: September 2024	Review: Term of Council

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REPORTS TO COUNCIL - FOR COUNCIL DECISION

ITEM NUMBER	13.8
SUBJECT	Parramatta CBD Planning Framework - Planning Investigation Areas
REFERENCE	F2022/03176 - D08953148
REPORT OF	Senior Project Officer Land Use
PREVIOUS ITEMS	17.1 - FOR APPROVAL: Post Exhibition - Finalisation of the Parramatta CBD Planning Proposal following consideration of submissions received during the public exhibition period (Deferred Item) - Council - 15 Jun 2021 6.30pm

CSP THEME: Innovative

WORKSHOP/BRIEFING DATE: 29 May 2023 and 16 October 2023

PURPOSE:

To make recommendations for programming of work for the planning investigation areas that were identified as part of Parramatta CBD Planning Framework Review.

RECOMMENDATION

- (a) That Council reviews the planning controls for the North East Planning Investigation Area (PIA) at the beginning of 2024 as 'Phase 1' of the PIA work program, informed by the finalised controls for the Church Street North Precinct currently being prepared by the Department of Planning and Environment.
- (b) That Council begins the review of the planning controls for the Southern Planning Investigation Area in early 2024 as 'Phase 2' of the PIA work program.
- (c) That Council begins the review of the planning controls for the Northern Planning Investigation Area in 2025 as 'Phase 3' of the PIA work program.
- (d) That Council does not proceed with any strategic planning work for the Eastern Planning Investigation Area at this time and monitor possible future transport infrastructure projects and how they may impact on this precinct, as well as policy outcomes from the Department of Planning and Environment's Church Street North Precinct work currently being prepared.
- (e) That Council advises the outcomes of this report to submitters on the exhibition of the Parramatta CBD Planning Proposal whose submissions related to land situated north of the river and within the PIA's.

BACKGROUND

1. The new planning controls for the Parramatta City Centre largely came into effect in late 2022 via amendments to Part 7 in *Parramatta Local Environmental Plan (LEP) 2023* and Part 9 in *Parramatta Development Control Plan (DCP) 2023* and supported by an amendment to *Parramatta City Centre Local Contribution Plan 2022*. These milestones resulted in the finalisation of three major elements of Council's Parramatta CBD Planning Framework. The outstanding component of

Council's CBD Planning Framework is the Planning Investigation Areas (PIAs). Refer to **Figure 1** below.

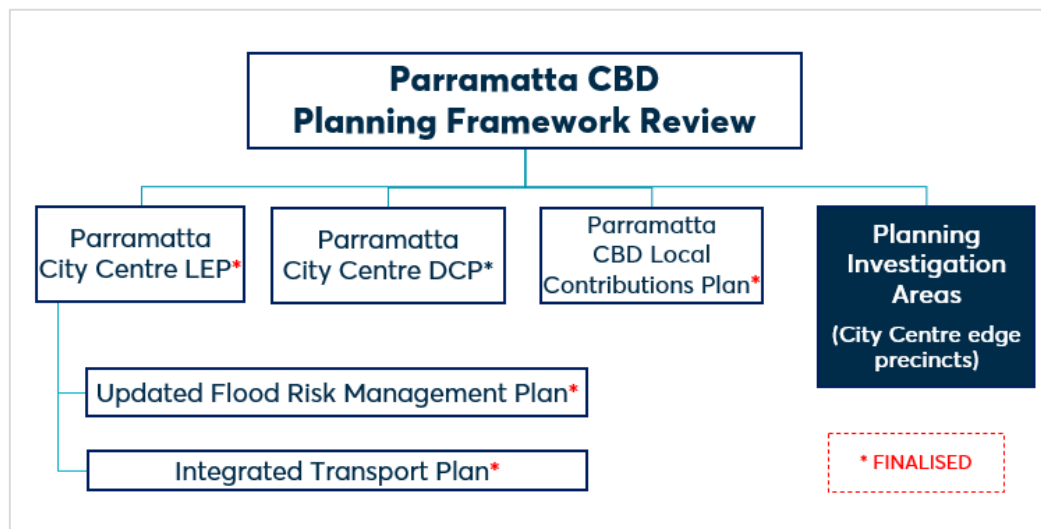


Figure 1 – Council's CBD Planning Framework elements showing remaining PIA element

2. The PIAs were first identified by Council in 2015 as areas north and south of the Parramatta CBD where the city could potentially expand. Resolutions of Council impacting the PIAs occurred over a series of Council meetings between April 2015 and June 2021. The Department's finalisation of LEP controls via Amendment 56 which removed land north of the river, known as the "Church Street North Precinct", also impacts on the progression of the PIAs. This matter is discussed in greater detail under the heading 'Current Status – Church Street North Precinct', and a visual chronology of these decisions and policy changes are shown in **Attachment 1 - Summary of the Key Decisions affecting these City Centre edge precincts**.
3. There are four PIAs delineated as pink or red in **Figure 2** below, and a description of each of the PIA's is included in the discussion under the heading, 'Preliminary Assessment'.

