PRESENT

Amanda Chadwick – Administrator

ACKNOWLEDGEMENT TO TRADITIONAL LAND OWNERS

The Administrator, Ms Amanda Chadwick, acknowledged the Burramattagal Clan of The Darug, the traditional land owners of Parramatta and paid respect to the elders both past and present.

MINUTES

SUBJECT Minutes of the Council Meeting held on 13 March 2017

RESOLVED (Chadwick)

That the minutes be taken as read and be accepted as a true record of the Meeting.

Note Following consideration of this matter, the Administrator acknowledged the presence of former Councillor Lorraine Wearne and Christine Rigby, Local Representative Advisory Committee member, in the public gallery.

DECLARATIONS OF INTEREST

The Administrator, Amanda Chadwick, does not own any property in the City of Parramatta Council local government area nor have a pecuniary interest in any matter on the current agenda.

The Administrator noted, however that she is a member of the Smart Cities Advisory Committee.

MINUTES OF THE ADMINISTRATOR

5.1 SUBJECT Update on the Formation of City of Parramatta Council

REFERENCE F2016/02385 - D04600326

REPORT OF Administrator

BACKGROUND

1. On 12 May 2016 the City of Parramatta Council was created by Proclamation.

2. This report is provided to Council to provide an update on the key activities for the formation of the new Council and the Administrators
engagement with the community. Additional information is also included in the Administrator Column, published weekly in four local papers.

KEY ACTIVITIES UPDATE

3. The Administrator continued to meet with members of the community to address their concerns and learn their priorities, connecting with them at local events including Parramasala and the Greek Flag Raising Ceremony. This engagement has included meeting with representatives of Epping West Public School, St Alban's Anglican Church and Sydney Pacifica.

4. This engagement has also included speaking with local high school students at the Parramatta High School International Women’s Day Event. A full disclosure of the Administrator’s community engagement activities for this period is the subject of a separate paper on this Council meeting agenda.

5. On Saturday 25 March the Administrator attended a community workshop to seek feedback on the design of the spaces and services that will be offered in the new Wentworth Point Community Centre and Library that will open in 2018. At the workshop, facilitators talked attendees through the proposed plans and designs for the spaces. It provided an opportunity for residents to share their ideas on how the spaces could be utilised by the community and on what Library programs and services they would like to see. Council staff were also on hand to listen to and answer any questions participants may have.

6. An online survey for this project was also concurrently run, closing on Sunday, 26 March, offering residents and stakeholders unable to attend the workshop session the opportunity to have their say. 159 people completed the online survey, and Council is currently collating the survey and workshop feedback, which will be used to inform the finalised designs. The next community progress report will be in July 2017 which will summarise workshop and survey outcomes and update on progress of the development assessment, procurement and construction processes.

7. During this reporting period, Council hosted the final sessions of the 5 Parramatta Square Citizen’s Jury. The Jury, consisting of local residents from each of the suburbs that make up the City of Parramatta, was convened to make a recommendation to Council on the general design and functional capabilities of the interior of 5 Parramatta Square. The outcomes and recommendations of the Citizen’s Jury are the subject of a separate paper on this Council meeting agenda, and provide Council the opportunity to ensure a robust, transparent decision on what will be the civic heart of the City of Parramatta.

8. Meetings of the Local Representation Advisory Committee (LRAC) and Former Councillor Representation Committee (FCRC) were held on 6 March and 7 March 2017, respectively. The LRAC meeting continued the productive discussions that have taken place
with committee members and included presentations on the mid-year review of the Operational Plan, the draft Economic Development Plan and the appointment of the Smart City Advisory Committee. The meeting of the FCRC included presentations on the Phase 1 Amendments of the Local Government Act, the future of the Western Sydney Regional Organisation of Councils and potential business rules for Development Application (DA) processing.

9. Work continues to progress on the ‘Building Services Excellence for our Customers’ project with all seven Phase 1 services now in progress. Core service areas Sustainability and Waste Services; Regulatory Services; Development Assessment and Traffic Services; Parks Maintenance Services; Open Space and Natural Resource Management; Library Services and Information and Communications Technology have all commenced working through the Sustainable Improvement Framework. This framework will assess our services and identify opportunities to be more effective and efficient in our delivery to our community.

476 RESOLVED (Chadwick)

That Council receive and note this report.

5.2 SUBJECT Disclosure of Administrator Community Engagement Activities for the period 4 March to 31 March 2017

REFERENCE F2016/02385 - D04600339

REPORT OF Administrator

BACKGROUND

The City of Parramatta Council Administrator is committed to actively engaging with the community and to ensuring full transparency regarding the meetings and external engagements that she attends. This report is a regular report that is provided to Council.

Events – Civic Duties, Community & Council

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Purpose</th>
<th>Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council Meeting</td>
<td>Council Meeting</td>
<td>Amanda Chadwick, staff, public</td>
</tr>
<tr>
<td>Audit &amp; Risk Committee Meeting</td>
<td>Governance of the Council</td>
<td>Amanda Chadwick, Committee Members, staff</td>
</tr>
<tr>
<td>Floodplain Risk Management</td>
<td>Governance of the Council</td>
<td>Amanda Chadwick, Committee Members, staff</td>
</tr>
<tr>
<td>Committee meeting</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Event</td>
<td>Description</td>
<td>Speaker(s)</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>----------------------------------------------------</td>
</tr>
<tr>
<td>City of Parramatta Greek Flag Raising Ceremony</td>
<td>Flag raising to commemorate the Greek National Day of Independence and to recognise Greek community members</td>
<td>Amanda Chadwick, Consul General of Greece Dr Stavros Kyrimis, public</td>
</tr>
<tr>
<td>7 March 2017 Citizenship Ceremony</td>
<td>Ceremony to induct new Australian citizens</td>
<td>Amanda Chadwick, new citizens and their families</td>
</tr>
<tr>
<td>14 March 2017 Citizenship Ceremony</td>
<td>Ceremony to induct new Australian citizens</td>
<td>Amanda Chadwick, new citizens and their families</td>
</tr>
<tr>
<td>28 March 2017 Citizenship Ceremony</td>
<td>Ceremony to induct new Australian citizens</td>
<td>Amanda Chadwick, new citizens and their families</td>
</tr>
<tr>
<td>Parramasala Opening Night</td>
<td>Attendance and address at Parramasala, Parramatta's Asian Arts Festival</td>
<td>Amanda Chadwick, public</td>
</tr>
<tr>
<td>NSW Business Chamber's 2017 Mid-term Report</td>
<td>Attendance at the Premier's Luncheon hosted by the NSW Business Chamber in conjunction with Sydney Business Chamber</td>
<td>Amanda Chadwick, Premier the Hon. Gladys Berejiklian MP, NSW Government Ministers, public</td>
</tr>
<tr>
<td>Premier's Harmony Dinner</td>
<td>Attendance at the Premier's Harmony Dinner, hosted by Multicultural NSW as part of Multicultural March</td>
<td>Amanda Chadwick, Premier the Hon. Gladys Berejiklian MP, NSW Government Ministers, public</td>
</tr>
<tr>
<td>Australia Smart Cities and Infrastructure Summit</td>
<td>Attendance and participation as panellist on the 'Role of digital in creating smart communities' panel</td>
<td>Amanda Chadwick, conference presenters, public</td>
</tr>
<tr>
<td>Parramatta High School's International Women's Day Event</td>
<td>Attendance and address at an International Women's Day event, speaking to students from several local high schools</td>
<td>Amanda Chadwick, High School Students</td>
</tr>
<tr>
<td>Launch of the Western Sydney Youth Orchestra</td>
<td>Attendance and address at launch event for the first-ever Western Sydney Youth Orchestra</td>
<td>Amanda Chadwick, The Hon. Stuart Ayres MP, Luke Foley MP, invited guests</td>
</tr>
<tr>
<td>Event</td>
<td>Description</td>
<td>Attendees</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Urban Dialogue City Making Event</td>
<td>Attendance at an Urban Dialogue: City Making event to discuss the future of Western Sydney</td>
<td>Amanda Chadwick, Urban Dialogue representatives, invited guests</td>
</tr>
<tr>
<td>Launch of the Tech Savvy Seniors Online Banking Module</td>
<td>Attendance and address at launch event for the Online Banking of Tech Savvy Seniors with the Minister for Ageing</td>
<td>Amanda Chadwick, the Hon. Tanya Davies MP, staff, public</td>
</tr>
<tr>
<td>Launch of the W League Mentoring Program</td>
<td>Attendance and participation as a panellist at the launch of the Western Sydney Wanderers W League Mentoring Program</td>
<td>Amanda Chadwick, Panellists, Invited guests</td>
</tr>
<tr>
<td>Opening of Somfy Oceania Head Office, Rydalmere</td>
<td>Attendance and address at the opening of Somfy Oceania’s Head Office location in Rydalmere</td>
<td>Amanda Chadwick, Somfy Oceania representatives, invited guests</td>
</tr>
</tbody>
</table>

