

PARRAMATTA TRAFFIC COMMITTEE MEETING

WEDNESDAY 19 JULY 2023

MINUTES

MINUTES OF THE PARRAMATTA TRAFFIC COMMITTEE MEETING HELD WEDNESDAY 19 JULY 2023 AT 1.30PM. MEETING HELD IN PERSON AT COUNCIL'S ADMINISTRATION BUILDING, 126 CHURCH STREET, PARRAMATTA OR OPTIONAL ATTENDANCE VIA MICROSOFT TEAMS

The Parramatta Traffic Committee Chairperson Councillor Paul Noack declared the meeting open at 1:30pm.

PRESENT:	
NAME:	REPRESENTATIVE OF
Paul Noack	Councillor and Chairperson
Henry Green	Councillor
Georgina Valjak	Councillor
Kellie Darley	Councillor
Patricia Procriv	Councillor and Representative for Councillor Donna Davies MP
Jennifer Concato	Executive Director, City Planning and Design - CoPC
Sergeant Leonie Abberfield	Ryde Police Area Command (PAC)
LSC Raymond Yeung	Auburn Police Area Command (PAC), also advised he is representing Parramatta PAC and Cumberland PAC
Senior Constable Richard Kraay	The Hills Police Area Command (PAC)
Tanmilla Islam	Transport for NSW (TfNSW)
Pam Kendrick	Representative for the Parramatta Bicycle Committee and Bicycle NSW
Ben Cantor	Busways
Michael Perrone	CDC Buses
Richard Searle	Traffic and Transport Manager, CoPC
Saniya Sharmeen	Traffic and Transport Team Leader, CoPC
Randil Pohorambage	Senior Traffic and Transport Engineer, CoPC
Zulfiqar Ali	Traffic and Transport Engineer, CoPC
Nathan McLauchlan	Traffic and Transport Engineer, CoPC
Velsamy Sankaran	Traffic and Transport Engineer, CoPC
Michael Kolos	Project Officer Transport Planning, CoPC
Mel Ah Chong	Events Producer, CoPC
Shelley Broadbridge	Events Producer, CoPC
Behzad Saleh	Traffic and Transport Investigations Engineer, CoPC – Minutes Secretary

APOLOGIES:	
NAME:	REPRESENTATIVE OF
Sergeant Jack Makhoul	Parramatta Police Area Command (PAC)

Leading Senior Constable William Graham	Cumberland Police Area Command (PAC)
Nazli Tzannes	Transport for NSW (TfNSW)

DECLARATIONS OF CONFLICT OF INTEREST:

There were no declarations of conflict of interest.

CONFIRMATION OF THE MINUTES OF MEETING HELD ON 17 MAY 2023:

That the report of the Parramatta Traffic Committee meeting held on Wednesday, 17 May 2023 be taken as read and confirmed as a true record of the meeting.

BUSINESS ARISING:

Nil.

SECTION A ITEMS:

ITEM 2307 A1 MACQUARIE STREET, PARRAMATTA – LEIGH MEMORIAL CHURCH FOOTPATH PARKING

Ward: Parramatta

State Electorate: Parramatta

Recommendation to Parramatta Traffic Committee:

1. That Council grant Leigh Memorial Church approval to park ceremonial vehicles on the footpath subject to adherence to the below listed terms and conditions:
 - a. The Leigh Memorial Church (LMC) is to submit a civil design plan to illustrate the proposed parking area on the footpath of Macquarie Street to Council's Traffic and Transport Services and Great River City Light Rail (GRCLR) for review and approval. The plans must also demonstrate the widening of the accessway located along the western boundary of the Church as per Figure 3 within this report. The construction of the approved treatment is to be organised by the LMC at no cost to Council and must be in accordance with the design standards agreed to with Council and GRCLR.
 - b. The Leigh Memorial Church is to submit a Traffic Management Plan (TMP) to Council's Traffic and Transport Services for approval which is to be put in place for each event where a ceremonial vehicle will be used. The TMP must provide, but not be limited to, the below listed details:
 - i. The maximum No. of Patrons that will be permitted to attend an event at the Church.
 - ii. Measures that will be put in place to ensure that patrons do not obstruct pedestrian flow within the footpath of Macquarie Street.
 - iii. Measures that will be put in place to ensure pedestrians and patrons are kept of the light rail tracks.
 - iv. Details of any Traffic Control devices that will be installed on the Macquarie Street Footpath if any.
 - c. The LMC is to ensure that Safe Work NSW qualified Traffic Controllers are used to manage pedestrians on the footpath and to safely guide a ceremonial vehicle into the designated parking spot.