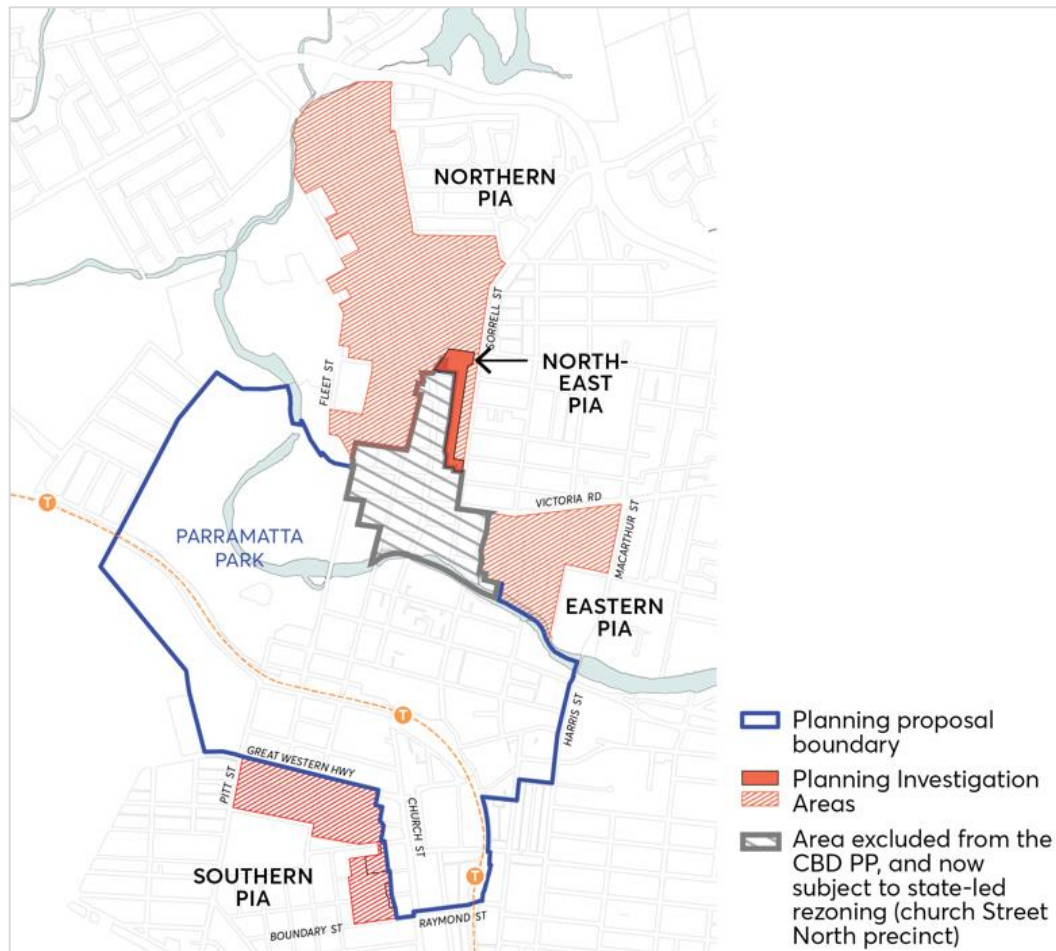


Figure 2 – Planning Investigation Areas adjacent to the Parramatta CBD

LOCAL STRATEGIC CONTEXT

4. The Parramatta CBD Planning Proposal (CBD PP) is an action in both Council's Local Strategic Planning Statement (LSPS) 2021 and Local Housing Strategy (LHS) 2021. The principal objectives of the CBD PP were to expand the commercial core, to increase the capacity for employment growth and housing supply into the future supported by higher environmental standards and infrastructure contributions.

CURRENT STATUS

5. The recommendations of this report for the programming of the work for the planning investigation areas is influenced by recent Department policy decisions and/or precinct planning work. These matters are illustrated in **Figure 3** and described below.