### Media

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Purpose</th>
<th>Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 March 2017 - Interview with Wendy Harmer, ABC Radio Sydney</td>
<td>Interview to update Wendy Harmer on the provision of local pool services and the future closure of Parramatta War Memorial Pool</td>
<td>Amanda Chadwick, Wendy Harmer</td>
</tr>
<tr>
<td>31 March 2017 - Interview with Wendy Harmer, ABC Radio Sydney</td>
<td>Interview on the NSW Government $30 million funding announcement for a new Parramatta aquatic centre</td>
<td>Amanda Chadwick, Wendy Harmer</td>
</tr>
<tr>
<td>Interview with 7 News Sydney</td>
<td>Interview to provide background on Council’s Value Sharing Proposal and CBD Strategy</td>
<td>Amanda Chadwick, Channel 7</td>
</tr>
<tr>
<td>Radio 2SM Media Activity</td>
<td>Recording news grabs for 2SM piece on the Cultural Discussion Paper, Culture and Our City</td>
<td>Amanda Chadwick</td>
</tr>
<tr>
<td>NSW Government funding announcement for a new Parramatta aquatic centre</td>
<td>Announcement of the $30 million funding contribution from the NSW Government for a new Parramatta aquatic centre</td>
<td>Amanda Chadwick, The Hon Stuart Ayres MP, Dr Geoff Lee MP, media</td>
</tr>
<tr>
<td>Meeting</td>
<td>Purpose</td>
<td>Attendees</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Phone meeting with the Office of Luke Foley MP, Member for Auburn</td>
<td>Phone meeting to discuss local issues and priorities</td>
<td>Amanda Chadwick, Senior Electorate Officer</td>
</tr>
<tr>
<td>Meeting of the Local Representation Advisory Committee</td>
<td>Committee meeting to discuss Council actions and priorities and update the committee on transition activities</td>
<td>Amanda Chadwick, Committee Members, staff</td>
</tr>
<tr>
<td>Meeting of the Former Councillor Representation Committee</td>
<td>Committee meeting to discuss Council actions and priorities</td>
<td>Amanda Chadwick, Committee Members, staff</td>
</tr>
<tr>
<td>Closing session of the 5 Parramatta Square Citizen's Jury</td>
<td>Attendance and address at the final session of the 5 Parramatta Square Citizen's Jury</td>
<td>Amanda Chadwick, Jury members, staff</td>
</tr>
<tr>
<td>Parramatta CBD Infrastructure Funding Forum</td>
<td>Attendance and address at the Parramatta CBD Infrastructure Funding Forum</td>
<td>Amanda Chadwick, public</td>
</tr>
<tr>
<td>Meeting with Mayor Helen McCaffrey, City of Canada Bay Council</td>
<td>Meeting and tour of The Connection at Rhodes, a community facility featuring meeting, event and learning spaces</td>
<td>Amanda Chadwick, Mayor Helen McCaffrey, staff</td>
</tr>
<tr>
<td>Meeting with Epping West Public School</td>
<td>Meeting to provide an update on Council's work in Epping including Epping Planning Review and Imagine Epping</td>
<td>Amanda Chadwick, Principal Therese Hinder, Deputy Principal Jenny Steel, staff</td>
</tr>
<tr>
<td>St Alban's Anglican Church Epping</td>
<td>Meeting to provide an update on Council's work in Epping including Epping Planning Review and Imagine Epping</td>
<td>Amanda Chadwick, St Alban's Anglican Church Wardens, staff</td>
</tr>
<tr>
<td>WSROC Forum</td>
<td>Attendance and participation in forum to discuss the Local Government Vision for Western Sydney</td>
<td>Amanda Chadwick, Mayors, General Managers and Administrators of WSROC Member Councils</td>
</tr>
<tr>
<td>Meeting with Julie Hughes of the Michael Hughes Foundation</td>
<td>Meeting to discuss the progress of the Heart Safe Community initiative in Parramatta</td>
<td>Amanda Chadwick, Julie Hughes, staff</td>
</tr>
<tr>
<td>Meeting with representatives of the Parramatta Chamber of Commerce</td>
<td>Meeting to discuss the administration of the Economic Development Special Rate Levy</td>
<td>Amanda Chadwick, Michael Mekhitarian, David Hill, staff</td>
</tr>
<tr>
<td>Meeting with representatives of Premier State</td>
<td>Meeting to discuss the Sorrell Street Planning Proposal</td>
<td>Amanda Chadwick, Michael Photios, Ian Hancock, staff</td>
</tr>
<tr>
<td>Meeting with representatives of Rydalmere Football Club</td>
<td>Discussion of the usage, condition and future of Rydalmere Park</td>
<td>Amanda Chadwick, Peter Bacha and Rydalmere FC representatives, staff</td>
</tr>
<tr>
<td>Meeting with representatives of Sydney Pacifica</td>
<td>Introductory meeting and discussion of Sydney Pacifica’s work and upcoming event</td>
<td>Amanda Chadwick, Annie Rogers, Hahano Namoa</td>
</tr>
<tr>
<td>Meeting with representatives of the Maronite Catholic Diocese of Australia</td>
<td>Discussion of DA/925/2016</td>
<td>Amanda Chadwick, Maronite Catholic Diocese of Australia representatives, staff</td>
</tr>
<tr>
<td>Meeting with representatives of the Department of Planning and Environment</td>
<td>Meeting to discuss the progression of the Planning Proposal for land at 171-189 Parramatta Road, Granville</td>
<td>Amanda Chadwick, Department of Planning and Environment representatives, staff</td>
</tr>
<tr>
<td>Community Consultation for Wentworth Point Community Centre and Library</td>
<td>Community workshop to seek feedback on the design of the spaces and services that will be offered in the new Community Centre and Library</td>
<td>Amanda Chadwick, public, staff</td>
</tr>
<tr>
<td>Committee for Sydney event</td>
<td>Attendance at Committee for Sydney event with representatives from the Committee for Cities and Regions</td>
<td>Amanda Chadwick, Committee for Sydney members, staff</td>
</tr>
<tr>
<td>Meeting with representatives of Parra Clay &amp; Arts Inc.</td>
<td>Meeting to discuss work and future arrangements of Parra Clay &amp; Arts Inc.</td>
<td>Amanda Chadwick, Dianne Turner, staff</td>
</tr>
</tbody>
</table>
Pre-recording of welcome message for PIA Planning Congress 2017

Recording video message for Planning Congress 2017 attendees on City of Parramatta's forecasted growth and opportunities

Amanda Chadwick, PIA Congress representatives

Meeting with New South Wales Electoral Commissioner

Discussion of local government election process and potential initiatives

Amanda Chadwick, John Schmidt

RESOLVED (Chadwick)

That Council receive and note the Administrator Minute.

5.3 SUBJECT Proposed new structure for Western Sydney Regional Organisation of Councils Ltd.

REFERENCE F2016/02385 - D04700853

REPORT OF Administrator

BACKGROUND

1. The Western Sydney Regional Organisation of Councils Ltd. (WSROC) provides a forum for the exchange of ideas between member councils, and an interface between governments, other councils and key bodies on issues of common interest.

2. WSROC also acts as a facilitator of joint activities between councils which provide benefits through economies of scale. Member councils can reduce costs of procurement, share the costs of engaging external assistance if needed, and can expose their staff and councillors to a wide network of expertise and views.

3. On 11 February 2017, WSROC held a ‘Governance, Structure, Strategy, Relevance Forum’ involving the Mayors, General Managers and Administrators of member councils. The outcomes of this forum were reported to the WSROC Board Meeting on 23 February 2017. Member councils were requested to put forward the Boards proposal for consideration and feedback prior to the WSROC Board meeting on 4 May 2017.

PROPOSED NEW STRUCTURE

4. WSROC is proposing new governance and structural arrangements consisting of separate entities for advocacy and commercial enterprises such as procurement and shared services.
5. WSROC is proposing that two entities be established to replace the existing single body model:
   i. The new WSROC Mayoral Forum (incorporate association); and
   ii. The existing and repurposed WSROC commercial enterprise (company limited by guarantee).

6. It is considered by WSROC that this separation better facilitates WSROC’s role of advocacy and regional leadership in addition to delivering a range of business improvement activities. The proposed re-organisation of WSROC also addresses the current exposure of Councillors and Administrators to legal and commercial risks in their roles as Directors of the WSROC Board.

7. Proposed changes to WSROC structure and governance, to enable effective decision making in focused forums, are summarised as follows:

   **WSROC Mayoral Forum**

8. It is proposed that a WSROC Mayoral Forum would provide a vehicle for elected representatives to discuss advocacy and regional leadership issues that impact on Western Sydney. This would better enable elected officials to conduct their advocacy, leadership and oversight role with minimal burdens and no commercial risk arising from commercial enterprise. WSROC therefore proposes:
   - The establishment of an incorporated association with a role limited to advocacy and regional leadership and oversight of commercial enterprises:
   - A Board of Mayors to meet four times per year; and
   - The Board’s agenda will focus on regional and strategic issues.

   **Commercial Enterprise**

9. The WSROC commercial enterprise would conduct all existing WSROC programs and projects. WSROC proposes:
   - The existing WSROC Ltd. becomes the entity that conducts commercial activities including running programs funded by grants;
   - The Board of the commercial entity to be the General Managers of member Councils; and
   - The Board of WSROC Ltd to meet a minimum of six times per year.

**CONSULTATION**

10. The Council is responsibly assessing its position on and the need and value of the proposed changes to WSROC, having consulted with the Former Councillor Representation Committee. This included a presentation on the proposed changes at the committee meeting of 7 March 2017 by Charles Casuscelli, General Manager WSROC Ltd.
11. This presentation provided FCRC members the opportunity to ask questions and provide feedback on the proposal. A range of views were expressed and included consideration of WSROC’s role in setting regional priorities and its aim to be the primary voice for Western Sydney.

CONCLUSION

12. It is proposed that Council support in-principle the proposed new governance and structural arrangements for WSROC as outlined above.

13. It will also be recommended that the Council further considers it position when the governance structures have been determined and proposed for implementation, and to formalise its position on any new entity. For this reason the recommendations at this time are for in principle support.

FINANCIAL IMPLICATION FOR COUNCIL

Membership of WSROC was included in Council’s 2016/17 operating budget. WSROC advise there are no financial implications for Council regarding their proposed re-structure.

RESOLVED (Chadwick)

(a) That Council support in-principle the recommendations and proposed new governance and structural arrangements from the WSROC Governance Forum held on 11 February 2017;

(b) That the Administrator inform WSROC Ltd of the Council’s view and position on the recommendations at the WSROC Board Meeting of 4 May 2017;

(c) Further, that a report come back to Council to consider and formalise its position when the governance structure has been determined and any new entity formed.

5.4 SUBJECT Draft Councillors’ Expenses and Facilities Policy

REFERENCE F2016/02385

FROM Administrator

BACKGROUND

1. City of Parramatta Council (the council) is required to adopt a policy for the payment of expenses incurred by, and facilities provided to, the Lord Mayor and councillors.

2. Council engaged independent expert consultants, Elton Consulting, to conduct a review of its existing Policy on Civic Office Expenses and Facilities. The Elton Consulting report is included as Attachment 2.
3. The objective of the review was to examine council’s existing policy and the policies of other similar councils to understand leading approaches, benchmarks and community expectations and make recommendations on a new policy for the council.

4. The review was also undertaken to ensure the updated policy reflects the council’s vision and priorities framework, and the expressed expectation from our communities that the City of Parramatta Council be leading and accountable.

5. The proposed new policy includes clear limits for expenditure and reimbursement, and is designed to be easy to understand for both councillors and the local community. Clearly defining support provisions helps to improve accountability and transparency.

6. The report found that in order for the new policy to be successful, the provisions relating to monitoring, reporting and compliance would need to be strengthened.