- d. The LMC is to provide up to date Public Liability and Workers Compensation insurance certificates to Council.
 - e. The approval is to be limited to only the period before any developments associated with the Uniting Church in Australia Property Trust in Macquarie Street have been completed. The LMC must explore avenues to integrate an on-site parking space for ceremonial vehicles as part of the future development of the site.
2. That a permit is to be issued by Council staff to give effect to Recommendation 1 above. This permit is to be exempt from Council's Fees and Charges and is to be applied for annually by the Leigh Memorial Church through the submission of an updated TMP as described in Recommendation 1(b).
 3. That Recommendations 1 to 2 be subject to the Memorial Church entering into a formal access agreement with the Great River City Light Rail (GRCLR).

Comments:

Councillor Procriv (representing Donna Davis MP) raised concerns with granting the Church a blanket approval to park on the footpath and enquired if a trial of this arrangement could be undertaken instead. Richard Searle of City of Parramatta Council advised the Committee that the recommendation is for a permit to be issued on an annual basis and that Council staff will continue to monitor and enforce any additional conditions if necessary.

Councillor Darley asked how frequent the events will be taking place where the footpath parking will be required. Richard Searle advised that the Church has indicated there could be approximately 10-12 events taking place each year, but that it is Council's understanding that the number of events over the past two decades is significantly less than this. Councillor Procriv asked if Council could enforce a limit on the number of events stating that she walks along the footpath on various occasions and there are often a large number of patrons waiting on the footpath to get into the Church. The Committee was unsure how this could be achieved.

Tanmilla Islam from TfNSW stated that she had a number of concerns with the proposal which were as follows:

1. The proposed vehicles are long and will generally have restricted rear visibility. Accordingly, having these vehicles reversing onto the footpath will present a safety risk for pedestrians.
2. Should signs be installed, how will Council prevent other vehicles not associated from the events at the church from parking in this location.
3. Will a precedent be set for others to make similar requests to Council.
4. It is unclear how the applicant will be able to park against the building line to allow for door opening and transporting the coffin to the hearse.

In response, Richard Searle gave the following clarification:

1. It is proposed that the Church use qualified traffic controllers to assist the event vehicle to reverse into the parking spot and to control the flow of pedestrians on the footpath. It is believed that this is the most suitable qualification to manage this task.
2. Council's desire is to not install signs, but rather issue a permit similar to a Road/Footpath Occupancy permit that is to be placed on the dashboard of the vehicle. This will ensure that unauthorised vehicles do not park on the footpath.

3. It is not expected that this approval would set a precedent as there is no other properties along Macquarie Street that have a similar circumstance. The other properties all have vehicular access that does not require footpath parking.
4. Council's recommendation is that the ceremonial vehicle be parked directly adjacent to the light rail tracks meaning that the pedestrian walkway will be between the parked vehicle and the building line.

Councillor Prociv expressed her preference for the applicant to apply on each occasion an event is to take place instead of them obtaining a blanket approval. Richard Searle advised that the purpose of taking this item to the Traffic Committee was to avoid the additional administration burden that would arise from Council staff processing each application for each event and also to exempt them from Council's Fees and Charges.

Councillor Noack suggested that this item be deferred for further discussions with the Traffic Committee members.

Recommendation from Parramatta Traffic Committee:

The Council defer this matter for further discussion with the Traffic Committee members.

Unanimous support.

ITEM 2307 A2 PURCHASE STREET, PARRAMATTA – PROPOSED 'NO TRUCKS – 3T AND OVER' LOAD LIMIT RESTRICTION

Ward: Rosehill

State Electorate: Parramatta

Recommendation to Parramatta Traffic Committee:

That a 'No Trucks – 3t and Over' load limit restriction be installed in Purchase Street, Parramatta as shown in the attached sketch.

Comments:

Councillor Valjak advised that a site had an approved DA and had no other option but for their trucks to go through Purchase Street. Richard Searle advised that the Road Rule associated with the 'No Trucks' sign has exemptions meaning that the proposed restriction will not apply to the construction traffic associated with the development site.

Councillor Prociv enquired if there will be a time limit that could be applied on the restriction. Richard Searle clarified that the restriction will be applicable 24 hours a day and that the only way to restrict construction traffic would be through DA conditions and conditions attached to any approval of the Construction Traffic Management Plan.

Recommendation from Parramatta Traffic Committee:

That a 'No Trucks – 3t and Over' load limit restriction be installed in Purchase Street, Parramatta as shown in the attached sketch.

Unanimous support.