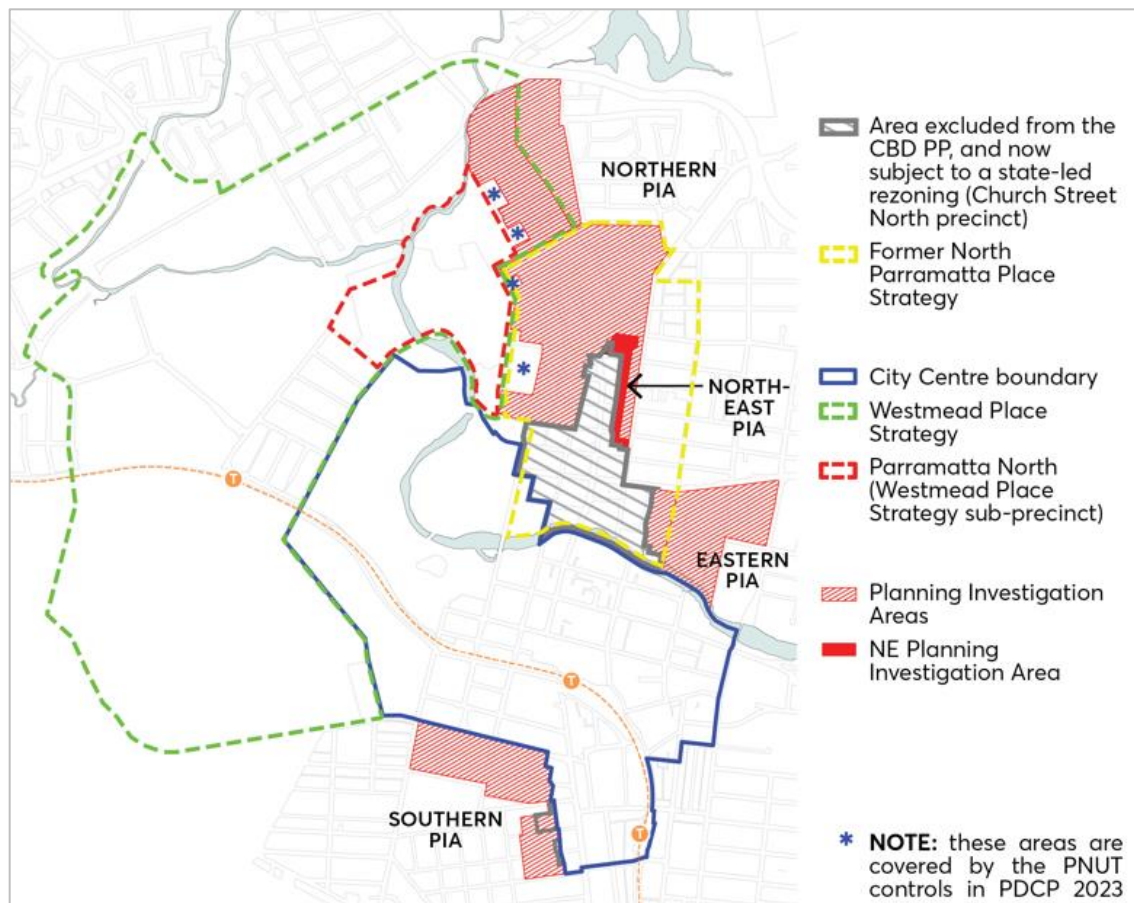


Figure 3 – Planning Investigation Areas shown in relation to former and current strategic planning work in the vicinity of the Parramatta CBD. The discontinuation of the North Parramatta Place Strategy means there is no longer a policy overlap with the Northern, North-east and Eastern PIA's.

Parramatta City Centre LEP

6. When *Parramatta LEP 2011 (Amendment No 56)* came into effect in May 2022, the Department removed the area of the CBD situated north of the river (see hatched grey area, **Figure 3**). The Department is now pursuing controls for this precinct by the end of 2023.

North Parramatta Place Strategy

7. Having removed the part of the CBD PP area situated north of the river (discussed above), the Department took carriage of the policy work for a significantly expanded area (see yellow-dashed area, **Figure 3**) that included parts of the Northern and Eastern PIAs and all of the North East PIA.
8. The work was originally scheduled for completion at the end of 2023, however a change in policy direction by the NSW Government has reduced the area subject to the review, as well as the planning pathway for implementation of amended planning controls.

Church Street North precinct State led-rezoning

9. This newly commenced policy work by the Department replaces the North Parramatta Place Strategy. It focuses solely on the land north of the river that

was removed from the CBD PP, as delineated by the grey hatched lines in **Figure 3**.

10. The Department's justification for undertaking this work is to enable the faster delivery of housing in line with the priorities of the NSW Government, and to support the investment in the Parramatta Light Rail and the need for increased housing opportunities around public transport. The work is expected to be completed in December 2023 and more information is available on the [Department's Church Street North precinct webpage](#). The Department has advised relevant stakeholders of their new process.
11. In relation to the PIA's, the information on the Department webpage says that, *'The City of Parramatta will be responsible for the progression of any further planning investigations for the remainder of the precinct.'*
12. The remaining Department policy decisions and/or precinct planning work relate to the Westmead precinct (the green and red dashed lines in **Figure 3**). This precinct directly interfaces with the Northern PIA and future planning work in this area will need to consider,
 - a. The Westmead Place Strategy that was adopted by the Minister for Planning in October 2022 as a Ministerial Direction under Section 9.1 of the *Environmental Planning and Assessment Act 1979*.
 - b. The Traffic Study for the Westmead precinct which is due for completion in 2024 and assesses the traffic impacts associated with the Place Strategy and other overlapping issues.
 - c. The directions for the 'Parramatta North' sub precinct detailed in the Westmead Place Strategy 2022, and the associated DCP controls in Part 8.2.2 of Parramatta DCP 2023 (referred to in the DCP as the Parramatta North Urban Renewal Transformation (PNUT) precinct).

Conclusions and Recommendations for the PIAs resulting from recent Department policy decisions and/or precinct planning work.

13. The Government's decision to discontinue the preparation of the North Parramatta Place Strategy and instead focus on the area previously part of the Parramatta CBD Planning Proposal (within the grey hatched boundary) means there is *no longer a policy overlap* with the original PIA boundaries. This is illustrated in **Figure 3** above.
14. Council is now in a clear position to make recommendations about the progression of the strategic planning work to review the planning controls within the PIAs. A preliminary assessment by Council Officers of the PIAs is detailed in the next section of this report and makes recommendations about work programming and next steps for each of the PIAs.

PRELIMINARY ASSESSMENT

North East PIA

15. The North East PIA coloured red in **Figures 4, 6 and 8** sits between the Northern PIA and the City Centre boundary to the west (and now subject to the Department's Church Street North Precinct). The area largely consists of 3-4 storey walk up residential flat buildings, medium density housing and detached homes and is flanked by the Sorrell Street HCA to the east.
16. Some strategic planning work commenced for this PIA with a Council endorsed draft Strategy publicly exhibited in March/April 2021. The Strategy illustrated six potential built form options for the PIA to manage the built form transition between Church Street and the Sorrell Street HCA. 193 submissions were received on the exhibited options.