7. The proposed changes to the policy align with the provisions of the Local Government Act 1993 (the Act), the Local Government Regulation 2005 (the Regulation) and the guidelines set out by the Office of Local Government (the Guidelines).

ISSUES/CONSEQUENCES

Clarity in the policy about expense limits and standards of facilities

8. The current ‘Civic Office Expenses and Facilities Policy’ lacks clear monetary limits. It also does not clearly set out the standards of provision for expenses and facilities to be provided to councillors.

9. The existing policy also refers to limits outlined in other documents, such as council’s operational plan and annual budgets. This is contrary to the OLG Guidelines. Greater clarity within the one document will help to improve transparency and clarity for councillors, staff and the community.

10. Section 1.6.6 of the Guidelines specifies that the payment of expenses and facilities to councillors must not be open-ended. Monetary limits for all expenses and limits about the standard of provision for all facilities must be clearly stated, and where appropriate, justified within council’s policies.

11. Confusion about limits and standards that apply to councillor expenses poses both reputational and financial risks to council. For this reason, and to comply with the Guidelines, the proposed new policy includes clear limits on each category of expenditure.

12. Table 1 provides a comparison of expenses and facilities provided under the current policy and those proposed under the draft policy.
<table>
<thead>
<tr>
<th>Expense or Facility</th>
<th>Former Policy Amount</th>
<th>Frequency</th>
<th>Proposed Policy Amount</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>General travel expenses</td>
<td>$1,250 per Councillor</td>
<td>per year</td>
<td>$5,000 per Lord Mayor</td>
<td>per year</td>
</tr>
<tr>
<td>Interstate and overseas travel expenses</td>
<td>No monetary limit set</td>
<td>Standard of travel for all interstate and overseas travel will be economy class</td>
<td>$1,500 per Councillor</td>
<td>per year</td>
</tr>
<tr>
<td>Accommodation and meals</td>
<td>No standard of accommodation set</td>
<td>$300 per day for full day conferences, seminars or training for meal expenses</td>
<td>As per the NSW Crown Employees (Public Service Conditions of Employment) Reviewed Award 2009, adjusted annually</td>
<td>per meal/per night</td>
</tr>
<tr>
<td>Council related meeting refreshments</td>
<td>No monetary limit set</td>
<td>As per the NSW Crown Employees (Public Service Conditions of Employment) Reviewed Award 2009, adjusted annually</td>
<td>per meal/per night</td>
<td></td>
</tr>
<tr>
<td>Professional development</td>
<td>No monetary limit set</td>
<td>Policy outlines the provision of: Notebook computer, scanner, printer and mobile phon. Council is to cover the first $200 of monthly mobile phone operational costs. Council to cover full monthly cost of Lord Mayor mobile phone</td>
<td>$4,000 per Councillor</td>
<td>per year</td>
</tr>
<tr>
<td>Conferences and seminars</td>
<td>No monetary limit set</td>
<td>Policy outlines the provision of: Notebooks, photocopiers, stationery and appropriate refreshments</td>
<td>$4,000 per Councillor</td>
<td>per year</td>
</tr>
<tr>
<td>ICT expenses</td>
<td>No monetary limit set</td>
<td>Policy outlines the provision of: Notebook computer, scanner, printer and mobile phon. Council is to cover the first $200 of monthly mobile phone operational costs. Council to cover full monthly cost of Lord Mayor mobile phone</td>
<td>$4,000 per Councillor</td>
<td>per year</td>
</tr>
<tr>
<td>Car expenses</td>
<td>$4,000 per Councillor</td>
<td>per year</td>
<td>$4,000 per Councillor</td>
<td>per year</td>
</tr>
<tr>
<td>Home office expenses</td>
<td>Not outlined in previous policy</td>
<td>$100 per Councillor</td>
<td>per year</td>
<td></td>
</tr>
<tr>
<td>Postage stamps</td>
<td>1,500 per Councillor</td>
<td>per year</td>
<td>1,500 per Councillor</td>
<td>per year</td>
</tr>
<tr>
<td>Christmas or festive cards</td>
<td>500 per Councillor</td>
<td>per year</td>
<td>100 per Councillor</td>
<td>per year</td>
</tr>
<tr>
<td>Councillor facilities</td>
<td>Provision of individual furnished Councillor offices in a Council building. Provision of telephones, photocopiers, stationery and appropriate refreshments</td>
<td>Provision of a Council common room with telephone, photocopier, printer, desks, computer terminals and appropriate refreshments.</td>
<td>per year</td>
<td></td>
</tr>
<tr>
<td>Car space</td>
<td>Provision of a car parking space for each Councillor at the Council Chamber building</td>
<td>Access to shared car parking spaces</td>
<td>per year</td>
<td></td>
</tr>
<tr>
<td>Stationery &amp; Business Cards</td>
<td>Provision of personalized letterhead and business cards for each Councillor Provision of Lord Mayoral letterhead, envelopes, business cards and stationery generally</td>
<td>Provision of letterhead, business cards, name badges and minor items of consumable stationery</td>
<td>per year</td>
<td></td>
</tr>
<tr>
<td>Lord Mayor Car</td>
<td>Provision of a vehicle to be used at the discretion of the Lord Mayor for Lord Mayoral, Council or Council purposes. May be used incidentally for private purposes and Council accepts that use without charge. Provision for a vehicle at a maximum standard of an 8 litre Holden Caprice or Ford LTD or similar, in accordance with Council’s fleet policy</td>
<td>Provision of a maintained motor vehicle to a similar standard of other Council vehicles, with a fuel card. The vehicle will be supplied for use in attending official business or professional development and attendance at the Lord Mayor’s office. Reserved parking space for Council issued vehicle</td>
<td>per year</td>
<td></td>
</tr>
<tr>
<td>Lord Mayor Office</td>
<td>Lord Mayoral suite will be provided for office purposes and the discharge of civic responsibilities generally</td>
<td>Provision of furnished office with computer configured to Council’s standard operating system, telephone and meeting space</td>
<td>per year</td>
<td></td>
</tr>
<tr>
<td>Lord Mayor and Councillor support staff</td>
<td>No staff or monetary limit set Provision of secretarial, administrative, policy and civic events support</td>
<td>Council will provide administrative support to Councillors to assist them with their civic duties only. In performing civic duties, the Lord Mayor will be assisted by a small number of staff providing administrative and secretarial support. The number of staff provided to support the Lord Mayor and Councillors will not exceed five full time equivalents.</td>
<td>per year</td>
<td></td>
</tr>
<tr>
<td>Corporate Credit Card</td>
<td>A corporate credit is to be issued to the Lord Mayor for the period of the Lord Mayoral term, subject to the terms and conditions outlined in the Corporate Credit Cards Policy and Procedures Manual</td>
<td>Removed from policy upon review</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Source: Current Civic Office Expenses and Facilities Policy and Draft Councillor’s Expenses and Facilities Policy

Potential inconsistencies in monitoring and reporting relative to the Regulation

13. The review by Elton highlighted potential inconsistencies in the monitoring of expenditures relative to the Regulation, as well as differences in statutory and internal reporting by council.

14. In accordance with clause 217 of the Regulation, councils are
required to include detailed information in their annual reports about the payment of expenses and facilities to councillors. This requires council to report separately on:

a. General – the total cost of expenses and the provision of facilities for the Lord Mayor and all councillors, as well as:

b. Provision of facilities – the cost of the provision of dedicated office equipment allocated to councillors on a personal basis. This item does not include the costs of using this equipment.

c. Expenses – the cost of phone calls including mobiles, home located landlines, facsimile and internet services; spouse/partner/accompanying person expenses; conference and seminar expenses; training and skill development expenses; interstate travel expenses including subsistence and out-of-pocket expenses; overseas travel expenses including subsistence and out-of-pocket expenses and care and other related expenses.

15. The review highlighted inconsistencies in the reporting of councillor expenditure with the regulations. For example, expenditure for overseas and interstate travel and conferences reported in the annual reports are not consistent with those in council’s internal records of actual expenditure.

16. It is therefore recommended the payment of expenses and facilities to councillors for the last term of the former Parramatta City Council (September 2012 – May 2016) be further reviewed to understand these differences.

Table 2 – Former Parramatta City Council expenditure on councillor expenses and facilities

<table>
<thead>
<tr>
<th>Area</th>
<th>2011/12</th>
<th>2012/13</th>
<th>2013/14</th>
<th>2014/15</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Specific items</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personal office equipment</td>
<td>$16,352</td>
<td>$70,751</td>
<td>$28,051</td>
<td>$17,502</td>
<td>$33,164</td>
</tr>
<tr>
<td>Telephone calls</td>
<td>$35,916</td>
<td>$32,729</td>
<td>$25,918</td>
<td>$24,844</td>
<td>$29,852</td>
</tr>
<tr>
<td>Conferences and seminars</td>
<td>$37,388</td>
<td>$20,194</td>
<td>$33,387</td>
<td>$54,051</td>
<td>$36,255</td>
</tr>
<tr>
<td>Training</td>
<td>$0</td>
<td>$21,694</td>
<td>$3,615</td>
<td>$4,753</td>
<td>$7,516</td>
</tr>
<tr>
<td>Interstate visits</td>
<td>$30,919</td>
<td>$25,920</td>
<td>$26,701</td>
<td>$23,225</td>
<td>$26,691</td>
</tr>
<tr>
<td>Overseas visits</td>
<td>$4,784</td>
<td>$42,305</td>
<td>$26,355</td>
<td>$0</td>
<td>$18,361</td>
</tr>
<tr>
<td>Spousal and partner expenses</td>
<td>$2,095</td>
<td>$169</td>
<td>$0</td>
<td>$0</td>
<td>$566</td>
</tr>
<tr>
<td>Child care expenses</td>
<td>$0</td>
<td>$0</td>
<td>$55</td>
<td>$0</td>
<td>$14</td>
</tr>
</tbody>
</table>
Review of the policy is overdue

17. The last review and public exhibition of the policy took place in 2012. This was contrary to the legislative requirements at the time that required council to place the policy on public exhibition each year, prior to annual adoption.

CONSULTATION AND TIMING

18. Under the current Phase 1 amendments to the Local Government Act, the policy is to be reviewed and adopted by council within 12 months of the term of a new council, in accordance with the provisions of Section 252 of the Act.

19. Prior to adoption of a revised Councillors’ Expenses and Facilities Policy, any significant amendments must be put on exhibition by Public Notice in accordance with the provisions of Section 253 of the Act.