ITEM 2307 A3 PARRAMATTA LANES 2023 – SPECIAL EVENT TRAFFIC MANAGEMENT PLAN

Ward: Parramatta
State Electorate: Parramatta

Recommendation to Parramatta Traffic Committee:

1. That the proposed Parramatta Lanes 2023 event scheduled to be held in Parramatta CBD be classified as a Class 2 Event in accordance with the Austroads Guide to Traffic Management, Part 9 – Transport Control Systems – Strategies and Operations (Table 5.4 – Special Event Planning Matrix) and Guide to Traffic and Transport Management for Special Events.
2. That the implementation of the Special Event Traffic Management Plan for Parramatta Lanes 2023 from Monday 9 to Monday 16 October 2023 be supported in principle subject to:
 - a. The traffic related conditions attached to the report
 - b. Related approvals being obtained from Transport for NSW in relation to the closure of Macquarie Street between Marsden Street and Church Street, Parramatta.
 - c. All identified funding being available

Recommendation from Parramatta Traffic Committee:

1. That the proposed Parramatta Lanes 2023 event scheduled to be held in Parramatta CBD be classified as a Class 2 Event in accordance with the Austroads Guide to Traffic Management, Part 9 – Transport Control Systems – Strategies and Operations (Table 5.4 – Special Event Planning Matrix) and Guide to Traffic and Transport Management for Special Events.
2. That the implementation of the Special Event Traffic Management Plan for Parramatta Lanes 2023 from Monday 9 to Monday 16 October 2023 be supported in principle subject to:
 - a. The traffic related conditions attached to the report
 - b. Related approvals being obtained from Transport for NSW in relation to the closure of Macquarie Street between Marsden Street and Church Street, Parramatta.
 - c. All identified funding being available

Unanimous support.

ITEM 2307 A4 FERNDALE CLOSE, CONSTITUTION HILL – INSTALLATION OF SPEED HUMPS AS PART OF THE T-WAY CYCLEWAY REALIGNMENT PROJECT

Ward: Parramatta Ward
State Electorate: Winston Hills

Recommendation to Parramatta Traffic Committee

That four watts profile speed humps with associated signs, pavement markings and pedestrian safety fence be installed in Ferndale Close north of Constitution Road, Constitution Hill as shown in Figures 3 and 4 of the report and as part of the T-Way Cycleway realignment project in Constitution Hill.

Comments:

Councillor Valjak noted a correction to be made on the report which was that the item was within the Parramatta Ward rather than the North Rocks Ward.

Recommendation from Parramatta Traffic Committee:

That four watts profile speed humps with associated signs, pavement markings and pedestrian safety fence be installed in Ferndale Close north of Constitution Road, Constitution Hill as shown in Figures 3 and 4 of the report and as part of the T-Way Cycleway realignment project in Constitution Hill.

Unanimous support.

ITEM 2307 A5 BRODIE STREET, RYDALMERE – INSTALLATION OF A RAISED COMBINED PEDESTRIAN AND CYCLIST CROSSING

Ward: Rosehill

State Electorate: Parramatta

Recommendation to Parramatta Traffic Committee:

1. That the construction of a raised combined pedestrian and cyclist crossing with associated signs and pavement markings be installed in Brodie Street, Rydalmere at Parramatta Valley Cycleway shared path (south of Alan Street) be approved as shown on the plan attached to the report.
2. That detailed design plans for the raised combined pedestrian and cyclist crossing as referred in recommendation 1 above be submitted to Transport for NSW (TfNSW) for approval prior to commencement of construction.

Recommendation from Parramatta Traffic Committee:

1. That the construction of a raised combined pedestrian and cyclist crossing with associated signs and pavement markings be installed in Brodie Street, Rydalmere at Parramatta Valley Cycleway shared path (south of Alan Street) be approved as shown on the plan attached to the report.
2. That detailed design plans for the raised combined pedestrian and cyclist crossing as referred in recommendation 1 above be submitted to Transport for NSW (TfNSW) for approval prior to commencement of construction.

Unanimous support.

ITEM 2307 A6 VERONA DRIVE, WENTWORTH POINT – PROPOSED RAISED PEDESTRIAN CROSSING

Ward: Rosehill

State Electorate: Parramatta

Recommendation to Parramatta Traffic Committee:

That Council approve the construction of a raised pedestrian crossing with associated signs and pavement markings in Verona Drive at Hill Road, Wentworth Point as shown in the

attached plan subject to all costs associated with the construction being paid for by the applicant at no cost to Council.

Recommendation from Parramatta Traffic Committee:

That Council approve the construction of a raised pedestrian crossing with associated signs and pavement markings in Verona Drive at Hill Road, Wentworth Point as shown in the attached plan subject to all costs associated with the construction being paid for by the applicant at no cost to Council.

Unanimous support.