Figure 4 – North east PIA in relation to the Northern PIA

Conclusion and Recommendations for the North-east PIA

17. The future planning controls for the adjacent Church Street North precinct are expected to be finalised by the State Government at the end of 2023. For this reason it is recommended that Council officers progress the technical work for this PIA at the beginning of 2024 and then report to Council the results and recommendations following a Councillor workshop. Submitters to the exhibition of the North-east Planning Strategy will be notified of this future report to Council.
18. Council officers recommend the work to review the planning controls for the North-east PIA start in early 2024 and becomes 'Phase 1' in the PIA work program. Costs associated with the studies for the North East PIA can be funded from the City Planning and Design budget.

Southern PIA

19. The Southern PIA edges the City Centre to the south and is situated west of Church Street. It is made up of two areas (refer to **Figure 5**, below) with the area west of Church Street mainly consisting of single dwellings, and the area south of the Great Western Highway mainly consisting of three storey strata apartment buildings. The northern section of the Southern PIA abuts the Southern Parramatta heritage conservation area (HCA) (HCA boundary is coloured pink in **Figure 5**, below).
20. A series of resolutions of Council between April 2015 and November 2019 saw these areas be amended from time to time (refer to **Attachment 1 – Summary of Key Decisions**).



Figure 5 – Southern PIA

21. Some planning work commenced for this PIA with a number of technical studies prepared in 2019. The most critical is the *Overshadowing in the Parramatta CBD Technical Paper*. Gateway conditions of the CBD PP required an assessment of the level of overshadowing on the South Parramatta HCA and Ollie Webb Reserve. Similar assessments will need to be undertaken for this PIA.
22. Other technical studies prepared for parts of this PIA in 2019 as shown in **Figure 5** relate to heritage and urban design (area delineated yellow), feasibility (area delineated by a blue star), and heritage (area delineated light purple).

Conclusion and Recommendation for the Southern PIA

23. There are a number of planning matters relevant to this PIA that need to be revisited in detail and further explored. One of the key matters is to establish urban design principles that will guide a future review of the planning controls. Once this work is complete, a workshop presenting the urban design principles and built form scenarios will be undertaken with Councillors.

24. As a result of the above, Council officers recommend the work to review the planning controls for the Southern PIA start in early 2024 and becomes 'Phase 2' in the PIA work program.

Northern PIA

The Northern PIA sits on the northern and north-eastern edge of the City Centre (see area delineated by a white line, **Figure 6**). It contains commercial and some high density residential development along the Church Street spine with some light industrial uses to the north. However, the wider precinct is largely made up of 3-4 storey walk up residential flat buildings, detached homes and medium density housing.



Figure 6 – Northern PIA areas of planning impact

25. This PIA overlaps with other historical and recent planning work undertaken by both Council and the Department. Council's Employment Lands Strategy – Review and Update (2020) says 'Prepare PIA study to investigate potential expansion of the CBD (after completing CBD PP)'. The Department's Westmead Place Strategy identified a portion of the PIA as the 'Northmead Enterprise sub-precinct' (see area shown light blue, **Figure 6**, above); and the Department's Traffic Study anticipated for finalisation in late 2024 also applies to this area.
26. Furthermore, the area of residential land at the north end of the PIA has theoretical potential for housing diversity/ urban renewal (see area shown pink in **Figure 6**). Any review of the planning controls in this area will need to consider the Department's work on the Church Street North precinct to be delivered through the state-led rezoning, as well as the matters in the paragraph above.

Conclusion and Recommendations for the Northern PIA

27. There are a number of planning matters relevant to this PIA that need to be explored, and the Department's work reviewing the planning controls for the Church Street North Precinct and the finalisation of the Traffic study for the Westmead Precinct will be key determinants influencing the future of this area.

28. Given this outstanding work and because some planning work has already commenced for the North-east PIA and Southern PIA, Council officers recommend the work to review the planning controls for the Northern PIA start in 2025 and become 'Phase 3' in the PIA work program.

Eastern PIA

29. The Eastern PIA is situated immediately north of the Parramatta River, east of Wilde Avenue. Refer to **Figure 7**, below.