20. The draft Policy will be placed on Public Notice in April 2017.

21. During this period, a dedicated communications and engagement program will be undertaken seeking comments from the community on the draft policy. This program will include a mix of traditional and digital channels including print advertising, social media and a survey through council’s on-line community panel.

22. Copies of the draft policy will also be made available in council’s library network and contact centres.

23. Copies of the policy will be provided to significant stakeholders, including the Office of the Minister for Local Government, Office of Local Government and Department of Premier and Cabinet, for comment during the public exhibition period.

24. Following a minimum 28 day period for public submissions, the proposed Policy will be submitted to council, together with a summary of public submissions, for adoption or further action in June 2017.

APPOINTMENT OF ADMINISTRATOR

25. During any period when council is under Administration, any references to the Lord Mayor or councillors are to be taken as
FINANCIAL IMPLICATION FOR COUNCIL

26. The draft Policy will deliver significant costs savings of approximately $500,000 per annum for council. Table 2 provides a comparison of the former Parramatta City Council’s expenditure to the proposed limits and identifying the proposed changes to the Policy.

RESOLVED (Chadwick)

(a) That the draft Councillors’ Expenses and Facilities Policy (Attachment 1) be endorsed by council for public exhibition.

(b) That, the policy be placed on public exhibition for no less than 28 days, and submissions received for a period of 42 days from the initial advertising date in accordance with Section 253 of the Local Government Act.

(c) That, a dedicated communication and engagement program be undertaken encouraging members of the community to have their say about the draft policy. The program will use a mix of traditional and digital channels including print advertising, social media via Facebook and Twitter and a dedicated survey through council’s online community panel – Our City Your Say, which has more than 6,500 members.

(d) That, copies of the policy be made available via council’s library network and contact centres.

(e) That, copies of the policy be provided to significant stakeholders including the Office of the Minister for Local Government, Office of Local Government and Department of Premier and Cabinet, for comment during the public exhibition period.

(f) That, following public exhibition, the revised Councillors’ Expenses and Facilities Policy, together with a summary of public submissions, be referred back to council for consideration.

(g) That, council note that an independent review has highlighted inconsistencies in the reporting by the former council, relative to the Regulation, and that a review should be undertaken of the payment of expenses and facilities to the Lord Mayor and councillors for the last term of the Parramatta City Council, being September 2012 – May 2016, and the findings be reported to council at the time the future policy is considered by council.

(h) Further, that council note there is the potential to save in excess of $500,000 per annum by adopting the proposed draft policy relative to the current policy.
SUBJECT  Development of a new Aquatic Leisure Centre for Parramatta

REFERENCE  F2016/03057

FROM  Administrator

BACKGROUND

1. City of Parramatta Council has welcomed the NSW Government’s announcement that it will contribute $30 million for a new Parramatta aquatic leisure centre.

2. This funding allocation will provide certainty that a new pool will be built in the City.

3. The NSW Government is allocating enough funding for Council to build a like-for-like facility to replace the Parramatta War Memorial Swimming Centre.

4. The Parramatta War Memorial Swimming Centre recently closed to make way for the construction of the NSW Government’s new Western Sydney Stadium.

5. Two potential sites in the Mays Hill Precinct are under consideration for a new aquatic leisure centre in Parramatta.

6. The location will be finalised once community consultation being undertaken by Parramatta Park Trust for its Master Planning process has concluded.

7. Council will seek further clarification from the NSW Government on the terms associated with the $30 million funding and the proposed land tenure arrangements.

8. This will ensure essential financial modelling can be completed as part of the project business case.

FINANCIAL IMPLICATION FOR COUNCIL

9. Both Council and the NSW Government estimate the cost of building a like-for-like pool is approximately $30 million, hence the value of the Government’s grant to Council.

10. We know through the consultation process, that many in the community expect that the new aquatic leisure centre will have new features which would have additional costs.

11. The final cost of the new aquatic leisure centre will not be known until a site for the centre has been determined, and designs and financial modelling completed.

12. I am seeking Council to identify additional funding options of up to $30 million to be provisionally allocated to the project to ensure the design
and facilities of the new aquatic centre meet the expectations of the community, and the future needs of the City.

13. Council is currently preparing the draft Operating Plan and Budget for 2017/18 which will include finalization of the business case, detailed design and development approval processes for the new aquatic leisure centre.

14. Council will investigate and report back by July this year on strategies to fast track delivery of this important social infrastructure for our City.

RESOLVED (Chadwick/)

(a) That Council allocates project development costs in the 2017/18 draft Operating Plan and Budget to support key actions including detailed design, specification and development application.

(b) That Council receives a report by July 2017 on potential funding options for up to $30 million in additional resources to be provisionally allocated to the project and potential strategies to fast track the project.

(c) Further, that Council writes to the State Member for Parramatta, relevant Ministers and Premier to thank them for their contribution of $30 million for a new Parramatta aquatic leisure centre.

PUBLIC FORUM

1 SUBJECT Citizen Jury – 5 Parramatta Square
REFERENCE F2017/00699
FROM Kerrie Poyner

“My name is Kerrie Poyner from Granville.

It has been a number of years since I have participated in Council “Public Forums.”

My previous experience usually evolved around lack of transparency, difficulties accessing information and seeking to curtail a developer wanting to build 40 storeys on my back door.

However tonight, I was invited to share my experience as a member of the City of Parramatta Citizens Jury.

The brief as a member of the jury was to provide input to the internal design of the Council Building at 142-154 Macquarie Street, Parramatta.

Firstly, I wish to commend the Administrator Ms Amanda Chadwick, Ms Merryn Spencer, Ms Rebecca Grasso and other Council personnel for their enthusiasm and commitment to the process.

Although I personally found the application process a little rushed, the
presentations from guest speakers, facilitation, the quality/freedom of access to information and the dedication of Merryn and Rebecca was refreshing.

The process involved four days attendance spread over three weekends with Merryn and Rebecca providing numerous reading documents and links as homework.

The first day was one of confusion with many questions, answers lead to more confusion, then more questions and greater insight into the significant gains that could be delivered to the community in a well-designed building that would stand the test of time and continually deliver efficiency gains to the community and beyond.

The challenge was to move from the “old model” of underutilisation and what may appear extravagance. For example from the previous dedicated offices for each Councillor. A Council Chamber which I first experience in 2007 as non-compliant with the building regulations as it was not wheel chair friendly to ideas of maximisation through creative utilisation/purposing that embraces, welcomes and caters for all needs within a diverse community.

The opening by Ms Chadwick on a Saturday morning was a pleasant surprise, and then a revisit by Ms Chadwick with Mr Dyer and other speakers was a demonstration of commitment.

It soon became apparent that this was a real activity as opposed to a politically correct exercise of rhetoric.

The actual group was diverse and the facilitator enlisted a range of strategies and techniques to bring out the ideas of even the “reflective thinker”.

The outcome of the citizens jury is before the Council tonight.”

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2

SUBJECT Citizen Jury - 5 Parramatta Square
REFERENCE F2017/00699
FROM Katie Harwood

482

“One of the marvellous things about community is that it enables us to welcome and help people in a way we couldn't as individuals. When we pool our strength and share the work and responsibility, we can welcome many people, even those in deep distress, and perhaps help them find self-confidence and inner healing.

Hi, my name's Katie. I am disabled, and I have opinions.

My opening quote, from Jean Vanier’s Community and Growth, very much sums up my involvement with the Citizen’s Jury which made the recommendations for 5 Parramatta Square. I experience moderate-to-
severe joint pain as part of my disability, as well as seizures and social anxiety, especially in unfamiliar and stressful situations. Knowing that my ability to participate would probably be limited, I was cautious about accepting the invitation to attend, as most in similar situations would be.

I was right about my conditions inhibiting me- I had a simple seizure halfway through the first day, and the following weekends were similarly unkind- but I was surprised by the space that was made for me. The administrators were very kind and thorough when it came to addressing my needs, and over the days that followed, several members took time to sit with me, and keep an eye on me if it looked like my ability to continue was in decline.

By the time we were finished on the fourth day, we had become a community of our own, which, I guess, was the purpose of the Jury, to become a microcosm of the community we represented. Not just for my own needs, either- we gave each other voice, patience, and inspiration. We shared concepts and personal experience as that greater pool of strength. I feel this format is the way forward for negotiating consensus across a wide spread of the community, and empowering that consensus into action.

One of the main reasons I was so ready to take the risk on the Citizen's Jury is that I was sincerely concerned for the discussions of accessibility, primarily for the disabled, and how much I believed that needed to be the keystone of 5 Parramatta Square, and, indeed, all future planning for the Parramatta area. Not just for people with disability, either, but for all factors that affect access- the socio-economic disparity, linguistic and cultural barriers, sensory integration issues, and familial status.

Disability is often considered static, highly visible, and to completely divorce a person from a normal life. However, it is estimated that one in three Australians will suffer a movement-related disability in their lifetime. One in five Australians have a chronic mental illness, and almost half the population will experience an episode of mental illness in their life. One in six Australians suffer from hearing loss. Any one of us may experience disability at any time, temporarily or permanently.

Stella Young, comedian and disability activist, once said "My disability exists not because I use a wheelchair, but because the broader environment isn't accessible."

One of the most insidious and acceptable forms of ableism, that frequently intersects with other forms of prejudice, institutionalised or otherwise, is that 'special access' facilities are 'special'. That we should not expect these things to be normalised, and that we are privileged to have them. As stated in the recommendations of the Jury, universal access is a basic requirement, one that must be built in from the ground up, not tacked on top, as if an afterthought.

This is not just for the mobility impaired, either- it must be for the homeless woman who is applying for jobs and benefits, the grandfather trying to Skype with his grandchildren in India, the little girl suffering sensory overload who needs a quiet place, the Muslim women who want
to book a place to pray, or the father who wants a safe place to take his children to get them out of the house. Barriers to access are everywhere, and it is up to us and to the city to remove them wherever we can.

Many of my friends and family have problems with access, and I went, and am here today, to speak on their behalf- and speak I did! I hope my fellow Jurors were able to take something from what I had to say, and use it to bolster their own contribution.

It took me a week to recover from the accumulated stresses of our deliberations, but if I were given the chance to take part in something so alive and so necessary again, I'd do it in a heartbeat. So thank you for the opportunity to contribute, and I hope our recommendations are achievable."

**Note**
The Administrator thanked all the jury members for their involvement in this process.

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3 SUBJECT Review of the Planning controls for the South Parramatta Heritage Conservation Area and adjoining areas

REFERENCE F2014/00181

FROM David Farrugia

As submitted.