ITEM 2307 A7 HILL ROAD AND HOLKER STREET, SYDNEY OLYMPIC PARK AND WENTWORTH POINT – PROPOSED BILLBERGIA BENNELONG BRIDGE RUN ON SUNDAY 15 OCTOBER 2023

Ward: Rosehill

State Electorate: Parramatta

Recommendation to Parramatta Traffic Committee:

1. That the proposed 'Billbergia Bennelong Bridge Run' event scheduled to be held on Sunday 15 October 2023 be classified as a Class 2 Event in accordance with the Austroads Guide to Traffic Management Part 9: Transport Control Systems - Strategies and Operations (Table 5.4 – Special Event Planning Matrix) and Transport for NSW Guide to Traffic and Transport Management for Special Events.
2. That the use of Holker Street west of Jamieson Street, Jamieson Street up to 70m north of Holker Street and Hill Road in Sydney Olympic Park and Wentworth Point for the 'Billbergia Bennelong Bridge Run 2023' event be approved subject to adherence with the following:
 - a. That the Event Organiser comply with the attached traffic related conditions.
 - b. That all costs associated with the 'Billbergia Bennelong Bridge Run 2023' Event be funded and paid by the Event Organiser at no cost to Council.
 - c. That a notification letter to notify businesses and residents regarding the closure of roads and travel lanes within Parramatta LGA be distributed at least 28 days prior to the event and a copy of this letter be submitted to Council.
 - d. That the bus service provider be requested to notify its affected commuters regarding the closure of bus stops and a copy of this correspondence be submitted to Council.
 - e. That written evidence obtaining a Road Occupancy License (ROL) approval from the Transport Management Centre (TMC) of Transport for NSW (TfNSW) to implement traffic controls be submitted to Council.
 - f. That written evidence of a satisfactory Hostile Vehicle Mitigation and Pedestrian Management Plan approved by Auburn Police Area Command be submitted to Council, unless Police deem such a plan unnecessary.
 - g. That a valid Public Liability Insurance with a cover of at least \$20,000,000 be submitted to Council.
3. That the use of Jamieson Street more than 70m north of Holker Street for the 10km Wheelchair Race not be approved due to a TCP not having been provided.

4. That the Event Organiser obtain approval from the Sydney Olympic Park Authority (SOPA) and Wentworth Point Strata Management to close roads that are under its care and control.
5. That SOPA be requested to require (as part of its approval) installation of event notification signs (made of waterproof materials) on off-road cycleways at least 28 days prior to the event, so that the users of these facilities are aware of the Event.

Comments:

Tanmila Islam asked if the Bus Service provider had been notified of the event. Ben Cantor from Busways advised that they had received the notification from the event organiser and that they will be diverting affected buses similar to the previous years' events.

Recommendation from Parramatta Traffic Committee:

1. That the proposed 'Billbergia Bennelong Bridge Run' event scheduled to be held on Sunday 15 October 2023 be classified as a Class 2 Event in accordance with the Austroads Guide to Traffic Management Part 9: Transport Control Systems - Strategies and Operations (Table 5.4 – Special Event Planning Matrix) and Transport for NSW Guide to Traffic and Transport Management for Special Events.
2. That the use of Holker Street west of Jamieson Street, Jamieson Street up to 70m north of Holker Street and Hill Road in Sydney Olympic Park and Wentworth Point for the 'Billbergia Bennelong Bridge Run 2023' event be approved subject to adherence with the following:
 - a. That the Event Organiser comply with the attached traffic related conditions.
 - b. That all costs associated with the 'Billbergia Bennelong Bridge Run 2023' Event be funded and paid by the Event Organiser at no cost to Council.
 - c. That a notification letter to notify businesses and residents regarding the closure of roads and travel lanes within Parramatta LGA be distributed at least 28 days prior to the event and a copy of this letter be submitted to Council.
 - d. That the bus service provider be requested to notify its affected commuters regarding the closure of bus stops and a copy of this correspondence be submitted to Council.
 - e. That written evidence obtaining a Road Occupancy License (ROL) approval from the Transport Management Centre (TMC) of Transport for NSW (TfNSW) to implement traffic controls be submitted to Council.
 - f. That written evidence of a satisfactory Hostile Vehicle Mitigation and Pedestrian Management Plan approved by Auburn Police Area Command be submitted to Council, unless Police deem such a plan unnecessary.
 - g. That a valid Public Liability Insurance with a cover of at least \$20,000,000 be submitted to Council.
3. That the use of Jamieson Street more than 70m north of Holker Street for the 10km Wheelchair Race not be approved due to a TCP not having been provided.
4. That the Event Organiser obtain approval from the Sydney Olympic Park Authority (SOPA) and Wentworth Point Strata Management to close roads that are under its care and control.

5. That SOPA be requested to require (as part of its approval) installation of event notification signs (made of waterproof materials) on off-road cycleways at least 28 days prior to the event, so that the users of these facilities are aware of the Event.

Unanimous support.

BUSINESS ITEMS:

The Chairperson closed the meeting at 1:54pm.