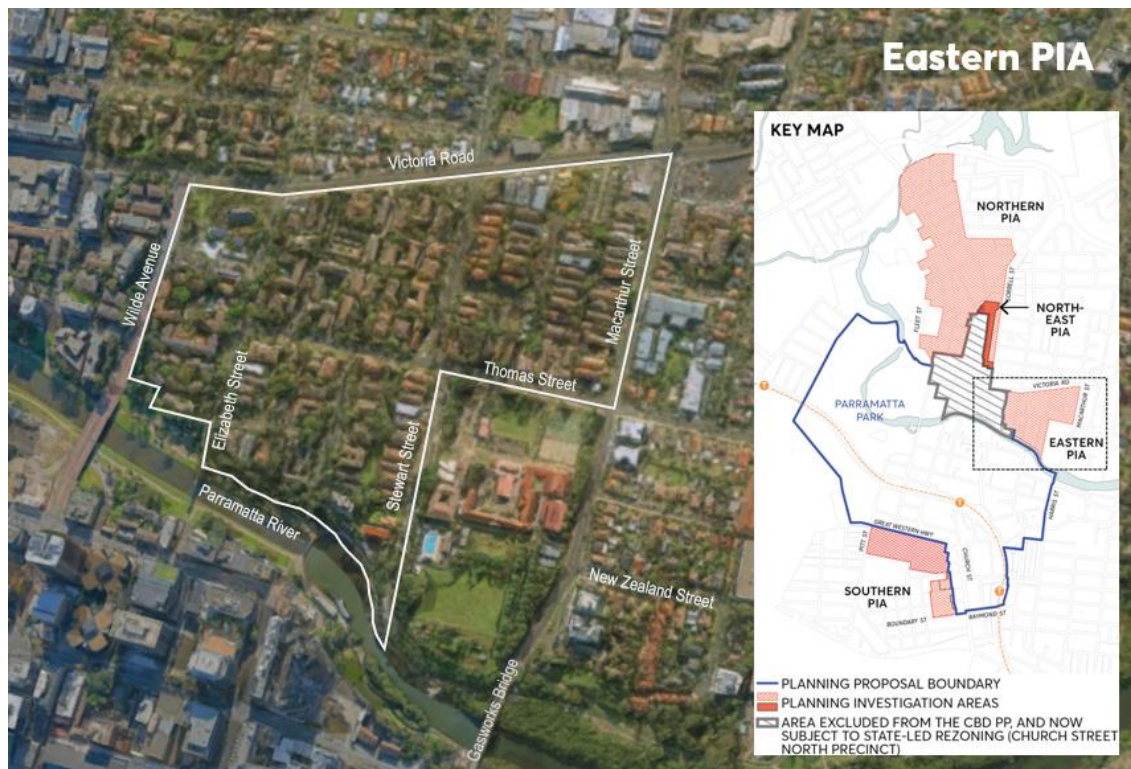


Figure 7 – Eastern PIA

30. This PIA is dominated by three to storey apartment building most of which have been strata subdivided which impacts on the viability of development. Transport for NSW's *Future Transport Strategy 2056* identifies a Parramatta to Epping rail link. However, no alignment for this link is available. Assuming the link would connect with other Metro and heavy rail stations in the Parramatta CBD core from the northeast adjacent to this PIA. Depending on the alignment a station could be potentially located somewhere along Victoria Road in the area east of Wilde Avenue through to the Rydalmere industrial areas.

Conclusion and Recommendation for the Eastern PIA

31. Given that the nature of the development in this precinct it is more feasible to plan for the potential for increased density in this precinct once there is more certainty over whether there will be any improved transport available in the locality to support the increased population and the viability of redevelopment.
32. Therefore, it is recommended that Council not proceed with any strategic planning work at this time and monitor possible future transport infrastructure projects and how they may impact on this precinct as well as policy outcomes

from the SEPP controls for the Church Street North Precinct (currently being prepared).

SUMMARY OF PRELIMINARY ASSESSMENT RECOMMENDATIONS

33. **Figure 8** below illustrates the recommendations for each of the four PIAs.