"I refer to the letter received today at 2.30 pm seeking comment by 4 pm today in respect of the council meeting to discuss the South Parramatta HCA on Monday 10 April 2017. I have not had time to completely read the whole report given the limited time in which to respond .

This must be a joke and a denial of opportunity to the citizenry to provide a considered response in light of the recommendations which are COMPLETELY INCONSISTENT to the assessment of the issues as discussed during the IHAP meeting conducted on 21 March 2017.

The IHAP members questioned the significant reduction in the FSR from 1:0.8 to 1:0.4 as remarkably low given the much higher FSR approved not only to other HCA's in the Parramatta LGA's of 1:0.5 but also those put up by council employees in their report of comparable HCA's in other council areas with an average FSR of over 1:0.6.

The FSR recommended then AND NOW, is not consistent with the direction given by IHAP of providing a range of FSR from 1:0.4 to 1:0.6 during the last meeting on the matter.

THE IHAP also questioned the height limitations recommended again in view of the comparable data provided by council officers of other HCA's in other LGA's. Why are these inconsistencies continuing to appear? Why are they not addressed?
As the proceedings were supposedly recorded I can only surmise that the discussions and recommendations of the IPAH were completely ignored by council staff or that this is another example of conducting a community liaison but ignoring the facts of the matter and continuing on regardless of the feedback given by the community.

Either way this report presented for discussion on 10 April 2017 is NOT reflective of the comments and directions made by IHAP on 21 March 2017. There is a significant problem with council receiving a truthful account of the IHAP deliberations and directions on this matter.

I shall be writing to the ICAC regarding the conduct of this matter of fraudulent behaviour by council officers.”

Response by Sue Weatherley, Director Strategic Outcomes and Development:-

“The IHAP minutes are taken by the minute clerk and checked and confirmed by the Chair of IHAP before the minutes are published.

It is noted that concerns were raised about the accuracy of the minutes and confirmation has been received from 3 out of 4 approached panel members that the minutes were correct.”

SUBJECT Proposed Listing of Prince Alfred Square on the State Heritage Register and Site Compatibility Certificate - 2A Gregory Place Harris
REFERENCE F2017/00181
FROM Brian Powyer

SUBJECT – Submission on Site Compatibility Certificate - 2A Gregory Place Harris Park

“My name is Brian Powyer and I am here tonight representing the members of the Parramatta and District Historical Society. For the record I am the current President of the Parramatta and District Historical Society.

It should be noted that the Parramatta and District Historical Society is not an anti-development organisation, and has an understanding of the need for affordable housing within Parramatta. However we do place heritage and our sense of place central to our viewpoint and argue that such development should not put at risk buildings and sites of heritage significance such as Hambledon Cottage, Experiment Farm and Elizabeth Farm.

Since its inception in 1913, the Parramatta and District Historical has been deeply involved in researching, recording and sharing the history and heritage of Parramatta. In 1965 this work was greatly advanced and supported by Parramatta Council who provided Hambledon Cottage as
Within a year Hambledon became a house museum open to the public. Over the years since then the Society has restored and furnished Hambledon Cottage to its former glory, proudly reflecting the era of its builder John Macarthur. As to the value of this fine example of Georgian architecture, constructed in 1824, it is registered on the State Heritage list and is currently under consideration for National Listing by the Australian Federal Government. The Governor of NSW, His Excellency General, The Honourable David Hurley AC DSC (Ret'd), is the patron of the Society.

The current proposal by Hallmark Constructions to construct a densely configured series of apartment buildings, including several high rise towers of 35 storeys or more within 10 metres of the Cottage, not only places Hambledon Cottage at risk but severely challenges and puts at risk the very essence of history and heritage in Parramatta.

It is therefore with the strongest resolve that the Parramatta and District Historical Society supports the City of Parramatta submission not to grant a Certificate of Compatibility to the Hallmark proposal to develop the Gregory Place site under the current proposal.

The Society therefore fully supports the view that:

- The height and bulk of development being sought is excessive, particularly in the context of the surrounding land uses and proximity to items of State heritage significance

- The proposed development will have an unacceptable level of impact on the heritage significance of Hambledon Cottage noting that the view of Hambledon Cottage from Hassall Street would be irrevocably compromised by a visual backdrop of a 35 storey tower.

- The suggested approach of utilising narrow view cones to maintain visual connection between Hambledon Cottage, Experiment Farm and Elizabeth Farm is not supported by a visual impact assessment and is anticipated to be highly unsatisfactory.

- The proposal does not comply with the principles of SEPP 65 – Design Quality of Residential Apartment Development and is unlikely to meet the key measures within the Apartment Design Guide regarding solar access and natural ventilation

In Conclusion
To the Parramatta and District Historical Society the Hallmark proposal represents a gross over development of the site in an area with a low density context and State significant heritage items. Hambledon Cottage, in particular, would be significantly impacted by the proposal and Parramatta’s colonial heritage would be irrevocably impacted by the proposal.

However, we do believe that it could be possible for the site to be redeveloped for residential purposes, provided it is of a nature that is compatible with the surrounding land uses.
SUBJECT – Proposed listing of Prince Alfred Square on the State Heritage Register

My name is Brian Powyer and I am here tonight representing the members of the Parramatta and District Historical Society. For the record I am the current President of the Parramatta and District Historical Society.

Since its inception in 1913, the Parramatta and District Historical has been deeply involved in researching, recording and sharing the history and heritage of Parramatta. Since 1965 the Society has had a strong working relationship with Parramatta Council who at that time provided Hambledon Cottage as the headquarters for the Society’s work.

The Society wishes to support the City of Parramatta in its submission to the NSW Office of Environment and Heritage, for the inclusion of Market Street and the southern footpath adjoining the street, in its application for the State Heritage Listing of Alfred Square, Parramatta.

The Society notes that the archaeological significance of Market Street has been identified in a number of studies and reports:

- The Parramatta Historical Archaeological Landscape Management Study (PHALMS), as having exceptional archaeological research potential of State significance.

  *This area has high potential to contain intact subsurface deposits related to the first and second gaols in Parramatta, remains of which are likely to survive beneath the current roadway surface and the sealed surface of the car park area.*

- An archaeological assessment undertaken by consultants Casey and Lowe for Parramatta Council in September 2014 shows the footprint of the gaol from 1819 largely situated within Prince Alfred Square but slightly intrudes into the north eastern corner of Market Street and a wall of the 1831 footprint extends across the width of the street.

- A draft report, Parramatta River and CBD Foreshore Archaeological Management Strategy November 2016 confirms the archaeological significance of Market Street. The relevant Precinct Management Plan for the Strategy states that Market Street may contain archaeological remains associated with the previous occupancy of the site by the second gaol for Parramatta, which are likely to be intact.

Given the lack of complete assurance of archaeological remains in Market Street the Society acknowledges Council for showing foresight to include the southern footpath and Market Street in the curtilage so as to ensure the entire site is protected until the exact location of these resources is known. The Society believes that the inclusion of the whole of Market Street in the curtilage is the more responsible action allowing a future revision once the necessary studies have been undertaken.

In Conclusion
As Council staff accepts that the inclusion of Market Street in the State Heritage Register listing for Prince Alfred Square should impose no significant additional constraints on Council. The Society supports the extension of the curtilage of the proposed listing of Prince Alfred Square as outlined and detailed in the Council’s submission.”

5

SUBJECT Parramatta Central Business District Strategic Transport Study
REFERENCE F2015/01944
FROM Joseph Bell

“My name is Joseph Bell and I’m from Mecone Planning, and represent the proponents of two development sites at 2-10 Phillip Street, Parramatta and 12A Parkes Street, Harris Park.

I wish to draw your attention to a significant issue with the recommended reduction in parking rates in Parramatta City Centre.

Council planning officers propose to adopt Sydney CBD parking rates but don’t propose to apply different categories for sites based on ‘land use and transport integration’ as the City of Sydney does with Category A, B, and C land which all have different parking rates. Category A has the most restrictive parking rates with Category C allowing a higher maximum.

The recommendation essentially proposes that the entire City Centre constitute Category A land, classed in the City of Sydney as representing excellent land use and transport integration.

We support Council’s effort to reduce parking rates in principle, but believe it is unreasonable to apply this Category A rate across the board.

Such an extreme reduction neglects important variations in land use and transport integration across the Parramatta CBD and would place a significant strain on the market.

We acknowledge Parramatta’s emergence as Australia’s next great city, but it’s important to understand that Parramatta’s current public transport system is not as well integrated as Sydney’s. There are 6 railway stations in the Sydney CBD, plus future Sydney Metro and Light Rail stops. Parramatta features just one station plus future light rail.

I also point out that there’s Category B land in Central Sydney in close proximity to railway stations, such as in Surry Hills immediately to the east of Central Station or in Darlinghurst approximately 700m from Museum Station. These Category B areas, are actually closer to their nearest train station than 2-10 Phillip Street, which is approximately 850m from Parramatta Station.

It would be reasonable to apply the respective Category A rates to the B3 Commercial Core and Category B rates to B4 Mixed Use sites on the
periphery of the Parramatta CBD, such as these two sites at Phillip Street and Parkes Street.

Regarding 2-10 Phillip St specifically, the proposed Category A rates would result in a maximum of 160 spaces for residential uses, whilst 225 are currently proposed. We consider the 225 spaces to be appropriate for development in this location, noting that if City of Sydney’s Category B rates were applied to the development the maximum parking would be 225 spaces.

Regarding our client’s proposed development at 12a Parkes St, Harris Park, the recommended new parking rates would result in a maximum of 53 spaces, while 79 spaces are currently proposed. If Category B rates were applied, the maximum requirement would be 76 spaces, which is close to the proposed 79 and more suitable for a mixed use development in this location.

Finally, I also note that City of Sydney staged the rollout of reduced parking rates, with the 2005 LEP essentially allowing Category C rates across the board, which are higher than Category A and B. We suggest that Council consider a similar staged approach for Parramatta so that the market will be better able to bear the reduction.

In summary, we support a reduction in parking in principle as part of the vision for Parramatta as Greater Sydney’s Central City, but we request that the reduction as currently proposed be reconsidered by Council to include different rates depending on land use and transport integration.”

Response as submitted by Sue Weatherley Director Strategic Outcomes and Development –

“1. The Land Use and Transport Integration (LUTI) maps prepared by the City of Sydney, which reference “Category A, B, and C” apply to the entire City of Sydney LGA. The LUTI map was developed by taking into account, firstly, the proximity to public transport services (e.g. train, bus, ferry, light rail), the frequency and reliability of the services; and, secondly, proximity to centres which provide essential services such as shops, banks, medical centres, etc.

2. “Category A” provides the lowest maximum parking rates for land best serviced by public transport and higher order centres (such as the CBD). Categories B and C apply as access to public transport services and proximity to higher order centres decrease (for example, Pyrmont, Glebe and Surry Hills).

3. “Category A” applies to the entire Sydney CBD, as shown on the LUTI maps to Sydney LEP 2012. As the Strategic Transport Study recommends aligning car parking rates with North Sydney or Sydney CBDs, adopting the “Category A” LUTI rates is consistent with the Study recommendation.

4. Notwithstanding the above, the Council report also recommends that these rates may be recalibrated further upon completion of the mesoscopic model analysis and the Integrated Transport
ECONOMY

REFERENCE F2009/00431 - D04687577
REPORT OF Manager Development and Traffic Services
486 RESOLVED (Chadwick)
That the report be received and noted.

8.2 SUBJECT Planning Proposal for land at 171-189 Parramatta Road, Granville - Exhibition of Planning Proposal, DCP & VPA
REFERENCE RZ/10/2013 - D04696216
REPORT OF Project Officer - Land Use Planning
487 RESOLVED (Chadwick)
(a) That Council note the requirements of the Gateway Determination (Attachment 1) for the subject land at 171-189 Parramatta Road, Granville, issued by the Department of Planning and Environment on 15 June 2016 requiring/for a number of amendments to the Planning Proposal, including that it:

- Include all of the land bound by Parramatta Road, Albert Street, Victoria Street and the Western Railway Line within the site boundary
- Reflect the recommendations of the Parramatta Road Corridor Urban Transformation Strategy (November 2016) released by UrbanGrowth NSW prior to its finalisation.

(b) That Council progress towards the exhibition of the Planning Proposal for the land bound by Parramatta Road, Albert Street, Victoria Street, and the railway line in Granville (formally 171-189 Parramatta Road) in accordance with Option 2 in Table 2 and the other requirements of the Gateway Determination (Attachment 1) separate to the exhibition of the associated Site Specific Development Control Plan (DCP) and Draft Voluntary Planning Agreement (VPA).

(c) That Council authorise the Interim General Manager to continue working with the applicant and landowner to prepare the following in association with the updated Planning Proposal for the land at Parramatta Road, Albert Street, Victoria Street, and the railway line in Granville (formally 171-189 Parramatta Road):
I. A Site Specific DCP for the land bound by Parramatta Road, Albert Street, Victoria Street and the Western Railway Line

II. A Draft VPA offer that delivers infrastructure provision commensurate with the additional community needs arising from development under the Parramatta Road Corridor Urban Transformation Strategy

and for both I. and II. to be reported to Council prior to their concurrent exhibition, which may occur separately to the Planning Proposal discussed above.

(d) That Council advise the applicant that the Draft Site Specific DCP and Draft VPA processes will need to be completed prior to the Planning Proposal being forwarded to the Department of Planning and Environment for finalisation.

(e) Further, that Council authorises the Interim General Manager to correct any minor policy inconsistencies and any anomalies of an administrative nature relating to the Planning Proposal that may arise during the amendment processes.

8.3 SUBJECT Outcomes of Public Exhibition - Discussion Paper on Infrastructure Planning and Funding in the Parramatta CBD

REFERENCE F2015/01278 - D04693103

REPORT OF Project Officer

488 RESOLVED (Chadwick)

(a) That Council note the outcomes of the public exhibition of the Discussion Paper on Infrastructure Planning and Funding in the Parramatta CBD, including the independent Peer Review of Council’s past work on value sharing and the Draft Parramatta CBD Infrastructure Needs Analysis, as outlined in this report.

(b) That Council continues to support the inclusion of a value sharing mechanism in the Parramatta CBD Planning Proposal, as previously endorsed by the former Parramatta City Council on 11 April 2016.

(c) That Council authorises preparation of a Draft Parramatta CBD Infrastructure Strategy for public exhibition alongside the Parramatta CBD Planning Proposal, including the following elements for consultation:

1. A Draft Section 94A Contributions Plan maintaining the current 3% levy on developments with cost of development >$250,000 to apply to the area to which the Parramatta CBD Planning Proposal applies; and

2. A Draft Development Guideline pertaining to value sharing
incorporating the recommendations of the independent Peer Review, namely:

2.1 A Phase 1 value sharing rate of 20% ($150/sqm);
2.2 A Phase 2 value sharing rate of 50% ($375/sqm);
2.3 That value sharing applies to residential development only;
2.4 That a mechanism for altering the rate in accordance with a residential market index be provided; and
2.5 That value sharing should be re-evaluated after five years of implementation.

(d) **That**, with regards to the Draft Section 94A Contributions Plan, Council authorises officers to approach the Department of Planning and Environment in order to start the process to update Clause 25K of the Environmental Planning and Assessment Regulation 2000 to reflect the proposed expansion of the CBD under the Parramatta CBD Planning Proposal.

(e) **That** the issues raised during this public exhibition period which pertain to Voluntary Planning Agreement (VPA) implementation be considered as part of a draft update to Council’s VPA policy, and that this be the subject of a separate report to Council.

(f) **Further, that** Council write to the Department of Planning and Environment to advise them of this resolution in order to facilitate release of a Gateway determination on the Parramatta CBD Planning Proposal, and thereby an opportunity for further consultation with stakeholders.

8.4 **SUBJECT** Permissibility of Child Care Centres on land zoned RE1 Public Recreation on select sites within the City of Parramatta

**REFERENCE** F2017/00582 - D04679841

**REPORT OF** Project Officer - Land Use Planning. Also Service Manager Land Use Planning Memorandum dated 6 April 2017.

**RESOLVED** (Chadwick)

(a) **That** Council considers the report submitted to the Independent Hearing and Assessment Panel (IHAP) on 2I March 2017 (Attachment A) and its recommendation (Attachment B); which supports the progression of the Planning Proposal to permit ‘Child Care Facilities’ as an additional permitted use on five sites zoned REI Public Recreation within the City of Parramatta as identified in Attachment 1 included in Attachment A and forward this to the Department of Planning and Environment for a Gateway Determination.

(b) **That** Council note that the proposed inclusion of Child Care Centres as an additional permitted use on five sites zoned REI
Public Recreation zone within Schedule I of the PLEP 2011 is consistent with the principles that resulted in Child Care Centres being permitted in the REI zones within the other LEPs that apply within the City of Parramatta LGA (i.e. Hornsby LEP 2013, The Hills LEP 2012, Holroyd LEP 2013 and Auburn LEP 2010).

(c) **Further, that** Council authorise the Interim General Manager to correct any minor anomalies of a non-policy and administrative nature that may arise during the plan-amendment process.

8.5 **SUBJECT** Parramatta LEP 2011 Housekeeping Amendment No. 2 - Results of Public Exhibition  

**REFERENCE** F2013/01440 - D04682595  
**REPORT OF** Student Project Officer  

**RESOLVED** (Chadwick)

(a) **That** Council considers the report on the *Housekeeping Amendment No. 2 to the Parramatta LEP 2011 – Results of Public Exhibition* submitted to the Independent Hearing and Assessment Panel (IHAP) on 21 March 2017 at Attachment A and its recommendations at Attachment B, and notes that the IHAP is recommending Council endorse a Planning Proposal (included as Attachment 1 of Attachment A) that proposes the following amendments to the exhibited Planning Proposal:—

(i) That any reference to removal of 330 Church Street from the Heritage Schedule be removed from the Planning Proposal to ensure that the site remains as a listed heritage site in response to the request from the Office of Environment and Heritage.

(ii) The parts of the planning proposal related to the rezoning of 35 Orchard Street Epping from R2 Low Density Residential to SP1 Place of Public Worship be amended so the SP1 Place of Public Worship zoning applies to all of Lot 2 DP 1217211.

(b) **That** Council endorse the planning proposal contained at Attachment 1 of Attachment A for finalisation.

(c) **That** Council note that the Interim General Manager will utilise the plan-making delegation granted on 26 November 2012 to finalise this proposal and that the Department of Planning and Environment has authorised Council to exercise its plan-making delegation to make this plan in accordance with the Gateway Determination dated 15 November 2016.

(d) **Further, that** Council authorise the Interim General Manager to correct any minor anomalies of a non-policy and administrative nature that may arise during the plan-making process.
8.6 SUBJECT Outcomes of Public Exhibition - Parramatta Development Control Plan 2011 - Housekeeping Amendment No.2

REFERENCE F2013/01179 - D04689471

REPORT OF Project Officer- Land Use Planning

RESOLVED (Chadwick)

(a) That Council note that one submission was made during the exhibition of the Housekeeping Amendment to the Parramatta Development Control Plan 2011.

(b) That Council note that no submissions were made in relation to the ‘Draft Waste Management Guidelines’.

(c) That Council endorse the exhibited amendments to the Parramatta Development Control Plan 2011 (as described in Attachment 1) for inclusion within Parramatta DCP 2011, with the exception of the part of Item 1 relating to the ‘Draft Waste Management Guidelines’.

(d) That Council re-exhibit the Draft Waste Management Guidelines (as shown in Attachment 2) including two additional amendments prior to implementation.

(e) Further, that the outcome of the re-exhibition of the Draft Waste Management Guidelines is reported back to Council for consideration.

8.7 SUBJECT Review of the planning controls for the South Parramatta Heritage Conservation Area and adjoining areas

REFERENCE F2014/00181 - D04692179

REPORT OF Project Officer- Land Use Planning

RESOLVED (Chadwick)

(a) That Council considers the report that was submitted to the Independent Hearing and Assessment Panel (IHAP) on 21 March 2017 (Attachment A) and its recommendation (Attachment B) which supports the progression of the Planning Proposal for the South Parramatta HCA and adjoining areas.

(b) That Council endorses the planning proposal (which is included as Attachment 1 of Attachment A) to amend the Parramatta LEP 2011 subject to it being modified where necessary to be consistent with the IHAP recommendation which is for the planning proposal to propose the following amendments to the
controls:

(i) To reduce the extent of the Heritage Conservation Area (HCA) (see Figure 2 in Attachment A).