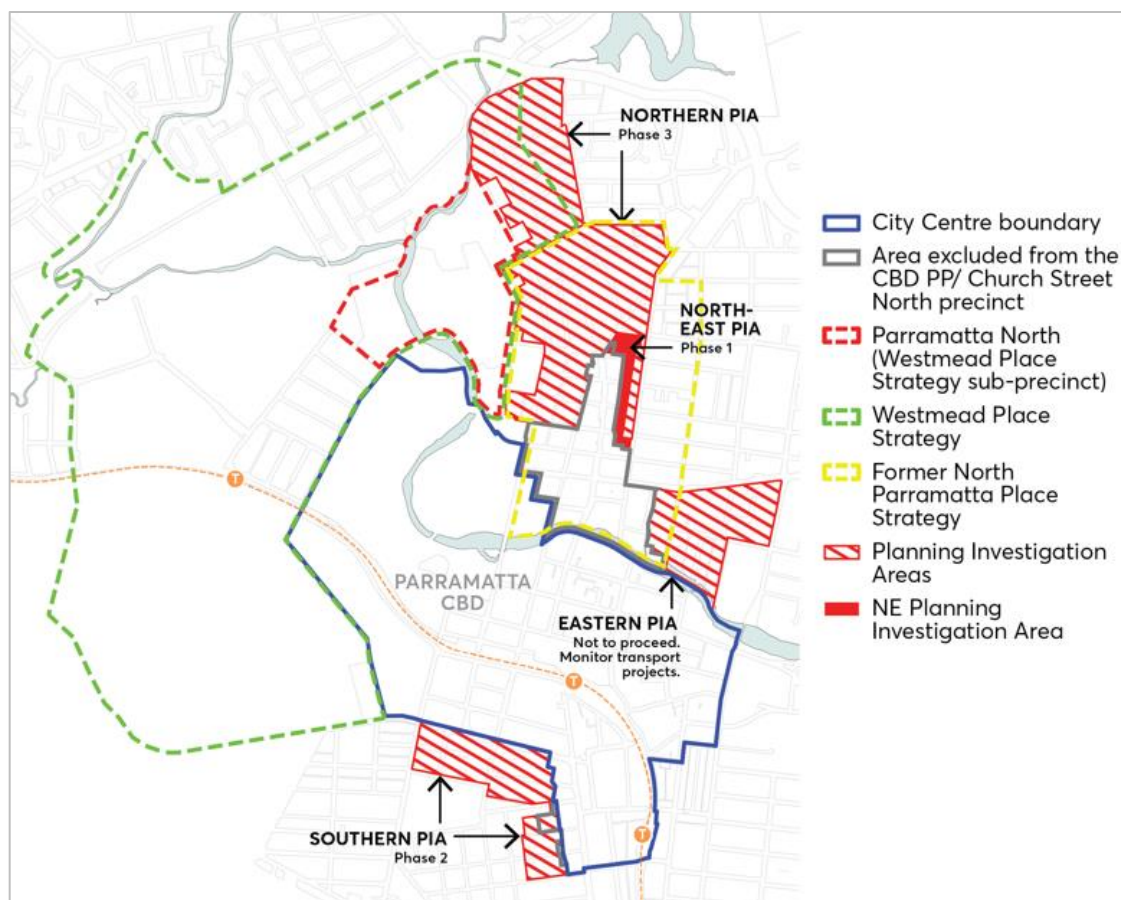


Figure 8 – Illustration of the recommendations from this report for the four PIAs adjacent to the Parramatta CBD.

CONSULTATION & TIMING

Stakeholder Consultation

34. At present, no stakeholder consultation has been undertaken in relation to the recommended work programming. Should Council support the recommendations within this report, then the following stakeholder consultation will take place:
- Advise the outcomes of this report to submitters on the exhibition of the CBD PP whose submissions related to land situated north of the river and within the PIA's.
 - The Department will be notified of Council's decision.

Councillor Consultation

Date	Councillor	Councillor Comments	Council Officer Response	Responsibility
29 May 2023	Councillor Workshop	General questions on historical process to date, overlapping Department precincts, and existing planning studies undertaken by Council. There was general support for the Council officer recommendation as proposed in this Council report.	Information on the history of the PIAs and the recommendations for each PIA provided in this report reflect the issues raised at the workshop.	Group Manager, Strategic Land Use Planning
16 October 2023	Councillor Workshop	Councillors asked questions on the revised direction by the State Government for the North Parramatta precinct that was then formally announced by the NSW Premier on 26 October 2023. The context and implications for the PIA's was also discussed.	Responses to questions provided at the Councillor workshop.	Executive Director City Planning and Design
15 November 2023	Councillor Briefing	Report finalised before briefing	Report finalised before briefing	Group Manager, Strategic Land Use Planning

LEGAL IMPLICATIONS FOR COUNCIL

35. There are no legal implications with the recommendation of this report.

FINANCIAL IMPLICATIONS FOR COUNCIL

36. If Council resolves to approve this report in accordance with the recommendation, there would be no financial impact on the budget for Phase 1 of the work program with the studies for the North East PIA being funded from the City Planning and Design 2023/24 budget.

37. For Phases 2 and 3 of the recommended work programs there is expected to be a financial impact. The operating costs in the table below are preliminary estimates only and may be revised down if Council officers are able to undertake some of the work internally. As resources and more accurate costs are known, any required funds to complete Phases 2 and 3 of the work program will be sought through the upcoming quarterly budget review process for Q2 2023/24

and the 2024/25 budget. The funds indicated below are envisaged to be used for technical studies including urban design, landscape, heritage, feasibility, transport, stormwater and flood risk management.

	FY 23/24	FY 24/25	FY 25/26
Revenue			
Internal Revenue			
External Revenue			
Total Revenue	N/A	N/A	N/A
Funding Source			
Operating Result			
External Costs	\$150,000	\$170,000	N/A
Internal Costs			
Depreciation			
Other			
Total Operating Result	\$150,000	\$170,000	N/A
Funding Source			
CAPEX	N/A	N/A	N/A
CAPEX			
External			
Internal			
Other			
Total CAPEX			

Jacky Wilkes
Senior Project Officer Land Use

Jennifer Concato
Executive Director City Planning and Design

John Angilley
Executive Director Finance & Information

Gail Connolly
Chief Executive Officer

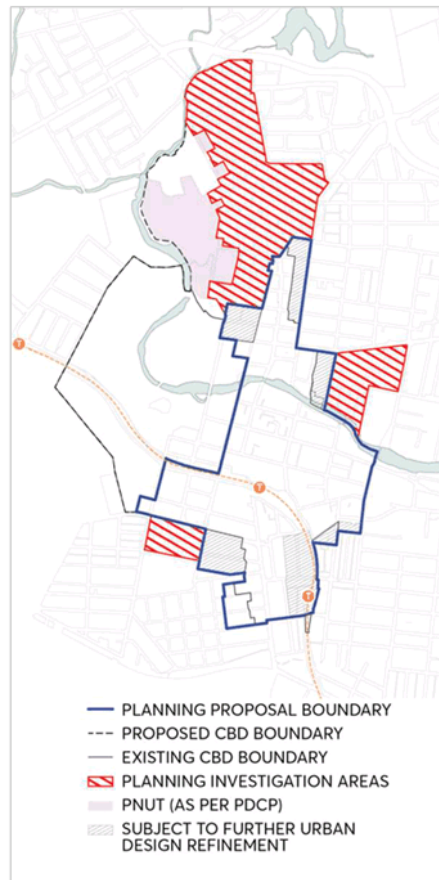
ATTACHMENTS:

1  Summary of Key Decisions on the Planning Investigation Areas 2 Pages

REFERENCE MATERIAL

Attachment 1 to Council report – Summary of key decisions affecting city edge precincts

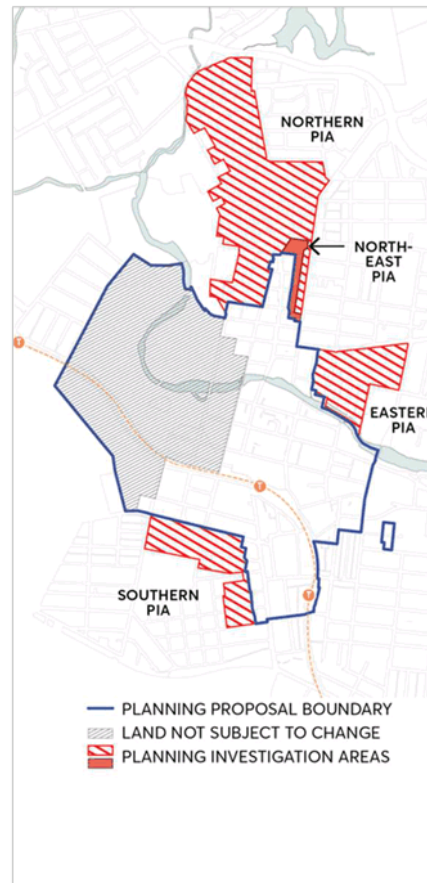
2015 – CBD Planning Strategy



The CBD Planning Strategy adopted by Council on 27 April 2015 identified the planning investigation areas (PIAs) in its Implementation Plan. At this time, the Southern PIA boundary was extended to include land south of the Great Western Highway, bounded by Pitt, Glebe and Marsden Streets.

Also at this time, the progression of the CBD Planning Proposal would include further work in the PIAs including urban design refinement.

2021 – Submission of CBD PP to DPE



In March 2019 Council resolved to remove some areas from the CBD and add them to the Planning Investigations Area.

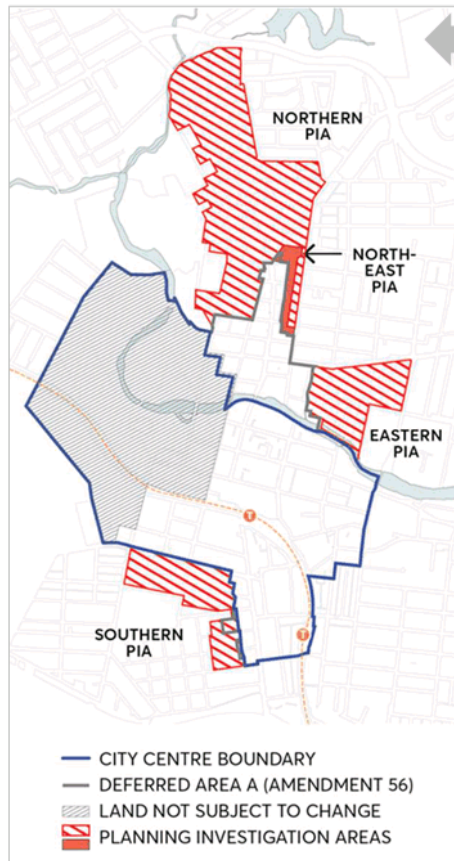
Four of the areas identified in 2015 as "Subject to Further Urban Design Refinement" were moved from the CBD PP into the PIAs.

In March/April 2021, Council exhibited a Draft Planning Strategy for the North-East PIA.

In July 2021, the CBD Planning Proposal was submitted to DPE for finalisation. The adjoining figure shows the CBD Planning Proposal land application area excluding the PIAs

Note: The land not subject to change was added to the CBD PP for technical reasons but there is no change to the planning controls in this area.