(ii) That for land within the reduced HCA the planning proposal will seek to:
   - amend the zoning from R3 Medium Density Residential to R2 Low Density Residential
   - reduce the permitted FSR from 0.8:1 to an FSR in the range of between 0.4:1 and 0.5:1.
   - reduce the permitted height from 11m to a height in the range of between 7.5m and 9m.
   - limit Torrens title subdivision.

(iii) That for land on the north side of Boundary Street (shown shaded orange in Figure 9 of Attachment A) the planning proposal will seek to:
   - increase the FSR from 0.8:1 to 1.2:1
   - increase permitted building height from 11m to 14m

and forward for Gateway determination by the Department of Planning and Environment in accordance with section 56 of the Environmental Planning and Assessment Act 1979.

(c) That upon receipt of the Gateway determination the planning proposal be placed on public exhibition for a period of 28 days subject to compliance with any conditions of the Gateway determination.

(d) That Council advises NSW Department of Planning and Environment that the Interim General Manager will be exercising the plan making delegations for the planning proposal as authorised by Council on 26 November 2012.

(e) Further, that Council authorises the Interim General Manager to correct any minor anomalies of a non-policy and administrative nature that may arise during the plan amendment process.

8.8 SUBJECT Proposed listing of Prince Alfred Square on the State Heritage Register
REFERENCE F2017/00034 - D04696095
REPORT OF Project Officer- Land Use Planning
RESOLVED (Chadwick) That Council advise the Heritage Council of NSW that it supports the extension of the curtilage of the proposed State heritage listing of Prince Alfred Square to include Market Street subject to:

- recognition that the street itself has no heritage value and that this should be reflected in the details of the State Heritage Register listing;
- suitable site specific exemptions, which recognise the use of the
street and temporary activities related to the Riverside Theatre and the Square, being developed by Council staff in conjunction with staff from the Office of Environment and Heritage; and

- the extended curtilage being limited to the eastern half of Market Street.

8.9 SUBJECT Submission on Site Compatibility Certificate - 2A Gregory Place Harris Park

REFERENCE F2017/00650 - D04690422

REPORT OF Project Officer-Land Use Planning

RESOLVED (Chadwick)

(a) That Council write to the NSW Department of Planning and Environment to formalise the written submission included as Attachment 1 to confirm Council has the following concerns regarding the issue of a Site Compatibility Certificate for 2A Gregory Place, Harris Park:-

i) No objection is raised to the redevelopment of the site for residential purposes in principle, subject to the density being lowered to be more compatible with surrounding land uses as outlined in Council’s submission;

ii) The height and bulk of development being sought is excessive, particularly in the context of the surrounding land uses and proximity to items of State heritage significance;

iii) The proposed development will have an unacceptable level of impact on the heritage significance of Hambledon Cottage noting that the view of Hambledon Cottage from Hassall Street would be irrevocably compromised by a visual backdrop of a 35 storey tower;

iv) The suggested approach of utilising narrow view cones to maintain visual connection between Hambledon Cottage, Experiment Farm and Elizabeth Farm has not been supported by a visual impact assessment and is anticipated to be highly unsatisfactory;

v) The proposal does not comply with the principles of SEPP 65 – Design Quality of Residential Apartment Development and is unlikely to meet the key measures within the Apartment Design Guide regarding solar access and natural ventilation;

vi) The site is significantly flood affected which would require serious consideration in the redevelopment of the site; and

vii) The proposal includes the development of an isolated corner of the site with no street address and no physical access other than a proposed footbridge.

(b) Further, that Council requests that should the Department of Planning and Environment approve the Site Compatibility
Certificate application, that approval be conditioned to require the following:

a. The density to be lowered as described in the performance measures under the heading “Way Forward” within Council’s submission; and

b. The south-western portion of the site that is not suitable for development due to its isolation, lack of street address and flooding constraints remain undeveloped and be required to be incorporated into the Hambledon Cottage and Experiment Farm landscape setting.

**ADJOURNMENT OF MEETING**

495 RESOLVED (Chadwick)

**That** Council adjourn the meeting for a short break.

**Note**

The meeting adjourned at 7.45pm.

**RESUMPTION OF MEETING**

The meeting resumed at 7.53pm.

8.10 SUBJECT Strategic Land Use Planning Work Program Update

REFERENCE F2016/00115 - D04692352

REPORT OF Service Manager Land Use Planning, Also Service Manager Land Use Planning Memorandum dated 10 April 2017.

496 RESOLVED (Chadwick)

(a) **That** this report on the status of Strategic Land Use Planning Strategic Projects, Planning Proposals and Voluntary Planning Agreements is received and noted.

(b) **Further, that** in response to Council’s resolution of 12 December 2016 about the merits of continuing to accept site specific Planning Proposals within the CBD, Council notes the recent advice of the Department of Planning and Environment and confirms that site specific Planning Proposals within the CBD continue to be accepted and assessed on their merits. However Council re-affirms that the focus will be progressing the CBD PP and any site specific Planning Proposals inconsistent with the CBD Planning must be exceptionally well justified and demonstrate special and unique circumstances.
RESOLVED (Chadwick)

(a) That Council endorses the attached Parramatta CBD Strategic Transport Study and accompanying Technical Papers for the purposes of forwarding to the Department of Planning and Environment as part of the Parramatta CBD Planning Proposal.

(b) That Council endorses the action recommended by the Parramatta CBD Strategic Transport Study to reduce maximum car parking rates to levels currently used by City of Sydney CBD and that the Parramatta CBD Planning Proposal be amended to reflect this prior to public exhibition.

(c) That Council applies the recommended parking rates proposed in this report to existing site-specific Planning Proposals and Design Competitions within the Parramatta CBD as a provision applicable to each proposal or competition to ensure future development will be consistent with the strategic direction to reduce maximum car parking rates. (N.B. Only those site-specific planning proposals which are imminent to finalisation (gazettal), that is they have been endorsed by the Council to proceed to finalisation following public exhibition, will be exempt from this provision).

(d) That, for existing site-specific planning proposals which have received Gateway Determination with a condition requiring review or amendment of the planning proposal based on the mesoscopic model for the Parramatta CBD Planning Proposal, Council writes to the Department of Planning and Environment seeking support to amend the Conditions of Gateway Determination to remove the requirement to consider the findings of the mesoscopic model on the basis of a significant reduction of on-site car parking.

(e) That Council notes the reduction in parking rates recommended in (b) above will be further tested and may be recalibrated by the results of the mesoscopic model and the Integrated Transport Plan prior to gazettal of the Parramatta CBD Planning Proposal.

(f) That Council notes the Study will be publicly exhibited at the same time as the Parramatta CBD Planning Proposal and associated supporting technical documentation so as to facilitate stakeholder input at that time.

(g) Further, that Council write to all proponents of planning proposals in the Central Business District that are potentially impacted by this decision seeking comment during the exhibition period.
8.12  SUBJECT  Outcomes of the Public Exhibition - Draft Parramatta CBD Small Bars Policy
REFERENCE  F2017/00224 - D04660517
REPORT OF  Project Officer

RESOLVED  (Chadwick)

(a)  That  Council note the feedback received during the public exhibition period for the Draft Parramatta CBD Small Bars Policy and the resultant changes to the Draft Policy;

(b)  That  Council adopts the amended Parramatta CBD Small Bars Policy (Attachment 1) and that it be added to the policy register of Council, to be initially reviewed in 12 months and every three years thereafter; and

(c)  Further, that  Council authorise the Interim General Manager to make any minor amendments and corrections to the policy of an administrative nature that may arise during the term of the policy.

8.13  SUBJECT  Citizens Jury - 5 Parramatta Square
REFERENCE  F2017/00699 - D04695411
REPORT OF  Director Marketing and City Identity; Interim General Manager. Also Director Marketing and City Identity Memorandum dated 10 April 2017.

RESOLVED  (Chadwick)

(a)  That  Council accept the report of the Citizens Jury as attached to this report regarding the Identity, Sustainability, Flexibility, Design, Future Proofing, Accessibility, Reconciliation, Name and Uses of 5 Parramatta Square.

(b)  That  each recommendation within the Jury’s report be applied to the design and proposed operation of 5 Parramatta Square, including:

   i.  Agree that adoption of the Jury’s recommendations regarding naming, to not name the building after any one person, living or dead, supersedes the Council resolution of 27 July 2015; and

   ii.  Agree that adoption of the Jury’s recommendations regarding design, especially that spaces be multi-purpose, supersedes past consideration that private offices for councillors be located in this building and as such councillor support facilities will continue to be co-located in Council’s administration building.
(c) **That** where the Jury’s recommendations are not able to be applied within the parameters of maintaining Design Excellence, compliance with relevant building standards and regulations, and approved budgets for both construction and operation of the building and its services, then the Jury will be consulted prior to the submission of the Development Application.

(d) **That** the application and treatment of each of the Jury’s recommendations be detailed within a report to be presented to Council at the time of Development Application lodgement and

(e) **Further, that** Council note the valuable contribution provided by the Jury and formally thank them for their service.

8.14 SUBJECT 78-100 Church Street, Parramatta - Proposed Easements

REFERENCE DA/540/2016 - D04660586

REPORT OF Property Services Officer

500 RESOLVED (Chadwick)

(a) **That** Council resolve to grant a right of carriageway and an easement for pedestrian access over Council land, being Lot 1 in DP731072, in favour of the property at 78-100 Church Street, Parramatta, being Lot 100 in DP792374 & Lot 504 in DP701136, and further identified as proposed Lot 500 in DP1229760 (being a plan of consolidation), on the terms and conditions contained within the body of this report.

(b) **That** Council resolve to grant an Easement for Underground Cables over Council land, being Lot 1 in DP731072, in favour of Endeavour Energy, on the terms and conditions contained within the body of this report.

(c) **That** authority is delegated to the Interim General Manager to finalise and sign all documents (other than any document which must be signed under common seal) in connection with this matter.

(d) **Further, that** the Administrator and Interim General Manager be authorised to execute under common seal, if required, plans of subdivision, plans of easement, Section 88B Instrument, transfer granting easement, release and extinguishment of easement documentation and deed of agreement for the creation of the new easements.

SUSPENSION OF STANDING ORDERS

501 RESOLVED (Chadwick)
Standing Orders be suspended to enable consideration of the report entitled Interim General Manager Authorities Required to Effect the City of Parramatta Proclamation.