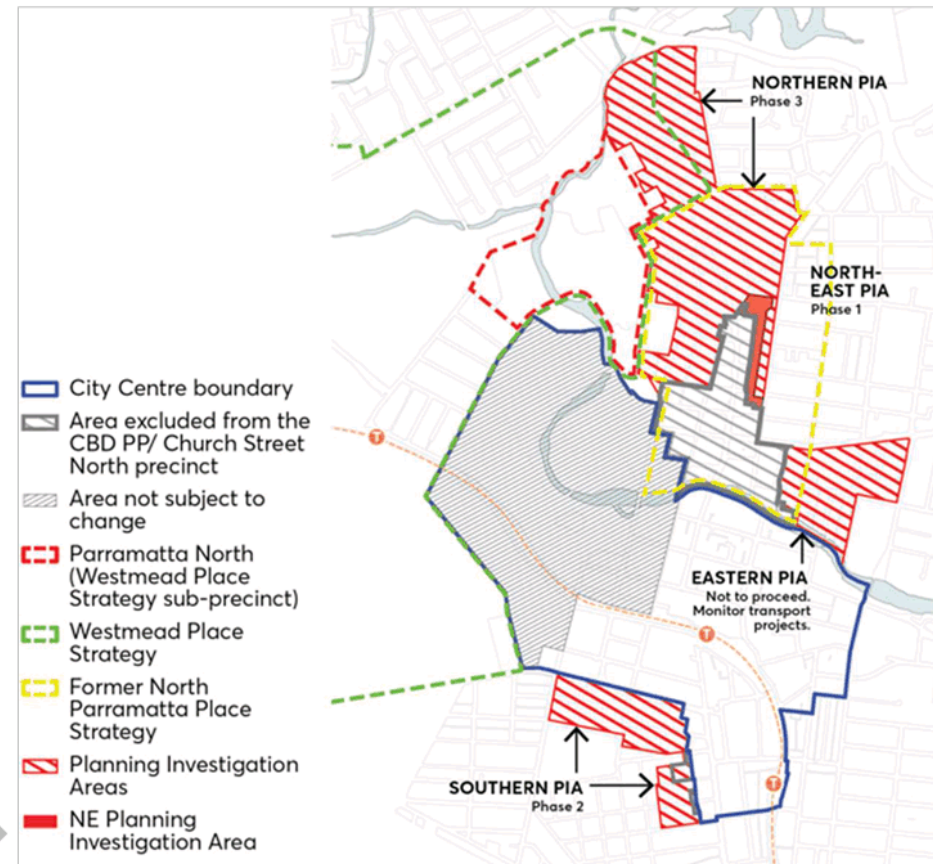
2022 – City Centre LEP as finalised



This diagram reflects the removal of the area north of Parramatta River when the (then) *Parramatta LEP (Amendment No. 56)* was published in May 2022 and came into effect in October 2022. It illustrates the boundaries of the City Centre LEP, the area deferred from the City Centre LEP as well as each of the four PIAs.

This diagram illustrates the Department's recent decision-making relating to the former North Parramatta Place Strategy and Church Street North Precinct. It also reflects Council's proposed programming of the planning investigation areas.

2023 – Department decision making and next steps



NOTICES OF MOTION

20 NOVEMBER 2023

14.1	Mixed Use Land and Peninsula Park Wentworth Point.....	582
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NOTICE OF MOTION

ITEM NUMBER	14.1
SUBJECT	Mixed Use Land and Peninsula Park Wentworth Point
REFERENCE	F2022/03176 - D09194274
FROM	Councillor

MOTION

- (a) That Council note that the State Government has not responded to Council's request for it to accelerate the delivery of the Peninsula Park in accordance with Council's resolutions made on 28 March 2022 and 10 July 2023.
- (b) That Council note that the State Government has not responded to Council's request for the mixed-use land on Burroway Road, Wentworth Point to be converted to open space purposes in accordance with Council's resolutions made on 11 June 2022 and 10 July 2023.
- (c) That Council therefore calls again on the State Government to:
 - i. Ensure the land they own on Burroway Road, Wentworth Point (mixed-use land) is converted to playing fields for children and families.
 - ii. That the land is used to ensure the full 3.9-hectare Peninsula Park is delivered to the community as promised.
 - iii. The new High School is given ownership of a dedicated school oval. The school oval is not part of Peninsula Park.
- (d) That Council write to the Hon Chris Minns Premier of NSW, the Hon Paul Scully Minister for Planning calling for an urgent meeting to discuss these matters. The meeting to include, the Lord Mayor, the CEO, and Councillor Paul Noack.

BACKGROUND

Nil

STAFF RESPONSE

1. The letters can be written within Council resources.

FINANCIAL AND RESOURCE IMPLICATIONS

2. The table below summarises the financial impacts on the budget arising from approval of this Notice of Motion.

	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Operating Result				
External Costs				
Internal Costs				
Depreciation				
Other				
Total Operating Result	NIL			

Funding Source				
CAPEX	NIL			
CAPEX				
External				
Internal				
Other				
Total CAPEX				
Funding Source	NIL			

Paul Noack
Councillor

Jennifer Concato
Executive Director City Planning and Design

Gail Connolly
Chief Executive Officer

ATTACHMENTS:

There are no attachments for this report.

QUESTIONS WITH NOTICE

20 NOVEMBER 2023

15.1 Questions Taken on Notice at the 6 November 2023 Council Meeting 586

QUESTIONS WITH NOTICE

ITEM NUMBER	15.1
SUBJECT	Questions Taken on Notice at the 6 November 2023 Council Meeting
REFERENCE	F2022/03176 - D09207067
REPORT OF	Council Secretariat & Policy Officer

CSP THEME: Accessible, Fair

QUESTIONS WITH NOTICE

Clr Garrard asked a question on item 13.4 Review of Options for Proposed Locality (Suburb) Boundary Adjustment – Harris Park

- When will the public consultation take place, when will it commence?

Acting Director Property and Place Response:

A response will be available in the Supplementary Agenda.

Lord Mayor Councilor Esber asked a question on a Matter of Urgency – Installation of plaque in Rosella Park

- In terms of the relocation of the plaque, where would the suitable exact location be?

Clr Noack asked a question on a Matter of Urgency – Installation of plaque in Rosella Park

- In terms of correspondence and contact between the Federal Member for Parramatta and the City of Parramatta who contacted who first?
- Can you name the Council Officer that was contacted by the Federal Member for Parramatta?

Acting Director Property and Place Response:

A response will be available in the Supplementary Agenda.

ATTACHMENTS:

There are no attachments for this report.

REFERENCE MATERIAL