SUBJECT Interim General Manager Authorities Required to Effect the City of Parramatta Proclamation
REFERENCE F2016/02134
FROM Director Transformation and Change

RESOLVED (Chadwick)

(a) That Council authorise the Interim General Manager to enter into the process of binding arbitration to determine the methodology and amounts in respect of the Transfer of Non-fixed Assets between City of Parramatta and Cumberland Councils in accordance with the Proclamation.

(b) That the arbitration be conducted by an independent arbitrator recommended by the Australian Disputes Centre and agreed to by the two Councils.

(c) That Council authorise the Interim General Manager to enter into and sign the agreements necessary to establish the rules of binding arbitration between the two Councils.

(d) Further, that Council authorise the Interim General Manager to enter into agreement to put the outcome of the binding arbitration process into effect.

RESUMPTION OF STANDING ORDERS

RESOLVED (Chadwick)

That Standing Orders be resumed.

ENVIRONMENT

9.1 SUBJECT Legal Status Report as at 29 March 2017
REFERENCE F2017/00929 - D04700119
REPORT OF Legal Services Manager

RESOLVED (Chadwick)

That Council note the Legal Status report.

CONNECTIVITY

10.1 SUBJECT Minutes of the Parramatta Traffic Committee meeting held on 23 March 2017
REFERENCE F2017/00081 - D04685573
REPORT OF Traffic & Transport Support Officer, Traffic and
RESOLVED  (Chadwick)

(a) **That** Council receive and note the minutes of the Parramatta Traffic Committee meeting held on 23 March 2017, provided at Attachment 1.

(b) **Further, that** Council adopt the recommendations of the Parramatta Traffic Committee meeting held on 23 March 2017 provided at Attachment 1 subject to all identified funding being available.

10.2 SUBJECT  Minutes of the Traffic Engineering Advisory Group meeting held on 23 March 2017

REFERENCE  F2017/00078 - D04685699

REPORT OF  Traffic & Transport Support Officer. Traffic and Transport

RESOLVED  (Chadwick)

(a) **That** Council receive and note the minutes of the Traffic Engineering Advisory Group meeting held on 23 March 2017, as provided at Attachment 1.

(b) **Further, that** Council adopt the recommendations of the Traffic Engineering Advisory Group meeting held on 23 March 2017 provided at Attachment 1 subject to all identified funding being available.

10.3 SUBJECT  Minutes of the Smart City Advisory Committee meeting held on 28 February 2017

REFERENCE  F2017/00685 - D04693498

REPORT OF  Head of Future City

RESOLVED  (Chadwick)

That Council receives and notes the minutes of the Smart City Advisory Committee meeting held on 28 February 2017, provided at Attachment 1.

**PEOPLE AND NEIGHBOURHOODS**

11.1 SUBJECT  Access Advisory Committee - 21 February 2017 Meeting Minutes and New Member

REFERENCE  F2005/01944 - D04616173
REPORT OF Community Capacity Building Officer, Community Capacity Building

RESOLVED (Chadwick)

(a) That the minutes of the Access Advisory Committee meeting held on 21 February 2017 (Attachment 1) are received and noted.

(b) Further, that Scott Green be appointed as a member of the Access Advisory Committee as a youth representative.

11.2 SUBJECT Reconciliation Action Plan for the City of Parramatta
REFERENCE F2016/06810 - D04666026
REPORT OF Aboriginal and Torres Strait Islander Community Project Officer

RESOLVED (Chadwick)

(a) That the draft Reconciliation Action Plan (Attachment 1) be placed on public exhibition for 28 days.

(b) That the draft Reconciliation Action Plan be reframed to focus the proposed actions on common themes and the Director City Services be authorised to make any further revisions and design changes prior to the draft Plan being placed on public exhibition.

(c) Further, that Council receives a further report outlining any proposed changes to the draft Reconciliation Action Plan following the exhibition period.

CULTURE AND SPORT

12.1 SUBJECT Riverside Advisory Board Meetings 24 November 2016 and 9 February 2017
REFERENCE F2007/00388 - D04688152
REPORT OF Director Riverside Theatres

RESOLVED (Chadwick)

That Council receives and notes the minutes of the meetings of the Riverside Theatres Advisory Board held on 24 November 2016 and 9 February 2017.

LEADERSHIP AND GOVERNANCE

13.1 SUBJECT Transfer of land from the Department of Planning &
RESOLVED (Chadwick)

(a) That Council resolve to accept the transfer of one hundred and two (102) parcels of land from the Department of Planning & Environment to Council’s ownership as listed in Attachment 2 and shown in Attachments 3, 4, 5, 6, 7, 8 and 9.

(b) That Council resolve, on land proposed to be transferred to Council, to classify the 102 parcels of land, as listed in Attachment 2, as Community land, in accordance with section 31(2) of the Local Government Act, 1993.

(c) That Council resolve to permanently close the roads in reserves shown shaded light blue on Attachments 11, 12, 13, 14 and 15 and apply to the Minister for Primary Industries and Minister for Lands and Water for formal road closure.

(d) That Council, on roads proposed to be permanently closed, resolve to create any easements, dedicate roads and road widening, etc., where required.

(e) That Council resolve to classify the roads proposed to be closed as Community land in accordance with section 31(2) of the Local Government Act, 1993 on gazettal of the closure.

(f) That Council resolve to consolidate areas of public reserves, where the reserves are made up of two or more lots, examples of which are at listed in paragraph 13, subject to the creation of any easements, dedication of roads and road widening, etc., where required.

(g) That Council resolve to commence a process with Land and Property Information to register the classification of public land, (either Community land or Operational land) on all Certificates of Title in relation to all properties owned by Council.

(h) That Council resolve that authority is delegated to the Interim General Manager to finalise and sign all documents (other than any document which must be signed under common seal) in connection with this matter.

(i) Further, that the Administrator and Interim General Manager be authorised to execute under Common Seal, if required, any documentation relating to plans of subdivision, plans of consolidation, plans to create roads and/or road widening, plans to create easements, transfers, Requests, Deeds, Caveats and any Land and Property Information documents in connection with this matter.
13.2 SUBJECT Shirley Street Reserve Carlingford - conversion to Council ownership
REFERENCE F2013/02557 - D04668514
REPORT OF Service Manager Property Services & Space Management
RESOLVED (Chadwick)

(a) That Council, in accordance with Clause 50 of the Local Government Act, 1993 gazette the vesting of a parcel of land, being Lot 33 DP24777, 14-18 Shirley Street, Carlingford, into Council's ownership.

(b) That Council, if required, make an application to the relevant Minister and the Governor of NSW, to gazette the vesting of a parcel of land, being Lot 33 DP24777, 14-18 Shirley Street, Carlingford, into Council's ownership.

(c) That Council, in accordance with the Local Government Act, 1993, classify Lot 33 DP24777, 14-18 Shirley Street, Carlingford, being part of Shirley Street Reserve, as community land.

(b) That authority is delegated to the Interim General Manager to sign all documents (other than any document which must be signed under common seal) in connection with this matter; and

(c) Further, that the Administrator and Interim General Manager be authorised to execute under common seal, if required, applications to the relevant Minister, the Governor of NSW, request forms, plans of subdivision, plans of dedication of public reserves, Clause 88B Instruments and deeds for the vesting of Lot 33 DP24777 into Council's ownership.

13.3 SUBJECT Investment Report for February 2017
REFERENCE F2009/00971 - D04669874
REPORT OF Chief Financial Officer
RESOLVED (Chadwick)

That Council receives and notes the investments report for February 2017.

13.4 SUBJECT Local Representation Advisory Committee During the
RESOLVED (Chadwick)  
**That** the minutes of the Local Representation Advisory Committee meetings of 11 October 2016, 7 November 2016 and 5 December 2016 be received and noted.

RESOLVED (Chadwick)  
**That** the minutes of the Former Councillor Representation Committee meetings of 8 October 2016, 17 October 2016 and 21 November 2016 be received and noted.

**CLOSED SESSION**

Members of the press and public were excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session are withheld. This action is taken in accordance with Section 10A(2) of the Local Government Act, 1993 as the item listed comes within the following provisions:-

1  **TENDER 43/2016 - Waste Collection and Resource Recovery Services.** (D04698486). Also Supplementary Report - *These reports are confidential in accordance with section 10A (2) (d) of the Local Government act 1993 as the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.*

14.1 **SUBJECT**  TENDER 43/2016 - Waste Collection and Resource Recovery Services  
**REFERENCE**  F2016/07413 - D04698486  
**REPORT OF**  Service Manager. Sustainability and Waste; Executive Support Officer. Also Supplementary Report by Service Manager Sustainability and Waste.
RESOLVED  (Chadwick)

(a) **That** Council note the conclusions of the probity advisor including that the evaluation processes have been cognisant of relevant probity principles and based on sound probity framework.

(b) **That** Council accept the tender rates by SUEZ Recycling and Recovery Pty Ltd (ABN: 70 002 902 650) for Domestic and Commercial Waste Collection Services (garbage, recycling, garden organics and bulky kerbside) and the Receipt and Processing of Garden Organics in accordance with their seven (7) year non-conforming submission;

(c) **That** Council accept the tender rates submitted by VISY Paper Pty Ltd (ABN: 49 984 541 896) for the Receipt and Processing of Recyclables for a period of five (5) years with an optional one (1) plus one (1) year extension;

(d) **That** Council endorse moving to a fully pre-booked kerbside clean-up service offering customers four (4) services each year with an limit of two (2) cubic metres per booking as supported by consultation findings and the results of the pre-booked system trial which has been demonstrated to offer greater convenience to customers while also reducing the negative neighbourhood amenity issues experienced with scheduled clean-up services and providing a financial benefit.

(e) **That** the results of the community consultation and rationale for the change of service model for kerbside clean-up be made publicly available as soon as possible

(f) **That** a comprehensive communications plan be prepared and implemented between July and November 2017 on all changes associated with the new waste collection and resource recovery service to ensure residents are aware of the particular impacts on their service including, for example, changes to the kerbside clean-up, introduction of a green waste service and any change to regular collection days.

(g) **That** all unsuccessful tenderers be advised of Council’s decision in this matter; and

(h) **Further, that** the Administrator and Interim General Manager be given delegated authority to execute and affix the Common Seal of Council to the necessary documents.

The meeting terminated at 9.11 pm.
THIS PAGE AND THE PRECEDING 43 PAGES ARE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON MONDAY, 10 APRIL 2017 AND CONFIRMED ON MONDAY, 8 MAY 2017.

_________________________________________
Administrator